

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Agenda
May 24, 2023

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2023 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Tae Chang
Mr. Charles Crowley
Dr. Danielle Insalaco-Egan
Mrs. Deborah Munoz-Maniscalco
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Acting Superintendent/Business
Administrator
Mrs. Stacey Cherry, Esq., Fogarty & Hara, Esqs.
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

VII. CLOSE THE PUBLIC PORTION -

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. **Kids with Character Award Presentation** – the theme for the month of May is “Dependability”. For May the following students have been awarded:

Kindergarten: Cooper Dodd, Stella Feygin, Sahana Kancherla, Matthias Lee, Lucas Napoli

Grade 1: Logan Bacci, Atlas Ezeroglu, Katharine McGuirk, Philip Noh, Audrey Park, Nick Rosario, Andrew Whelan, Mila Zaretsky

Grade 2: Jaelyn Adler, Kensleigh Erfurt, William Eshgh, Dawson Hwang, Ryder Kim, Ellie Lebel, Maddie Mills, Ava Montgomery, Andy Ngai, Abigail Samples, Penny Vattes

Grade 3: Grayson Baldomero, Brianna Flatley, Max Grossman, Brooke Madison, Lexie Newsom, Madeline Wertz

Grade 4: Sky Auh, Dominic Porcaro, Ben Varela, Olivia Yoon

Grade 5: Juliana Cabbad, Penny Chan, Oori Do, Julia Langer-Hurst, Allison Park, Charlotte Paul, Von Schermer

Grade 6: Blake Barba, John Higgason, Jonas Lee, Rachel Maniscalco, Yeseul Sung

Grade 7: Autumn Auh, Chloe Guevarra, Abigail Jacobs, Jillian Montello, Maeve Natale, Grace Noh, Andrew Sabbagh, Sooa Tani

Grade 8: Hazelle Bartlett, Tanner Brickman, Brody Calvert, Dana Kim, David Rodino, Poppy Song, Sheridan Wertz

Staff Shout Out: Maria DiCarlantonio, Lori DiVite, Brian Gormley

- b. 2021-22 HIB Self-Assessment Report - Mr. Paul Wolford

_____ Moved, _____ Seconded
Roll Call:

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date** - 441
b. **Emergency & Crisis Situations Drill Record: April**
 Fire Drill: April 26, 2023
 Security Drill: April 19, 2023
 Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the April 19, 2023 Work Session meeting.
d. Approval of meeting minutes from April 19, 2023 Closed Executive Session.

e. Approval of meeting minutes from the April 26, 2023 Regular Business meeting.

SUBMISSIONS AND CERTIFICATIONS:

f. 2022-23 Statement of Assurance Submission for Lead Drinking Water

g. **HIB Report for April, 2023:**

Reported Cases: 0

Number of Cases Open: 0

Number of Cases Closed: 4

_____ Moved, _____ Seconded

Roll Call:

X. CURRICULUM

a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/ CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	TBD (Oct. or Nov. 2023)	5th grade	Buehler Science Center in Paramus, NJ	TBD	J. Buchheister

_____ Moved, _____ Seconded

Roll Call:

XI. PERSONNEL

a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following staff members for the Jump Start Math & ELA Programs at a rate of \$75.95 per hour:

- **ELA** - Alicia Kosakowski - August 21 through August 25, 2023
- **Math** - Michael DeFelice & Ron Cuneo - August 28 through September 1, 2023
- **Nurse** - Nancy Polifroni - August 21 through September 1, 2023

b. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Alicia Kosakowski and Michael DeFelice for summer Jump Start curriculum writing at a rate of \$55 per hour, not to exceed 30 hours each.

- c. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the 2024 graduate level courses for the following staff members; reimbursement to be paid at the 2023-24 state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Jaelyn Honovich	EDUC 41497 Bullying: Awareness, Prevention, and Intervention in Grades 4-8 EDUC 42260 Focused Interventions to Improve Executive Function Skills (K-12)	University of California at San Diego
2.	Michele Robson	LIT 5203 Strengthening Literacy	American College of Education
3.	Angelica Talamo	SPED 5023 Assessment & Evaluation in Special Education Data RES 5333 Research & Applied Behavioral Analysis in the Special Education Classroom SPED 5091 Capstone Experience for Special Education	American College of Education

- d. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/WORKSHOP	LOCATION	REGISTRATION COST
1.	Kristi Giambona	6/7/23	RealTime User Experience 2023	Saddle Brook, NJ	0
2.	Donald Turner	5/24/23	2023 ESCNJ Vendor Expo	Edison, NJ	0

- e. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves unpaid leave for personal reasons to the following staff members:

1.	Employee #44746881	May 2 and June 8, 2023	1 day
2.	Employee #61494613	May 4, 18 and 22, 2023	3 days

- f. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following staff members to instruct the summer 2023 extra educational enrichment programs, at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, not to exceed 24 total hours (contingent upon enrollment).

1.	Melissa Jackson	ELL Enrichment (Gr. K-5)	up to 32 hours
2.	Pamela Bagot	STEAM Education (Gr. K-8)	up to 36 hours
3.	Melissa Jackson	Magical Readers (Gr. 3-5)	up to 20 hours
4.	Gregg Cobb	Non-Fiction Reading (Gr. 6-8)	up to 20 hours
5.	Gregg Cobb	Brain Training/Game Shows (Gr. 6-8)	up to 20 hours
6.	Josefina Winik	Canva Design (Gr. 3-8)	up to 20 hours

- g. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following staff members for extended school year learning at the contracted rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement.

1.	Heather Santostefano	New Pre-K Preparation	up to 30 hours
2.	OT/PT	provided by Region III	up to 12 hours plus travel fee
3.	Speech/Language Therapy	provided by Region III	up to 15 hours plus travel fee

- h. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Jill Lela Burgy, Middle School Science Teacher for the 2023-24 school year at an annual salary of \$64,434.00 (MA, Step 5) pending transcript review, benefit eligible.
- i. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Taylor Hall, Middle School Math Teacher for the 2023-24 school year at an annual salary of \$78,487.00 (MA+60, Step 6) pending transcript review, benefit eligible.

- j. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Hannah Lim, Paraprofessional with ABA Training for the 2023-24 school year at an annual salary of \$36,000.00, benefit eligible.
- k. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following Summer School Staff for July 10 through July 27, 2023 (Monday - Thursday 9:00 a.m. - 12:00 p.m.), contingent upon enrollment:

Katelyn Arbadji	\$2,894.00
Michael DeFelice	\$2,894.00
Anne Marie Dunn	\$2,894.00
Gregg Cobb	\$2,894.00
Meghan Ferraro	\$2,894.00
Terry Leeshock	\$2,894.00
Michele Robson	\$2,894.00
Angelica Talamo	\$2,894.00
Nancy Polifroni - Nurse	\$2,894.00
Sydney Ben-Yishay - AIDE	\$899.00
Deborah Klein - AIDE	\$899.00
Eileen Kruimer - AIDE	\$899.00
Sandra Van Horn - AIDE	\$899.00

- l. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education re-hires the attached list of previously approved available substitute teachers, aides and custodians for the 2023-24 school year.

m. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following members of the Child Study Team to work during the summer months at their hourly rate, to attend IEP meetings and conduct evaluations, as needed, not to exceed 15 hours each.

- Erin Carr, LDT-C
- Anne Marie Dunn, Special Education Teacher
- Shari Peykar, Social Worker
- Michelle Corsentino, School Psychologist

n. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Susan Livson, Middle School ELA Teacher, effective June 30, 2023.

o. Be it resolved that upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the establishment of the mandatory Threat Assessment Team, as follows:

Effective with the 2023-2024 school year:

a. The board of education of each school district and the board of trustees of each charter school or renaissance school project shall develop and adopt a policy for the establishment of a threat assessment team at each school. The purpose of a threat assessment team shall be to provide school teachers, administrators, and other staff with assistance in identifying students of concern, assessing those students' risk for engaging in violence or other harmful activities, and delivering intervention strategies to manage the risk of harm for students who pose a potential safety risk, to prevent targeted violence in the school, and ensure a safe and secure school environment that enhances the learning experience for all members of the school community.

b. A threat assessment team established by a board of education or a board of trustees under subsection a. of this section shall be multidisciplinary in membership and, to the extent possible, shall include the following individuals: (1) a school psychologist, school counselor, school social worker, or other school employee with expertise in student counseling; (2) a teaching staff member; (3) a school principal or other senior school administrator; (4) a safe schools resource officer or school employee who serves as a school liaison to law enforcement; and (5) the school safety specialist designated pursuant to section 2 of P.L.2017, c.162 (C.18A:17-43.3), in the event that the school safety specialist is not already a school administrator or school employee required to be a part of the threat assessment team pursuant to this section. Additional school employees may serve as regular members of the threat assessment team or may be consulted during the threat assessment process, as determined to be appropriate by the team.

c. Nothing contained in this section shall be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on this act's effective date.

2023-24 Threat Assessment Team NJDOE trained members:

- Paul Wolford
- Kylie Porcelli
- Michelle Corsentino
- Jaclyn Honovich

- Alicia Kosakowski
- Derick Talty

- p. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Krina Kanellopoulos, Special Education Teacher for the 2023-24 school year at an annual salary of \$69,373.00 (MA+15, Step 6) pending transcript review, benefit eligible.
- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2023-2024 school year.

Robert Lally	Boys Basketball Coach	\$2,200.00
Lisa Ferrara	Girls Basketball Coach	\$2,200.00
TBD	Soccer Coach	\$2,200.00
Lisa Ferrara	Volleyball Coach	\$2,200.00
Michael Rucereto	Baseball Coach	\$2,200.00
Lori DiVite	Track Coach	\$1,853.00
Paul Doran	Track Coach	\$1,853.00
Josefina Winik	Select Choir	\$2,547.00
Paul Doran	Athletic Director	\$1,968.00
Cristina Martell & Jacklyn Honovich	Yearbook (split total stipend amount)	\$1,968.00
Vanessa Vaglio	Student Council	\$1,968.00
TBD	Science Olympiad	\$1,968.00
Terry Leeshock	Garden Club Advisor	\$1,390.00
Pam Bagot	Art Club Advisor	\$1,390.00
Suzanne Paulillo	Debate Club	\$1,390.00
Gregg Cobb	School Store	\$1,968.00
Vanessa Vaglio	STEM Fair Advisor	\$1,737.00
Alicia Kosakowski	Brainbusters	\$579.00
Derick Talty	Brainbusters	\$579.00
Jennifer Eisberg	Battle of the Books	\$579.00
Gregg Cobb	Overnight Field Trip Advisor -	\$290.00

	Washington D.C.	
Michael Rucereto	Overnight Field Trip Advisor – Frost Valley	\$290.00
TBD	Overnight Field Trip Advisor - Philadelphia	\$290.00
Michele Robson	Kindergarten Coordinator	\$2,547.00
Alicia Kosakowski	8th grade/Middle School Coord.	\$2,547.00
Rebecca Hall (Dina Mattessich - Alternate)	After School Sports Security	\$35.00/session
Pam Bagot	Newspaper Coordinator	\$1,968.00

_____ Moved, _____ Seconded
 Roll Call:

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the bills for the period of April 1, 2023 to April 30, 2023 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	4/13/2023	\$308,194.77
Board Share - FICA	4/13/2023	\$6,661.13
State Share - FICA	4/13/2023	\$15,804.65
	TOTAL:	\$330,660.55

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	4/28/2023	\$277,210.92
Board Share - FICA	4/28/2023	\$4,290.88
State Share - FICA	4/28/2023	\$15,804.65
	TOTAL:	\$297,306.45

- b. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of May, 2023.
- c. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of March & April, 2023.
- d. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Title IIA, III, III-Immigrant, and IV-Part A Consortium Memorandum of Agreement between the Northern Valley Regional High School Board of Education, as Lead Applicant, and the Haworth School District for the 2023-2024 school year.
- e. **BE IT RESOLVED** to approve the following resolution approving the completion of the Business Administrator’s Merit Goal:

WHEREAS, the Haworth Board of Education (hereinafter referred to as the “Board”) approved merit action plans for the Business Administrator for the 2022-2023 school year consisting of one (1) quantitative merit criteria and submitted same to the Executive County Superintendent for approval in accordance with N.J.A.C. 6A-3.1(e) 10-11 (hereinafter referred to as “Merit Bonus Goals”); and

WHEREAS, on or about October 20, 2022, the Executive County Superintendent approved the said Merit Bonus Goal, thereby authorizing the Board to evaluate and award a merit bonus increase to the Business administrator upon achievement of the objective; and

WHEREAS, the Board has evaluated the Business Administrator’s performance and

determined that he achieved the objective (Goal #1) of successfully implementing and overseeing an “In-House” Food Service program to offer a variety of nutritional lunch options for students and staff; thereby, entitling him to a quantitative merit bonus of 3.33% of his annual salary in the amount of \$4,769.00, and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approved the aforementioned merit bonus for the 2022-2023 school year subject to the approval by the Executive County Superintendent that the quantitative merit criteria for the Board assessed objective have been satisfied for the payment of such merit bonus.

- f. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the 3 year contract with Curiosity Corner/Success for All Foundations, Inc. to provide a pre-school curriculum, professional development and coaching, at a total cost of \$14,844.50.
- g. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the purchase and installation of a walk-in cooler/freezer combo, including the refrigerator system and freight for the Haworth Food Service facility from MAP Restaurant Supplies, at a total cost of \$36,597.36.
- h. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Rullo & Juillet Associates, Inc as the district Right to Know and Hazard Communication consultant for the 2023-24 school year, at an annual cost of \$2,157.00, plus service fees as applicable for PEOSH Hazard Communication training as needed.
- i. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Frontline Technologies Group to provide the systems for Absence and Substitute Management (AESOP) and Employee Evaluation Management (Stronge/My Learning Plan) for the 2023-24 school year, at an annual cost of \$6,978.23, plus service fees as applicable.
- j. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Asbury Park Computer Management System – Budgeting/Accounting System Services and Payroll/Personnel System Services to provide comprehensive financial management services for the 2023-24 school year, at an annual cost of \$16,950.00, plus services fees as applicable.
- k. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Realtime Student Information System to provide comprehensive student and staff management services for the 2023-24 school year, at an annual cost of \$10,698.69, plus services fees as applicable.
- l. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Enome, Inc. (Goalbook) to serve as a reference database to assist the Child Study Team in creating differentiated learning goals for students with an IEP for the 2023-24 school year, at an annual cost of \$8,525.00, plus service fees as applicable.

- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Strauss Esmay Associates to provide Policy services and support for the 2023-24 school year, at an annual cost of \$4,965.00, plus service fees as applicable.

_____ Moved, _____ Seconded
Roll Call:

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and/or regulations:

Policy or Regulation	Policy Title	New/Revised/Abolished	Designation	1st Reading	2nd Reading
P 1110	Organizational Chart	Revised	Recommended	April 26, 2023	May 24, 2023

- b. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and/or regulations:

Policy or Regulation	Policy Title	New/Revised/Abolished	Designation	1st Reading	2nd Reading
P 0144	Board Member Orientation & Training	Revised	Recommended	May 24, 2023	
P 2520	Instructional Supplies	Revised	Mandated	May 24, 2023	
R 2520	Instructional Supplies	Revised	Mandated	May 24, 2023	
P 3217	Use of Corporal Punishment	Revised	Recommended	May 24, 2023	

P 4217	Use of Corporal Punishment	New	Recommended	May 24, 2023	
P 5305	Health Services Personnel	Revised	Mandated	May 24, 2023	
P 5308	Student Health Records	Revised	Mandated	May 24, 2023	
R 5308	Student Health Records	Revised	Mandated	May 24, 2023	
P 5310	Health Services	Revised	Mandated	May 24, 2023	
R 5310	Health Services	Revised	Mandated	May 24, 2023	
P 6112	Reimbursement of Federal and Other Grant Expenditures	Revised	Mandated	May 24, 2023	
R 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs	New	Mandated	May 24, 2023	
P 6115.04	Federal Funds - Duplication of Benefits	New	Mandated	May 24, 2023	
P 6311	Contracts for Goods or Services Funded by Federal Grants	Revised	Mandated	May 24, 2023	
P 7440	School District Security	Revised	Mandated	May 24, 2023	
P 9100	Public Relations	Abolished	Recommended	May 24, 2023	
P 9140	Citizens Advisory Committee	Revised	Recommended	May 24, 2023	
R 9140	Citizens Advisory Committee	Abolished	Mandated	May 24, 2023	

_____ Moved, _____ Seconded

Roll Call:

XV. EDUCATION

NO RESOLUTIONS

XVI. COMMITTEE REPORTS

Finance & Facilities
Curriculum & Instruction
Negotiations
Public Relations
BCSBA/NJSBA
Haworth Home & School Association
Northern Valley Regional High School & NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Ad-Hoc Committee Reports

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. Open to the Public on any item –

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

Close the Public portion:

XX. CLOSED SESSION

_____ Moved, _____ Seconded

Roll Call:

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Wednesday, May 24, 2023 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately _____ for the purpose of discussing personnel, litigations, negotiations or HIB. Action will/will not be taken in public after the executive session.

_____ Moved, _____ Seconded

Roll Call:

XXI. MOTION TO ADJOURN

_____ Moved, _____ Seconded

Roll Call:

ADJOURNMENT:

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary