

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
September 14, 2021**

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On June 22, 2021 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Dr. Danielle Insalaco-Egan
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary - **ABSENT**

Mr. Rodino made a motion to move the “Open to the public on Agenda Items Only” section to after the “Superintendent’s/Board President’s Reports” section.

S. Wunsch Moved, D. Egan Seconded
Roll Call: 7/0

VI. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

a. Honoring the work of our Summer 2021 Workers

Dr. Hughes showed a slide show of pictures of the building from the end of the last school year to the beginning of this year, highlighting the hard work of the custodial staff.

b. "Building Renovation Construction Proposal" presentation - RSC Architects

Mr. Rodino introduced RSC Architects to speak about the future building plans, the process and the reasons as to why a referendum is being proposed for improvements to the district facilities.

Dr. Hughes showed visual examples of what the completed projects would look like.

Mr. Rodino clarified the financial reasons as to why it is a good time for the district to pursue a referendum.

The full presentation can be accessed on the school website.

VII. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:55 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Deborah Munoz, 110 Schraalenburgh Road - questioned the library renovation and asked how long the students would be without a library space.

RSC Architects explained that it would be a two phase project and the existing library would still be available while the new space is being constructed. He explained that the library project would have an 8-12 month impact on the building.

Dorothy Klain, 350 Whitman Street - inquired about Policy 5111 for accepting tuition students. What is the criteria we are looking for in order to take these students? What is the cost to attend?

Mr. Rodino explained the policy allows for us to admit students on a tuition basis as long as we have the capacity to do so. They are evaluated and approved by the BOE on a case by case basis depending on class size or middle school team. The cost per middle school student for the 2021-22 school year is \$22,500.00. An unprecedented event happened in a neighboring town and we would like to help if we can.

Steve Miskovitz, 331 Harrison Street - question about the anticipated cost level of the referendum and what it includes?

RSC Architects explained that the cost will cover the physical construction including furniture, fixtures, wiring, and anything related to the building itself. The operating costs are separate.

Dr. Hughes explained that the Pre-K will incur personnel costs, but as it also revenue driven, it will make a profit for the district.

Ray Wang, 138 Beacon Street - inquired about the Pre-K, when would it be ready, how much would it cost and would it be offered to anyone in town or will there be a cap on class size?

P. Wolford we surveyed the other programs in the Valley and the average class size is 15-20 students, with a cost of 10,000-11,000 per student. Hoping to open the doors for the 2024-25 school year.

Marianne Groh, 240 Haworth Avenue - concerned that the Strategic Plan did not cover many of these current projects. She wants to make sure that these projects have been in the pipeline for a while. Would like to see the comparisons of the past and current enrollment. Also, does not believe that the expansion of the gym is necessary. Asked if the other Valley districts that offer a Pre-K program are single building K-8 schools?

Deborah Munoz, 110 Schraalenburgh Road - questioned if the architect considered additional parking with the plan?

RSC Architects explained that the building additions will not have a negative impact on parking and therefore there is not a need for additional spaces.

Alicia Walker, 76 Pleasant Street - asked if it was possible to know how the additional revenue from the tuition students would be spent?

P. Wolford explained that tuition monies goes into the general fund since it was not appropriated within the original budget. It would go towards additional programming and any other building needs, for example we needed additional staffing this year for the extra lunch periods due to COVID. If the money does not get spent then it rolls into the capital reserve to be used in emergency situations.

VIII. CLOSE THE PUBLIC PORTION - 8:17 p.m.

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 431**
- b. **Emergency & Crisis Situations Drill Record: August**
 - Fire Drill: N/A
 - Security Drill: N/A
 - Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the August 24, 2021 Regular Business meeting.

SUBMISSIONS AND CERTIFICATIONS:

- d. **HIB Report for August 2021:**
 - Reported Cases: 0
 - Number of Cases Open: 0

Number of Cases Closed: 0

D. Egan Moved, C. Crowley Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a. through d.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

X. CURRICULUM

NO RESOLUTIONS

XI. PERSONNEL

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to work for the Before and/or After School Care Program for the 2021-22 school year, at rate of \$25.75 per hour:

- Laurie Roncati
- Dina Mattessich

b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2021-2022 school year.

Kevin Lane	Baseball Coach	\$2,200.00
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- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021 graduate level courses for the following staff members; reimbursement to be paid (if applicable) at the 2021-22 New Jersey state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Jessica Buchheister	EDFD 524 Analysis and Interpretation of Assessment Data for Educational Decision Making	Montclair State University
2.	Michelle Robson	ED 5023 Assessment Strategies	American College of Education

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following 10 month staff assignment change, pursuant to Policy 3130 – Assignment and Transfer:

<u>STAFF MEMBER</u>	<u>MOVE FROM</u>	<u>MOVE TO</u>
Katelyn Arbadji	Grade 3	Grade 4
Nicole Chamberlain	Grade 1	Basic Skills Instruction
Gianna DeNobile	Kindergarten	Grade 2
Jennifer Eisberg	Grade 1	Library/Media

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kathleen Shelley-Simon as a Classroom Aide for the 2021-22 school year, at an annual salary of \$22,500.00, benefit eligible.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Kerwin Telemaque, Classroom Aide, effective September 24, 2021.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Josephine DiSalvo, Lunch Aide, effective immediately.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Antoinette Sabbagh as a Lunch Aide for the 2021-2022 school year, at \$72.00 for 3 lunch sessions per day, not benefit eligible, pending criminal history clearance.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Dayana Marchisio as a Lunch Aide for the 2021-2022 school year, at \$72.00 for 3 lunch sessions per day, not benefit eligible, pending criminal history clearance.

A. Davis Moved, R. Rose Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through i.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of August 1, 2021 to August 31, 2021 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	8/15/21	\$96,545.97
Board Share - FICA	8/15/21	\$5,484.89
State Share - FICA	8/15/21	\$1,707.06
	TOTAL:	\$103,737.92

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
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Payroll - Operating	8/30/21	\$51,603.88
Board Share - FICA	8/30/21	\$2,075.02
State Share - FICA	8/30/21	\$1,707.06
	TOTAL:	\$55,385.96

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of September, 2021.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the months of July, 2021.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with appreciation, the donation of 30 desks from Paterson Charter School for Science and Technology in Paterson, NJ.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with appreciation, the donation of 60 desks from Pascack Valley High School in Hillsdale, NJ.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Educational Services Commission of New Jersey to provide a Special Education Department Review. Cost not to exceed \$5,775.00 for the 2021-22 school year.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves New Jersey Coalition for Inclusive Education, Inc. to provide outside consulting and training for co-teaching. Cost not to exceed \$10,000.00 for the 2021-22 school year.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the contract with Blackboard for the purpose of website and content management system software with web hosting for the 2021-22 school year, at a cost of \$1,975.04.
- i. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202101 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).
- j. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202102 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).
- k. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202103 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).

C. Crowley Moved, D. Egan Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through k.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

Dr. Hughes thanked the Paterson Charter School and the Pascack Valley High School for the donations.

S. Wunsch asked for further clarification on Item. g.

Dr. Hughes explained that it is for special education and it is a training for all of the staff on the coaching model for co-teaching. We want to make sure that our classes that have co-teachers are implementing the inclusion well.

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
P 1648	Restart and Recovery	Abolished	Mandated	August 24, 2021	September 14,

	Plan				2021
P 1648.02	Remote Learning Options for Families	Abolished	Mandated	August 24, 2021	September 14, 2021
P 1648.03	Restart and Recovery Plan - Full-Time Remote Instruction	Abolished	Mandated	August 24, 2021	September 14, 2021
P 1648.11	The Road Forward COVID-19 - Health and Safety	New	Mandated	August 24, 2021	September 14, 2021

b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
P 1648.13	School Employee Vaccination Requirements	New	Mandated	September 14, 2021	
P 2422	Comprehensive Health & Physical Education	Revised	Mandated	September 14, 2021	
P 2467	Surrogate Parents & Resource Family Parents	Revised	Mandated	September 14, 2021	
P 5111	Eligibility of Resident/Nonresident Students	Revised	Mandated	September 14, 2021	
P 5114	Children Displaced by Domestic Violence	Abolished	Mandated	September 14, 2021	
P 5116	Education of Homeless Children	Revised	Recommended	September 14, 2021	
P 7432	Eye Protection	Revised	Mandated	September 14, 2021	
R 7432	Eye Protection	Revised	Mandated	September 14, 2021	
P 8420	Emergency & Crisis Situations	Revised	Mandated	September 14, 2021	
R 8420.1	Fire & Fire Drills	Revised	Mandated	September 14, 2021	

**HAWORTH BOARD OF EDUCATION
MINUTES - 9-14-21**

P 8540	School Nutrition Programs	Revised	Mandated	September 14, 2021	
P 8550	Meal Charges/Outstanding Food Service Bill	Revised	Mandated	September 14, 2021	
P 8600	Student Transportation	Revised	Mandated	September 14, 2021	
P 8810	Religious Holidays	Abolished	Mandated	September 14, 2021	
P 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs	New	Mandated	September 14, 2021	
P 6115.02	Federal Awards/Funds Internal Controls - Mandatory Disclosures	New	Mandated	September 14, 2021	
P 6115.03	Federal Awards/Funds Internal Controls - Conflict of Interest	New	Mandated	September 14, 2021	
P 6311	Contracts for Goods or Services Funded by Federal Grants	Revised	Mandated	September 14, 2021	

A. Davis Moved, I. Borek Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XIV. a. and b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			

Mr. Rose	✓			
Mrs. Wunsch	✓			

XV. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum
- Policy
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Joint Boards
- Haworth Home & School Association
- Northern Valley Regional High School
- NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XIII. Open to the Public on any item – 8:32 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Seta Mezarian, 582 Hawthorne - the referendum is a long process, but we need excellence. We would like our children to have the best, and they deserve it.

Alicia Walker, 76 Pleasant Street - asked how the gifted program is looking for this school year?

Dr. Hughes responded that the administration, the parent committee, and teachers will continue to work on this area. We have identified additional teachers to work as a team towards the growth of the gifted & talented program.

Close the Public portion: 8:40 p.m.

XIX. MOTION TO ADJOURN

S. Wunsch Moved, I. Borek Seconded
All in favor.

ADJOURNMENT: 8:41 p.m.

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary