

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Minutes
November 16, 2021

I. CALL TO ORDER – 7:31 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On June 22, 2021 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Dr. Danielle Insalaco-Egan
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:31 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:31 p.m. NO PUBLIC COMMENT

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. “Kids with Character Award Presentation – the theme for the month of November is “Empathy”. For November the following students have been awarded:

Kindergarten: Levi Alley, Callie Barba, Claire Esposito, Taiyo Hallowell
Grade 1: Nina Crowley, Ellie Lebel, Christian Lee
Grade 2: Isabel Garcia, Hannah Giannotti, Willa Rosen
Grade 3: Eera Chasen, Lulu Garcia, Jace Guevarra
Grade 4: Sasha DeCosta, Charli Kornblatt, Charlotte Paul
Grade 5: Paige Gladstein, Tamar Melamed
Grade 6: Max Davis, Natalie Esposito
Grade 7: Carter Heit, Charlotte Neher
Grade 8: Ralph Baldino, Lily Cammalleri

- b. Board of Education 2021-22 District Goals Update – Dr. Peter Hughes
PowerPoint presentation on record in the Business Office.

The Board discussed the pros and cons of having a student advisory period. The coverage for it would have to work around the Teacher’s Association contract.

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 429**
b. **Emergency & Crisis Situations Drill Record: October**
Fire Drill: October 21, 2021
Security Drill: October 28, 2021
Bus Safety Drill: October 12, 2021
Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the October 13, 2021 Work Session meeting
d. Approval of meeting minutes from the October 13, 2021 Closed Executive Session.
e. Approval of meeting minutes from the October 19, 2021 Regular Business meeting.
f. Approval of meeting minutes from the October 19, 2021 Closed Executive Session.

SUBMISSIONS AND CERTIFICATIONS:

- g. Comprehensive Maintenance Plan / Form M-1
h. 2021-22 School Safety & Security Plan Statement of Assurance
i. **HIB Report for October 2021:**
Reported Cases: 7
Number of Cases Open: 1
Number of Cases Closed: 6

D. Egan Moved, S. Wunsch Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education affirms Items IX. a. through i.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

X. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Social and Emotional Learning school assemblies:

#	NAME	TOPIC	COST
1.	Brian Williams, Speaker	Inspire Kindness for Middle School students	\$3,900.00 for 2 assemblies in one day.
2.	Creative Interventions	Bullying, accepting differences, conflict resolution, etc. for K-5 students	\$900.00 for 3 assemblies in one day.

I. Borek Moved, C. Crowley Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education affirms Item X. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021 graduate level courses for the following staff members; reimbursement to be paid (if applicable) at the 2021-22 New Jersey state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Michelle Robson	LIT 5143 Social Studies & Reading/Language Arts for Elementary Teachers	American College of Education

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATIO N	COST (not to exceed)
1.	P. Hughes &	11/18/21	Calming the Crowd:	Virtual	\$90.00

	M. Rodino		Restoring Civility at Board Meetings		
2.	J. Horne & S. Lang	11/30/21	Legal One HIB Law Update	Virtual	\$275.00
3.	P. Hughes	1/26 - 1/28/22	Techspo '22	Atlantic City, NJ	\$1,200.00
4.	S. Lang	1/14/22	Improving the Emotional Well-Being of Your Students to Reduce Challenging Behaviors and Increase Learning	West Orange, NJ	\$300.00

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Beate Buchmann-Sow, Classroom Aide. Last day of work: October 29, 2021.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the retirement of Marguerite Forde, Classroom Aide. Last day of work: December 23, 2021.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the retirement of Maureen Logerfo, Classroom Aide. Last day of work: December 23, 2021.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kasey Chappell as a Part Time Classroom Aide for the remainder of the 2021-22 school year, at a prorated annual salary of \$22,500.00, not benefit eligible.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the stipends for the following employees for the 2021-2022 school year.

1.	Kasey Chappell	Boy's Basketball Coach	\$2,200.00
2.	Paul Doran	Track Coach	\$1,853.00

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff member to work for the Before and/or After School Care Program for the 2021-22 school year, at rate of \$25.75 per hour:

- Kasey Chappell

- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the updated 2021-22 contract of Employee #84637586, annual salary to be amended to \$25,000.00 (prorated) effective December 1, 2021.

S. Wunsch Moved, R. Rose Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education affirms Items XI. a. through i.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of October 1, 2021 to October 31, 2021 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	10/15/21	\$297,587.03
Board Share - FICA	10/15/21	\$5,652.23
State Share - FICA	10/15/21	\$16,085.97
	TOTAL:	\$319,325.23

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
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Payroll - Operating	10/30/21	\$278,105.03
Board Share - FICA	10/30/21	\$4,161.77
State Share - FICA	10/30/21	\$16,085.97
	TOTAL:	\$298,352.77

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of November, 2021.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of September, 2021.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Shared Services Agreement with Bergen County Technical Schools for technical support services for the period beginning July 1, 2021 through June 30, 2022, at a cost of \$18,500.00.
- e. Be It Resolved, that the Haworth Board of Education, upon the recommendation of the School Business Administrator, approves the appropriation of the 2020-2021 Extraordinary Aid excess funds in the amount of \$99,200.00 into the 2021-2022 budget as allowable and as awarded by the New Jersey State Department of Education. The District's total amount to be appropriated was \$199,200.00 of which \$100,000 was utilized in the 2021-2022 budget building process. The excess funds shall be appropriated in the 2021-2022 fiscal year as follows:

11-120-100-101-050-00	Salaries – Teachers Grades 1-5	\$49,200.00
11-000-216-320-050-03	Occupational Therapy	\$30,000.00
11-000-219-320-050-00	Region III Expenses	\$20,000.00
Total		\$99,200.00

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the donation of the reviewed list of items to the Smiles for Speech organization.
- g. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202104 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).
- h. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202105 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).

- i. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202106 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).
- j. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202107 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).
- k. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202108 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).

A. Davis Moved, D. Egan Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education affirms Items XII. a. through k.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised/Abolished	Designation	1st Reading	2nd Reading
P 2425	Emergency Virtual or Remote Instruction Program	New	Mandated	October 19, 2021	November 16, 2021

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised/Abolished	Designation	1st Reading	2nd Reading
P 1648.14	Safety Plan for Healthcare Settings in School Buildings - COVID-19	New	Mandated	November 16, 2021	

P & R 5751	Sexual Harassment of Students	Revised	Mandated	November 16, 2021	
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S. Wunsch Moved, I. Borek Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education affirms Items XIV. a. and b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			

Mrs. Wunsch	✓			
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XV. EDUCATION

a. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in a HIB matter Case # 2021-22 07 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

A. Davis Moved, I. Borek Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education affirms Items XV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XVI. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum
- Policy
- Negotiations
- Public Relations

BCSBA/NJSBA - *S. Wunsch shared that the NJSBA conference has been extended virtually through 12/28/21 for presentations.*

Joint Boards
Haworth Home & School Association
Northern Valley Regional High School
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison

XVII. OLD BUSINESS

Mr. Wolford explained the progress that the district and architects are having with the state regarding the referendum. The timeline for a public vote is looking positive for January, 2022.

Dr. Hughes thanked Mr. Wolford for all of his hard work with the referendum.

XVIII. NEW BUSINESS

XIX. Open to the Public on any item – 8:11 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

D. Munoz - 110 Schraalenburgh Road - Asked when will the BOE meetings be virtual for all of the public to see?

M. Rodino - Replied that there are no plans to go virtual.

Close the Public portion: 8:12 p.m.

XX. MOTION TO ADJOURN

M. Rodino Moved, S. Wunsch Seconded
All in favor.

ADJOURNMENT: 8:13 p.m.

**HAWORTH BOARD OF EDUCATION
MINUTES - 11-16-21**

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Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary