

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
December 14, 2021**

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On June 22, 2021 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Dr. Danielle Insalaco-Egan
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President - **ABSENT**
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:31 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:31 p.m. NO PUBLIC COMMENT

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- a. "Kids with Character Award Presentation – the theme for the month of December is "Kindness". For December the following students have been awarded:

Kindergarten: Alex Cabbad, Julia Figlio, Leah Portnoy
Grade 1: Jaclyn Adler, Kensleigh Erfurt, Zeke Spiegel
Grade 2: Cooper Lax, Marco Novosad, Elizabeth Polifroni
Grade 3: Sky Auh, Siddharth Gokul, Sam McGuirk
Grade 4: Joshua Kang, Nicholas Saporito, Sarah Song
Grade 5: Max Garcia, John Higgason
Grade 6: Anna Boyes, George Molluzzo
Grade 7: Julian Fontanez, Demetramaria Frangiskou
Grade 8: Andrea Jiminez, Owen Kolkebeck

- b. COVID Update - Dr. Peter Hughes
PowerPoint presentation on file in the Board office.

Dr. Hughes congratulated Mrs. Talamo and Mrs. Polifroni for receiving the Teacher of the Year and Educational Specialist of the Year, respectively for 2021-22 school year.

Dr. Hughes reviewed the upcoming programming geared towards Social & Emotional Learning.

Dr. Hughes announced that the state has approved the referendum plans and question on the March, 2022 ballot. Mr. Wolford explained some of the specifics on the state's monetary contribution towards the referendum. Mr. Wolford explained to the BOE the money that Haworth will receive approximately \$9,000.00 for Emergent & Capital Maintenance Needs which is based on size of the district and need. The money must be spent of building maintenance.

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 429**
b. **Emergency & Crisis Situations Drill Record: November**
 Fire Drill: November 18, 2021
 Security Drill: November 23, 2021
 Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the November 10, 2021 Work Session meeting
d. Approval of meeting minutes from the November 10, 2021 Closed Executive Session.
e. Approval of meeting minutes from the November 16, 2021 Regular Business meeting.

SUBMISSIONS AND CERTIFICATIONS:

- f. Gifted & Talented Report
- g. 2022 Governor’s Educator of the Year
- h. 2021-2024 ELL 3-Year Program Plan
- i. 2020-2021 Civil Rights Data Collection
- j. **HIB Report for November 2021:**
 - Reported Cases: 1
 - Number of Cases Open: 1
 - Number of Cases Closed: 1

D. Egan Moved, R. Rose Seconded
Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education affirms Items IX. a. through j.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

X. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	2/3/22	Peer Leaders	Ocean Place Resort, Long Branch, NJ	\$50.00	S. Lang & S. Peykar

C. Crowley Moved, I. Borek Seconded
Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education affirms Items X. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021 graduate level courses for the following staff members; reimbursement to be paid (if applicable) at the 2021-22 New Jersey state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Gianna DeNobile	EDLP 6090-80 Supervision and Evaluation	William Paterson University
2.	Jessica Buchheister	EDFD 578 Testing & Evaluation	Montclair State University
3.	Jennifer White	ED501-5400 Implementing Augmentative & Alternative Communication in the School Setting	Colorado State University - Pueblo

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Eileen Kruimer as a Full Time Classroom Aide for the remainder of the 2021-22 school year, at a prorated annual salary of \$22,500.00, benefit eligible. Start date: January 3, 2022.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the retirement of Suzanne Marzocchi, Administrative Assistant to the Child Study Team. Last day of work: January 21, 2022.
- d. **RESOLVED** that Employee #43739721 shall be granted a leave of absence due to their own disability under the Federal Family and Medical Leave Act (“FMLA”) from March 7, 2022 through April 29, 2022 with pay and with medical benefits, subject to the use and continued availability of 34 sick days; and

BE IT FURTHER RESOLVED that Employee #43739721 shall be granted a leave of absence from March 7, 2022 to June 3, 2022 under the FMLA and from May 2, 2022 to June 22, 2022 under the New Jersey Family Leave Act, without pay, but with medical benefits, subject to Employee #43739721 payment of their contribution for same; and

BE IT FURTHER RESOLVED that Employee #43739721 shall return to work on the first day of the 2022-2023 school year or on an earlier return date subject to advance notice to the Haworth School District (hereinafter referred to as the “District”) administration, whereupon the above leave dates may be administratively adjusted as appropriate;

BE IT FURTHER RESOLVED that any requests to extend or change the terms of Employee #43739721 leave of absence shall be made to the Board, which request shall be subject to Board approval, the availability of sick days, Federal and State statutes and regulations, and the Collective Negotiations Agreement between the Board and the Haworth Education Association; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on certification from Employee #43739721 physician or changes to the District’s calendar.

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Kasey Chappell, Part Time Classroom Aide. Last day of work: December 3, 2021.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kasey Chappell as a substitute teacher for the remainder of the 2021-22 school year, not benefit eligible.

A. Davis Moved, D. Egan Seconded
Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education affirms Items XI. a. through f.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			

Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of November 1, 2021 to November 30, 2021 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	11/15/21	\$308,950.67
Board Share - FICA	11/15/21	\$6,311.27
State Share - FICA	11/15/21	\$16,106.82
	TOTAL:	\$331,368.76

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	11/30/21	\$277,954.90

Board Share - FICA	11/30/21	\$4,131.12
State Share - FICA	11/30/21	\$15,691.19
	TOTAL:	\$297,777.21

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of December, 2021
- c. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202109 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).
- d. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202110 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).
- e. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202111 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the technology asset end of life recycling list through the vendor Sycamore International, Inc. with a buyback profit of \$2,820.00 to the district
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of October, 2021.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Education Modification for the purpose of IEP, 504 & I&RS implementation, for a 2-year contract at a total cost of \$5,400.00.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 3-year subscription (July 1, 2022 - June 30, 2025) for Seesaw for Schools, at a total cost of \$4,125.00.
- j. **WHEREAS**, The Board of Education of the Borough of Haworth in the County of Bergen, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby), seeks to submit to the voters school facilities projects (the

“Projects”);

WHEREAS, the School District will seek Debt Service Aid with respect to the Projects; and

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of: (i) the Projects; and (ii) a School District special election at which time a bond referendum authorizing the Projects shall be presented to the voters of the School District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF HAWORTH IN THE COUNTY OF BERGEN, NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board hereby authorizes and/or ratifies the preparation of Schematic Plans and Educational Specifications, if required, by RSC (“RSC”) in connection with the Projects and the Board further authorizes/ratifies and directs RSC to submit the same to the New Jersey Department of Education and to the Bergen County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of the Schematic Plans to the planning board for its review, to the extent required by law.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board hereby ratifies any amendments to the Long Range Facilities Plan, as necessary, to reflect the Projects and approves the submission of any such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board hereby authorizes and/or ratifies the submission of the Projects Applications and its decision seeking debt service aid for the Projects.

Section 4. With respect to the Projects, the Board hereby authorizes and directs the Board President, the Superintendent and the Business Administrator/Board Secretary, as applicable, to execute the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the Projects cost estimate sheets and all related Projects documents allowing submission of same to the New Jersey Department of Education.

Section 5. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary, RSC, and Wilentz, Goldman & Spitzer, P.A., as Bond Counsel, as applicable, to take all action required to preserve the opportunity to present the Projects to the voters via a bond referendum at School District special election to be held on March 8, 2022 or such other date as may be available to the Board.

Section 6. This resolution shall take effect immediately.

- k. **Whereas**, the Board accepts the School Security Grant award from the New Jersey Department of Education in the amount of \$21,567.00. \$21,567.00 of this grant award was used for the installation of the Alyssa’s Law compliant LENS lockdown/panic alarm system for the Haworth Public School which was installed in the 2018-19 fiscal year. The total project cost was \$25,996.00. Additionally, \$21,000.00 will be used to upgrade the District’s surveillance cameras during the 2021-2022 school year.

Be It Resolved, the Board affirms local funds were available and utilized during the 2018-19 fiscal year for the Alyssa’s Law compliant LENS lockdown panic alarm systems in the Haworth Public school for a total project cost of \$25,996.00.

Be It Further Resolved, that the Board affirm acceptance of the Security Grant for Alyssa’s Law for the reimbursement of the usage of local funds in the 2018-19 fiscal year to complete the installation of the Alyssa’s Law compliant LENS lockdown/panic alarm system and the reimbursement of usage of local funds in the 2021-22 fiscal year to upgrade the District’s surveillance camera system. The total project cost for both of these projects exceeded the Board’s grant allocation of \$21,567.00.

The Board members agreed that the district will not be accepting anymore tuition students for the remainder of the 2021-22 school year.

D. Egan Moved, I. Borek Seconded
Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education affirms Items XII. a. through k.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

#	Policy or Regulation	Policy Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
1.	P 1648.14	Safety Plan for Healthcare Settings in School Buildings - COVID-19	New	Mandated	November 16, 2021	December 14, 2021
2.	P & R 5751	Sexual Harassment of Students	Revised	Mandated	November 16, 2021	December 14, 2021

C. Crowley Moved, A. Davis Seconded
Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education affirms Items XIV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

XV. EDUCATION

- a. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in a HIB matter Case # 2021-22 08 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

I.Borek Moved, R. Rose Seconded
Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education affirms Items XV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

XVI. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum
- Policy
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Joint Boards
- Haworth Home & School Association
- Northern Valley Regional High School
- NV Educational Foundation
- Legislative Chairperson

Senior Citizens Liaison
Town Council Liaison

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. Open to the Public on any item –

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

D. Munoz - 110 Schraalenburgh Road - Thanked the Board for putting the floor plans for the referendum on the website. She asked where the pre-school would go?

Dr. Hughes responded that the pre-school would be on the ground floor of the building where the Board office is currently located.

Close the Public portion: 8:26 p.m.

XX. MOTION TO ADJOURN

I.. Borek Moved, C. Crowley Seconded
All in favor

ADJOURNMENT: 8:27 p.m.

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary