

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Minutes
January 19, 2022

I. CALL TO ORDER – 7:31 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2022 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Dr. Danielle Insalaco-Egan
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:33 p.m. - NO PUBLIC COMMENT

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. “Kids with Character Award Presentation – the theme for the month of January is “Responsibility”. For January the following students have been awarded:

Kindergarten: Logan Bacci, Leela Berkelbach, Fiona Brennan
Grade 1: James Beardsley, Harleigh Green, Jayden Lee
Grade 2: Chloe Cabbad, Luca Fermano, Lexi Newsom
Grade 3: Zoey Bush, Peter Giakoumatos, Logan Scott
Grade 4: Zoe Lebel, Ali Ricci, Abby Spiegel
Grade 5: Jacob Alan, Abby Schettino
Grade 6: Autumn Auh, Komi Sowore
Grade 7: David Rodino, Idalia Sawicki
Grade 8: Romack Goldstein, Nefeli Miltiadou

- b. 2022 Governor’s Educator of the Year Teacher Recognition - Mrs. Angelica Talamo**

WHEREAS, Mrs. Talamo was nominated and selected by her peers and the community for her effective instruction to the children of Haworth and

WHEREAS, Mrs. Talamo has provided exceptional and dedicated service to the children and community of Haworth and

WHEREAS, over the last 6 years at the Haworth School, Mrs. Talamo has served as a 1st grade teacher, Student Government Advisor, School Store Advisor, curriculum writing committee member, and new teacher mentor.

WHEREAS, the Haworth Board of Education is desirous of recognizing her for this milestone in her teaching career and support her representation of the school district, and wishes to express their appreciation and gratitude for her efforts,

NOW THEREFORE BE IT RESOLVED, that this resolution be read into the record of the January 19, 2022 Haworth Board of Education minutes as permanent testimony to the achievement of this award as the 2022 Governor’s Educator of the Year Teacher Recognition Honoree for the Haworth Public School.

- c. 2022 Governor’s Educator of the Year Educational Specialist Recognition - Mrs. Nancy Polifroni**

WHEREAS, Mrs. Polifroni was nominated and selected by her peers and the community for her commitment to the safety and well-being of the children of Haworth and

WHEREAS, Mrs. Polifroni has provided exceptional and dedicated service to the children and community of Haworth over the last 8 years as a certified School Nurse, and

WHEREAS, the Haworth Board of Education is desirous of recognizing her for this milestone in her nursing career and support her representation of the school district, and wishes to express their appreciation and gratitude for her efforts,

NOW THEREFORE BE IT RESOLVED, that this resolution be read into the record of the January 19, 2022 Haworth Board of Education minutes as permanent testimony to the achievement of this award as the 2022 Governor’s Educator of the Year Educational Specialist Recognition Honoree for the Haworth Public School.

d. 2022 BOARD OF EDUCATION COMMITTEES:

It is hereby moved that the Haworth Board of Education accepts the 2022 Committees and updated committee structure as appointed by the BOE President, per Policy 0155:

- Curriculum & Instruction:** Stacey Wunsch (chair), Danielle Insalaco-Egan, Michael Rodino
- Finance & Facilities:** Ilisha Borek (chair), Robert Rose, Michael Rodino
- Negotiations:** Charles Crowley (chair), Stacey Wunsch, Michael Rodino
- Public Relations:** Alanna Davis (chair), Robert Rose, Michael Rodino
- Policy & Procedures:** AdHoc Committee
- Referendum & Expansion:** AdHoc Committee
- BCSBA/NJSBA Liaison:** Stacey Wunsch
- HSA Liaison:** Ilisha Borek
- NVRHS/NVEF Liaison:** Danielle Insalaco-Egan
- Legislative Chairperson:** Charles Crowley
- Senior Citizens Liaison:** Robert Rose
- Town Council Liaison:** Alanna Davis

S. Wunsch Moved, D. Egan Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items VIII. d.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			

Mrs. Wunsch	✓			
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IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 428**
- b. **Emergency & Crisis Situations Drill Record: December**
 Fire Drill: December 7, 2021
 Security Drill: December 20, 2021
 Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the December 8, 2021 Work Session meeting
- d. Approval of meeting minutes from the December 8, 2021 Closed Executive Session.
- e. Approval of meeting minutes from the December 14, 2021 Regular Business meeting.

SUBMISSIONS AND CERTIFICATIONS:

- f. School Self-Assessment for Determining Grades under the Anti-bullying Bill of Rights Act
- g. 2021-22 Mid Year Budget Review
- h. **HIB Report for December 2021:**
 Reported Cases: 1
 Number of Cases Open: 1
 Number of Cases Closed: 1

I. Borek Moved, A. Davis Seconded
 Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a. through h.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			

Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

X. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2022-23 school district calendar.

S. Wunsch Moved, C. Crowley Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items X. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Angela Turner as a Part Time Classroom Aide for the remainder of the 2021-22 school year, at a prorated annual salary of \$22,500.00, not benefit eligible. Start date: January 20, 2022.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Isabelle

Epstein as a Part Time Classroom Aide for the remainder of the 2021-22 school year, at a prorated annual salary of \$22,500.00, not benefit eligible. Start date: January 20, 2022.

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lindsey Hechler as a substitute teacher for the remainder of the 2021-22 school year, not benefit eligible.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021 graduate level courses for the following staff members; reimbursement to be paid (if applicable) at the 2021-22 New Jersey state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Michele Robson	MATH 5083 Mathematics Instruction for Elementary Teachers	American College of Education

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATIO N	COST (not to exceed)
1.	Alison Homan	3/9/22 & 3/16/22	Constructing Reading Comprehension	Virtual	\$90.00
2.	Shari Peykar	self-paced webinars	NJPSA Mental Health Protocols	Virtual	\$100.00

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves unpaid leave for personal reasons to the following staff members:

Employee #68966902	February 2, 2022 & February 3, 2022	2 days
Employee #64211261	February 18, 2022	1 day

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the stipend for the following employee for the 2021-2022 school year.

1.	Lori DiVite	After School Sports Security - <i>Alternate</i>	\$35.00/session
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D. Egan Moved, R. Rose Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through g.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of December 1, 2021 to December 31, 2021 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	12/15/21	\$301,669.58
Board Share - FICA	12/15/21	\$5,945.29
State Share - FICA	12/15/21	\$15,691.19

	TOTAL:	\$323,306.06
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<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	12/23/21	\$278,199.93
Board Share - FICA	12/23/21	\$4,149.87
State Share - FICA	12/23/21	\$15,691.22
	TOTAL:	\$298,041.02

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of January, 2022.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of November, 2021.
- d. **RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF HAWORTH IN THE COUNTY OF BERGEN, NEW JERSEY AUTHORIZING THE SUBMISSION OF A BOND PROPOSAL QUESTION TO THE SCHOOL DISTRICT VOTERS AT A SPECIAL SCHOOL DISTRICT ELECTION TO BE HELD ON MARCH 8, 2022**

BE IT RESOLVED BY The Board of Education of the Borough of Haworth in the County of Bergen, New Jersey (the "Board") (not less than a majority of the full membership of the Board concurring) as follows:

1. The following bond proposal (the "Proposal"), shall be submitted to the legal voters of the School District at a special School District election (the "Election") to be held on Tuesday, March 8, 2022 commencing at 6:00 a.m. for the purposes hereinafter provided. The polls shall remain open until 8:00 p.m. and as much longer as may be necessary to permit all the legal voters then present to vote and cast their ballot. The form of the Proposal will read substantially as follows except as otherwise may be set forth herein:

BOND PROPOSAL QUESTION

The Board of Education of the Borough of Haworth in the County of Bergen, New Jersey is authorized (a) to undertake various renovations, alterations, improvements, and upgrades and to construct an addition at Haworth Public School, including acquisition and installation of furniture, fixtures, equipment, and any related site work; and (b) to appropriate \$8,227,479 partially funded by \$2,000,000 available from the Board's capital reserve fund, and to issue bonds in an amount not to exceed \$6,227,479.

The final eligible costs for the projects approved by the New Jersey Commissioner of Education are \$1,196,832. The project includes \$1,455,883 for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this special election.

2. The Board hereby approves and adopts the Proposal set forth above and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same as described therein (the "Project"). The Board authorizes the Business Administrator/Board Secretary, consistent with any advice received from bond counsel, to revise the proposal, if necessary, prior to the Election to conform to any applicable legal requirements.

3. The Board hereby acknowledges and confirms that, in accordance with the requirements of N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-17, a Supplemental Debt Statement has been prepared as of the date of this resolution by the Chief Financial Officer of the Borough of Haworth, giving effect to the proposed total authorization of School Bonds of the School District in the maximum amount provided for in the Proposal, and that such Supplemental Debt Statement has been filed in the office of the Borough Clerk, in the office of the Business Administrator/Board Secretary prior to the adoption of this resolution, and will be filed in the office of the Director of the Division of Local Government Services, State of New Jersey, Department of Community Affairs prior to the date of the Election.

4. The Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to the County Clerk as required by N.J.S.A. 19:60-2, to request the County Clerk to submit the Proposal to the voters at the Election and to seek the assistance of the county officials and the municipal clerk in conducting the Election.

5. The Board hereby: (i) accepts the determination of Preliminary Eligible Costs as set forth in the letter from the New Jersey Department of Education and agrees not to appeal such determinations made therein; (ii) determines to construct the Project itself; (iii) agrees to locally fund any excess costs, if any; and (iv) delegates the supervision of the Project to the Business Administrator/Board Secretary.

6. RSC Architects, the School District’s appointed architect for the Project (the “Project Architect”), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Business Administrator/Board Secretary, who has been delegated the responsibility to work with the Project Architect for this purposes on behalf of the Board, in accordance with the requirements of N.J.S.A. 18A:18A-16, and such authorizations and delegations are hereof reconfirmed.

7. The School Administration and such other officers, professionals and agents of the Board as are necessary, including Wilentz, Goldman & Spitzer, P.A., Bond Counsel, and the Project Architect, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposal to the voters of the School District at the Election.

8. This Board hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Business Administrator/Board Secretary through a public offering of private placement or through a conduit borrower on a tax exempt basis. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the “Code”), in order to preserve the exemption from taxation of interest on its bonds or notes if issued as tax exempt, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on its bonds or notes. The Business Administrator/Board Secretary is hereby authorized to act on behalf of the Board to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Board hereby declares its intent to issue bonds or notes in the amount set forth in the Proposal approved by the voters as set forth in Section 1 and to use the proceeds to pay or to reimburse expenditures for the costs of the Projects authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations 1.150-2 or any successor provisions of federal income tax law,

9. This resolution shall take effect immediately.

I. Borek Moved, R. Rose Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through d.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			

Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

NO RESOLUTIONS

XV. EDUCATION

NO RESOLUTIONS

XVI. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum & Instruction
- Negotiations
- Public Relations - *Members of the Public Relations Committee will be promoting the 2/2/22 virtual referendum forum. Will also look to present at a town council meeting.*
- BCSBA/NJSBA
- Haworth Home & School Association
- Northern Valley Regional High School & NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison
- Ad-Hoc Committee Reports

Dr. Hughes told the BOE that the QSAC monitoring was completed on Jan. 14 and that it went well.

S. Wunsch thanked the Public Relations Committee for all of their hard work on the referendum.

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

S. Wunsch - Shared her thoughts on an article she read on an educational site regarding the mental health of children during the pandemic. She noted that our district is doing many of the recommended initiatives in the article already.

XIX. Open to the Public on any item – 7:55 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation before you begin.

D. Munoz - 110 Schraalenburgh Road: Asked about the special election and how the process will work?

M. Rodino - Explained that a special election is run just like a regular election.

Close the Public portion: 7:58 p.m.

XX. CLOSED SESSION

S. Wunsch Moved, C. Crowley Seconded
All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, January 19, 2022 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately 30 minutes for the purpose of discussing HIB. Action will not be taken in public after the executive session.

XXI. MOTION TO ADJOURN

D. Egan Moved, R. Rose Seconded
All in favor

ADJOURNMENT: 8:19 p.m.

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary