

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
February 16, 2022**

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2022 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Dr. Danielle Insalaco-Egan
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:31 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:31 p.m. NO PUBLIC COMMENT

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- a. "Kids with Character Award Presentation – the theme for the month of February is "Cooperation". For February the following students have been awarded:

Kindergarten: James Hall, Amara Madani, Andrew Whelan
Grade 1: Charlotte Griffin, R.J. Mulder, Noah Silverstein
Grade 2: Annaleigh Algor, Grayson Baldomero, Max Grossman
Grade 3: Liv Grossman, Danielle Kadec, Elly Kim
Grade 4: Patrick Dean, Avery Miskovitz, Gavin Thatcher
Grade 5: Arya Chasin, Milo Riding
Grade 6: Addison Scott, Daniel Scurro
Grade 7: Brody Calvert, Morgan Dearing
Grade 8: Harrison Davis, Liam Peleg

- b. Adverse Childhood Experiences and the 100% Project Presentation - Dr. Peter Hughes
PowerPoint Presentation on file in the Board Office.

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 429**
b. **Emergency & Crisis Situations Drill Record: January**
Fire Drill: January 19, 2022
Security Drill: January 27, 2022
Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of the meeting minutes from the January 4, 2022 Reorganization meeting.
d. Approval of meeting minutes from the January 4, 2022 Work Session meeting.
e. Approval of meeting minutes from the January 19, 2022 Regular Business meeting.
f. Approval of meeting minutes from the January 19, 2022 Closed Executive Session.

SUBMISSIONS AND CERTIFICATIONS:

- g. 2021-22 Statement of Assurance Regarding the Use of Paraprofessional Staff
h. 2021 Right to Know Survey
i. **HIB Report for January 2022:**
Reported Cases: 0
Number of Cases Open: 1
Number of Cases Closed: 0

S. Wunsch Moved, C. Crowley Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a. through i.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

X. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the revised 2022-23 school district calendar.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to chaperone the Grade 7 field trip to Frost Valley YMCA in Claryville, NY on May 25, May 26 & May 27, 2022, at a rate of \$116.00 per overnight, per chaperone (2 nights each):
 - Julieann McKeary
 - Rebekah Chung
 - Jennifer White
 - Ashley Lignos
 - Lori Scheps
 - Michelle Corsentino
 - Suzanne Lang (Alternate)
 - Peter Hughes - Administrator in Charge
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to chaperone the Grade 6 field trip to Philadelphia, PA on June 9 & June 10, 2022, at a rate of \$116.00 per overnight, per chaperone (1 night each):
 - Alison Homan

- Suzanne Lang
- Dawn Hoyng
- Shari Peykar
- Lori Scheps
- Michelle Corsentino
- Nurse - through contracted agency
- Patricia Voigt - Administrator in Charge

d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to chaperone the Grade 8 field trip to Washington D.C. on June 1, June 2 & June 3, 2022, at a rate of \$116.00 per overnight, per chaperone (2 nights each):

- Lori Scheps
- Alicia Kosakowski
- Dawn Hoyng
- Julieann McKeary
- Ashley Lignos
- Nurse - through contracted agency
- Jennifer Horne - Administrator in Charge

e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	2/14/22	Gifted & Talented VIA Competition	Demarest Middle School, Demarest, NJ	0	D. Talty

f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the job description for K-8 STEAM Teacher.

g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Move Your Chains, LLC Speaker Series on mental health and creating purposeful identity. Cost to be encumbered by ESSER funds, not to exceed \$16,000.00.

D. Egan Moved, R. Rose Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items X. a. through g.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
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Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the accumulated sick pay for Suzanne Marzocchi, CST Secretary, retirement effective January 21, 2022, for the amount of \$3,250.00 (50 days at \$65.00 per day), pursuant to the contractual agreement.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves unpaid leave for personal reasons to the following staff members:

1.	Employee #68966902	January 21 & January 24, 2022	2 days
2.	Employee #55812242	January 28, February 4 & February 9, 2022	3 days

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Abigail Urbanak as a substitute teacher for the remainder of the 2021-22 school year, not benefit eligible.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021 graduate level courses for the following staff members; reimbursement to be paid (if applicable) at the 2021-22 New Jersey state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Katelyn Arbadji	C-S 551 Curriculum Design: Theory	Pennsylvania State University

		& Practice	
2.	Jessica Buchheister	EDFD 515 Foundations of Gifted & Talented Education	Montclair State University
3.	Gianna DeNobile	EDLP 6040 Curriculum Design: Theory & Practice	William Paterson University
4.	Michele Robson	SCI 5073 Science Instruction for Elementary Teachers	American College of Education

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATIO N	COST (not to exceed)
1.	D. Turner	2/18/22 & 5/6/22	School IPM Coordinators Training & Indoor Air Quality Training	Mahwah, NJ	Free
2.	D. Turner	3/21, 3/22, 3/23/22	2022 Building & Grounds Expo Conference	Atlantic City, NJ	\$650.00
3.	P. Hughes & L. LaPorta	3/10/22	A New Place: Civics 2022	Montclair, NJ	Free

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Tina Schweid as an unpaid volunteer school counseling intern for the remainder of the 2021-22 school year.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Tina Schweid as an unpaid school counseling intern through New York University for the 2022-23 school year.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff member to work for the Before and/or After School Care Program for the 2021-22 school year, at rate of \$25.75 per hour:
- Isabelle Epstein
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Catherine Diggle as a (.64) Leave Replacement Teacher, at a prorated annual salary of \$56,371.00 (BA+15, Step 3) for the remainder of the 2021-22 school year, not benefit eligible. Start date to be determined.

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Dr. Samantha Slotnick, OD, FAAO, FCOVD for Behavioral & Developmental Optometry on an as needed basis at the contracted rate of \$530.00 per evaluation.

C. Crowley Moved, R. Rose Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through j.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of January 1, 2022 to January 31, 2022 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	1/15/22	\$306,932.85
Board Share - FICA	1/15/22	\$6,123.23

State Share - FICA	1/15/22	\$16,438.19
	TOTAL:	\$329,494.27

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	1/28/22	\$281,361.60
Board Share - FICA	1/28/22	\$4,135.65
State Share - FICA	1/28/22	\$16,396.14
	TOTAL:	\$301,893.39

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of February, 2022.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of December, 2021.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the technology asset end of life recycling list through the vendor Sycamore International, Inc. with a buyback profit of \$4,265.00 to the district.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021-22 SLICE Program tuition contract and services for student ID #364001, commencing December 1, 2021 and terminating June 30, 2022 and student ID #360401, commencing December 13, 2021 and terminating June 30, 2022 and student ID #364000, commencing January 3, 2022 and terminating June 30, 2022; for a total cost of \$34,385.20.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021-22 SLICE Program tuition contract and services for student ID #374010, commencing February 1, 2022 and terminating June 30, 2022; for a total cost of \$5,303.48.

- g. Be it resolved that the Board, upon recommendation of the School Business Administrator approves the following resolution:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021-22 school year, and

Whereas, the Haworth Board of Education desires to apply for this waiver due to the fact that participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2021-22 budget year.

Now therefore, be it resolved, that the Haworth Board of Education hereby authorizes the Business Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2021-22 school year.

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Haworth Public School's participation in the Northern Valley Regional High School District Consortium, BEN 17007414, for the procurement of eligible Category One services and related equipment and authorize the Northern Valley Regional High School District Consortium and its agents, designees, employees, or representatives to submit FCC Forms 470, FCC Forms 471, and other E-rate forms to the Schools and Libraries Division of the Universal Service Administrative Company on behalf of the Haworth Public School District, and to order eligible services/equipment on the District's behalf.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves additional expenditure with the firm of Laura Bishop Communications, LLC for video production including filming, editing, and directing of digital production at a cost not to exceed \$10,000.00.

A. Davis Moved, D. Egan Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through i.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			

Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised/Abolished	Designation	1st Reading	2nd Reading
P 5541	Anti-Hazing	New	Mandated	February 16, 2022	

S. Wunsch Moved, I. Borek Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XIV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			

Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XV. EDUCATION

- a. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in a HIB matter Case # 2021-22 09 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

C. Crowley Moved, D. Egan Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XVI. COMMITTEE REPORTS

Finance & Facilities
Curriculum & Instruction

Negotiations

Public Relations - in the "get out the vote" portion of the referendum plan. Building tours will be offered on 3/5/22.

BCSBA/NJSBA

Haworth Home & School Association - *bringing back spring fundraisers.*

Northern Valley Regional High School & NV Educational Foundation

Legislative Chairperson

Senior Citizens Liaison

Town Council Liaison

Ad-Hoc Committee Reports

S. Wunsch - Thanked Mr. Rodino, the Public Relations Committee and the Administrative team for all of their hard work on the referendum.

I. Borek - asked if lunch will change after the March 7th date when masks can be optional?

P. Hughes - explained that downtown lunch will resume, but that he is waiting for guidance from the state regarding eating indoors.

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. Open to the Public on any item – 8:00 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

D. Munoz - 110 Schraalenburgh Rd. - Will the parents be notified who the 100% project person their child picked?

P. Hughes - responded that they are kept confidential on file with the administration.

D. Munoz- asked if the school counseling intern will be therapeutic?

P. Hughes - explained that she will be completing her course of study with us and working alongside Mrs. Lang. She will not provide therapeutic counseling.

Close the Public portion: 8:06 p.m.

XX. MOTION TO ADJOURN

A. Davis Moved, R. Rose Seconded
All in favor

ADJOURNMENT: 8:08 p.m.

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary