

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Minutes
April 27, 2022

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2022 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Dr. Danielle Insalaco-Egan
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:31 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:31 p.m. NO PUBLIC COMMENT

Motion to go into Closed Session
S. Wunsch Moved, C. Crowley Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education will go into Closed Executive Session at 7:32 p.m.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Wednesday, April 27, 2022 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately 15 minutes for the purpose of discussing litigation. Action will not be taken in public after the executive session.

Motion to move back into public session:
R. Rose Moved, S. Wunsch Seconded
All in favor.

The Board reconvened into public session: 7:48 p.m.

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. “Kids with Character Award Presentation – the theme for the month of April is “Perseverance”. For April the following students have been awarded:

Kindergarten: Adelaide Bursae, Nicholas Rosario, Dean Yoskovitz
Grade 1: Marcus Grinman, Julia Kaluza, Sandrine Ng
Grade 2: Carys Dub, Brooke Madison, Derek Van Hyfte
Grade 3: Justin Portnoy, Zoe Schag, Nicole Szukics
Grade 4: Teddy Giannotti, Vicky Martin, Morgan Thatcher
Grade 5: Lea Lee, Sadie Poirot
Grade 6: Alyson Ludwig, Zachary Schneider
Grade 7: Victoria Albert, Allison Arefiev
Grade 8: Delila Bajrovic, Mia Rozen

- b. 2022-2023 Budget Presentation - Mr. Paul Wolford
PowerPoint Presentation on file in the Board office.

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 433**
b. **Emergency & Crisis Situations Drill Record: March**
Fire Drill: March 29, 2022
Security Drill: March 22, 2022
Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the March 9, 2022 Work Session meeting.
d. Approval of meeting minutes from the March 9, 2022 Closed Executive Session.
e. Approval of meeting minutes from the March 22, 2022 Regular Business meeting.
f. Approval of meeting minutes from the March 22, 2022 Closed Executive Session.

SUBMISSIONS AND CERTIFICATIONS:

- g. **HIB Report for March 2022:**
Reported Cases: 0

Number of Cases Open: 0
Number of Cases Closed: 2

D. Egan Moved, I. Borek Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a. through g.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

X. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the revised 2021-22 district calendar.

I. Borek Moved, A. Davis Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items X. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			

Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves unpaid leave for personal reasons to the following staff members:

1.	Employee #55812242	March 23, 24, 25 28, 29, 30, 31, April 1, 4, 5, 6, 7, 8, 11, 25, 27 & 28, 2022	17 days
2.	Employee #10505279	June 13, 14, 15, 16, 17, 20 & 21, 2022	7 days

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2022 graduate level courses for the following staff members; reimbursement to be paid (if applicable) at the 2022-23 New Jersey state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Jessica Buchheister	EDFD 533 Ethics, Politics, and History of Educational Assessment	Montclair State University

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Cole Wolford as a substitute custodian, without black seal, for the remainder of the 2021-22 school year and the 2022-23 school year at a rate of \$19.00 per hour, not benefit eligible.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Trish Julis, Part Time Classroom Aide, effective June 30, 2022.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-hiring of the following Administrative staff for the 2022-2023 school year:

1.	Jennifer Horne Supervisor of Special Education	\$122,004.00	benefit eligible
2.	Patricia Voigt Principal	\$132,613.00	benefit eligible
3.	Paul Wolford Business Administrator/Director of Education	\$144,515.00 (contract pending approval from the Bergen County Superintendent)	benefit eligible

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-hiring of the following 12-month support staff for the 2022-2023 school year:

1.	Lionel Alliaj Computer Technician	\$49,440.00	benefit eligible
2.	Kathleen Blazina Administrative Assistant for Technology & Data	\$59,710.00 plus applicable longevity	benefit eligible
3.	Kristi Giambona Administrative Assistant to the Superintendent/Human Resources Officer	\$80,327.00 plus applicable longevity	benefit eligible
4.	Dina Mattessich Payroll/Accounts Payable/Bookkeeper	\$67,596.00 plus applicable longevity	benefit eligible
5.	Karen Oddo Administrative Assistant/Receptionist	\$50,697.00 plus applicable longevity	benefit eligible
6.	Nancy Panzella Administrative Assistant for the Business Office	\$50,697.00 plus applicable longevity	benefit eligible
7.	Vickie Aponte-Solomon Administrative Assistant for the Child Study Team	\$43,775.00	benefit eligible

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-hiring of the following 12-month custodial staff for the 2022-2023 school year:

1.	Dervish Alliaj (.5) Daytime Custodian w/Black Seal	\$26,117.00 plus applicable longevity	(.5) not benefit eligible
2.	Viviana Arcos Evening Custodian w/Black Seal	\$44,371.00 plus applicable longevity	benefit eligible
3.	Dilbert Bazelli Evening Custodian w/Black Seal	\$41,664.00 plus applicable longevity	benefit eligible

4.	Brian Gormley Daytime Custodian w/Black Seal	\$55,600.00 plus applicable longevity	benefit eligible
5.	Robert Lally (.5) Evening Custodian w/Black Seal	\$25,750.00	(.5) not benefit eligible
6.	Adriana Miranda (.5) Daytime Custodian w/Black Seal	\$25,750.00	(.5) not benefit eligible
7.	Brainy Nunez Evening Custodian w/Black Seal	\$44,246.00 plus applicable longevity	benefit eligible
8.	Donald Turner Supervisor of Building & Grounds w/Black Seal	\$86,102.00	benefit eligible

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-appointment of the following non-tenured staff for the 2022-2023 school year (schedule attached).

1.	Ardizzone, Kelsey	BA15, Step 2	Year 2
2.	Choi, Jina	MA, Step 5	Year 3
3.	Chung, Rebekah	MA, Step 2	Year 2
4.	Cohen, Janet	BA30, Step 4	Year 2
5.	Corsentino, Michelle	MA30, Step 3	Year 2
6.	Ferraro, Meghan	MA, Step 2	Year 2
7.	Pinzon, Monica	MA15, Step 8	Year 1
8.	Premseelaar, Anna	MA, Step 4	Year 2
9.	Robson, Michele	BA, Step 4	Year 3
10.	Rogan, Jacqueline	MA, Step 2	Year 2
11.	White, Jennifer	MA, Step 4	Year 4

- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-appointment of the following tenured staff for the 2022-2023 school year (schedule attached).

1.	Alcoser, Connie	MA45, Step 19
2.	Alderton, Patricia	MA, TOG
3.	Arbadji, Katelyn	BA, Step 7
4.	Bagot, Pamela	BA, Step 7
5.	Buchheister, Jessica	MA, Step 6
6.	Burkholder, Lauren	MA, Step 7
7.	Carboneri, Lesley	MA60, TOG
8.	Carr, Erin	MA60, TOG
9.	Chamberlain, Nicole	MA30, Step 19 (ESSER)

10.	DeFelice, Michael	MA, Step 11
11.	DeNobile, Gianna	MA, Step 6
12.	DiCarlantonio, Maria	MA60, TOG
13.	Doran, Paul	MA, TOG
14.	Dunn, Anne Marie	MA30, TOG
15.	Ehlers-Burns, Erin	MA, Step 16
16.	Eisberg, Jennifer	MA, Step 17
17.	Ferrara, Lisa	BA30, TOG
18.	Hall, Rebecca	MA60, TOG
19.	Homan, Alison	MA30, Step 6
20.	Jackson, Melissa	MA60, TOG
21.	Kosakowski, Alicia	MA, Step 15
22.	Lane, Kevin	MA15, Step 9
23.	LaPorta, Laura	MA, Step 6
24.	Lang, Suzanne	MA, Step 8
25.	Leeshock, Terry	MA15, TOG
26.	Lignos, Ashley	BA, Step 7
27.	Martell, Cristina	MA, Step 13
28.	McKeary, Julieann	MA, Step 6
29.	Mohr, Melissa	MA, Step 11
30.	Nasta, Vito	MA, TOG
31.	Peykar, Shari	MA, Step 7
32.	Polifroni, Nancy	MA15, Step 16
33.	Ross, Kerry-Ann	MA60, Step 19
34.	Santostefano, Heather	BA, Step 6
35.	Scheps, Lori	MA60, Step 15
36.	Siniscalchi, Rosina	MA30, TOG
37.	Talamo, Angelica	MA, Step 7
38.	Talty, Cynthia	MA, Step 19
39.	Talty, Derick	MA, Step 19
40.	Winik, Josefina	BA, Step 9

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the re-hiring of the following Classroom Aides/Paraprofessionals for the 2022-2023 school year:

1.	Breakfield, Michele	\$27,247.00	(.5) not benefit eligible
2.	DiVite, Lori	\$27,247.00	benefit eligible
3.	Epstein, Isabelle	\$23,175.00	(.5) not benefit eligible
4.	Gregg, Jeanne	\$27,247.00	benefit eligible
5.	Hoyng, Dawn	\$24,730.00	benefit eligible

6.	Klein, Debra	\$38,244.00	benefit eligible
7.	Kruimer, Eileen	\$23,175.00	benefit eligible
8.	Molinaro, Maria	\$23,175.00	(.5) not benefit eligible
9.	Paspalas, Andrew	\$23,175.00	benefit eligible
10.	Paulillo, Suzanne	\$24,005.00	benefit eligible
11.	Powers, Judy	\$27,247.00	(.5) not benefit eligible
12.	Simon, Kathleen	\$23,175.00	benefit eligible
13.	Van Horn, Sandra	\$24,245.00	benefit eligible

- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Dr. Nancy Rothenberg as the School Physician for the 2022-2023 school year, effective July 1, 2021, at a contracted rate of \$2,500.00 (with additional \$500.00 stipend biennially for scoliosis screening), not benefit eligible.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education reappoints the following Lunch Aides for the 2022-2023 school year, at \$24.00 per period, not benefit eligible:

1.	Melina Felletter
2.	Joan Hoagland
3.	Dayana Marchisio
4.	Antoinette Sabbagh

- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATIO N	COST (not to exceed)
1.	D. Mattessich	4/7/22	Internet Report of Contributions (IROC) Training	Virtual	Free
2.	D. Mattessich	4/27/22	Reporting Retroactive Salaries	Virtual	Free
3.	D. Mattessich	5/11/22	Pension Processing	Virtual	Free

4.	D. Mattessich	6/1/22	Pension Processing - part 2	Virtual	Free
5.	D. Turner	5/6/22	Indoor Air Quality Training	Mahwah, NJ	Free

- n. **RESOLVED** that subject to renewal for the 2022-2023 school year, which shall be determined in accordance with applicable law and the Collective Negotiations Agreement (“CNA”) between the Haworth Board of Education (“Board”) and the Haworth Education Association (“Association”), Employee #80342405 whose name is on file (“Employee #80342405”) shall be granted a leave of absence due to their own disability under the Federal Family and Medical Leave Act (“FMLA”) from September 1, 2022 through September 7, 2022 with pay and with medical benefits, subject to the use and continued availability of 4 sick days; and

BE IT FURTHER RESOLVED that Employee #80342405 shall be granted a leave of absence from September 8, 2022 to November 23, 2022 under the FMLA and from September 8, 2022 to November 30, 2022 under the New Jersey Family Leave Act, without pay, but with medical benefits, subject to Employee #80342405 payment of their contribution for same; and

BE IT FURTHER RESOLVED that Employee #80342405 shall return to work on December 1, 2022 or on an earlier return date subject to advance notice to the Haworth School District (“District”) administration, whereupon the above leave dates may be administratively adjusted as appropriate;

BE IT FURTHER RESOLVED that any requests to extend or change the terms of Employee #80342405 leave of absence shall be made to the Board, which request shall be subject to Board approval, the availability of sick days, Federal and State statutes and regulations, and the CNA between the Board and the Association; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on certification from Employee #80342405 physician or changes to the District’s calendar.

C. Crowley Moved, R. Rose Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through n.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			

Mr. Rose	✓			
Mrs. Wunsch	✓			

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of March 1, 2022 to March 31, 2022 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	3/15/22	\$304,283.80
Board Share - FICA	3/15/22	\$5,942.85
State Share - FICA	3/15/22	\$16,382.59
	TOTAL:	\$326,609.24

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	3/30/22	\$281,676.68
Board Share - FICA	3/30/22	\$4,182.14
State Share - FICA	3/30/22	\$16,353.32

	TOTAL:	\$302,212.14
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- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of April, 2022.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of February, 2022.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Starlight Homecare Agency, Inc. to provide substitute nursing services at a rate of \$62.00 per hour for the remainder of the 2021-2022 school year and through the 2022-2023 school year.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 3-year contract agreement for website software and services with Blackboard, Inc. at a total cost of \$12,273.29.

MOTION TO ADD RESOLUTION ITEM XII. f. to the 4/27/22 Agenda

I.. Borek Moved, S. Wunsch Seconded
All in favor.

f. Approval of Amendment to Preliminary/Advertised 2022-2023 Budget

BE IT RESOLVED, that the Board approves the following amendment to the Preliminary/Advertised Budget for the 2022-2023 School Year. The amendment includes a transfer from the Capital Reserve Account to Fund 40 to cover an interest payment for bonds associated with the approved school referendum (3/8/22) and authorizes the School Business Administrator to submit the 2022-2023 amended budget to the Executive County Superintendent for approval in accordance with statutory submission dates:

	BUDGET	TOTAL TAX LEVY
General Fund (Fund 10)	\$10,328,497	\$9,615,714
Special Revenue Fund (Fund 20)	\$445,757	
<i>Debt Service Fund (Fund 40)</i>	<i>\$235,000</i>	

Total Tentative Budget	\$11,009,254
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A. Davis Moved, D. Egan Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through f.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
P & R 2417	Student Intervention & Referral Services	Revised	Mandated	April 27, 2022	
P 2415.05	Student Surveys,	Revised	Mandated	April 27, 2022	

**HAWORTH BOARD OF EDUCATION
MINUTES - 4-27-22**

	Analysis, Evaluations, Examinations, Testing, or Treatment				
P & R 2431.4	Prevention & Treatment of Sports Related Concussions and Head Injuries	Revised	Mandated	April 27, 2022	
R 2460.30	Additional/Compensatory Special Education & Related Services	New	Mandated	April 27, 2022	
P 2622	Student Assessment	Revised	Mandated	April 27, 2022	
R 2622	Student Assessment	New	Mandated	April 27, 2022	
P 3233	Political Activities	Revised	Recommended	April 27, 2022	
P 7540	Joint Use of Facilities	Revised	Recommended	April 27, 2022	
P & R 8465	Bias Crimes & Bias Related Acts	Revised	Mandated	April 27, 2022	
P 9560	Administration of School Surveys	Revised	Mandated	April 27, 2022	
P 9700	Special Interest Groups	Revised	Recommended	April 27, 2022	

S. Wunsch Moved, C. Crowley Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XIV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			

Mrs. Wunsch	✓			
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XV. EDUCATION

- a. BE IT RESOLVED by the Haworth Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

I. Borek Moved, D. Egan Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XVI. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum & Instruction
- Negotiations
- Public Relations
- BCSBA/NJSBA

Haworth Home & School Association
Northern Valley Regional High School & NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Ad-Hoc Committee Reports

XVII. OLD BUSINESS

S. Wunsch: questioned the Request for Proposal and if the time added would be beneficial. She suggested having an Ad-Hoc Committee to review all of the Request for Proposals from the architects.

XVIII. NEW BUSINESS

XIX. Open to the Public on any item – 8:40 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

Close the Public portion: 8:40 p.m. NO PUBLIC COMMENT

XX. MOTION TO ADJOURN

S. Wunsch Moved, R. Rose Seconded
All in favor.

ADJOURNMENT:

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary