

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**Minutes**  
**May 25, 2022**

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**I. CALL TO ORDER – 7:31 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2022 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Ilisha Borek - **ABSENT**  
Mr. Charles Crowley  
Mrs. Alanna Davis  
Dr. Danielle Insalaco-Egan - **ABSENT**  
Mr. Michael Rodino, President  
Mr. Robert Rose  
Mrs. Stacey Wunsch, Vice President  
Mr. Paul Wolford, Business Administrator  
Dr. Peter Hughes, Superintendent  
Mrs. Stacey Cherry, Esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:32 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

**VII. CLOSE THE PUBLIC PORTION - 7:33 p.m. NO PUBLIC COMMENT**

### VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- a. "Kids with Character Award Presentation – the theme for the month of May is "Dependability". For May the following students have been awarded:

Kindergarten: Lillie Horning, Katharine McGuirk, Mellie Weiner  
Grade 1: Madeleine Caulfield, Tatum Levine, Ava Montgomery  
Grade 2: Sam Krasney, Sabrina Saperstein, Yejin Sung  
Grade 3: Dominic Porcaro, Julieanne Shen, Raven Taylor  
Grade 4: Yalim Caglar, Claire Natale, Allison Park  
Grade 5: Tristyn Buckner, Rachel Maniscalco  
Grade 6: Hudson Hall, Jillian Montello  
Grade 7: Allie Arifiev, Jeremy Kent  
Grade 8: Dina Mehanni, Anthony Sabbagh

- b. 2020-21 HIB Grades Report - Dr. Peter Hughes

*All of the points allowed were rewarded to us by the HIB Coordinator and the state.*

*Dr. Hughes updated the BOE on the parent website committee and their suggestions and decisions in their first meeting to update the district website. The next website committee meeting is on Wednesday, June 22, 2022.*

*Dr. Hughes explained the ways school security can be addresses. Educating students on the warning signs for potential acts of violence, actual building security measures, law enforcement presence, and how the BOE can assist in measures on keeping the school safe.*

### IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 428**  
b. **Emergency & Crisis Situations Drill Record: April**  
Fire Drill: April 29, 2022  
Security Drill: April 11, 2022  
Administrator in charge: Mr. Paul Wolford

#### **MINUTES:**

- c. Approval of meeting minutes from the April 13, 2022 Work Session meeting.  
d. Approval of meeting minutes from the April 27, 2022 Regular Business meeting.  
e. Approval of meeting minutes from the April 27, 2022 Closed Executive session.  
f. Approval of meeting minutes from the May 6, 2022 Special meeting.  
g. **SUBMISSIONS AND CERTIFICATIONS:**  
h. 2022-23 Comprehensive Equity Plan Statement of Assurance

- i. **HIB Report for April 2022:**  
 Reported Cases: 0  
 Number of Cases Open: 0  
 Number of Cases Closed: 0

S. Wunsch Moved, R. Rose Seconded  
 Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a. through i.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek				✓
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**X. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following volunteer parent chaperone to attend the Grade 7 field trip to Frost Valley YMCA in Claryville, NY on May 25, May 26 & May 27, 2022:
- Jody Rozenblit
  - Jamie Van Hyfte
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Summer School dates of July 11 - July 29, 2022 (Monday - Thursday from 9:00 a.m. to 12:00 p.m.)
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2022-23 school year Grade 8 Washington D.C. trip dates of November 16 - November 18, 2022.

A. Davis Moved, C. Crowley Seconded  
 Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items X. a. through c.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek				✓
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**XI. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

<b>#</b>	<b>NAME</b>	<b>DATE(S)</b>	<b>CONFERENCE/ WORKSHOP</b>	<b>LOCATIO N</b>	<b>COST (not to exceed)</b>
1.	Janet Cohen	self-paced	Phonics First Level 1	Virtual	\$1,153.00

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the graduate level courses for the following staff members; reimbursement to be paid (if applicable) at the 2021-22 New Jersey state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

<b>#</b>	<b>NAME</b>	<b>COURSE</b>	<b>COLLEGE/UNIVERSITY</b>
1.	Michele Robson	DL 5013 The Digital Learner	American College of Education

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the graduate level courses for the following staff members; reimbursement to be paid (if applicable) at the 2022-23 New Jersey state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Katelyn Arbadji	EDPSY 421 Learning Process	American College of Education
2.	Anna Premselaar	EDUC 42260 Focused Interventions to Improve Executive Functioning Skills EDUC 40154 Educating the Whole Student: Mindfulness & Social Emotional Learning	University of California - San Diego
3.	Jennifer White	ED 501-5413 Language Difference or Disorder: Dual Language Development & Disorders ED 501-5415 Neurodiversity: Creating Positive Constructs for Every Student	Colorado State University - Pueblo
4.	Michele Robson	DL 5023 The Digital Educator CI 5353 Standards Driven Learning CI 5103 Curriculum & Instructional Design for Diversity EE 5091 Capstone Experience for Elementary Education	American College of Education

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Vanessa Vaglio as a Teacher, at an annual salary of \$66,148.00 (MA, Step 6) for the 2022-23 school year, benefit eligible.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Vanessa Vaglio for summer STEM curriculum writing at a rate of \$55 per hour, not to exceed \$3,000.00.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide for the following staff members for the 2021-22 school year (retroactive to September, 2021):

#	NAME	TITLE	MOVING FROM	MOVING TO
1.	Derick Talty	Middle School Teacher	BA + 15	MA

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Summer School Staff for the 2022 sessions (contingent upon enrollment):

Jina Choi	\$2,894.00
Michael DeFelice	\$2,894.00
Anne Marie Dunn	\$2,894.00
Alison Homan	\$2,894.00
Kevin Lane	\$2,894.00
Terry Leeshock	\$2,894.00
Lori Scheps	\$2,894.00
Nancy Polifroni - Nurse	\$2,894.00

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to instruct the summer 2022 extra educational enrichment programs, at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, not to exceed 24 total hours (contingent upon enrollment).

1.	Anne Marie Dunn	The Poetry Club (Gr. 3-5)
2.	Melissa Jackson	ELL Enrichment (Gr. K-5)
3.	Suzanne Lang	Mindful Methods for Learning & Life (Gr. K-8)
4.	Lori Scheps	Evidence-Based Writing for Middle School (Gr. 5-8)

- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to instruct the summer 2022 extra educational enrichment programs, at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, not to exceed 8 total hours (contingent upon enrollment).

1.	Melissa Jackson	Picture Books are Magical! (Gr. 2-5)
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- j. Upon the recommendation of the Superintendent, the Haworth Board of Education re-hires the attached list of previously approved available substitute teachers, aides and custodians for the 2022-23 school year.

- k. **WHEREAS**, Kristi Giambona (hereinafter referred to as "Giambona") has agreed to accept the appointment of Secretary of the Board of Education, which was previously approved at the January 4, 2022 Reorganization meeting and through the next Reorganization meeting.

**WHEREAS**, the Board wishes to compensate Giambona for her services as Board Secretary in the amount of Five Hundred Dollars (\$500) per meeting, which shall be in addition to her base salary and shall be subject to all deductions including pension, taxes and check-offs at the source of wages.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby appoints Giambona as the Board Secretary; with compensation as stated above.

- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Anne Marie Dunn to provide home instruction for Student ID# 2714694271, at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, not to exceed 10 total hours.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following members of the Child Study Team to work during the summer months at their hourly rate, to attend IEP meetings and conduct evaluations, as needed, not to exceed 15 hours each.

- Erin Carr, LDT-C
- Anne Marie Dunn, Special Education Teacher
- Jennifer White, Speech/Language Therapist
- Shari Peykar, Social Worker
- Michelle Corsentino, School Psychologist

- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following psychiatrists and rates for psychiatric evaluations, on an as needed basis, for the 2021-22 school year:

#	<u>NAME</u>	<u>RATE</u>
1.	Dr. Leslie Nagy	\$750.00
2.	Dr. Tulika Srivastava	\$600.00

- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the School Psychiatrists/Neuropsychologists for the 2022-23 school year, as per provided list.
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Connie Alcoser, Kindergarten Teacher, effective June 30, 2022.
- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Senior Service/Work-Based Learning students from Northern Valley Demarest High School:

- Danielle Rosenberg - Ms. Lignos
- Carlie Pavell - Ms. McKeary
- Riley Gilbert - Ms. Laporta
- Maggie McGinley - Ms. Dicarlantonio
- Abigail Philips - Ms. Kosakowski
- Olivia Cammallari - Mr. Talty
- Sydney Weisblum - Ms. McKeary
- Grace Hamlin - Ms. Mohr
- Faye Stratton - Ms. Scheps
- Delanie Fortgang - Ms. Eisberg
- Aaron Zelman - Mr. Wolford

r. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Julieann McKeary, Middle School Teacher, effective June 30, 2022.

R. Rose Moved, C. Crowley Seconded

Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through r.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek				✓
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**XII. FINANCE & FACILITIES**



- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of April 1, 2022 to April 30, 2022 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	4/15/22	\$317,669.08
Board Share - FICA	4/15/22	\$6,948.53
State Share - FICA	4/15/22	\$16,368.06
	<b>TOTAL:</b>	<b>\$340,985.67</b>

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	4/30/22	\$281,857.78
Board Share - FICA	4/30/22	\$4,208.98
State Share - FICA	4/30/22	\$16,368.06
	<b>TOTAL:</b>	<b>\$302,434.82</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of May, 2022.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of March, 2022.

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Title IIA, III, III-Immigrant, and IV-Part A Consortium Memorandum of Agreement between the Northern Valley Regional High School Board of Education, as Lead Applicant, and the Haworth School District for the 2022-2023 school year.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Asbury Park Computer Management System – Budgeting/Accounting System Services and Payroll/Personnel System Services to provide comprehensive financial management services for the 2022-23 school year, at an annual cost of \$16,455.00, plus services fees as applicable.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Realtime Student Information System to provide comprehensive student and staff management services for the 2022-23 school year, at an annual cost of \$10, 108.45, plus services fees as applicable.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Frontline Technologies Group to provide the systems for Absence and Substitute Management (AESOP) and Employee Evaluation Management (Stronge/My Learning Plan) for the 2022-23 school year, at an annual cost of \$6,491.37, plus service fees as applicable.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Enome, Inc. (Goalbook) to serve as a reference database to assist the Child Study Team in creating differentiated learning goals for students with an IEP for the 2022-23 school year, at an annual cost of \$8,525.00, plus service fees as applicable.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Rullo & Juillet Associates, Inc as the district Right to Know and Hazard Communication consultant for the 2022-23 school year, at an annual cost of \$2,115.00, plus service fees as applicable for PEOSH Hazard Communication training as needed.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Strauss Esmay Associates to provide Policy services and support for the 2022-23 school year, at an annual cost of \$4,835.00, plus service fees as applicable.

R. Rose Moved, A. Davis Seconded

Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through j.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek				✓
Mr. Crowley	✓			

Mrs. Davis	✓			
Dr. Egan				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**XIII. NEGOTIATIONS**

NO RESOLUTIONS

**XIV. POLICY**

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

<b>Policy or Regulation</b>	<b>Policy Title</b>	<b>New/Revised /Abolished</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
P & R 2417	Student Intervention & Referral Services	Revised	Mandated	April 27, 2022	May 25, 2022
P 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment	Revised	Mandated	April 27, 2022	May 25, 2022
P & R 2431.4	Prevention & Treatment of Sports Related Concussions and Head Injuries	Revised	Mandated	April 27, 2022	May 25, 2022
R 2460.30	Additional/Compensatory Special Education & Related Services	New	Mandated	April 27, 2022	May 25, 2022
P 2622	Student Assessment	Revised	Mandated	April 27, 2022	May 25, 2022
R 2622	Student Assessment	New	Mandated	April 27, 2022	May 25, 2022

**HAWORTH BOARD OF EDUCATION  
MINUTES - 5-25-22**

P 3233	Political Activities	Revised	Recommended	April 27, 2022	May 25, 2022
P 7540	Joint Use of Facilities	Revised	Recommended	April 27, 2022	May 25, 2022
P & R 8465	Bias Crimes & Bias Related Acts	Revised	Mandated	April 27, 2022	May 25, 2022
P 9560	Administration of School Surveys	Revised	Mandated	April 27, 2022	May 25, 2022
P 9700	Special Interest Groups	Revised	Recommended	April 27, 2022	May 25, 2022

b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

<b>Policy or Regulation</b>	<b>Policy Title</b>	<b>New/Revised/Abolished</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
P 1648.14	Safety Plan for Healthcare Settings in School Buildings - COVID-19	Abolished	Mandated	May 25, 2022	
P 1648.15	Recordkeeping for Healthcare Settings in School Buildings - COVID-19	New	Mandated	May 25, 2022	
P 2415.04	Title I - District-Wide Parent & Family Engagement	Revised	Mandated	May 25, 2022	
P 2415.50	Title I - School Paren & Family Engagement	New	Mandated	May 25, 2022	
P 2416.01	Postnatal Accommodations for Students	New	Recommended	May 25, 2022	
P 3161	Examination for Cause	Revised	Recommended	May 25, 2022	
P 4161	Examination for Cause	Revised	Recommended	May 25, 2022	
P 5512	Harassment, Intimidation, and Bullying	Revised	Mandated	May 25, 2022	
P&R 7410	Maintenance & Repair	Revised	Mandated	May 25, 2022	
R 7410.01	Facilities Maintenance, Repair Scheduling, and Accounting	Revised	Mandated	May 25, 2022	

P 8420	Emergency & Crisis Situations	Revised	Mandated	May 25, 2022	
P&R 9320	Cooperation with Law Enforcement Agencies	Revised	Mandated	May 25, 2022	

S. Wunsch Moved, C. Crowley Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XIV. a. and b.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek				✓
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**XV. EDUCATION**

NO RESOLUTIONS

**XVI. COMMITTEE REPORTS**

- Finance & Facilities
- Curriculum & Instruction
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Haworth Home & School Association
- Northern Valley Regional High School & NV Educational Foundation
- Legislative Chairperson

Senior Citizens Liaison  
Town Council Liaison  
Ad-Hoc Committee Reports

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

*Mr. Wolford updated the BOE on the current protocols in place in the district for security. The district is as current as it can be with regards to internal security and the safety measures that are available.*

*Mr. Rodino suggested the BOE should try to impact legislation and take a stand with the local government to pass legislation to keep school districts safe and encourage the local government to act on their behalf. The BOE agreed that a resolution sent to the state would be beneficial.*

**XIX. Open to the Public on any item – 8:10 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

*Jordan Kadec - 310 Pleasant Street:*

*Asked 2 questions. The first question was regarding the website and including the parents in the process and is there a chance to still get involved, and the second question was regarding the emotional impact of school tragedies on families and how they can help alleviate anxiety.*

*Dr. Hughes explained that any parent can be involved with the website committee and a ParentSquare went out for volunteers, and anyone who would still like to be involved can be. He explained that a major prevention of school tragedies is to report any suspicions to authorities immediately.*

*Cindy Erfurt - 187 Pine Street:*

*Asked Dr. Hughes if he feels, as an administrator, that the building is as safe as it can be?*

*Dr. Hughes responded that he always looks at things critically to see where there is room to improve. But overall, yes, he does feel that the building is safe overall.*

*Mr. Wolford explained that each year the district invests in security upgrades wherever they feel it is needed.*

**Close the Public portion: 8:27 p.m.**

**XX. MOTION TO ADJOURN**

A. Davis Moved, C. Crowley Seconded  
All in favor.

**ADJOURNMENT:**

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Michael Rodino, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary