

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**Agenda**  
**July 20, 2021**

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**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On June 9, 2021 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Ilisha Borek  
Mr. Charles Crowley  
Mrs. Alanna Davis  
Dr. Danielle Insalaco-Egan  
Mr. Michael Rodino, President  
Mr. Robert Rose  
Mrs. Stacey Wunsch, Vice President  
Mr. Paul Wolford, Business Administrator  
Dr. Peter Hughes, Superintendent  
Mrs. Stacey Cherry, Esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION -**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

**IX. CONSENT AGENDA**

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - N/A**
- b. **Emergency & Crisis Situations Drill Record: June**
  - Fire Drill: per class model held on various days per COVID guidelines
  - Security Drill: per class model held on various days per COVID guidelines
  - Administrator in charge: Mr. Paul Wolford

**MINUTES:**

- c. Approval of meeting minutes from the June 16, 2021 Work Session meeting.
- d. Approval of the meeting minutes from the June 16, 2021 Closed Session meeting.
- e. Approval of meeting minutes from the June 22, 2021 Regular Business meeting.
- f. Approval of the meeting minutes from the June 22, 2021 Closed Session meeting.

**SUBMISSIONS AND CERTIFICATIONS:**

- g. 2020-21 School Register Summary
- h. IDEA Fiscal Year 2022
- i. **HIB Report for June 2021:**
  - Reported Cases: 2
  - Number of Cases Open: 0
  - Number of Cases Closed: 2

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**X. CURRICULUM**

NO RESOLUTIONS

**XI. PERSONNEL**

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members for the Jump Start Math program from August 23, 2021 to August 27, 2021, 3 hours per day at a rate of \$75.95 per hour, per the HTA Collective Bargaining Agreement:

- Michael DeFelice
- Melissa Mohr
- Nancy Polifroni - Nurse

b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members for the Jump Start ELA program from August 16, 2021 to August 20, 2021, 3 hours per day at a rate of \$75.95 per hour, per the HTA Collective Bargaining Agreement:

- Rebekah Chung
- Lori Scheps
- Nancy Polifroni - Nurse

c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves payment, per the Haworth Teachers' Association Collective Bargaining Agreement, to the following certified staff for successful completion of graduate level courses which were previously approved by the Board of Education.

#	STAFF MEMBER	COURSE APPROVAL DATE	SCHOOL	CREDITS	PAYMENT
1.	Derick Talty	June 22, 2021	New Jersey City University	3	\$2,190.00 (from 2020-21 school year budget)

d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021 graduate level courses for the following staff members; reimbursement to be paid (if applicable) at the 2021-22 New Jersey state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Michele Robson	ED 5193 Foundations of Education	American College of Education

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following additional Summer Enrichment Staff for the 2021 sessions:

Debra Klein - Aide	\$873.00
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- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	COST (not to exceed)
1.	P. Hughes & J. Horne	8/10/21	Getting Ready to "Open Up" in September	Morristown, NJ	\$39.00 each

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education appoints Paul Wolford, to serve as Treasurer of School Monies in conjunction with Nisivoccia Accounting firm serving as monthly oversight consultants. Nisivoccia services will be billed at an hourly rate not to exceed \$5,000.00 for the 2021-2022 school year.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Adriana Bonasorte, World Language Teacher, effective immediately.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of June 1, 2021 to June 30, 2021 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<b><i>Bills Description</i></b>	<b><i>Dated</i></b>	<b><i>Amount</i></b>
Payroll - Operating	6/15/21	\$274,343.58

Board Share - FICA	6/15/21	\$5,110.68
State Share - FICA	6/15/21	\$14,846.76
	<b>TOTAL:</b>	<b>\$294,301.02</b>

<b><i>Bills Description</i></b>	<b><i>Dated</i></b>	<b><i>Amount</i></b>
Payroll - Operating	6/22/21	\$318,715.32
Board Share - FICA	6/22/21	\$8,505.10
State Share - FICA	6/22/21	\$14,836.99
	<b>TOTAL:</b>	<b>\$342,057.41</b>

<b><i>Bills Description</i></b>	<b><i>Dated</i></b>	<b><i>Amount</i></b>
Exception Payroll - Operating	6/25/21	\$11,025.45
Board Share - FICA	6/25/21	\$843.45
State Share - FICA	6/25/21	\$0.00
	<b>TOTAL:</b>	<b>\$11,868.90</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of July, 2021.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the months of July, August, September, October, November and December, 2020.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021 Closter Board of Education Extended School Year tuition contract for student ID number 350401 commencing July 1, 2021 and terminating July 30, 2021, for a cost of \$1,853.00.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021 SLICE Summer Program tuition contract for student ID numbers 1897930562 & 9550623737, commencing July 1, 2021 and terminating July 30, 2021, for a cost of \$2,134.00.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021-22 TIP Program tuition contract and services for student ID numbers 4290092424, 5392979738, 8400967682 & 1679727110, commencing July 1, 2021 and terminating June 30,

2022, for a cost of \$243,000.00.

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021-22 SLICE Program tuition contract for student ID numbers 1897930562 & 6179185435, commencing September 1, 2021 and terminating June 30, 2022, for a cost of \$21,330.00.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021-22 Valley Program tuition contract for student ID numbers 6446349802, 2461379700 & 3561306137, commencing July 1, 2021 and terminating June 30, 2022, for a cost of \$238,830.00.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021-22 Valley Program tuition contract for student ID number 9550623737, commencing September 1, 2021 and terminating June 30, 2022, for a cost of \$72,373.00.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves ParentSquare to provide parent and staff communication services for the 2021-22 school year, at an annual cost of \$2,710.50, plus services fees as applicable.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves In-Line Heating & Air Conditioning Company to provide planned services and maintenance for the 2021-22 school year, at an annual cost of \$17,868.00, plus services fees as applicable.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves LinkIt! to provide student testing services for the 2021-22 school year, at an annual cost of \$10,270.00, plus services fees as applicable.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Polaris Galaxy Group to provide a student accident insurance policy through NESBIG for the 2021-22 school year, at an annual cost of \$4,570.06, plus services fees as applicable.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021-22 Closter Board of Education Pre-School Disabled Program tuition contract for student ID number 350401 commencing July 1, 2021 and terminating July 30, 2022, for a cost of \$31,952.00.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

### **XIII. NEGOTIATIONS**

NO RESOLUTIONS

**XIV. POLICY**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

<b>Policy or Regulation</b>	<b>Policy Title</b>	<b>New/Revised /Abolished</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
P 9700	Special Interest Groups	Revised	Recommended	June 22, 2021	July 20, 2021
P 0131	Bylaws, Policies, and Regulations	Revised	Recommended	June 22, 2021	July 20, 2021
P 1521	Educational Improvement Plans	Abolished	Mandated	June 22, 2021	July 20, 2021
P 1649	Federal Families First Coronavirus (COVID-19) Response Act	Abolished	Mandated	June 22, 2021	July 20, 2021
P 2421	Career and Technical Education	Revised	Recommended	June 22, 2021	July 20, 2021
P 3134	Assignment of Extra Duties	Revised	Recommended	June 22, 2021	July 20, 2021
P & R 3142	Nonrenewal of Nontenured Teaching Staff Member	Revised	Recommended	June 22, 2021	July 20, 2021
P & R 3221	Evaluation of Teachers	Revised	Mandated	June 22, 2021	July 20, 2021
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	Revised	Mandated	June 22, 2021	July 20, 2021
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals	Revised	Mandated	June 22, 2021	July 20, 2021
P & R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals	Revised	Mandated	June 22, 2021	July 20, 2021
P & R 4146	Nonrenewal of Nontenured Support Staff	Revised	Recommended	June 22, 2021	July 20, 2021

	Member				
P & R 6471	School District Travel	Revised	Mandated	June 22, 2021	July 20, 2021
P 8561	Procurement Procedures for School Nutrition Programs	Revised	Mandated	June 22, 2021	July 20, 2021

b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

<b>Policy or Regulation</b>	<b>Policy Title</b>	<b>New/Revised /Abolished</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
R 9700	Special Interest Groups	Revised	Recommended	July 20, 2021	

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XV. COMMITTEE REPORTS**

- Finance & Facilities
- Curriculum
- Policy
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Joint Boards
- Haworth Home & School Association
- Northern Valley Regional High School
- NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XIII. Open to the Public on any item –**



*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**Close the Public portion:**

**XIX. CLOSED SESSION**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, July 20, 2021 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately 1 hour for the purpose of discussing HIB. Action will be taken in public after the executive session.

***VOTE TO BE TAKEN AFTER CLOSED SESSION:***

**BE IT RESOLVED** that the Haworth Board of Education (hereinafter referred to as the "Board") hereby [*affirms, rejects, modifies*] the Superintendent's decision in a HIB matter which was the subject of an appeal hearing before the Board on July 20, 2021, and directs the Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**XX. MOTION TO ADJOURN**

**HAWORTH BOARD OF EDUCATION  
AGENDA - 7-20-21**

**Haworth, NJ  
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\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**ADJOURNMENT:**

\_\_\_\_\_  
Michael Rodino, President  
Haworth Board of Education

\_\_\_\_\_  
Kristi Giambona  
Board Secretary