

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Agenda
August 24, 2021

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On June 9, 2021 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Dr. Danielle Insalaco-Egan
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION -

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

a. 2021-22 District Goals Presentation - Dr. Peter Hughes

1. Student achievement goal of decreasing number of low performers in Math and ELA through targeted intervention.
2. The district will complete an external Special Education Audit to assess and improve services.
3. The district will complete Website Renewal for the 2022-2023 school year.
4. Promoting Diversity, Equity, and Inclusion
5. The district will establish a middle school advisory program that matches a trusted adult to every middle school student.

Roll Call: _____ Moved, _____ Seconded

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - N/A**
- b. **Emergency & Crisis Situations Drill Record: July**
Fire Drill: N/A
Security Drill: N/A
Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the July 20, 2021 Regular Business meeting.
- d. Approval of the meeting minutes from the July 20, 2021 Closed Session meeting.
- e. Approval of meeting minutes from the July 26, 2021 Special meeting.

SUBMISSIONS AND CERTIFICATIONS:

- f. 2020-21 Evaluation Information Systems
- g. 2021-22 HPS COVID-19 Plan for OSHA
- h. 2020-21 School Safety Data System
- i. 2021-22 Professional Development & Mentoring Plans
- j. **HIB Report for July 2021:**
Reported Cases: 0
Number of Cases Open: 0

Number of Cases Closed: 0

_____ Moved, _____ Seconded
Roll Call:

X. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following overnight field trip dates:

<u>Field Trip Destination</u>	<u>Dates</u>	<u>Teacher Coordinator</u>
Frost Valley (Grade 7)	May 25 - May 27, 2022	Julieann Barclay
Washington D.C. (Grade 8)	June 1 - June 3, 2022	Lori Scheps
Philadelphia (Grade 6)	June 9 - June 10, 2022	Alison Homan

- b. **Be it resolved** that the Board of Education re-adopt all current written curriculum, courses, textbooks, supplemental resources, and software platforms of the district.

Be it further resolved, that the Board of Education approve the following 2021 Northern Valley Curriculum Center Curriculum Guides Updates/Revisions:

2021 Updated K-8 Core Content Curriculum Guides

- English Language Arts Curriculum Guide
- Mathematics Curriculum Guide
- Science Curriculum Guide
- Social Studies Curriculum Guide
- World Languages Curriculum Guide
- Comprehensive Health and Physical Education Curriculum Guide
- Visual Arts Curriculum Guide
- Performing Arts: Dance/Theatre/Music
- English as a Second Language (ESL)
- Technology

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021-22 School Improvement Panel members:

- Peter Hughes
- Patricia Voigt
- Jennifer Horne

- Lori Scheps
- Patricia Alderton
- Jessica Buchheister
- Lauren Burkholder

_____ Moved, _____ Seconded
Roll Call:

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Marcy Porter, Part-time Classroom Aide, effective immediately.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Patricia Figlio as a kindergarten classroom volunteer for the 2021-22 school year, pending criminal history review. Not benefit eligible.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jacqueline Rogan as an Elementary Teacher, at an annual salary of \$56,490.00 (MA, Step 1), benefit eligible. Start date: September 1, 2021.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to work for the Before and/or After School Care Program for the 2021-22 school year, at rate of \$25.75 per hour:
 - Pamela Alderton
 - Michele Breakfield
 - Beate Buchmann-Sow
 - Lori DiVite
 - Rebecca Hall
 - Dawn Hoyng
 - Terry Leeshock
 - Jeanne Rispoli
 - Lori Scheps
 - Kerwin Telemaque
 - Sandra Van Horn
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	COST (not to exceed)
1.	P. Hughes	8/10 - 8/13/21	Institute for Race, Equity, and Social Justice	Virtual	\$95.00

f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves payment, per the Haworth Teachers’ Association Collective Bargaining Agreement, to the following certified staff for successful completion of graduate level courses which were previously approved by the Board of Education.

#	STAFF MEMBER	COURSE APPROVAL DATE	SCHOOL	CREDITS	PAYMENT
1.	Ashley Lignos	February 23, 2021	Montclair State University	3	\$2,101.50 (from 2020-21 school year budget)

g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Andrew Paspalas as a 1:1 Aide/Paraprofessional, at an annual salary of \$22,500.00, benefit eligible. Start date: September 1, 2021.

h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Robert Lally as a substitute custodian, without black seal, for the 2021-22 school year, pending criminal history review. Not benefit eligible.

i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2021-2022 school year.

Adriana Bonasorte & Lauren Burkholder	Volleyball Coach	\$2,200.00
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j. **RESOLVED** that Employee #39753827 be granted a leave of absence due to their own disability under the Federal Family and Medical Leave Act (“FMLA”) from October 4, 2021 through November 9, 2021, with pay and with medical benefits, subject to the use and continued availability of 25 sick days; and

BE IT FURTHER RESOLVED that Employee #39753827 shall be granted a leave of absence from November 10, 2021 to December 21, 2021 under the FMLA and from November 10, 2021 to February 8, 2022 under the New Jersey Family Leave Act, without pay, but with medical benefits, subject to Employee #39753827 payment of their contribution for same; and

BE IT FURTHER RESOLVED that Employee #39753827 shall be granted a leave of absence for childrearing purposes under the Collective Negotiations Agreement between the Board and the Haworth Teachers' Association, Article VIII, Section 7, from February 9, 2022 through February 14, 2022, which leave shall be without pay or benefits; and

BE IT FURTHER RESOLVED that Employee #39753827 shall return to work on February 15, 2022 or on an earlier return date subject to advance notice to the Haworth School District (hereinafter referred to as the "District") administration, whereupon the above leave dates may be administratively adjusted as appropriate;

BE IT FURTHER RESOLVED that any requests to extend or change the terms of Employee #39753827 leave of absence shall be made to the Board, which request shall be subject to Board approval, the availability of sick days, Federal and State statutes and regulations, and the Collective Negotiations Agreement between the Board and the Haworth Education Association; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on certification from Employee #39753827 physician or changes to the District's calendar.

- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021 graduate level courses for the following staff members; reimbursement to be paid (if applicable) at the 2021-22 New Jersey state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Katelyn Arbadji	CI 405 Strategies in Classroom Management	Pennsylvania State University

- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to work during the summer months at their hourly rate, to attend IEP meetings and conduct evaluations, as needed, not to exceed 5 hours each:

- Michelle Corsentino, School Psychologist
- Anne Marie Dunn, Special Education Teacher

- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lori Scheps to work during the summer months as a teacher representative for IEP meetings at the contracted rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, not to exceed 5 hours.

- n. Upon the recommendation of the Superintendent, the Haworth Board of Education retroactively approves Dawn Hoyng to work as a 1:1 Aide for the Jump Start Programs, at a rate of \$72.75 per day.

- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kerwin

Telesmaque, Classroom Aide to change from full-time employment status to part-time employment status for the 2021-22 school year.

_____ Moved, _____ Seconded
 Roll Call:

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of July 1, 2021 to July 30, 2021 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	7/15/21	\$68,602.93
Board Share - FICA	7/15/21	\$3,364.26
State Share - FICA	7/15/21	\$1,707.06
	TOTAL:	\$73,674.25

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	7/30/21	\$58,624.96
Board Share - FICA	7/30/21	\$2,442.12
State Share - FICA	7/30/21	\$1,707.06
	TOTAL:	\$60,774.14

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of August, 2021.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the months of January, February, March, April, May and June, 2021.

d. RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF HAWORTH IN THE COUNTY OF BERGEN, NEW JERSEY AUTHORIZING AN AGREEMENT FOR CERTAIN LEGAL (BOND COUNSEL) SERVICES

WHEREAS, there exists a need for specialized legal services in connection with the capital program and the authorization and issuance of obligations of The Board of Education of the Borough of Haworth in the County of Bergen (the “Board”), a body corporate of the State of New Jersey, including the preparation and review of procedures in connection with such obligations and the rendering of approving legal opinions acceptable to the financial community in connection therewith; and

WHEREAS, such special legal services can be provided only by a recognized law firm, and the law firm of Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF HAWORTH IN THE COUNTY OF BERGEN, NEW JERSEY AS FOLLOWS:

1. The law firm of Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey is hereby retained to provide specialized bond counsel legal services necessary in connection with the capital program and the authorization and the issuance of obligations by the Board.

2. The Board President and the Board Secretary are hereby authorized to execute a Bond Services Contract (the “Contract”).

3. The Contract is awarded without competitive bidding and as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

4. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board. The publication required pursuant to Section 5(a)(1) of the School Public Contracts Law, N.J.S.A. 18A:-1 et seq. is hereby authorized.

e. WHEREAS, the Haworth Board of Education (hereinafter referred to as the “Board”) desires to locate ELL, BSI and some Resource Room classes as a shared space on the lower level of the Haworth Public School (hereinafter referred to as the “School”); and

WHEREAS, the Board believes it is in the best interest of the school district to maximize efficiency by reassigning the primary conference room located on the main level of the school to a “dual usage” classroom for a resource room and for Basic Skills Instruction (hereinafter referred to as BSI), English Language Learners (hereinafter referred to as “ELL”), and some Resource Room classroom space.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

The primary conference room is hereby reassigned to a “dual usage” classroom

consisting of a resource room classroom, a classroom for BSI and a classroom for ELL, subject to the approval of the Executive County Superintendent (hereinafter referred to as “ECS”). The group size of the resource room shall not exceed the maximum capacity specified in N.J.A.C. 6A:14-4.6.

BE IT FURTHER RESOLVED that the School Business Administrator is hereby directed to request approval of the ECS for the dual usage classroom. The Long Range Facility Plan shall be amended accordingly.

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following site licenses for academic support purposes for the 2021-22 school year:

Brain Pop/Jr/Spanish/French/ELL	\$3,250.00
Breakout Site License (10 kits)	\$1,999.00
Dyknow	\$1,500.00
Ed Puzzle	\$1,450.00
Explore Learning-Gizmos	\$3,295.00
Flocabulary	\$2,600.00
Generation Genius	\$495.00
Gimkit	\$1,000.00
IXL Math/ELA/SS	\$7,200.00
Kahoot (25 licenses)	\$1,800.00
Kyte Learning	\$3,250.00
Learning A-Z (Raz/Reading A-Z)	\$4,320.00
Mystery Science	\$1,249.00
Newsela	\$6,800.00
Pebble Go	\$2,399.00
FableVision	\$1,500.00
Quizlet (50 licenses)	\$1,795.50

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves language translation services to be provided by Language Line Solutions for as-needed

language translation of important documents and conferences in all native languages. Cost not to exceed \$3,000.00 for the 2021-22 school year.

- h. Be it resolved that the Board, upon recommendation of the Superintendent, approves the District to apply for the following FY 2022 ESEA Entitlement Grant allocations, to be used for the purposes as stated in the application. The Haworth Public School District is a member of the Northern Valley School District FY22 ESEA Grant Title III Consortium for the 2021-22 school year (see the chart below).

Title	School Name	Amount of Allocation
Title IA	Haworth Public School	Ineligible (Refusal of Funds, ineligible)
Title IIA	Haworth Public School	\$ 4,715.00 (As part of NV Consortium)
Title III	Haworth Public School	\$ 1,399.00
Title IV Part A	Haworth Public School	\$10,000.00

- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Shared Services Agreements with the Northern Valley Regional High School District for a part-time Occupational Therapist and a full-time ABA Paraprofessional.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Phoenix Advisors, LLC to provide municipal referendum advisory services, compensation pursuant to bond issued approval.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the West Bergen Mental Healthcare contract for all Region III districts for the 2021-2022 school year.
- l. **School Tax Payment Schedule-** The Haworth Board of Education approves the tax schedule of payment dates:

SCHOOL TAX PAYMENT SCHEDULE
2021-2022 SCHOOL YEAR

<u>Payment Date</u>	<u>Operating Budget</u>	<u>Debt Service</u>	<u>Monthly Total</u>
August 10, 2021	\$942,717.10	\$0	\$942,717.10
September, 10, 2021	\$942,717.10	\$0	\$942,717.10
October 10, 2021	\$942,717.10	\$0	\$942,717.10
November 10, 2021	\$942,717.10	\$0	\$942,717.10
December 10, 2021	\$942,717.10	\$0	\$942,717.10
January 10, 2022	\$942,717.10	\$0	\$942,717.10
February 10, 2022	\$942,717.10	\$0	\$942,717.10
April 10, 2022	\$942,717.10	\$0	\$942,717.10
May 10, 2022	\$942,717.10	\$0	\$942,717.10
June 10, 2022	\$942,717.10	\$0	\$942,717.10
VOTED TAX LEVY	\$9,427,171.00	\$0.00	\$9,427,171.00

- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Vista Higher Learning for Middle School World Language texts and online resources for the 2021-22 school year, at a total cost of \$7,659.80.
- n. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts students #5776723761 as tuition student for the 2021-2022 (Pending execution of a tuition contract).

_____ Moved, _____ Seconded

Roll Call:

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
R 9700	Special Interest Groups	Revised	Recommended	July 20, 2021	August 24, 2021

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
P 1648	Restart and Recovery Plan	Abolished	Mandated	August 24, 2021	
P 1648.02	Remote Learning Options for Families	Abolished	Mandated	August 24, 2021	
P 1648.03	Restart and Recovery Plan - Full-Time Remote Instruction	Abolished	Mandated	August 24, 2021	
P 1648.11	The Road Forward COVID-19 - Health and Safety	New	Mandated	August 24, 2021	

_____ Moved, _____ Seconded

Roll Call:

XV. COMMITTEE REPORTS

Finance & Facilities
Curriculum
Policy
Negotiations
Public Relations
BCSBA/NJSBA
Joint Boards
Haworth Home & School Association
Northern Valley Regional High School
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XIII. Open to the Public on any item –

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Close the Public portion:

XIX. CLOSED SESSION

_____ Moved, _____ Seconded

Roll Call:

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, August 24, 2021 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately _____ for the purpose of discussing personnel, litigation, negotiations or HIB. Action will/will not be taken in public after the executive session.

_____ Moved, _____ Seconded

Roll Call:

XX. MOTION TO ADJOURN

_____ Moved, _____ Seconded

Roll Call:

ADJOURNMENT:

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary