

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Agenda
October 19, 2021

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On June 22, 2021 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Dr. Danielle Insalaco-Egan
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION -

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. “Kids with Character Award Presentation – criteria for the months of September & October is “Respect”. For September & October the following students have been awarded:

Kindergarten: Lizzie Baldano, Eleni Bush, Emily Spence,
Grade 1: Callista Chan, Andy Ngai, Fletcher Volpi
Grade 2: Jake Boyev, Enzo Cammalleri, Luke Placona
Grade 3: Valentina Albert, Luke Bacci, Chloe Boyev
Grade 4: Penny Chan, Max Krasny, Kyle Quayle
Grade 5: Jhoel Mateo, Amelia Rosen
Grade 6: Analeigh Goldstein, Andrew Sabbagh
Grade 7: Julian Fontanez, Vivian Griffin
Grade 8: Sam DeCosta, Helen Diggle

- b. Superintendent Data Presentation - DLM Access for ELLs and Alternative Access for ELLs and Link-It A
- c. Superintendent Data Presentation - 2020-21 Harassment, Intimidation & Bullying Summary

Roll Call: _____ Moved, _____ Seconded

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 429**
- b. **Emergency & Crisis Situations Drill Record: September**
Fire Drill: September 20, 2021
Security Drill: September 9, 2021
Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the September 8, 2021 Work Session meeting
- d. Approval of meeting minutes from the September 8, 2021 Closed Executive Session.
- e. Approval of meeting minutes from the September 14, 2021 Regular Business meeting.

SUBMISSIONS AND CERTIFICATIONS:

- f. 2021-22 Memorandum of Agreement between Education & Law Enforcement Officials
- g. 2021-22 Nursing Services Plan
- h. 2021-22 Statement of Assurance Regarding the Use of Paraprofessional Staff (Fall submission)
- i. 2021-22 Statement of Assurance for the Health & Safety Evaluation of School Buildings Checklist
- j. 2021-22 LEA Guidance for Virtual or Remote Instruction Plan Attestation
- k. 2021-22 NJQSAC District Performance Review
- l. 2022 ARP IDEA Consolidated Application
- m. 2022 School Security Grant Application
- n. **HIB Report for September 2021:**
 - Reported Cases: 2
 - Number of Cases Open: 2
 - Number of Cases Closed: 0

_____ Moved, _____ Seconded
Roll Call:

X. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/ CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	10/15/21	Gr. 8	Northern Valley Demarest High School, Demarest, NJ	0	S. Lang
2.	10/28/21	Gr. 5	Buehler Challenger & Science Center, Paramus, NJ	0	C. Talty & J. Buchheister
3.	10/21/21, 1/16/21, 2/19/21, 1/12/22, 2/8/22, 3/22/22 ALT. DATES: 10/28/21, 11/18/21, 12/14/21, 1/13/22, 2/11/22, 3/23/22	various	Brainbusters	0	A. Kosakowski

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the district's Virtual or Remote Instructional Plan.

_____ Moved, _____ Seconded
Roll Call:

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide for the following staff members for the 2021-22 school year:

#	NAME	TITLE	MOVING FROM	MOVING TO
1.	Jessica Buchheister	Gr. 5 Teacher	BA + 15	MA
2.	Gianna DeNobile	Gr. 2 Teacher	BA + 15	MA
3.	Angelica Talamo	Gr. 1 Teacher	BA + 30	MA

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021 graduate level courses for the following staff members; reimbursement to be paid (if applicable) at the 2021-22 New Jersey state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Erin Carr	EDUC 6613.81 Written Expression	Fairleigh Dickinson University
2.	Michelle Robson	LEAD 5393 Teacher Leadership	American College of Education

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Barry McAuley as a Part Time Classroom Aide for the 2021-22 school year, at a prorated annual salary of \$22,500.00, not benefit eligible.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves

Michael DeFelice to teach the Math Counts program at the HTA Collective Bargaining Agreement hourly rate, not to exceed 35 hours.

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the STRONGE Teacher Evaluation System for the 2021-22 school year for all teaching staff members. The STRONGE evaluation rubrics have four defined annual ratings: ineffective, partially effective, effective, and highly effective, which are the standards set forth in N.J.A.C. 6A:10-2.1. The evaluation rubrics for teachers, principals, vice principals, and assistant principals include all other relevant minimum standards set forth in N.J.S.A. 18A:6-123 (P.L. 2012, c. 26, § 17c).
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the registration costs for the Superintendent, Business Administrator, and Board of Education members, to attend the 2021 New Jersey School Boards Association Virtual Conference from October 26, 2021 through October 28, 2021, not to exceed \$1,000.00.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lindsey Hechler as a Leave Replacement Special Education Teacher, from approximately October 20, 2021 through February 14, 2022, at an annual prorated salary of \$60,440.00, MA+30, Step 1, benefit-eligible after 60 days of employment. Pending NJDOE certification reciprocity.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Debra Klein, current Classroom Aide, as a Special Education Teacher who holds the following standard teacher certifications: 1001 - Elementary K-6 Teacher, and 2475 - Teacher of Students with Disabilities for special coverage, from approximately September 29, 2021 through October 19, 2021. She will receive an additional prorated annual salary of \$56,490.00, MA, Step 1 for the coverage period.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Laurie Roncati, Classroom Aide. Last day of work: October 15, 2021.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	COST (not to exceed)
1.	J. Horne	11/19/21	Special Education Director's Toolkit	Virtual	\$150.00
2.	R. Siniscalchi	10/13/21	Moving in the Same Direction: Partners in the Science of Reading	Virtual	\$149.00
3.	P. Voigt	1/4/22	Defusing Anger, Anxiety & Aggression: Improving	Newark, NJ	\$279.00

			Student Behavior		
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k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Noelle Albanese as a substitute teacher for the 2021-22 school year, not benefit eligible.

l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the splitting of the 2021-22 Yearbook stipend of \$1,968.00 to be shared equally by Suzanne Lang and Cristina Martell.

m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Maria Molinaro as a Part Time Classroom Aide for the 2021-22 school year, at a prorated annual salary of \$22,500.00, not benefit eligible.

n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Home Instructor's for the 2021-22 school year, on an as needed basis, at the rate of \$50.00 per hour.

- Nicole Lee
- Sheryl Shinderman

o. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Bilal Korreshi, Part Time Custodian. Last day of work: October 18, 2021.

p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Robert Lally as a Part Time Custodian at a prorated annual salary of \$25,000.00, not benefit eligible.

q. **RESOLVED** that Employee #39753827 whose name is on file (hereinafter referred to as the "Employee #39753827") be granted a leave of absence due to their own disability under the Federal Family and Medical Leave Act ("FMLA") from October 4, 2021 through November 4, 2021, with pay and with medical benefits, subject to the use and continued availability of 23 sick days; and

BE IT FURTHER RESOLVED that Employee #39753827 shall be granted a leave of absence from November 5, 2021 to December 24, 2021 under the FMLA and from November 5, 2021 to February 3, 2022 under the New Jersey Family Leave Act, without pay, but with medical benefits, subject to Employee #39753827 payment of their contribution for same; and

BE IT FURTHER RESOLVED that Employee #39753827 shall be granted a leave of absence for childrearing purposes under the Collective Negotiations Agreement between the Board and the Haworth Teachers' Association, Article VIII, Section 7, from February 4, 2022 through February 14, 2022, which leave shall be without pay or benefits; and

BE IT FURTHER RESOLVED that Employee #39753827 shall return to work on February 15, 2022 or on an earlier return date subject to advance notice to the Haworth School District (hereinafter referred to as the "District") administration, whereupon the above leave dates may be administratively adjusted as appropriate;

BE IT FURTHER RESOLVED that any requests to extend or change the terms of Employee #39753827 leave of absence shall be made to the Board, which request shall be subject to Board approval, the availability of sick days, Federal and State statutes and regulations, and the Collective Negotiations Agreement between the Board and the Haworth Education Association; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on certification from Employee #39753827 physician or changes to the District’s calendar.

- r. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Monica Pinzon as a World Language Teacher, at a prorated annual salary of \$67,958.00 (MA+15, Step 7) for the remainder of the 2021-22 school year, benefit eligible. Start date to be determined.

_____ Moved, _____ Seconded
Roll Call:

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of September 1, 2021 to September 30, 2021 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	9/15/21	\$286,054.14
Board Share - FICA	9/15/21	\$5,700.95
State Share - FICA	9/15/21	\$15,132.56
	TOTAL:	\$306,887.65

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	9/30/21	\$272,232.14
Board Share - FICA	9/30/21	\$4,637.89
State Share - FICA	9/30/21	\$15,132.56
	TOTAL:	\$292,002.59

EXCEPTION REPORT:

<u>Bills Description</u>	<u>Dated Exception</u>	<u>Amount</u>
Payroll - Operating	9/30/21	\$7,850.80
Board Share - FICA	9/30/21	\$.01
State Share - FICA	9/30/21	\$600.57
	TOTAL:	\$8,451.38

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of October, 2021.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of August, 2021.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education agrees to correct for the records the business name for Laura Wooten who was previously approved on June 22, 2021 to provide Wellness Coaching. Laura Wooten is doing business as Sprouting Lotus, LLC.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Silvergate Prep to provide Home Instruction for student #8953970294, 2 hours per day for approximately 30 days, at a rate of \$50.00 per hour.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the increased hourly rate for substitute custodians to \$19.00, effective immediately.
- g. Upon the recommendation of the Superintendent and School Business Administrator, the Haworth Board of Education approves the 2022-2023 Budget Development Schedule and Calendar.

_____ Moved, _____ Seconded
Roll Call:

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
P 1648.13	School Employee Vaccination Requirements	New	Mandated	September 14, 2021	October 19, 2021
P 2422	Comprehensive Health & Physical Education	Revised	Mandated	September 14, 2021	October 19, 2021
P 2467	Surrogate Parents & Resource Family Parents	Revised	Mandated	September 14, 2021	October 19, 2021
P 5111	Eligibility of Resident/Nonresident Students	Revised	Mandated	September 14, 2021	October 19, 2021
P 5114	Children Displaced by Domestic Violence	Abolished	Mandated	September 14, 2021	October 19, 2021
P 5116	Education of Homeless Children	Revised	Recommended	September 14, 2021	October 19, 2021
P 7432	Eye Protection	Revised	Mandated	September 14, 2021	October 19, 2021
R 7432	Eye Protection	Revised	Mandated	September 14, 2021	October 19, 2021
P 8420	Emergency & Crisis Situations	Revised	Mandated	September 14, 2021	October 19, 2021
R 8420.1	Fire & Fire Drills	Revised	Mandated	September 14, 2021	October 19, 2021
P 8540	School Nutrition Programs	Revised	Mandated	September 14, 2021	October 19, 2021
P 8550	Meal Charges/Outstanding Food Service Bill	Revised	Mandated	September 14, 2021	October 19, 2021
P 8600	Student Transportation	Revised	Mandated	September 14, 2021	October 19, 2021

P 8810	Religious Holidays	Abolished	Mandated	September 14, 2021	October 19, 2021
P 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs	New	Mandated	September 14, 2021	October 19, 2021
P 6115.02	Federal Awards/Funds Internal Controls - Mandatory Disclosures	New	Mandated	September 14, 2021	October 19, 2021
P 6115.03	Federal Awards/Funds Internal Controls - Conflict of Interest	New	Mandated	September 14, 2021	October 19, 2021
P 6311	Contracts for Goods or Services Funded by Federal Grants	Revised	Mandated	September 14, 2021	October 19, 2021

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised/Abolished	Designation	1st Reading	2nd Reading
P 2425	Emergency Virtual or Remote Instruction Program	New	Mandated	October 19, 2021	

_____ Moved, _____ Seconded

Roll Call:

XV. EDUCATION

- a. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in a HIB matter Case # 2021-22 01 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.
- b. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in a HIB matter Case # 2021-22 02 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

_____ Moved, _____ Seconded
Roll Call:

XVI. COMMITTEE REPORTS

Finance & Facilities
Curriculum
Policy
Negotiations
Public Relations
BCSBA/NJSBA
Joint Boards
Haworth Home & School Association
Northern Valley Regional High School
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. Open to the Public on any item –

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Close the Public portion:

XX. CLOSED SESSION

_____ Moved, _____ Seconded
Roll Call:

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, October 19, 2021 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately _____ for the purpose of discussing personnel, litigation, negotiations or HIB. Action will/will not be taken in public after the executive session.

_____ Moved, _____ Seconded
Roll Call:

XXI. MOTION TO ADJOURN

_____ Moved, _____ Seconded
Roll Call:

ADJOURNMENT:

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary