

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**Agenda**  
**November 16, 2021**

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**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On June 22, 2021 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Ilisha Borek  
Mr. Charles Crowley  
Mrs. Alanna Davis  
Dr. Danielle Insalaco-Egan  
Mr. Michael Rodino, President  
Mr. Robert Rose  
Mrs. Stacey Wunsch, Vice President  
Mr. Paul Wolford, Business Administrator  
Dr. Peter Hughes, Superintendent  
Mrs. Stacey Cherry, Esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION -**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

- a. “Kids with Character Award Presentation – the theme for the month of November is “Empathy”. For November the following students have been awarded:

Kindergarten: Levi Alley, Callie Barba, Claire Esposito, Taiyo Hallowell  
Grade 1: Nina Crowley, Ellie Lebel, Christian Lee  
Grade 2: Isabel Garcia, Hannah Giannotti, Willa Rosen  
Grade 3: Eera Chasen, Lulu Garcia, Jace Guevarra  
Grade 4: Sasha DeCosta, Charli Kornblatt, Charlotte Paul  
Grade 5: Paige Gladstein, Tamar Melamed  
Grade 6: Max Davis, Natalie Esposito  
Grade 7: Carter Heit, Charlotte Neher  
Grade 8: Ralph Baldino, Lily Cammalleri

- b. Board of Education 2021-22 District Goals Update – Dr. Peter Hughes

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

## **IX. CONSENT AGENDA**

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 429**  
b. **Emergency & Crisis Situations Drill Record: October**  
Fire Drill: October 21, 2021  
Security Drill: October 28, 2021  
Bus Safety Drill: October 12, 2021  
Administrator in charge: Mr. Paul Wolford

### **MINUTES:**

- c. Approval of meeting minutes from the October 13, 2021 Work Session meeting  
d. Approval of meeting minutes from the October 13, 2021 Closed Executive Session.  
e. Approval of meeting minutes from the October 19, 2021 Regular Business meeting.  
f. Approval of meeting minutes from the October 19, 2021 Closed Executive Session.

### **SUBMISSIONS AND CERTIFICATIONS:**

- g. Comprehensive Maintenance Plan / Form M-1  
h. 2021-22 School Safety & Security Plan Statement of Assurance  
i. **HIB Report for October 2021:**  
Reported Cases: 7

Number of Cases Open: 1  
Number of Cases Closed: 6

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**X. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Social and Emotional Learning school assemblies:

#	NAME	TOPIC	COST
1.	Brian Williams, Speaker	Inspire Kindness for Middle School students	\$3,900.00 for 2 assemblies in one day.
2.	Creative Interventions	Bullying, accepting differences, conflict resolution, etc. for K-5 students	\$900.00 for 3 assemblies in one day.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XI. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021 graduate level courses for the following staff members; reimbursement to be paid (if applicable) at the 2021-22 New Jersey state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Michelle Robson	LIT 5143 Social Studies & Reading/Language Arts for Elementary Teachers	American College of Education

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATIO N	COST (not to exceed)
1.	P. Hughes & M. Rodino	11/18/21	Calming the Crowd: Restoring Civility at Board Meetings	Virtual	\$90.00
2.	J. Horne & S. Lang	11/30/21	Legal One HIB Law Update	Virtual	\$275.00
3.	P. Hughes	1/26 - 1/28/22	Techspo '22	Atlantic City, NJ	\$1,200.00
4.	S. Lang	1/14/22	Improving the Emotional Well-Being of Your Students to Reduce Challenging Behaviors and Increase Learning	West Orange, NJ	\$300.00

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Beate Buchmann-Sow, Classroom Aide. Last day of work: October 29, 2021.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the retirement of Marguerite Forde, Classroom Aide. Last day of work: December 23, 2021.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the retirement of Maureen Logerfo, Classroom Aide. Last day of work: December 23, 2021.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kasey Chappell as a Part Time Classroom Aide for the remainder of the 2021-22 school year, at a prorated annual salary of \$22,500.00, not benefit eligible.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the stipends for the following employees for the 2021-2022 school year.

1.	Kasey Chappell	Boy's Basketball Coach	\$2,200.00
2.	Paul Doran	Track Coach	\$1,853.00

h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff member to work for the Before and/or After School Care Program for the 2021-22 school year, at rate of \$25.75 per hour:

- Kasey Chappell

i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the updated 2021-22 contract of Employee #84637586, annual salary to be amended to \$25,000.00 (prorated) effective December 1, 2021.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XII. FINANCE & FACILITIES**

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of October 1, 2021 to October 31, 2021 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<b><i><u>Bills Description</u></i></b>	<b><i><u>Dated</u></i></b>	<b><i><u>Amount</u></i></b>
Payroll - Operating	10/15/21	\$297,587.03
Board Share - FICA	10/15/21	\$5,652.23
State Share - FICA	10/15/21	\$16,085.97
	<b>TOTAL:</b>	<b>\$319,325.23</b>

<b><i><u>Bills Description</u></i></b>	<b><i><u>Dated</u></i></b>	<b><i><u>Amount</u></i></b>
Payroll - Operating	10/30/21	\$278,105.03
Board Share - FICA	10/30/21	\$4,161.77
State Share - FICA	10/30/21	\$16,085.97
	<b>TOTAL:</b>	<b>\$298,352.77</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of November, 2021.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of September, 2021.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Shared Services Agreement with Bergen County Technical Schools for technical support services for the period beginning July 1, 2021 through June 30, 2022, at a cost of \$18,500.00.
- e. Be It Resolved, that the Haworth Board of Education, upon the recommendation of the School Business Administrator, approves the appropriation of the 2020-2021 Extraordinary Aid excess funds in the amount of \$99,200.00 into the 2021-2022 budget as allowable and as awarded by the New Jersey State Department of Education. The District's total amount to be appropriated was \$199,200.00 of which \$100,000 was utilized in the 2021-2022 budget building process. The excess funds shall be appropriated in the 2021-2022 fiscal year as follows:

11-120-100-101-050-00	Salaries – Teachers Grades 1-5	\$49,200.00
11-000-216-320-050-03	Occupational Therapy	\$30,000.00
11-000-219-320-050-00	Region III Expenses	\$20,000.00
<b>Total</b>		<b>\$99,200.00</b>

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the donation of the reviewed list of items to the Smiles for Speech organization.
- g. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202104 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).
- h. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202105 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).
- i. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202106 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).
- j. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202107 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).

- k. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #CRK 202108 as a tuition student for the 2021-2022 school year (Pending execution of a tuition contract).

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XIII. NEGOTIATIONS**

NO RESOLUTIONS

**XIV. POLICY**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

<b>Policy or Regulation</b>	<b>Policy Title</b>	<b>New/Revised/Abolished</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
P 2425	Emergency Virtual or Remote Instruction Program	New	Mandated	October 19, 2021	November 16, 2021

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

<b>Policy or Regulation</b>	<b>Policy Title</b>	<b>New/Revised/Abolished</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
P 1648.14	Safety Plan for Healthcare Settings in School Buildings - COVID-19	New	Mandated	November 16, 2021	

P & R 5751	Sexual Harassment of Students	Revised	Mandated	November 16, 2021	
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\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XV. EDUCATION**

- a. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby [*affirms, rejects, modifies*] the Superintendent’s decision in a HIB matter Case # 2021-22 07 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XVI. COMMITTEE REPORTS**

Finance & Facilities  
Curriculum  
Policy  
Negotiations  
Public Relations  
BCSBA/NJSBA  
Joint Boards  
Haworth Home & School Association  
Northern Valley Regional High School  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. Open to the Public on any item –**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*



**Close the Public portion:**

**XX. CLOSED SESSION**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, November 16, 2021 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately \_\_\_\_\_ for the purpose of discussing personnel, litigation, negotiations or HIB. Action will/will not be taken in public after the executive session.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**XXI. MOTION TO ADJOURN**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**ADJOURNMENT:**

\_\_\_\_\_  
Michael Rodino, President  
Haworth Board of Education

\_\_\_\_\_  
Kristi Giambona  
Board Secretary