

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
Agenda  
March 22, 2022**

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**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On March 10, 2022 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Ilisha Borek  
Mr. Charles Crowley  
Mrs. Alanna Davis  
Dr. Danielle Insalaco-Egan  
Mr. Michael Rodino, President  
Mr. Robert Rose  
Mrs. Stacey Wunsch, Vice President  
Mr. Paul Wolford, Business Administrator  
Dr. Peter Hughes, Superintendent  
Mrs. Stacey Cherry, Esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

**VII. CLOSE THE PUBLIC PORTION -**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

- a. “Kids with Character Award Presentation – the theme for the month of March is “Honesty”. For March the following students have been awarded:

Kindergarten: Irene Hong, Taylor Stott, Nico Urrego  
Grade 1: Scarlett Graffeo, Levi Hennig, Brooke Schneider  
Grade 2: Aliyah Koci, Talia Kornblatt, Alexis Stegall  
Grade 3: Aiden Kennedy, Hal Molluzzo, Olivia Yoon  
Grade 4: Hudson Algor, Zoe Graffeo, Johann Neher  
Grade 5: Blake Barba, Elle Mulder  
Grade 6: Arman Ambartsoumian, Darienne Buckner  
Grade 7: Brooke Marchisio, Caden Miskovitz  
Grade 8: Briana Ludwig, Sanjay Mitra

**IX. CONSENT AGENDA**

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 434**  
b. **Emergency & Crisis Situations Drill Record: February**  
Fire Drill: February 16, 2022  
Security Drill: February 4, 2022  
Administrator in charge: Mr. Paul Wolford

**MINUTES:**

- c. Approval of meeting minutes from the February 9, 2022 Work Session meeting.  
d. Approval of meeting minutes from the February 9, 2022 Closed Executive Session.  
e. Approval of meeting minutes from the February 16, 2022 Regular Business meeting.

**SUBMISSIONS AND CERTIFICATIONS:**

- f. School Ethics Commission - February collection  
g. 2021-22 Testing for Lead in School Drinking Water Statement of Assurance  
h. 2022-23 County, District, School Information System  
i. **HIB Report for February 2022:**  
Reported Cases: 2  
Number of Cases Open: 2  
Number of Cases Closed: 1

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**X. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the revised 2022-23 12-month employee calendar.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following volunteer parent chaperones to attend the Grade 7 field trip to Frost Valley YMCA in Claryville, NY on May 25, May 26 & May 27, 2022:
  - Mike Griffin
  - Nick Flattery
  - George Papadopolous
  - Maritza Dearing
  - Larissa Albert
  - Albert Maniscalco
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	4/1/22	BrainBusters	Norwood School, Norwood, NJ	0	A. Kosakowski
2.	6/17/22	8th grade	Haworth Swim Club	0	A. Kosakowski

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Summer Enrichment dates of July 11 - July 29, 2022 (Monday - Thursday from 9:00 a.m. to 12:00 p.m.)
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Tim Rohrer Speaker Series on inclusion for the middle school, not to exceed \$800.00.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XI. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the stipend for the following employee for the 2021-2022 school year.

1.	Michael DeFelice	Baseball Coach	\$2,200.00
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- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATIO N	COST (not to exceed)
1.	Nancy Polifroni	3/19/22	NJ School Nurses: A Force for the Future	Virtual	\$125.00
2.	Meghan Ferraro	self-paced	Phonics First Level 1	Virtual	\$1,135.00
3.	Kelsey Ardizzone	self-paced	Phonics First Level 1	Virtual	\$1,135.00
4.	Janet Cohen	self-paced	Phonics First Refresher Course	Virtual	\$159.00
5.	Nicole Chamberlain	self-paced	Phonics First Refresher Course	Virtual	\$159.00
6.	Laura LaPorta	5/26/22	New Jersey Civics Mandated Training	Mahwah, NJ	Free

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves unpaid leave for personal reasons to the following staff members:

2.	Employee #55812242	March 8, 2022	1 day
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- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021 graduate level courses for the following staff members; reimbursement to be paid (if applicable) at the 2021-22 New Jersey state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Michele Robson	RES 5153 Research Methods	American College of Education

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Dr. Peter Hughes to use his own personal vehicle to attend the Frost Valley overnight field trip, and permits its use in the event of an emergency to transport staff, students or parents in need of medical assistance.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff member to work for the Before and/or After School Care Program for the 2021-22 school year, at rate of \$25.75 per hour:
  - Jacqueline Rogan
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Ella Giambona as summer clerical help at a rate of \$15.00 per hour, not to exceed 26 hours per week, not benefit eligible.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Suzanne Lang, School Counselor, to work during the summer months at her hourly rate, for counseling support meetings, as needed, not to exceed 15 hours.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of February 1, 2022 to February 28, 2022 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	2/15/22	\$307,372.12
Board Share - FICA	2/15/22	\$6,250.20

State Share - FICA	2/15/22	\$17,147.69
	<b>TOTAL:</b>	<b>\$330,770.01</b>

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	2/28/22	\$279,549.37
Board Share - FICA	2/28/22	\$3,949.42
State Share - FICA	2/28/22	\$17,320.06
	<b>TOTAL:</b>	<b>\$300,818.85</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of March, 2022.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of January, 2022.
- d. BE IT RESOLVED by the Haworth Board of Education, that the Board, upon recommendation of the Business Administrator, approves the following resolution regarding Employee Travel and Related Expenses:

WHEREAS, school district policies 4131/4131.1, 4133, 4231/4231.1 and bylaw 9250 regarding travel reimbursement and related expenses and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2022-2023 school year.

NOW, THEREFORE BE IT RESOLVED, that the Haworth Board of Education hereby establishes the school district travel maximum for the 2022-2023 Tentative Budget in the sum of \$15,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

e. Approval of Preliminary 2022-2023 Budget

BE IT RESOLVED, that the Board approve the following Preliminary Budget for the 2022-2023 School Year and authorizes the School Business Administrator to submit the 2022-2023 preliminary budget to the Executive County Superintendent for approval in accordance with statutory submission dates:

	<b>BUDGET</b>	<b>TOTAL TAX LEVY</b>
General Fund (Fund 10)	\$10,328,497	\$9,615,714
Special Revenue Fund (Fund 20)	445,757	
Debt Service Fund (Fund 40)		
<b>Total Tentative Budget</b>	<b>\$10,774,354</b>	

f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021-22 SLICE Program tuition contract and services for student ID #364010, commencing March 1, 2022 and terminating June 30, 2022; for a total cost of \$4,429.28.

g. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the donation of a ping pong table with supplies from the Saxon family of Haworth, with no cost to the district.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**XIII. NEGOTIATIONS**

NO RESOLUTIONS

**XIV. POLICY**

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

<b>Policy or Regulation</b>	<b>Policy Title</b>	<b>New/Revised/Abolished</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
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P 5541	Anti-Hazing	New	Mandated	February 16, 2022	March 15, 2022
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\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XV. EDUCATION**

- a. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby [*affirms, rejects, modifies*] the Superintendent’s decision in a HIB matter Case # 2021-22 10 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.
  
- b. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby [*affirms, rejects, modifies*] the Superintendent’s decision in a HIB matter Case # 2021-22 11 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XVI. COMMITTEE REPORTS**

- Finance & Facilities
- Curriculum & Instruction
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Haworth Home & School Association
- Northern Valley Regional High School & NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison
- Ad-Hoc Committee Reports

**XVII. OLD BUSINESS**



**XVIII. NEW BUSINESS**

**XIX. Open to the Public on any item –**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

**Close the Public portion:**

**XX. CLOSED SESSION**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, March 22, 2022 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately \_\_\_\_\_ for the purpose of discussing personnel & HIB. Action will/will not be taken in public after the executive session.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**XXI. MOTION TO ADJOURN**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**ADJOURNMENT:**

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Michael Rodino, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary