

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**MINUTES**  
**August 18, 2020**

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**I. CALL TO ORDER – 7:31 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2020, February 21, 2020, and June 19, 2020, advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Ilisha Borek  
Mr. Charles Crowley  
Mrs. Alanna Davis  
Mr. Michael Rodino, President  
Mrs. Stacey Wunsch, Vice President  
Mr. Paul Wolford, Business Administrator  
Dr. Peter Hughes, Superintendent  
Mrs. Stacey Cherry, Esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:32 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

*Dina Siciliano: 5 Houston Place - Informed Dr. Hughes that the link on the website to the Reopening Plan was not working. She also asked for a review of the changes in the Religion in School Policy.*

*Dr. Hughes: Responded that he will fix the link, as well as email her a copy of the updated policy.*

*D. Stott: 328 Hennessey Street - Asked that Mr. Wolford send out the period by period daily plan for the middle school. She also inquired about if students will still have access to their teachers when they are on a virtual day?*

*Dr. Hughes: Explained that A & B students will not have access to to teachers on their off days. That time is being reserved for the virtual only students.*

**VII. CLOSE THE PUBLIC PORTION - 7:37 p.m.**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

a. Meet and interview the candidates for the Board vacancies:

1. Ms. Nicole Brennan
2. Mr. Brett Grossman
3. Dr. Danielle Insalaco-Egan
4. Mr. Robert Rose

*Each candidate was asked if they would be applying for both open seats or for just one, and then answered a series of similar questions posed by the BOE members. The Board will deliberate in closed session later in the meeting regarding the appointments.*

A. Davis Moved, I. Borek Seconded  
All in favor

**IX. ROUTINE RESOLUTIONS**

NO RESOLUTIONS

**X. MINUTES**

- a. Approval of meeting minutes from the July 15, 2020 Work Session meeting.
- b. Approval of meeting minutes from the July 21, 2020 Regular Business meeting.
- c. Approval of meeting minutes from the July 21, 2020 Closed Executive Session meeting.

I. Borek Moved, C. Crowley Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items X. a. through c.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			

Mr. Crowley	✓			
Mrs. Davis	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**XI. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2020-21 District Mentoring Plan.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the July 2020 Northern Valley Curriculum Center curriculum updates/revisions for the following subject areas, per attachment:
  - 1. ELA
  - 2. Mathematics
  - 3. Science
  - 4. Social Studies
  - 5. World Languages
  - 6. Comprehensive Health and Physical Education
  - 7. Visual Arts
  - 8. Performing Arts: Dance/Theater
  - 9. ESL
  - 10. Technology
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2020-21 District Professional Development Plan.

I. Borek Moved, S. Wunsch Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through c.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Mr. Rodino	✓			

Mrs. Wunsch	✓			
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**XII. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following fall 2020 graduate level courses for the following staff member; reimbursement to be paid at the 2020-21 state college or university graduate level course rate for up to 3 total credits, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

1.	Jessica Buchheister	ELRL 6310 Written Expression with Technology ELRL 6230 Practicum Teaching Reading	William Paterson University
2.	Lori Scheps	EDUC 6616 Language Acquisition & Language Disorders	Fairleigh Dickinson University
3.	Erin Carr	EDUC 6616 Language Acquisition & Language Disorders	Fairleigh Dickinson University

- b. **RESOLVED** that Board Employee #31125412 (hereinafter referred to as “Employee”) be granted a leave of absence due to their own disability under the Federal Family and Medical Leave Act (“FMLA”) from November 16, 2020 through December 23, 2020, with pay and with medical benefits, subject to the use and continued availability of 26 sick days; and

**BE IT FURTHER RESOLVED** that the Employee shall be granted a leave of absence from January 4, 2021 to March 26, 2021, under the FMLA and New Jersey Family Leave Act, without pay, but with medical benefits, subject to the Employee’s payment of their contribution for same; and

**BE IT FURTHER RESOLVED** that any requests to extend or change the terms of the Employee’s leave of absence shall be made to the Board, which request shall be subject to Board approval, the availability of sick days, Federal and State statutes and regulations, and the Collective Negotiations Agreement between the Board and the Haworth Teachers’ Association; and

**BE IT FURTHER RESOLVED** that the dates of said leave may be adjusted based on certification from the Employee’s physician or changes to the District’s calendar.

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the School Psychiatrists/Neuropsychologists for the 2020-2021 school year, as per attached list.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Horne as the Supervisor of Special Education for the 2020-21 school year, at a

prorated annual salary of \$115,000.00, benefit eligible. Start date to be determined.

e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Melissa Quackenbush as the Interim Supervisor of Special Education, not to exceed 60 days, at a prorated annual salary of \$115,000.00, not benefit eligible. Start date: August 24, 2020.

f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to offer a virtual Parent Academy, for a total of 3 hours, at a rate of \$60 per hour.

- Nicole Chamberlain - See Saw
- Suzanne Schmalzer - Social & Emotional Supports
- Derick Talty - Google Classroom

g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jina Choi as a Classroom Teacher for the 2020-21 school year, at an annual salary of \$58,104.00 (MA, Step 3), benefit eligible.

h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Stacy Telep as a Classroom Teacher for the 2020-21 school year, at an annual salary of \$55,175.00 (BA+30, Step 2), benefit eligible.

i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Katherine Arena as a (.2) School Psychologist for the 2020-21 school year, at an annual salary (.2) of \$13,443.60 (MA+60, Step 3), not benefit eligible.

S. Wunsch Moved, I. Borek Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through i.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

*Dr. Hughes: Reviewed Ms. Horne’s credentials, and explained the need for an Interim Supervisor until she is able to begin here.*

**XIII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of July 1, 2020 to June 31th, 2020 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<i>Bills Description</i>	<i>Dated</i>	<i>Amount</i>
Payroll - Operating	7/15/2020	\$65,480.90
Board Share - FICA	7/15/2020	\$3,260.91
State Share - FICA	7/15/2020	\$1,573.31
	<b>TOTAL:</b>	<b>\$70,315.12</b>

<i>Bills Description</i>	<i>Dated</i>	<i>Amount</i>
Payroll - Operating	7/31/2020	\$60,032.50
Board Share - FICA	7/31/2020	\$2,844.10
State Share - FICA	7/31/2020	\$1,573.31
	<b>TOTAL:</b>	<b>\$64,449.91</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of August, 2020.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of January, 2020.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of February, 2020.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of March, 2020.

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of May, 2020.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of June, 2020.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the technology asset end of life recycling list through the vendor Sycamore International, at no cost to the district. A reimbursement of \$10,135.00 will be issued to the district for these devices. In addition to this payment, the service includes packaging, removal, and data destruction for these devices.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2020-2021 TIP Program tuition contract for student ID numbers 4290092424 & 1679727110, commencing July 1, 2020 and terminating June 30, 2021, for a cost of \$139,114.00.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2020-2021 SLICE Program tuition contract for student ID numbers 1897930562, 8758339077 & 9550623737, commencing September 1, 2020 and terminating June 30, 2021, for a cost of \$31,368.00.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2020-2021 TIP Program tuition contract for student ID numbers 4290092424 & 1679727110, commencing July 1, 2020 and terminating June 30, 2021, for a cost of \$139,114.00.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2020-2021 Valley Program tuition contract for student ID numbers 6446349802, 6474863479 & 264122, commencing July 1, 2020 and terminating June 30, 2021, for a cost of \$281,883.00.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the West Bergen Mental Healthcare contract for all Region III districts for the 2020-2021 school year.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves LinkIt! Data Warehousing Analytics Assessment Solutions for the 2020-21 school year at a total annual cost of \$10,270.00.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following site licenses for academic support for the 2020-21 school year:

IXL Math/ELA/Social Studies	\$6,495.00
Newsela	\$7,500.00
Learning A-Z	\$3,568.00

Kyte Learning	\$3,250.00
Explore Learning-Gizmos	\$3,295.00

I. Borek Moved, S. Wunsch Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XIII. a. through o.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**XIV. NEGOTIATIONS**

NO RESOLUTIONS

**XV. POLICY**

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

<b>Policy or Regulation #</b>	<b>Policy Title</b>	<b>New/Revised</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
P 1649	Federal Families First Coronavirus (COVID-19) Response Act (FFCRA)	New	Mandated	July 21, 2020	August 18, 2020
P 2270	Religion in Schools	Revised	Recommended	July 21, 2020	August 18, 2020
P 2431.3	Heat Participation Policy for	Revised	Mandated	July 21, 2020	August 18, 2020



	Student-Athlete Safety				
P 2622	Student Assessment	Revised	Mandated	July 21, 2020	August 18, 2020
P & R 5111	Eligibility of Resident/Nonresident Students	Revised	Mandated	July 21, 2020	August 18, 2020
P & R 5200	Attendance	Revised	Mandated	July 21, 2020	August 18, 2020
P & R 5320	Immunization	Revised	Recommended	July 21, 2020	August 18, 2020
P & R 5330.04	Administering an Opioid Antidote	Revised	Mandated	July 21, 2020	August 18, 2020
P 5610	Suspension	Revised	Mandated	July 21, 2020	August 18, 2020
R 5610	Suspension Procedures	Revised	Mandated	July 21, 2020	August 18, 2020
P 5620	Expulsion	Revised	Mandated	July 21, 2020	August 18, 2020
P & R 8320	Personnel Records	Revised	Mandated	July 21, 2020	August 18, 2020

b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

<b>Policy or Regulation #</b>	<b>Policy Title</b>	<b>New/Revised</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
P 1648	Restart and Recovery Plan	New	Mandated	August 18, 2020	
P 1648.02	Remote Learning Options for Families	New	Mandated	August 18, 2020	
P 9200	Cooperation between Parents and School	Updated	Recommended	August 18, 2020	

C. Crowley Moved, I. Borek Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XV. a. and b.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			

Mrs. Davis	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**XVI. SUBMISSIONS AND CERTIFICATIONS**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:
1. 2019-20 School Safety Data System
  2. 2019-20 Evaluation Information System
  3. 2020-21 Reopening Plan

I. Borek Moved, S. Wunsch Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XVI. a.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

*Dr. Hughes: Thanked everyone who participated in the Reopening Committee for all of their hard work.*

**XVII. COMMITTEE REPORTS**

- Finance & Facilities
- Curriculum
- Policy
- Negotiations
- Public Relations
- BCSBA/NJSBA

Joint Boards  
Haworth Home & School Association  
Northern Valley Regional High School  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison

**XVIII. Open to the Public on any item – 8:21 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

*L. Cho: 50 Terrace Street - Would like to go through the curriculum and explain how it will be designed for the students who will be going into school and the students who will be fully remote. She also asked if the assessments will only be done in person?*

*Dr. Hughes: Explained that the curriculum must have equity between both the in school and virtual learners. Simulcasting will also be used in the classrooms. More in depth answers to these questions can be found in the FAQ document that has been shared with all parents.*

*Mr. Wolford: Said he will create a slide for the middle school schedule and post it to the district website.*

**Close the Public portion: 8:27 p.m.**

**XIX. OLD BUSINESS**

The Haworth Board of Education received a request from Mrs. Mary Anne Doran, former member, to indicate in the Board's official minutes that she voted "no" on the motion approving the Superintendent's Contract Addendum at the July 21, 2020 public BOE meeting. The Board cannot grant this request because it was not made immediately after the announcement of the vote; however, the Board hereby acknowledges that Mrs. Doran reported to the Board that she mistakenly voted to approve the Addendum because she believed that she was responding to a roll call vote for other purposes, and she requested the error be recorded on the permanent record.

*S. Cherry, Esq. - Read this aloud to the public, and it has been added to the district's permanent record.*

**XX. NEW BUSINESS**

**XXI. CLOSED SESSION 8:29 p.m.**

A. Davis Moved, S. Wunsch Seconded  
All in favor

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Work Session Meeting of the Borough of Haworth Board of Education on this day Tuesday, August 18, 2020 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately 1 hour for the purpose of discussing personnel, and Board candidate appointment. Action will be taken in public after the executive session.

**BACK TO PUBLIC: 9:10 p.m.**

Mr. Rodino asked for a nomination for the short-term seat through December, 2020:

C. Crowley nominated Mr. Robert Rose, I. Borek seconded the nomination.  
The BOE congratulated Mr. Robert Rose.

**BE IT RESOLVED, that the Haworth Board of Education appoints Mr. Rose as a member through December, 2020**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

Mr. Rodino asked for a nomination for the long-term seat through December, 2022:

I. Borek nominated Dr. Danielle Insalaco-Egan, A. Davis seconded the nomination.  
The BOE congratulated Dr. Danielle Insalaco-Egan.

**BE IT RESOLVED, that the Haworth Board of Education appoints Dr. Insalaco-Egan as a member through December, 2022**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**XII. MOTION TO ADJOURN.**

C. Crowley Moved, I. Borek Seconded  
All in favor

**ADJOURNMENT 9:13 p.m.**

\_\_\_\_\_  
Michael Rodino, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary