

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**Minutes**  
**November 17, 2020**

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**I. CALL TO ORDER – 7:31 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2020, February 21, 2020, and October 22, 2020, advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice. During meetings held remotely for some or all participants, a member of the public wishing to provide comments during public comment on agenda items or public comments on all other items, is directed to type his or her name, address, and group affiliation, if any, in the “chat” window at the start of the public comment section where he or she wishes to be recognized. The Board President will recognize each member of the public individually when it is his or her turn to speak and will unmute his or her audio at that time. If a member of the public wants to provide a comment, but cannot access the “chat” he or she can verbally state their name, address, and group affiliation, if any, and the Board President will inform him or her when it is his or her turn to comment. The Board will also read written comments submitted in accordance with the Board’s resolution. All public comments are limited to three minutes, including time for the Board to respond. At all other times, members of the public will be muted. The Board will follow its adopted bylaws, procedures, and resolutions with regard to conduct during the Board meeting, including during public comments.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Ilisha Borek  
Mr. Charles Crowley  
Mrs. Alanna Davis  
Dr. Danielle Insalaco-Egan  
Mr. Michael Rodino, President  
Mr. Robert Rose  
Mrs. Stacey Wunsch, Vice President  
Mr. Paul Wolford, Business Administrator  
Dr. Peter Hughes, Superintendent  
Mrs. Stacey Cherry, Esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:34 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION - 7:36 p.m. NO PUBLIC COMMENT**

**VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS**

- a. New Curriculum Standards Presentation - Ms. Kathleen O'Flynn, Director of Curriculum & Instruction for Northern Valley Regional Schools

*Dr. Hughes reviewed the survey results from the parents and staff regarding COVID testing following holiday breaks at the school for all students and staff. Due to the survey results, it was decided that a company be hired to perform PCR tests after the breaks. A special meeting will be necessary for approval before the Thanksgiving break.*

C. Crowley Moved, R. Rose Seconded  
Roll Call: All in favor.

**IX. CONSENT AGENDA**

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. Enrollment Report to Date - 405
- b. Emergency & Crisis Situations Drill Record: October  
Fire Drill: per class model held on various days per COVID guidelines  
Security Drill: per class model held on various days per COVID guidelines  
Administrator in charge: Mr. Paul Wolford
- c. HIB Report for October 2020:  
Reported Cases: 0  
Number of Cases Open: 0  
Number of Cases Closed: 0
- d. Approval of meeting minutes from the October 14, 2020 Work Session meeting.
- e. Approval of meeting minutes from the October 14, 2020 Closed Executive Session meeting.

- f. Approval of meeting minutes from the October 20, 2020 Regular Business meeting.
- g. SUBMISSIONS AND CERTIFICATIONS:

- 1. 2019-20 HIB School Self-Assessment for Determining HIB Grades
- 2. School Safety and Security Plan Review Statement of Assurance

A. Davis Moved, S. Wunsch Seconded  
Roll Call: 7/0

**X. CURRICULUM**

NO RESOLUTIONS

**XI. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME(S)	DATE(S)	CONFERENCE/WORKSHOP	LOCATION	COST (not to exceed)
1.	J. Horne	11/13/20	Special Education Toolkit: To the Greatest Extent Possible	Virtual	\$100.00

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the spring 2021 graduate level course(s) for the following staff member(s); if requested, reimbursement to be paid at the 2020-21 state college or university graduate level course rate for up to 3 total credits, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	STAFF MEMBER	COURSE	COLLEGE/UNIVERSITY	Reimbursement Requested
1.	Angelica Talamo	READ 505 Research Seminar in Literacy	Montclair State University	No

- c. RESOLVED that Employee #29383 whose name is on file (hereinafter referred to as the “Employee”) be granted a leave of absence due to their own disability under the Federal Family and Medical Leave Act (“FMLA”) from February 22, 2021 through March 25, 2021, with pay and with medical benefits, subject to the use and continued availability of 24 sick days; and

BE IT FURTHER RESOLVED that the Employee shall be granted a leave of absence from March 25, 2021 to June 23, 2021, under the FMLA and New Jersey Family Leave Act, without pay, but with medical benefits, subject to the Employee’s payment of their contribution for same; and

BE IT FURTHER RESOLVED that subject to their renewal for the 2021-2022 school year, which shall be determined in accordance with applicable law and the CNA between the Board and the Association, the employee shall return to work on the first day of the 2021-2022 school year or on an earlier return date subject to advance notice to the Haworth School District (hereinafter referred to as the “ District”) administration, whereupon the above leave dates may be administratively adjusted as appropriate;

BE IT FURTHER RESOLVED that any requests to extend or change the terms of the Employee’s leave of absence shall be made to the Board, which request shall be subject to Board approval, the availability of sick days, Federal and State statutes and regulations, and the Collective Negotiations Agreement between the Board and the Haworth Education Association; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on certification from the Employee’s physician or changes to the District’s calendar.

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Janet Cohen as a Leave Replacement Elementary Teacher, from December 16, 2020 through June 23, 2021. She will receive the first 20 days pay at the substitute rate of \$90 per day and then an annual prorated salary of \$55,175.00, BA+30, Step 2 from the 21<sup>st</sup> day, benefit-eligible after 60 days of employment.

D. Egan Moved, I. Borek Seconded  
Roll Call: 7/0

**XII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of October 1, 2020 to October 31, 2020 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<b><i>Bills Description</i></b>	<b><i>Dated</i></b>	<b><i>Amount</i></b>
Payroll - Operating	10/15/2020	\$259,074.43

Board Share - FICA	10/15/2020	\$3,787.83
State Share - FICA	10/15/2020	\$14,968.22
	<b>TOTAL:</b>	<b>\$277,830.48</b>

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	10/31/2020	\$258,474.45
Board Share - FICA	10/31/2020	\$3,741.92
State Share - FICA	10/31/2020	\$14,968.22
	<b>TOTAL:</b>	<b>\$277,184.59</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of November, 2020.
- c. BE IT RESOLVED, upon the approval notification from the Executive Bergen County Superintendent certifying attainment by Dr. Peter J. Hughes of his merit goals for 2019-20 and authorization for payment of the pre-approved amounts, to be paid a total of \$22,021.30.

I. Borek Moved, S. Wunsch Seconded  
Roll Call: 7/0

**XIII. NEGOTIATIONS**

NO RESOLUTIONS

**XIV. POLICY**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

<b>Policy or Regulation #</b>	<b>Policy Title</b>	<b>New/Revised</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
P 2464	Gifted & Talented Students	Revised	Mandated	October 20, 2020	November 17, 2020

b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

<b>Policy or Regulation</b>	<b>Policy Title</b>	<b>New/Revised</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
P 1620	Administrative Employment Contracts	Revised	Mandated	November 17, 2020	
P 2431	Athletic Competition	Revised	Mandated	November 17, 2020	
R 2431.1	Emergency Procedures for Sports & Other Athletic Activity	Revised	Mandated	November 17, 2020	
P & R 5330.05	Seizure Action Plan	New	Mandated	November 17, 2020	
P 6440	Cooperative Purchasing	Revised	Mandated	November 17, 2020	
P & R 6470.01	Electronic Funds Transfer & Claimant Certification	New	Mandated	November 17, 2020	
P & R 7440	School District Security	Revised	Mandated	November 17, 2020	
P 7450	Property Inventory	Revised	Mandated	November 17, 2020	
P & R 7510	Use of School Facilities	Revised	Mandated	November 17, 2020	
P 8420	Emergency & Crisis Situations	Revised	Mandated	November 17, 2020	

C. Crowley Moved, R. Rose Seconded  
Roll Call: 7/0

**XV. COMMITTEE REPORTS**

Finance & Facilities  
Curriculum  
Policy  
Negotiations  
Public Relations

BCSBA/NJSBA  
Joint Boards  
Haworth Home & School Association  
Northern Valley Regional High School  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. Open to the Public on any item – 8:32 p.m.**

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**Close the Public portion: 8:34 p.m. NO PUBLIC COMMENT**

**XIX. MOTION TO ADJOURN**

D. Egan Moved, S. Wunsch Seconded  
All in favor.

**ADJOURNMENT - 8:35 p.m.**

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Michael Rodino, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary