

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
MINUTES  
December 15, 2020**

---

**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2020, February 21, 2020, and October 22, 2020, advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice. During meetings held remotely for some or all participants, a member of the public wishing to provide comments during public comment on agenda items or public comments on all other items, is directed to type his or her name, address, and group affiliation, if any, in the “chat” window at the start of the public comment section where he or she wishes to be recognized. The Board President will recognize each member of the public individually when it is his or her turn to speak and will unmute his or her audio at that time. If a member of the public wants to provide a comment, but cannot access the “chat” he or she can verbally state their name, address, and group affiliation, if any, and the Board President will inform him or her when it is his or her turn to comment. The Board will also read written comments submitted in accordance with the Board’s resolution. All public comments are limited to three minutes, including time for the Board to respond. At all other times, members of the public will be muted. The Board will follow its adopted bylaws, procedures, and resolutions with regard to conduct during the Board meeting, including during public comments.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Ilisha Borek  
Mr. Charles Crowley  
Mrs. Alanna Davis  
Dr. Danielle Insalaco-Egan  
Mr. Michael Rodino, President  
Mr. Robert Rose  
Mrs. Stacey Wunsch, Vice President  
Mr. Paul Wolford, Business Administrator  
Dr. Peter Hughes, Superintendent  
Mrs. Stacey Cherry, Esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:33 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION - 7:34 p.m. - NO PUBLIC COMMENT**

**VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS**

- a. Kids with Character Award Presentation – criteria for the month of November is “Honesty”. For November the following students have been awarded:

Kindergarten: Charlotte Biggs, Hendrix Hereghty, Catherine Knaggs, Christian Lee  
Grade 1: Annaleigh Algor, Luke Placona, Bebo Shadaydeh  
Grade 2: Chloe Boyev, Lulu Garcia  
Grade 3: Simon Fermano, Claire Natale, Abigail Spiegel  
Grade 4: Max Garcia, Amelia Rosen  
Grade 5: Mason Kim, Olukomi Sowore  
Grade 6: Morgan Dearing, Zachary Herstik  
Grade 7: Ryan Scuro, Cecilia Villaplana  
Grade 8: Chloe Poirot, Ivan Timochko

- b. BOARD MEMBER RECOGNITION

**WHEREAS** Mr. Rose has served as a member of the Haworth Board of Education since August 19, 2020, and

**WHEREAS** Mr. Rose's term will expire from the Haworth Board of Education effective December 31, 2020 and,

**WHEREAS** Mr. Rose gave 4 months of dedicated and effective service to the community and the children of Haworth and,

**WHEREAS** during that time, Mr. Rose served as a member of the Public Relations and Governance/Onboarding Committees,

**WHEREAS** the Haworth Board of Education is desirous of recognizing his service to the school district and also wishes to express their appreciation and gratitude for his efforts,

**NOW THEREFORE BE IT RESOLVED** that this resolution be read into the record of the December 15, 2020 Haworth Board of Education minutes as permanent testimony to his service as a member of the Haworth Board of Education.

*The members of the Board, along with Dr. Hughes, expressed their heartfelt gratitude to Mr. Rose for all of his hard work and dedication to the children of Haworth.*

c. Link-It Score Presentation - Dr. Peter Hughes

*Link-It assessments are given three times per year to the students. It is just one piece of what is used to understand the students learning.*

*S. Wunsch - inquired about the response from the parents by having the Link-It scores available to them on their parent portals?*

*Dr. Hughes responded that Ms. Horne handled the roll-out and she has been dealing with the day to day correspondence.*

*A. Davis - suggested a parent information session regarding Link-It navigation.*

*I. Borek - suggested that the parent information session explain how the teachers decipher the scores and then how they work to improve on them.*

## **IX. CONSENT AGENDA**

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. Enrollment Report to Date - 408
- b. Emergency & Crisis Situations Drill Record: November
  - Fire Drill: per class model held on various days per COVID guidelines
  - Security Drill: per class model held on various days per COVID guidelines
  - Administrator in charge: Mr. Paul Wolford
- c. HIB Report for November 2020:
  - Reported Cases: 0
  - Number of Cases Open: 0
  - Number of Cases Closed: 0
- d. Approval of meeting minutes from the November 11, 2020 Work Session meeting.
- e. Approval of the meeting minutes from the November 11, 2020 Closed Session meeting.
- f. Approval of meeting minutes from the November 17, 2020 Regular Business meeting.
- g. Approval of meeting minutes from the November 24, 2020 Special meeting.
- h. SUBMISSIONS AND CERTIFICATIONS:

1. 2020-21 ASSA Report
2. 2020-21 District Report of Transported Resident Students
3. 2019-20 School Performance Report

A. Davis Moved, I. Borek Seconded  
Roll Call: 7/0

**X. CURRICULUM**

NO RESOLUTIONS

**XI. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the spring 2021 graduate level course(s) for the following staff member(s); if requested, reimbursement to be paid at the 2020-21 state college or university graduate level course rate for up to 3 total credits, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	STAFF MEMBER	COURSE	COLLEGE/UNIVERSITY	Reimbursement Requested
1.	Jessica Buchheister	ELRL 6270 Research in Reading ELRL 6250 Adolescent and Adult Literacy and Curriculum Design	William Paterson University	No
2.	Gianna DeNobile	ELRL 6270 Research in Reading ELRL 6240 Administration and Supervision of Reading Programs	William Paterson University	No

- b. RESOLVED that Employee #91172734 (hereinafter referred to as the “Employee”) be granted a leave of absence for child rearing purposes pursuant to the New Jersey Family Leave Act and the Family and Medical Leave Act from January 25, 2021 through April 16, 2021, without pay and with medical benefits, subject to the employee’s payment of their contribution for same; and

BE IT FURTHER RESOLVED that the employee shall return to work April 19, 2021 or on an earlier return date subject to advance notice to the Haworth School District (hereinafter referred to as the “District”) administration, whereupon the above leave dates may be administratively adjusted as appropriate;

BE IT FURTHER RESOLVED that any requests to extend or change the terms of the employee’s leave of absence shall be made to the Board, which request shall be subject to Board approval, Federal and State statutes and regulations, and the Collective Negotiations Agreement between the Board and the Haworth Education Association; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on changes to the District’s calendar.

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to offer a virtual Parent Academy, for a total of 2 hours each, at a rate of \$60 per hour:

- Lori Scheps & Suzanne Schmalzer - Middle School: Virtual/Hybrid Learning Toolkit

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the retirement of Catherine Stokesbury effective June 30, 2021.

D. Egan Moved, C. Crowley Seconded  
Roll Call: 7/0

*The members of the Board, along with Dr. Hughes, expressed their love and appreciation to Mrs. Stokesbury for her many years of service to the Haworth School District. She was offered well wishes in her retirement, and everyone acknowledged that she will be sorely missed.*

**XII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of November 1, 2020 to November 30, 2020 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u><b>Bills Description</b></u>	<u><b>Dated</b></u>	<u><b>Amount</b></u>
Payroll - Operating	11/15/2020	\$259,733.15
Board Share - FICA	11/15/2020	\$3,655.80
State Share - FICA	11/15/2020	\$15,115.88
	<b>TOTAL:</b>	<b>\$278,504.83</b>

<u><b>Bills Description</b></u>	<u><b>Dated</b></u>	<u><b>Amount</b></u>
---------------------------------	---------------------	----------------------

Payroll - Operating	11/30/2020	\$285,608.44
Board Share - FICA	11/30/2020	\$4,314.83
State Share - FICA	11/30/2020	\$14,927.01
	<b>TOTAL:</b>	<b>\$304,850.28</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of December, 2020.
- c. The Haworth Board of Education resolves to implement Colonial Life's Voluntary Educator's Disability Insurance program.
  - 1. Pursuant to the meeting of the Haworth Board of Education, the Board accepts the recommendation of the School Business Administrator to designate Colonial Life as a voluntary provider for Haworth Board of Education. All plans will be offered at no cost to the school district through payroll deduction.
  - 2. All appropriate people that are authorized to take such action and affect such documentation as necessary to implement these changes.
- d. The Haworth Board of Education resolves to implement New York Life's Voluntary Guaranteed Issue Life Insurance program.
  - 1. Pursuant to the meeting of the Haworth Board of Education, the Board accepts the recommendation of the School Business Administrator to designate New York Life as a voluntary provider for Haworth Board of Education. All plans will be offered at no cost to the school district through payroll deduction.
  - 2. All appropriate people that are authorized to take such action and affect such documentation as necessary to implement these changes.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves East Coast Sheds, Inc. to construct a shed for storage at a total cost of \$8,250.00.

S. Wunsch Moved, I. Borek Seconded  
Roll Call: 7/0

**XIII. NEGOTIATIONS**

NO RESOLUTIONS

**XIV. POLICY**

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

<b>Policy or Regulation</b>	<b>Policy Title</b>	<b>New/Revised</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
P 1620	Administrative Employment Contracts	Revised	Mandated	November 17, 2020	December 15, 2020
P 2431	Athletic Competition	Revised	Mandated	November 17, 2020	December 15, 2020
R 2431.1	Emergency Procedures for Sports & Other Athletic Activity	Revised	Mandated	November 17, 2020	December 15, 2020
P & R 5330.05	Seizure Action Plan	New	Mandated	November 17, 2020	December 15, 2020
P 6440	Cooperative Purchasing	Revised	Mandated	November 17, 2020	December 15, 2020
P & R 6470.01	Electronic Funds Transfer & Claimant Certification	New	Mandated	November 17, 2020	December 15, 2020
P & R 7440	School District Security	Revised	Mandated	November 17, 2020	December 15, 2020
P 7450	Property Inventory	Revised	Mandated	November 17, 2020	December 15, 2020
P & R 7510	Use of School Facilities	Revised	Mandated	November 17, 2020	December 15, 2020
P 8420	Emergency & Crisis Situations	Revised	Mandated	November 17, 2020	December 15, 2020

D. Egan Moved, R. Rose Seconded  
Roll Call: 7/0

**XV. COMMITTEE REPORTS**

Finance & Facilities  
Curriculum

Policy  
Negotiations  
Public Relations  
BCSBA/NJSBA  
Joint Boards  
Haworth Home & School Association  
Northern Valley Regional High School  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison

**XVI. OLD BUSINESS**

*M. Rodino - expressed that in January, he would like the administration to share their thoughts on how to make the afternoon sessions more engaging for the students.*

**XVII. NEW BUSINESS**

**XVIII. Open to the Public on any item – 8:20 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**Close the Public portion: 8:22 p.m. - NO PUBLIC COMMENT**

**XIX. CLOSED SESSION**

C. Crowley Moved, S. Wunsch Seconded  
All in favor.

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Work Session Meeting of the Borough of Haworth Board of Education on this day Tuesday, December 15, 2020 pursuant to Sections 7 & 8 of the Open



Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately 30 minutes for the purpose of discussing personnel and negotiations. Action will not be taken in public after the executive session.

**XX. MOTION TO ADJOURN**

R. Rose Moved, D. Egan Seconded  
All in favor.

**ADJOURNMENT - 9:11 p.m.**

---

Michael Rodino, President  
Haworth Board of Education

---

Kristi Giambona  
Board Secretary