

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Minutes
June 22, 2021

I. CALL TO ORDER – 7:34 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On June 9, 2021 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Dr. Danielle Insalaco-Egan
Mr. Michael Rodino, President
Mr. Robert Rose - **ABSENT**
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:35 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Open to the public for comments on the Reopening Plan:

*B. Adler - 233 Whitman Street: Will the district open allowing for 3 feet of distance?
Dr. Hughes - Yes.*

*B. Adler - 233 Whitman Street: Will there be any protocols that will continue into the new school year as far as outside learning is concerned?
Dr. Hughes - Yes, we will have outdoor learning spaces, as this was a positive addition that came from the pandemic. Another positive that came from the pandemic is that the district is now fully 1:1 in grades K-8.*

*D. Saperstein - 120 Whitman Street: Can the plan change at all before the new school year begins?
Dr. Hughes - This is a plan that is newly required by the federal government. We may have revisions if there are new requirements over the summer, but we will keep it to as least as possible.
D. Saperstein - Would like to go on record in support of masks being optional for all grades.*

Open to the public on Agenda items only:

*N. Weill - 245 Pine Street: asked if the Debate Club will be continued as it is not on the list of stipends.
PH - Yes, we are still waiting to see if anyone wants to run this club, as well as a few others.*

*B. Adler 233 Whitman Street - Is the wellness coach new to the district?
PH - Yes, this is an addition the district feels will assist in the social and emotional areas post pandemic.*

VII. CLOSE THE PUBLIC PORTION - 7:46 p.m.

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- a. Kids with Character Award Presentation – criteria for the month of June is “Teamwork”. For June the following students have been awarded:

Kindergarten: Entire Grade

Grade 1: Entire Grade

Grade 2: Entire Grade

Grade 3: Entire Grade

Grade 4: Entire Grade

Grade 5: Entire Grade

Grade 6: Brody Calvert, Helen Flattery, David Rodino

Grade 7: Casey Ashkenase, Owen Kolkebeck, Sanjay Mitra

Grade 8: Kailey Attali, Kaitlyn Montello, Alec Stratton

- b. Board of Education Accolades & Achievements - Dr. Peter Hughes

- c. Plan for Safe Return to In-Person Instruction and Continuity of Services as per the US Department of Education requirements - Dr. Peter Hughes
PowerPoint Presentation on record in the Board Office.

SW Moved, IB Seconded
Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Items VIII. a. through c.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose				✓
Mrs. Wunsch	✓			

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date** - 420
- b. **Emergency & Crisis Situations Drill Record: April**
 - Fire Drill: per class model held on various days per COVID guidelines
 - Security Drill: per class model held on various days per COVID guidelines
 - Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the May 19, 2021 Work Session meeting.
- d. Approval of the meeting minutes from the May 19, 2021 Closed Session meeting.

- e. Approval of meeting minutes from the May 25, 2021 Regular Business meeting.
- f. Approval of the meeting minutes from the May 25, 2021 Closed Session meeting.

SUBMISSIONS AND CERTIFICATIONS:

- g. 2020-21 School Security Drill Statement of Assurance
- h. 2021-22 Comprehensive Equity Plan Statement of Assurance
- i. **HIB Report for May 2021:**
 - Reported Cases: 0
 - Number of Cases Open: 0
 - Number of Cases Closed: 0

A. Davis Moved, C. Crowley Seconded
Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a. through i.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose				✓
Mrs. Wunsch	✓			

X. CURRICULUM

NO RESOLUTIONS

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members for Extended School Year Learning at the contracted rate pf \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement.

Jennifer White	Speech Therapy & Social Skills	up to 28 hours
Heather Santostefano	Academics	up to 48 hours
Michelle Corsentino	Counseling	up to 5.75 hours
Alison Homan	Multi-Sensory Reading Instruction	up to 5.75 hours
OT/PT	provided by Region III	1.5 hours plus travel fee

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2021 graduate level courses for the following staff members; reimbursement to be paid (if applicable) at the 2021-22 New Jersey state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Derick Talty	EDTC 614 Intro to Distance Learning EDTC 627 Current Issues & Trends in Educational Technology EDTC 618 Learning Theories, Motivation, and Relationships to Technology EDTC 616 Technology in Special Education	New Jersey City University
2.	Anna Premselaar	EDUC 41528 Teaching Students with Special Needs in the Mainstream Classroom EDUC 40269 Content Area Multi-Sensory Teaching for students with Special Needs	University of San Diego

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kelsey Ardizzone as an Elementary Teacher, at an annual salary of \$54,570.00 (BA+15, Step 1), benefit eligible. Start date: September 1, 2021.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Rebekah Chung as a Middle School Teacher, at an annual salary of \$56,490.00 (MA, Step 1), benefit eligible. Start date: September 1, 2021.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Cole Wolford as a substitute custodian, without black seal, for the 2021-22 school year at a rate of \$15.00 per hour, not benefit eligible.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the

accumulated sick pay for Cathy Stokesbury, Teacher, retirement effective June 30, 2021, for the amount of \$7,140.00 (119 at \$60 per day), pursuant to Article VIII, Item 5 of the Haworth Teacher’s Association Collective Bargaining Agreement.

- g. **RESOLVED** that Employee #39753827 be granted a leave of absence due to their own disability under the Federal Family and Medical Leave Act (“FMLA”) from October 12, 2021 through November 9, 2021, with pay and with medical benefits, subject to the use and continued availability of 19 sick days; and

BE IT FURTHER RESOLVED that Employee #39753827 shall be granted a leave of absence from November 10, 2021 to January 11, 2022 under the FMLA and from November 10, 2021 to February 8, 2022 under the New Jersey Family Leave Act, without pay, but with medical benefits, subject to Employee #39753827 payment of their contribution for same; and

BE IT FURTHER RESOLVED that the Employee #39753827 shall be granted a leave of absence for childrearing purposes under the Collective Negotiations Agreement between the Board and the Haworth Teachers’ Association, Article VIII, Section 7, from February 9, 2022 through February 28, 2022, which leave shall be without pay or benefits; and

BE IT FURTHER RESOLVED that Employee #39753827 shall return to work on March 1, 2022 or on an earlier return date subject to advance notice to the Haworth School District (hereinafter referred to as the “District”) administration, whereupon the above leave dates may be administratively adjusted as appropriate;

BE IT FURTHER RESOLVED that any requests to extend or change the terms of Employee #39753827 leave of absence shall be made to the Board, which request shall be subject to Board approval, the availability of sick days, Federal and State statutes and regulations, and the Collective Negotiations Agreement between the Board and the Haworth Education Association; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on certification from Employee #39753827 physician or changes to the District’s calendar.

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Rebecca Overgaard, Treasurer of School Monies, effective June 30, 2021.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2021-2022 school year.

TBD	Boys Basketball Coach	\$2,200.00
Ashley Lignos	Girls Basketball Coach	\$2,200.00
Kevin Lane	Soccer Coach	\$2,200.00
Adriana Bonasorte	Volleyball Coach	\$2,200.00
Adriana Bonasorte	Track Coach	\$1,853.00
Lori DiVite	Track Coach	\$1,853.00

Josefina Winik	Select Choir	\$2,547.00
Paul Doran	Athletic Director	\$1,968.00
Suzanne Schmalzer	Yearbook	\$1,968.00
Julieann Barclay	Science Olympiad	\$984.00
Lauren Burkholder	Science Olympiad	\$984.00
Terry Leeshock	Garden Club Advisor	\$1,390.00
Pamela Bagot	Art Club Advisor	\$1,390.00
Lori Scheps	School Store	\$1,968.00
Julieann Barclay	STEM Fair Advisor	\$868.50
Lauren Burkholder	STEM Fair Advisor	\$868.50
Alicia Kosakowski	Brainbusters	\$579.00
Derick Talty	Brainbusters	\$579.00
Jennifer Eisberg	Battle of the Books	\$579.00
Lori Scheps	Overnight Field Trip Advisor - Washington D.C.	\$290.00
Julieann Barclay	Overnight Field Trip Advisor - Frost Valley	\$290.00
Alison Homan	Overnight Field Trip Advisor - Philadelphia	\$290.00
TBD	Overnight Field Trip Chaperones	\$116.00/night
TBD	Overnight Field Trip Nurse	\$200.00/night
Connie Alcoser	Kindergarten Coordinator	\$2,547.00
Alicia Kosakowski	8th grade/Middle School Coordinator	\$2,547.00
Rebecca Hall Alternate: Lisa Ferrara	After School Sports Security	\$35.00/session

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	COST (not to exceed)
1.	J. Horne	6/10/21 & 6/17/21	Understand Your Disorganized Child & Student's Executive Functioning	Virtual	\$200.00

k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Laura Wootten as a Wellness Coach for the 2021-22 school year at a rate of \$55.00 per hour or prorated at \$350.00 per day of in-person instruction, not to exceed \$5,500.00. Not benefit eligible.

l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves unpaid leave for personal reasons to the following staff member:

Employee #32360497	June 21 & 22	2 days
--------------------	--------------	--------

m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lionel Alliaj to work two days before his contract begins at his hourly rate for the purpose of training.

*I. Borek: Asked when another notice for open stipends will be posted?
Dr. Hughes: Responded that they will be advertised again at the end of the summer.*

D. Egan Moved, I. Borek Seconded
Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through m.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose				✓

Mrs. Wunsch	✓			
-------------	---	--	--	--

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of May 1, 2021 to May 31, 2021 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	5/15/21	\$267,377.31
Board Share - FICA	5/15/21	\$4,706.71
State Share - FICA	5/15/21	\$14,717.79
	TOTAL:	\$286,801.81

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	5/28/21	\$265,813.46
Board Share - FICA	5/28/21	\$4,458.13
State Share - FICA	5/28/21	\$14,846.76
	TOTAL:	\$285,118.35

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of June, 2021.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Realtime Student Information System to provide comprehensive student and staff management services for the 2021-22 school year, at an annual cost of \$9,618.00, plus services fees as applicable.

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Asbury Park Computer Management System – Budgeting/Accounting System Services and Payroll/Personnel System Services to provide comprehensive financial management services for the 2021-22 school year, at an annual cost of \$16,180.00, plus services fees as applicable.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Strauss Esmay Associates to provide Policy services and support for the 2021-22 school year, at an annual cost of \$4,785.00, plus service fees as applicable.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Frontline Technologies Group to provide the systems for Absence and Substitute Management (AESOP) and Employee Evaluation Management (Stronge/My Learning Plan) for the 2021-22 school year, at an annual cost of \$6,152.96, plus service fees as applicable.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Rullo & Juillet Associates, Inc as the district Right to Know and Hazard Communication consultant for the 2021-22 school year, at an annual cost of \$2,074.00, plus service fees as applicable for PEOSH Hazard Communication training as needed.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the shared services agreement from July 1, 2021 to June 30, 2022 with Bergen County Technical Schools to provide network monitoring and maintenance, at an annual cost of \$18,500.00.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the contribution to the Capital Reserve Account of funds in excess, not to exceed \$1,000,000.00.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves a professional services contract with the firm of Laura Bishop Communications, LLC for public relations services at an hourly rate of \$100.00, for the proposed referendum project, not to exceed \$30,000.00.

S. Wunsch Moved, D. Egan Seconded
Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through j.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			

Mr. Rodino	✓			
Mr. Rose				✓
Mrs. Wunsch	✓			

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
P 0145	Board Member Resignation and Removal	Revised	Mandated	May 25, 2021	June 22, 2021
R 1643	Family Leave	New	Mandated	May 25, 2021	June 22, 2021
P 3431.1	Family Leave	Abolished	Mandated	May 25, 2021	June 22, 2021
P 4431.1	Family Leave	Abolished	Mandated	May 25, 2021	June 22, 2021
P 3431.3	New Jersey Family Leave Insurance Program	Abolished	Recommended	May 25, 2021	June 22, 2021
P 4431.3	New Jersey Family Leave Insurance Program	Abolished	Recommended	May 25, 2021	June 22, 2021

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
-----------------------------	---------------------	-------------------------------	--------------------	--------------------	--------------------

**HAWORTH BOARD OF EDUCATION
MINUTES - 6-22-21**

P 9700	Special Interest Groups	Revised	Recommended	June 22, 2021	
P 0131	Bylaws, Policies, and Regulations	Revised	Recommended	June 22, 2021	
P 1521	Educational Improvement Plans	Abolished	Mandated	June 22, 2021	
P 1649	Federal Families First Coronavirus (COVID-19) Response Act	Abolished	Mandated	June 22, 2021	
P 2421	Career and Technical Education	Revised	Recommended	June 22, 2021	
P 3134	Assignment of Extra Duties	Revised	Recommended	June 22, 2021	
P & R 3142	Nonrenewal of Nontenured Teaching Staff Member	Revised	Recommended	June 22, 2021	
P & R 3221	Evaluation of Teachers	Revised	Mandated	June 22, 2021	
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	Revised	Mandated	June 22, 2021	
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals	Revised	Mandated	June 22, 2021	
P & R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals	Revised	Mandated	June 22, 2021	
P & R 4146	Nonrenewal of Nontenured Support Staff Member	Revised	Recommended	June 22, 2021	
P & R 6471	School District Travel	Revised	Mandated	June 22, 2021	
P 8561	Procurement Procedures for School Nutrition Programs	Revised	Mandated	June 22, 2021	

A. Davis Moved, I. Borek Seconded

Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XIV. a. and b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose				✓
Mrs. Wunsch	✓			

XV. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum
- Policy
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Joint Boards
- Haworth Home & School Association - *I. Borek thanked Mrs. Weill and Mrs. Stratton for all of their hard work and dedication, they will be missed.*
- Northern Valley Regional High School
- NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XIII. Open to the Public on any item – 7:58 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

*D. Maniscalco - 110 Schraalenburgh Road: Thanked the BOE for everything during COVID.
N. Weill - 245 Pine Street: Thanked the BOE and administration for a job well done this year.*

Close the Public portion: 8:00 p.m.

XIX. CLOSED SESSION

S. Wunsch Moved, I. Borek Seconded
All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, June 22, 2021 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately 45 minutes for the purpose of discussing personnel and HIB. Action will not be taken in public after the executive session.

XX. MOTION TO ADJOURN

S. Wunsch Moved, I. Borek Seconded
All in favor.

ADJOURNMENT: 8:38 p.m.

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary