

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
AGENDA
July 21, 2020

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2020 and February 21, 2020 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Mrs. Mary Anne Doran
Mrs. Karen Leddy
Mr. Michael Rodino, President
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. Public Hearing on Addendum to the Superintendent's Employment Contract

VII. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VIII. CLOSE THE PUBLIC PORTION -

IX. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- a. Reopening Plan Update - Dr. Peter Hughes

X. ROUTINE RESOLUTIONS

NO RESOLUTIONS

XI. MINUTES

- a. Approval of meeting minutes from the June 10, 2020 Work Session meeting.
b. Approval of meeting minutes from the June 10, 2020 Closed Executive Session meeting.
c. Approval of meeting minutes from the June 16, 2020 Regular Business meeting.

_____ Moved, _____ Seconded
Roll Call:

XII. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members for the Jump Start Math program to be held virtually from August 24, 2020 to August 28, 2020, 3 hours per day at a rate of \$75.95 per hour, per the HTA Collective Bargaining Agreement:

- Michael DeFelice
- Ashley Lignos
- Melissa Mohr

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members for the Jump Start ELA program to be held virtually from August 24, 2020 to August 28, 2020, 3 hours per day at a rate of \$75.95 per hour, per the HTA Collective Bargaining Agreement:

- Arlene Fannell
- Lori Scheps

XIII. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Dr. Nadine O'Reilly, Supervisor of Special Education, effective August 23, 2020.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Bari Baron, Teacher, for the 2020-21 school year.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following fall 2020 graduate level courses for the following staff member; reimbursement to be paid at the 2020-21 state college or university graduate level course rate for up to 3 total credits, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

1.	Gianna DeNobile	ELRL 6310 Written Expression with Technology ELRL 6230 Practicum Teaching Reading	William Paterson University
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- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME(S)	DATE(S)	CONFERENCE/WORKSHOP	LOCATION	COST (not to exceed)
1.	M. Robson	8/1/20 or 8/15/20	Phonics First (Primary Self-Paced)	virtual	\$995.00

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nancy Polifroni, RN, School Nurse, to work over the summer months for 3 weeks (4 days per week, 4 hours per day) at an hourly rate of \$60.00, not to exceed \$2,900.00 for yearly records maintenance and needed office changes and procedures in preparation for the reopening of schools during the pandemic.

f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2020-21 salaries for the following 12-month employees:

1.	Nadine O'Reilly Supervisor of Special Education	\$123,970.80	benefit eligible
2.	Patricia Voigt Principal	\$125,000.00	benefit eligible
3.	Paul Wolford Business Administrator/Director of Education	\$136,219.56	benefit eligible

4.	Kathleen Blazina Administrative Assistant for Technology & Data	\$56,282.29 plus applicable longevity	benefit eligible
5.	Kristi Giambona Administrative Assistant to the Superintendent/Human Resources Officer	\$75,715.61 plus applicable longevity	benefit eligible
6.	Suzanne Marzocchi Administrative Assistant for the Child Study Team	\$54,158.43 plus applicable longevity	benefit eligible
7.	Dina Mattessich Payroll/Accounts Payable/Bookkeeper	\$63,715.80	benefit eligible
8.	Karen Oddo Administrative Assistant/Receptionist	\$47,786.85 plus applicable longevity	benefit eligible
9.	Nancy Panzella Administrative Assistant for the Business Office	\$47,786.85	benefit eligible

10.	Dervish Alliaj (.5) Daytime Custodian w/Black Seal	\$24,618.18 plus applicable longevity	(.5) not benefit eligible
11.	Viviana Arcos Evening Custodian w/Black Seal	\$41,824.92 plus applicable longevity	benefit eligible
12.	Dilbert Bazelli Evening Custodian w/Black Seal	\$39,253.30 plus applicable longevity	benefit eligible
13.	Brian Gormley	\$52,408.46	benefit eligible

	Daytime Custodian w/Black Seal	plus applicable longevity	
14.	Bilal Korreshi (.5) Evening Custodian w/Black Seal	\$24,135.48 plus applicable longevity	(.5) not benefit eligible
15.	Brainy Nunez Evening Custodian w/Black Seal	\$41,706.10 plus applicable longevity	benefit eligible
16.	Donald Turner Supervisor of Building & Grounds w/Black Seal	\$81,158.85	benefit eligible

g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2020-21 salaries for the following 10-month employees:

1.	Michele Breakfield, Aide	\$25,683.33	(.5) not benefit eligible
2.	Lori DiVite, Aide	\$25,683.33	benefit eligible
3.	Marguerite Forde, Aide	\$25,683.33	(.5) not benefit eligible
4.	Riley Hall, Aide	\$23,175.00	(.5) not benefit eligible
5.	Dawn Hoyng, Aide	\$23,310.09	benefit eligible
6.	Trish Julis, Aide	\$22,852.85	(.5) not benefit eligible
7.	Debra Klein, Aide w/ABA	\$36,050.00	benefit eligible
8.	Maureen Logerfo, Aide	\$23,774.77	(.5) not benefit eligible
9.	Suzanne Paulillo, Aide	\$22,626.88	benefit eligible
10.	Judy Powers, Aide	\$25,683.33	(.5) not benefit eligible
11.	Jeanne Rispoli, Aide	\$25,683.33	benefit eligible
12.	Laurie Roncati, Aide	\$25,893.17	(.5) not benefit eligible
13.	Donna Schwartz, Aide	\$23,310.09	benefit eligible
14.	Sandra Van Horn, Aide	\$22,852.85	benefit eligible

_____ Moved, _____ Seconded
 Roll Call:

XIV. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of June 1, 2020 to June 30th, 2020 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<i>Bills Description</i>	<i>Dated</i>	<i>Amount</i>
Payroll - Operating	6/15/2020	\$248,731.27
Board Share - FICA	6/15/2020	\$3,499.94
State Share - FICA	6/15/2020	\$14,527.64
	TOTAL:	\$266,758.85

<i>Bills Description</i>	<i>Dated</i>	<i>Amount</i>
Payroll - Operating	6/19/2020	\$274,403.80
Board Share - FICA	6/19/2020	\$7,212.31
State Share - FICA	6/19/2020	\$12,954.32
	TOTAL:	\$294,570.43

<i>Bills Description</i>	<i>Dated</i>	<i>Amount</i>
Payroll - Operating	6/30/2020	\$60,474.46
Board Share - FICA	6/30/2020	\$2,877.89
State Share - FICA	6/30/2020	\$1,573.32
	TOTAL:	\$64,925.67

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of July, 2020.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the contribution to the Capital Reserve Account a portion of funds in excess, not to exceed \$1,000,000.00.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves language translation services to be provided by Language Line Solutions for as-needed language translation of important documents and conferences in all native languages. Cost not to exceed \$3,000.00 for the 2020-21 school year.
- e. Be it resolved that the Board, upon recommendation of the Superintendent, approves the District to apply for the following FY 2021 ESEA Entitlement Grant allocations, to be used for the purposes as stated in the application. The Haworth Public School District is a member of the Northern Valley School District FY21 ESEA Grant Title III Consortium for the 2020-21 school year (see the chart below).

Title	School Name	Amount of Allocation
Title IA	Haworth Public School	<p style="text-align: right;">\$ 8,203.00</p> <p style="text-align: center;">(Refusal of Funds, ineligible)</p>
Title IIA	Haworth Public School	<p style="text-align: right;">\$ 5,695.00</p> <p style="text-align: center;">(As part of NV Consortium)</p>
Title III	Haworth Public School	<p style="text-align: right;">\$ 889.00</p>
Title IV	Haworth Public School	<p style="text-align: center;">Not eligible</p>

Be it further resolved that funds associated with Title I Part A (Basic, Concentration, Targeted and EFIG) in the amount of \$8,203.00 are refused for the 2020-21 school year.

- f. WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Haworth Board of Education wishes to establish and transfer a portion of unanticipated excess current year revenue or unexpended appropriations from the general fund into a Current Expense Emergency Reserve account at year-end, and

WHEREAS, the Haworth Board of Education has determined that (an amount not to exceed) \$200,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Haworth Board of Education that it hereby authorizes the district's School Business Administrator to establish a Current Expense Emergency Reserve and to make this transfer consistent with all applicable laws and regulations.

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the shared services agreement for the Site Technician Services – Technical Support Services from the Northern Valley Regional High School Board of Education for the Haworth School District from July 1, 2020 – June 30, 2021 school year at the total annual cost of \$70,079.00.

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves a stipend of \$10,000.00 for Jose Cordero of Northern Valley Technical Support Services for oversight of the following items not included in the 2020-21 shared services agreement for Site Technician Services: 1:1 technology, security system monitoring, fixed asset, lease agreement management, and Parent Square Administration.

_____ Moved, _____ Seconded
 Roll Call:

XV. NEGOTIATIONS

NO RESOLUTIONS

XVI. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

Policy or Regulation #	Policy Title	New/Revised	Designation	1st Reading	2nd Reading
P 1649	Federal Families First Coronavirus (COVID-19) Response Act (FFCRA)	New	Mandated	July 21, 2020	
P 2270	Religion in Schools	Revised	Recommended	July 21, 2020	
P 2431.3	Heat Participation Policy for Student-Athlete Safety	Revised	Mandated	July 21, 2020	
P 2622	Student Assessment	Revised	Mandated	July 21, 2020	
P & R 5111	Eligibility of Resident/Nonresident Students	Revised	Mandated	July 21, 2020	
P & R 5200	Attendance	Revised	Mandated	July 21, 2020	
P & R 5320	Immunization	Revised	Recommended	July 21, 2020	
P & R 5330.04	Administering an Opioid Antidote	Revised	Mandated	July 21, 2020	

P 5610	Suspension	Revised	Mandated	July 21, 2020	
R 5610	Suspension Procedures	Revised	Mandated	July 21, 2020	
P 5620	Expulsion	Revised	Mandated	July 21, 2020	
P & R 8320	Personnel Records	Revised	Mandated	July 21, 2020	

_____ Moved, _____ Seconded
Roll Call:

XVII. SUBMISSIONS AND CERTIFICATIONS

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:
1. 2019-20 School Security Drills Record
 2. 2019-20 School Register Summary Report

_____ Moved, _____ Seconded
Roll Call:

XVIII. COMMITTEE REPORTS

Finance & Facilities
Curriculum
Policy
Negotiations
Public Relations
BCSBA/NJSBA
Joint Boards
Haworth Home & School Association
Northern Valley Regional High School
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison

XIX. Open to the Public on any item –

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Close the Public portion:

XX. OLD BUSINESS

XXI. NEW BUSINESS

XXII. CLOSED SESSION _____ p.m.

_____ Moved, _____ Seconded
Roll Call:

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Work Session Meeting of the Borough of Haworth Board of Education on this day Tuesday, July 21, 2020 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately _____ hour for the purpose of discussing the addendum to the Superintendent's Employment Agreement. Action will be taken in public after the executive session.

a. RESOLUTION TO APPROVE AN AMENDMENT TO THE SUPERINTENDENT'S EMPLOYMENT AGREEMENT:

WHEREAS, the Haworth Board of Education (hereinafter referred to as the "Board") and Peter Hughes, Ed.D. (hereinafter referred to as "Hughes") are parties to an Employment Agreement for the period beginning July 1, 2018 and ending June 30, 2023 (hereinafter referred to as the "Employment Agreement");

WHEREAS, the parties have agreed upon a modification to the terms of the Employment Agreement, which is set forth in an Addendum to the Employment Agreement between the Haworth Board of Education and Peter Hughes, Ed.D., Superintendent of Schools (hereinafter referred to as the "Addendum");

WHEREAS, the Addendum has been submitted to and approved by the Executive County Superintendent in accordance with N.J.S.A. 6A:23A-3.1; and

WHEREAS, the Board has conducted a public hearing on the Addendum and provided notice required by N.J.S.A. 18A:11-11;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the Addendum, which is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President to execute the Addendum on behalf of the Board.

_____ Moved, _____ Seconded
Roll Call:

XIII. MOTION TO ADJOURN.

_____ Moved, _____ Seconded
Roll Call:

ADJOURNMENT _____ p.m.

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary