

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Agenda
December 15, 2020**

I. CALL TO ORDER –

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2020, February 21, 2020, and October 22, 2020, advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice. During meetings held remotely for some or all participants, a member of the public wishing to provide comments during public comment on agenda items or public comments on all other items, is directed to type his or her name, address, and group affiliation, if any, in the “chat” window at the start of the public comment section where he or she wishes to be recognized. The Board President will recognize each member of the public individually when it is his or her turn to speak and will unmute his or her audio at that time. If a member of the public wants to provide a comment, but cannot access the “chat” he or she can verbally state their name, address, and group affiliation, if any, and the Board President will inform him or her when it is his or her turn to comment. The Board will also read written comments submitted in accordance with the Board’s resolution. All public comments are limited to three minutes, including time for the Board to respond. At all other times, members of the public will be muted. The Board will follow its adopted bylaws, procedures, and resolutions with regard to conduct during the Board meeting, including during public comments.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Dr. Danielle Insalaco-Egan
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION -

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. Kids with Character Award Presentation – criteria for the month of November is “Honesty”. For November the following students have been awarded:

Kindergarten: Charlotte Biggs, Hendrix Heregthy, Catherine Knaggs, Christian Lee
Grade 1: Annaleigh Algor, Luke Placona, Bebo Shadaydeh
Grade 2: Chloe Boyev, Lulu Garcia
Grade 3: Simon Fermano, Claire Natale, Abigail Spiegel
Grade 4: Max Garcia, Amelia Rosen
Grade 5: Mason Kim, Olukomi Sowore
Grade 6: Morgan Dearing, Zachary Herstik
Grade 7: Ryan Scuro, Cecilia Villaplana
Grade 8: Chloe Poirot, Ivan Timochko

- b. BOARD MEMBER RECOGNITION

WHEREAS Mr. Rose has served as a member of the Haworth Board of Education since August 19, 2020, and

WHEREAS Mr. Rose’s term will expire from the Haworth Board of Education effective December 31, 2020 and,

WHEREAS Mr. Rose gave 4 months of dedicated and effective service to the community and the children of Haworth and,

WHEREAS during that time, Mr. Rose served as a member of the Public Relations and Governance/Onboarding Committees,

WHEREAS the Haworth Board of Education is desirous of recognizing his service to the school district and also wishes to express their appreciation and gratitude for his efforts,

NOW THEREFORE BE IT RESOLVED that this resolution be read into the record of the December 15, 2020 Haworth Board of Education minutes as permanent testimony to his service as a member of the Haworth Board of Education.

_____ Moved, _____ Seconded
Roll Call:

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. Enrollment Report to Date - 408
- b. Emergency & Crisis Situations Drill Record: November
 - Fire Drill: per class model held on various days per COVID guidelines
 - Security Drill: per class model held on various days per COVID guidelines
 - Administrator in charge: Mr. Paul Wolford
- c. HIB Report for November 2020:
 - Reported Cases: 0
 - Number of Cases Open: 0
 - Number of Cases Closed: 0
- d. Approval of meeting minutes from the November 11, 2020 Work Session meeting.
- e. Approval of the meeting minutes from the November 11, 2020 Closed Session meeting.
- f. Approval of meeting minutes from the November 17, 2020 Regular Business meeting.
- g. Approval of meeting minutes from the November 24, 2020 Special meeting.
- h. SUBMISSIONS AND CERTIFICATIONS:
 1. 2020-21 ASSA Report
 2. 2020-21 District Report of Transported Resident Students
 3. 2019-20 School Performance Report

_____ Moved, _____ Seconded
Roll Call:

X. CURRICULUM

NO RESOLUTIONS

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the spring 2021 graduate level course(s) for the following staff member(s); if requested, reimbursement to be paid at the 2020-21 state college or university graduate level course rate for up to 3 total credits, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	STAFF MEMBER	COURSE	COLLEGE/UNIVERSITY	Reimbursement Requested
1.	Jessica Buchheister	ELRL 6270 Research in Reading ELRL 6250 Adolescent and Adult Literacy and Curriculum Design	William Paterson University	No
2.	Gianna DeNobile	ELRL 6270 Research in Reading ELRL 6240 Administration and Supervision of Reading Programs	William Paterson University	No

- b. RESOLVED that Employee #91172734 (hereinafter referred to as the “Employee”) be granted a leave of absence for child rearing purposes pursuant to the New Jersey Family Leave Act and the Family and Medical Leave Act from January 25, 2021 through April 16, 2021, without pay and with medical benefits, subject to the employee’s payment of their contribution for same; and

BE IT FURTHER RESOLVED that the employee shall return to work April 19, 2021 or on an earlier return date subject to advance notice to the Haworth School District (hereinafter referred to as the “District”) administration, whereupon the above leave dates may be administratively adjusted as appropriate;

BE IT FURTHER RESOLVED that any requests to extend or change the terms of the employee’s leave of absence shall be made to the Board, which request shall be subject to Board approval, Federal and State statutes and regulations, and the Collective Negotiations Agreement between the Board and the Haworth Education Association; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on changes to the District’s calendar.

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to offer a virtual Parent Academy, for a total of 2 hours each, at a rate of \$60 per hour:

- Lori Scheps & Suzanne Schmalzer - Middle School: Virtual/Hybrid Learning Toolkit

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the retirement of Catherine Stokesbury effective June 30, 2021.

_____ Moved, _____ Seconded
Roll Call:

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of November 1, 2020 to November 30, 2020 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<i>Bills Description</i>	<i>Dated</i>	<i>Amount</i>
Payroll - Operating	11/15/2020	\$259,733.15
Board Share - FICA	11/15/2020	\$3,655.80
State Share - FICA	11/15/2020	\$15,115.88
	TOTAL:	\$278,504.83

<i>Bills Description</i>	<i>Dated</i>	<i>Amount</i>
Payroll - Operating	11/30/2020	\$285,608.44
Board Share - FICA	11/30/2020	\$4,314.83
State Share - FICA	11/30/2020	\$14,927.01
	TOTAL:	\$304,850.28

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of December, 2020.
- c. The Haworth Board of Education resolves to implement Colonial Life's Voluntary Educator's Disability Insurance program.
1. Pursuant to the meeting of the Haworth Board of Education, the Board accepts the recommendation of the School Business Administrator to designate Colonial Life as a

voluntary provider for Haworth Board of Education. All plans will be offered at no cost to the school district through payroll deduction.

2. All appropriate people that are authorized to take such action and affect such documentation as necessary to implement these changes.

d. The Haworth Board of Education resolves to implement New York Life's Voluntary Guaranteed Issue Life Insurance program.

1. Pursuant to the meeting of the Haworth Board of Education, the Board accepts the recommendation of the School Business Administrator to designate New York Life as a voluntary provider for Haworth Board of Education. All plans will be offered at no cost to the school district through payroll deduction.

2. All appropriate people that are authorized to take such action and affect such documentation as necessary to implement these changes.

e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves East Coast Sheds, Inc. to construct a shed for storage at a total cost of \$8,250.00.

_____ Moved, _____ Seconded
Roll Call:

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised	Designation	1st Reading	2nd Reading
P 1620	Administrative Employment Contracts	Revised	Mandated	November 17, 2020	December 15, 2020
P 2431	Athletic Competition	Revised	Mandated	November 17, 2020	December 15, 2020

R 2431.1	Emergency Procedures for Sports & Other Athletic Activity	Revised	Mandated	November 17, 2020	December 15, 2020
P & R 5330.05	Seizure Action Plan	New	Mandated	November 17, 2020	December 15, 2020
P 6440	Cooperative Purchasing	Revised	Mandated	November 17, 2020	December 15, 2020
P & R 6470.01	Electronic Funds Transfer & Claimant Certification	New	Mandated	November 17, 2020	December 15, 2020
P & R 7440	School District Security	Revised	Mandated	November 17, 2020	December 15, 2020
P 7450	Property Inventory	Revised	Mandated	November 17, 2020	December 15, 2020
P & R 7510	Use of School Facilities	Revised	Mandated	November 17, 2020	December 15, 2020
P 8420	Emergency & Crisis Situations	Revised	Mandated	November 17, 2020	December 15, 2020

_____ Moved, _____ Seconded
Roll Call:

XV. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum
- Policy
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Joint Boards
- Haworth Home & School Association
- Northern Valley Regional High School
- NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. Open to the Public on any item –

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Close the Public portion:

XIX. CLOSED SESSION

_____ Moved, _____ Seconded

Roll Call:

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Work Session Meeting of the Borough of Haworth Board of Education on this day Tuesday, December 15, 2020 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately _____ for the purpose of discussing personnel, litigation or HIB. Action will/will not be taken in public after the executive session.

XX. MOTION TO ADJOURN

_____ Moved, _____ Seconded

Roll Call:

ADJOURNMENT

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary