

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
August 20, 2019**

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 4, 2019 advance written notice was emailed to **The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Jeff Ashkenase
Mrs. Nicole Brennan
Mrs. Mary Anne Doran
Mrs. Judy Eig
Mrs. Karen Leddy
Mr. Michael Rodino
Mrs. Stacey Wunsch - **ABSENT**
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:31 p.m. - NO PUBLIC COMMENT

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:31 p.m.

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- 2017-18 HIB Grades Review – Dr. Peter Hughes
- Update on new initiatives See-Saw and ParentSquare - Dr. Peter Hughes
- Strategic Plan Presentation – Administrative Team (presentation attached)

Motion to add the approval of the Strategic Plan to the August 20, 2019 Haworth Board of Education Agenda.

N. Brennan Moved, M. Rodino Seconded
All in favor.

Motion to approve the Strategic Plan:

J. Ashkenase Moved, J. Eig Seconded
Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves the Strategic Plan.

| <u>ROLL CALL VOTE</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|-----------------------|------------|-----------|----------------|---------------|
| Mr. Ashkenase | ✓ | | | |
| Mrs. Brennan | ✓ | | | |
| Mrs. Doran | ✓ | | | |
| Mrs. Eig | ✓ | | | |
| Mrs. Leddy | ✓ | | | |
| Mr. Rodino | ✓ | | | |
| Mrs. Wunsch | | | | ✓ |

IX. ROUTINE RESOLUTIONS

- a. Emergency & Crisis Situations Drill Record:

Fire Drill: July 16, 2019
Security Drill: July 23, 2019

M. Doran Moved, J. Eig Seconded
All in favor.

X. MINUTES

- a. Approval of meeting minutes from the July 16, 2019 Public Business Meeting.
- b. Approval of the meeting minutes from the July 16, 2019 Executive Session Meeting.

M. Doran Moved, K. Leddy Seconded
All in favor.

XI. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **2019-20 District Professional Development Plan.**
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **2019-20 District Mentoring Plan Plan.**

M. Doran Moved, K. Leddy Seconded
Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. & b.

| <u>ROLL CALL VOTE</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|-----------------------|------------|-----------|----------------|---------------|
| Mr. Ashkenase | ✓ | | | |
| Mrs. Brennan | ✓ | | | |
| Mrs. Doran | ✓ | | | |
| Mrs. Eig | ✓ | | | |
| Mrs. Leddy | ✓ | | | |
| Mr. Rodino | ✓ | | | |

| | | | | | |
|-------------|--|--|--|--|---|
| Mrs. Wunsch | | | | | ✓ |
|-------------|--|--|--|--|---|

J. Ashkenase: Stated that the Curriculum Meeting minutes showed concern with Math. He explained that he is worried we are not investing enough into math and preparing our kids for high school.

P. Wolford: Explained that for the 2019-20 school year the district will be focusing on professional development with Conquer Mathematics and Rutgers Mathematics. He said that the district now has a new program with Go Math that fits the Haworth math pathway. He also said that there has been discussion about having a track for Pre-Algebra or Math 7 and then be able to offer Math 8, Algebra, Advanced Algebra and Geometry for the 8th grade students. Criteria will be sent to the parents with their child's math placement letter.

K. Leddy: Questioned the district's basic skills emphasis in the lower grades and how to remediate any deficits a student may have at an early age. She said that she sees focus on the higher level students, but would like to see more focus on the lower level students most importantly with strong basic skills instruction.

Dr. O'Reilly: Explained that she would like the basic skills program to move from a discrepancy approach, where the IQ and achievement may not reflect their classroom function; to a response to intervention tiered model that starts the basic skills intervention and then the child study team intervention.

K. Leddy: Explained that realizing a students struggles early on, can help to anticipate the need for basic skills, summer school or extra help before they get into the higher grades where their needs are more prominently seen. She said the problem needs to be addressed.

Dr. Hughes: The response to intervention approach will allow the children that need intervention to get it.

J. Ashkenase: Explained that all of the students need to be prepared for high school, and speaking to the high school teachers could give good feedback on that.

P. Wolford: Summarized that there are two main focuses of the Board and the administrative team. At the elementary level we need an intervention plan towards basic skills and support, and at the Middle School level we have a reactive plan. He stated that most importantly there is a plan and that the district has the components of the plan and the resources needed. He shared that the teachers will be working with NVCC to provide professional development to support the new teachers in the middle school math department.

J. Ashkenase: I would like to see long term plans with improvements and success shown by next July.

P. Wolford: Explained that there should be a cohort improvement on NJSLA scores and with LinkIt data. The CRT in math will be revamped. We will have to meet our evidence statements.

XII. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following certified staff for weekly **in-school lunch duty**, at a stipend of \$30 per session for the 2019-2020 school year:

| |
|----------------------|
| Arbadji, Katelyn |
| Barclay, Julieann |
| Bionde, Laura |
| Bonasorte, Adriana |
| Buchheister, Jessica |
| Carboneri, Lesley |
| DiCarlantonio, Maria |
| Dunn, Anne Marie |
| Fannell, Arlene |
| Hall, Rebecca |
| Homan, Alison |
| Jackson, Melissa |
| Leeshock, Terry |
| Ross, Kerry-Ann |
| Scheps, Lori |
| Schmaler, Suzanne |

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves all staff to be eligible to act a **substitute lunch aide**, if needed, at the following rates per session:

- Certified Staff - \$30.00 per session
- Non-certified staff - \$24.00 per session (\$30.00 for downtown coverage)

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following **daily rates for Substitutes** in the 2019-2020 school year:

| | |
|-------------------------|--|
| Substitute Nurse | \$200 |
| Substitute Teacher | \$90 |
| Substitute Aide | \$70 |
| Substitute Office Staff | \$70 |
| Substitute Custodian | \$15 per hour \$17 per hour with Black Seal License |

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education re-hires the attached list of previously approved available **substitute teachers, aides, nurses, and custodians** for the 2019-2020 school year.

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff to **work the Before and/or After Care Program** for the 2019-2020 school year, at a rate of \$25.00 per hour:

| |
|---------------------|
| Alderton, Pam |
| Blazina, Kathleen |
| Breakfield, Michele |
| DiVite, Lori |
| Hall, Rebecca |
| Hoyng, Dawn |
| Julis, Trish |
| Leeshock, Terry |
| Logerfo, Maureen |
| Rispoli, Jeanne |
| Roncati, Lori |
| Scheps, Lori |
| Van Horn, Sandra |

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves all certified and non-certified staff eligible to **substitute**, if needed, **for the Before and/or After Care Program** for the 2019-2020 school year, at a rate of \$25 per hour.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with appreciation and regret, the **resignation for retirement purposes** of Elizabeth Kane, Lunch Aide, effective June 30, 2019.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated **professional development and/or training workshops or conferences** for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

| # | NAME | DATE(S) | CONFERENCE/WORKSHOP | LOCATION | COST (not to exceed) |
|----|--------------------|---------|-----------------------|--------------|-------------------------|
| 1. | Rosina Siniscalchi | 10/4/19 | NJIDA Fall Conference | Somerset, NJ | \$195.00 |
| 2. | Arlene Fannell | 10/4/19 | NJIDA Fall Conference | Somerset, NJ | \$195.00 |

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|----|--------------|------------------------|-----------------------|--------------|----------|
| 3. | Alison Homan | 10/4/19 | NJIDA Fall Conference | Somerset, NJ | \$195.00 |
| 4. | Erin Carr | 10/4/19 | NJIDA Fall Conference | Somerset, NJ | \$195.00 |
| 5. | Erin Carr | 10/18/19 & 10/19/19 | NJALC Fall Symposium | Somerset, NJ | \$205.00 |

- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Adriana Bonasorte as an **additional Girl's Volleyball Coach** for the 2019-20 school year (stipend to be shared with Laura Bionde).

M. Rodino Moved, M. Doran Seconded
 Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through i.

| <u>ROLL CALL VOTE</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|-----------------------|------------|-----------|----------------|---------------|
| Mr. Ashkenase | ✓ | | | |
| Mrs. Brennan | ✓ | | | |
| Mrs. Doran | ✓ | | | |
| Mrs. Eig | ✓ | | | |
| Mrs. Leddy | ✓ | | | |
| Mr. Rodino | ✓ | | | |
| Mrs. Wunsch | | | | ✓ |

XIII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of **July 1, 2019 to July 30, 2019** which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

| <u>Bills Description</u> | <u>Dated</u> | <u>Amount</u> |
|--------------------------|--------------|---------------|
| Payroll - Operating | 07/15/2019 | \$51,498.88 |

| | | |
|--------------------|------------|--------------------|
| Board Share - FICA | 07/15/2019 | \$2,188.21 |
| State Share - FICA | 07/15/2019 | \$1,563.67 |
| TOTAL: | | \$55,250.76 |

| <i>Bills Description</i> | <i>Dated</i> | <i>Amount</i> |
|---------------------------------|---------------------|----------------------|
| Payroll - Operating | 07/30/2019 | \$97,785.55 |
| Board Share - FICA | 07/30/2019 | \$5,692.08 |
| State Share - FICA | 07/30/2019 | \$1,563.67 |
| TOTAL: | | \$105,041.30 |

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **Bills and Claims for the month of August, 2019.**
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **2019-2020 Valley Summer Program tuition contract** for student ID numbers 2629207241 & 7155452597, commencing July 1, 2019 and terminating July 31, 2019, for a cost of \$13,912.54.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **2019-2020 Valley Program tuition contract** for student ID numbers 6474863479 & 6446349802, commencing July 1, 2019 and terminating June 30, 2020, for a cost of \$153,038.00.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **2019-2020 Valley TIP Program tuition contract** for student ID numbers 1679727110 & 290092424, commencing July 1, 2019 and terminating June 30, 2020, for a cost of \$141,103.08.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **2019-2020 Valley SLICE Summer Program tuition contract** for student ID numbers 4814075803, 7935448482 & 264112 commencing July 1, 2019 and terminating July 31, 2019, for a cost of \$3,075.30.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **2019-2020 Leonia Board of Education special education tuition contract** for student ID number 1294216851, commencing September 5, 2019 and terminating June 30, 2020, for a cost of \$7,500.00.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **2019-2020 Bergenfield Board of Education special education tuition contract** for student ID number 8400967682, commencing September 5, 2019 and terminating June 22, 2020, for a cost of \$22,731.00.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **Occupational Therapist Shared Services Agreement** with Northern Valley Regional High School to be in effect from July 1, 2019 through June 30, 2029. Cost for the 2019-2020 school year to be \$64,950.00.

M. Rodino Moved, M. Doran Seconded
 Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XIII. a through i.

| <u>ROLL CALL VOTE</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|-----------------------|------------|-----------|----------------|---------------|
| Mr. Ashkenase | ✓ | | | |
| Mrs. Brennan | ✓ | | | |
| Mrs. Doran | ✓ | | | |
| Mrs. Eig | ✓ | | | |
| Mrs. Leddy | ✓ | | | |
| Mr. Rodino | ✓ | | | |
| Mrs. Wunsch | | | | ✓ |

XIV. NEGOTIATIONS

NO RESOLUTIONS

XV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approve the **first reading** and revisions of the following new/revised district policies and regulations:

| Policy Number | Policy Title | New/Revised | Designation | 1st Reading | 2nd Reading |
|----------------------|---------------------|--------------------|--------------------|--------------------|--------------------|
| P 5533 | Student Smoking | Revised | Recommended | August 20, 2019 | |

M. Doran Moved, K. Leddy Seconded

Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XV. a.

| <u>ROLL CALL VOTE</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|-----------------------|------------|-----------|----------------|---------------|
| Mr. Ashkenase | ✓ | | | |
| Mrs. Brennan | ✓ | | | |
| Mrs. Doran | ✓ | | | |
| Mrs. Eig | ✓ | | | |
| Mrs. Leddy | ✓ | | | |
| Mr. Rodino | ✓ | | | |
| Mrs. Wunsch | | | | ✓ |

XVI. SUBMISSIONS AND CERTIFICATIONS

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:

- 2018-19 School Safety Data System
- 2018-19 School Register Summary Data Collection
- 2018-19 Evaluation Information System & NJ Achieve Survey

J. Eig Moved, J. Ashkenase Seconded

Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XVI. a.

| <u>ROLL CALL VOTE</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|-----------------------|------------|-----------|----------------|---------------|
|-----------------------|------------|-----------|----------------|---------------|

| | | | | |
|---------------|---|--|--|---|
| Mr. Ashkenase | ✓ | | | |
| Mrs. Brennan | ✓ | | | |
| Mrs. Doran | ✓ | | | |
| Mrs. Eig | ✓ | | | |
| Mrs. Leddy | ✓ | | | |
| Mr. Rodino | ✓ | | | |
| Mrs. Wunsch | | | | ✓ |

XVII. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum
- Policy
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Joint Boards
 - Haworth Home & School Association
 - Northern Valley Regional High School
 - NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison

XVIII. Open to the Public on any item – 8:39 p.m. - NO PUBLIC COMMENT

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Close the Public portion: 8:40 p.m.

XIX. OLD BUSINESS

XX. NEW BUSINESS

- Discussion of 2019-20 Board of Education, Superintendent, and District Goals.

M. Doran: Stated she definitely want math and BSI as district goals.

N. Brennan: Said she would like IEP instruments and tools, alignment with ELA and high school expectations, and assessment focus as district goals.

P. Hughes: Explained that the administration will look at whether teacher evaluation is student centered and based on needs, or teacher centered and based on the lesson plan.

XXI. CLOSED SESSION - 9:10 p.m.

J. Eig Moved, J. Ashkenase Seconded
All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, August 20, 2019 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately 20 minutes for the purpose of discussing litigation. Action will not be taken in public after the executive session.

XXII. MOTION TO ADJOURN.

M. Doran Moved, J. Eig Seconded
All in favor.

ADJOURNMENT 9:46 p.m.

Nicole Brennan, President
Haworth Board of Education

Kristi Giambona
Board Secretary