

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
September 17, 2019**

I. CALL TO ORDER – 7:31 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 4, 2019 advance written notice was emailed to **The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Jeff Ashkenase
Mrs. Nicole Brennan
Mrs. Mary Anne Doran
Mrs. Judy Eig
Mrs. Karen Leddy
Mr. Michael Rodino
Mrs. Stacey Wunsch - **LATE 7:34 p.m.**
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mr. Vic LaPira, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:32 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:32 p.m.

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- Review of 2018-19 NJSLA Scores - Dr. Peter Hughes - PowerPoint Presentation Attached
- ~~Overview of Policy 3130 “Assignments and Transfers” - Dr. Peter Hughes~~
- Review of 2019-20 Board of Education Goals - Dr. Peter Hughes - PowerPoint Presentation Attached
- Review of 2019-20 Superintendent Merit Goals - Dr. Peter Hughes - PowerPoint Presentation Attached

Discussion ensued regarding the proposed District Goals that were presented by Dr. Hughes. Ms. Leddy and Ms. Doran questioned the quantification aspect of the goals. The Board requested slight adjustments be made, as per an email sent by Mrs. Brennan earlier. The following are the updated 2019-20 District Goals:

Goal 1: Increase student proficiency in Mathematics on both NJSLA and LinkIt Benchmark Assessments.

Measurements:

NJSLA:

80% of the students in grades 4-8 should scores a 4 or 5 and 95% of the students in grades 3-8 will achieve a 3,4 or 5 on NJSLA.

LinkIt:

Students that score 80% and above on Form A should realize an increase of 10 percentile points in the end of year Form C assessment

Students that score a 61-79% on Form A will realize a 15 percentile point increase on Form C.

Students that score 60% and below should realize a 20 percentile point increase on Form C.

Goal 2: Design benchmark assessments in grades 6-8 matching the required skills of the high school. Administer benchmark assessments to create a baseline year of data.

Goal 3: Increase student proficiency in ELA as measured on the LinkIt and NJSLA assessments.

Measurements:

NJSLA

Grades 5-8 will have 98% of students that will achieve a 3,4 or 5.

Linkit

Using Linkit Form A as a baseline for beginning of the year compared to the end of year Form C measurement a tiered system of improvement is proposed:

-Students that score 80% and above on Form A should realize a 10 percentile point increase by Form C

-Students that score a 61-79% on Form A will realize a 15 percentile point increase by Form C.

-Students that score 60% and below should realize a 20 percentile point increase by Form C.

Goal 4: The school will create K-4 standards based report cards to be rolled out for the 2020-2021 school year.

J. Ashkenase Moved, M. Rodino Seconded
 Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves the 2019-20 District Goals.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

IX. ROUTINE RESOLUTIONS

- a. Emergency & Crisis Situations Drill Record:
 Fire Drill: August 8, 2019

M. Doran Moved, J. Eig Seconded
 Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			

Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

X. MINUTES

- a. Approval of meeting minutes from the August 20, 2019 Public Business Meeting.
- b. Approval of the meeting minutes from the August 20, 2019 Executive Session Meeting.

M. Doran Moved, S. Wunsch Seconded
 All in favor.

XI. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **2019-20 School Improvement Panel** members:
 - Pam Alderton
 - Alicia Kosakowski
 - Nadine O’Reilly
 - Rosina Siniscalchi
 - Cathy Stokesbury
 - Patricia Voigt
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **2019-20 District Goals**.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE / CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	11/13/19	Gr. 7&8 G&T	Demarest Middle School,	0	J. Eisberg

	(Alt. dates: 11/11, 11/12, 11/14, 11/15/19)		Demarest, NJ		
2.	1/7/2020 (Alt. dates: 1/8, 1/9, 1/10/20)	Gr. 5&6 G&T	Englewood Cliffs Upper School, Englewood Cliffs, NJ	0	J. Eisberg & C. Martell

J. Eig Moved, M. Rodino Seconded
 Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through c.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

XII. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **full time employment status** of the following staff member, for the 2019-20 school year. Benefit eligible.

	<u>NAME</u>	<u>TITLE</u>	<u>MOVE FROM</u>	<u>MOVE TO</u>
1.	Suzanne Paulillo	Classroom Aide	.5	FTE

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following **psychiatrists and rates for psychiatric evaluations**, on an as needed basis, for the 2019-20 school year.

	<u>NAME</u>	<u>RATE</u>
1.	Dr. Leslie Nagy	\$700.00
2.	Dr. Tulika Srivastava	\$600.00

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **STRONGE Teacher Evaluation System** for the 2019-20 school year for all teaching staff members. The STRONGE evaluation rubrics have four defined annual ratings: ineffective, partially effective, effective, and highly effective, which are the standards set forth in N.J.A.C. 6A:10-2.1. The evaluation rubrics for teachers, principals, vice principals, and assistant principals include all other relevant minimum standards set forth in N.J.S.A. 18A:6-123 (P.L. 2012, c. 26, § 17c).
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated **professional development and/or training workshops or conferences** for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/WORKSHOP	LOCATION	COST (not to exceed)
1.	Arlene Fannell	9/24/19	National Debate Clinic	Old Tappan, NJ	\$25.00
2.	Julianne Barclay	10/3/19	STEAM Leader Forum	Monroe, NJ	\$25.00
3.	Lauren Wolstein	10/3/19	STEAM Leader Forum	Monroe, NJ	\$25.00
4.	Peter Hughes	10/18/19	NJASA BOE Dynamics	Trenton, NJ	\$149.00
5.	Patricia Voigt	12/9/19	HIB Law Update	Mahwah, NJ	\$139.00
6.	Ashley Lignos	10/2/19, 10/4/29, 11/19/19, 11/20/19, 1/7/20, 1/10/20, 2/4/20, 2/13/20, 3/2/20 & 3/3/20	Conquer Mathematics Workshops - various titles	Fairfield, NJ	\$160 per workshop
7.	Michael DeFelice	9/20/19, 10/3/19, 10/11/19,	Conquer Mathematics Workshops - various titles	Fairfield, NJ	\$160 per workshop

		11/12/19, 11/14/19, 12/19/19, 1/9/20, 1/21/20, 2/5/20, 2/27/20, 3/2/20, 3/17/20			
8.	Melissa Mohr	9/25/19, 10/31/19, 12/5/19, 1/8/20, 2/5/20	Conquer Mathematics Workshops - various titles (Special Education)	Fairfield, NJ	\$160.00 per workshop
9.	Laurie Roncati	10/22/19	STEAM Workshop	Paramus, NJ	\$75.00
10.	Laurie Roncati	2/27/20	STEAM Workshop	Paramus, NJ	\$100.00
11.	Jennifer Eisberg	1/22/20	Utilizing Google Arts & Culture in the Classroom	Paramus, NJ	\$75.00
12.	Pam Bagot	1/22/20	Utilizing Google Arts & Culture in the Classroom	Paramus, NJ	\$75.00
13.	Josefina Winik	1/22/20	Utilizing Google Arts & Culture in the Classroom	Paramus, NJ	\$75.00
14.	Jennifer Eisberg	1/23/20	Escape Activities for the Classroom (G&T)	Paramus, NJ	\$75.00+
15.	Cristina Martell	1/23/20	Escape Activities for the Classroom (G&T)	Paramus, NJ	\$75.00
16.	Adriana Bonasorte	11/22, 11/23 & 11/24/19	ACTFL Annual Convention & World Language Expo	Washington D.C.	\$385.00
17.	Nadine O'Reilly	10/16/19	Access to Learning Summit	Springfield, NJ	0
18.	Erin Carr	10/16/19	Access to Learning Summit	Springfield, NJ	0

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **spring 2019 graduate level courses for the following staff members**; reimbursement to be paid at the 2018-19 state college or university graduate level course rate for 3 total annual credits, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

ITEM	STAFF MEMBER	COURSE	COLLEGE/UNIVERSITY
1.	Derick Talty	EDTC621 Using the Internet in Education	New Jersey City University
2.	Derick Talty	EDTC623 Intro to Educational Technology	New Jersey City University

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **summer and fall 2019 graduate level courses** for the following staff members; reimbursement to be paid at the 2019-20 state college or university graduate level course rate for 3 total credits, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

ITEM	STAFF MEMBER	COURSE	COLLEGE/UNIVERSITY
1.	Derick Talty	EDTC620 Special Topics in Ed. Tech.	New Jersey City University
2.	Derick Talty	EDTC625 Using Integrated Software Across Curriculum	New Jersey City University
3.	Derick Talty	EDTC627 Current Issues & Trends in Ed. Tech.	New Jersey City University
4.	Derick Talty	EDTC614 Intro to Distance Learning	New Jersey City University
5.	Gianna DeNobile	ELRL6010 Theoretical Foundations of Literacy	William Paterson University
6.	Gianna DeNobile	ELRL6170 Literacy for Children in the 21st Century	William Paterson University

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the revised **evaluation rubric for Paraprofessionals and Classroom Instructional aide**.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **staff chaperone list for the 8th grade Washington D.C. overnight trip** on November 13, 14 and 15, 2019, with a stipend of \$111 per night, per chaperone (2 nights each):

- Lori Scheps - Trip Coordinator
- Laura Bionde
- Adrianna Bonasorte
- Kevin Lane
- Lauren Wolstein
- Paul Wolford - Administrator

- Nurse - Laura Iacometta, RN through Bayada Nursing Services
 - Alternates: Julianne Barclay, Alison Homan, Ashley Lignos, Suzanne Schmalzer
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves David Rosen as a **classroom volunteer** to assist with Mrs. Winik’s music class, pending criminal history review.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **Business Administrator’s 2019-2020 Merit Goal** to be submitted to the Executive County Superintendent of Schools.
- Goal 1: Coordinate, implement, and oversee; programming and initiatives to advance and support sustainable practices in the school.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the registration, travel and accommodation costs for the Superintendent, Business Administrator, School Counselor, and Board of Education members, to attend the **New Jersey School Boards Association Conference 2019** in Atlantic City, NJ from October 21, 2019 through October 25, 2019, not to exceed \$7,500.00.

S Wunsch Moved, J. Eig Seconded
 Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through k.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

XIII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of **August 1, 2019 to August 31, 2019** which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	08/15/2019	\$52,063.23
Board Share - FICA	08/15/2019	\$2,231.39
State Share - FICA	08/15/2019	\$1,566.42
	TOTAL:	\$55,861.04

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	08/30/2019	\$61,822.87
Board Share - FICA	08/30/2019	\$2,213.00
State Share - FICA	08/30/2019	\$1,566.42
	TOTAL:	\$65,602.29

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **Bills and Claims for the month of September, 2019.**
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **2019-2020 Valley SLICE Program tuition contract** for student ID numbers 4814075803 & 264112 commencing September 1, 2019 and terminating June 30, 2020, for a cost of \$20,502.00.
- d. **Be it resolved** that the Board, upon recommendation of the Superintendent, approves the District to apply for the following **FY 2020 ESEA Entitlement Grant** allocations, to be used for the purposes as stated in the application. The Haworth Public School District is a member of the Northern Valley School District FY20 ESEA Grant Title III Consortium for the 2019-20 school year (see ** in the chart below).

<u><i>Title</i></u>	<u><i>School Name</i></u>	<u><i>Amount of Allocation</i></u>
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Title III	Haworth Public School	\$ 1,078.00
Title IV	Haworth Public School	\$ 9,800.00

- e. Upon the recommendation of the Superintendent, the Haworth Public School approves Rullo & Juillet Associates, Inc. as the district **Right to Know and Hazard Communication consultant** for the 2019-20 school year, cost not to exceed \$2,000.00 (includes state compliance reporting).
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the new transportation bids and renewals awarded by the Northern Valley Regional High School Board of Education for **Region III transportation routes** and accepts participation in this program for the 2019-20 school year..
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves an hourly **increase** of 75 cents to all **Before and After Child Care staff**, and an additional \$2.00 for the daily lead person, for the 2019-20 school year.

M. Doran Moved, J. Eig Seconded
 Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XIII. a. through g.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

XIV. NEGOTIATIONS

NO RESOLUTIONS

XV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approve the **second reading and adoption** of the following new/revised district policies and regulations:

Policy Number	Policy Title	New/Revised	Designation	1st Reading	2nd Reading & Adoption
P 5533	Student Smoking	Revised	Recommended	August 20, 2019	September 17, 2019

K. Leddy Moved, M. Doran Seconded
 Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XV. a.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

XVI. SUBMISSIONS AND CERTIFICATIONS

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:

- 2019-20 Statement of Assurance Regarding the Use of Paraprofessional Staff
- 2019-20 Health & Safety Evaluation of School Buildings Checklist

M. Doran Moved, J. Eig Seconded
All in favor.

XVII. COMMITTEE REPORTS

Finance & Facilities
Curriculum
Policy
Negotiations
Public Relations
BCSBA/NJSBA
Joint Boards
Haworth Home & School Association
Northern Valley Regional High School
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison

XVIII. Open to the Public on any item – 9:11 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Close the Public portion: 9:12 p.m. - NO PUBLIC COMMENT

XIX. OLD BUSINESS

XX. NEW BUSINESS

XXI. MOTION TO ADJOURN.

J. Eig Moved, M. Doran Seconded
All in favor.

ADJOURNMENT: 9:12 p.m.

Nicole Brennan, President
Haworth Board of Education

Kristi Giambona
Board Secretary