HAWORTH BOARD OF EDUCATION HAWORTH, NEW JERSEY 07641 MINUTES

November 18, 2019

- I. CALL TO ORDER 7:30 p.m.
- II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On October 24, 2019 advance written notice was emailed to **The Record,** filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Jeff Ashkenase

Mrs. Nicole Brennan

Mrs. Mary Anne Doran

Mrs. Judy Eig

Mrs. Karen Leddy

Mr. Michael Rodino

Mrs. Stacey Wunsch

Mr. Paul Wolford, Business Administrator

Dr. Peter Hughes, Superintendent

Mrs. Stacey Cherry, Esq., Fogarty & Hara

Mrs. Kristi Giambona, Board Secretary

Motion to move The Superintendent's Report before the Open to the Public on Agenda Items.

M. Doran Moved, S. Wunsch Seconded. All in favor

VI. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

• **Kids with Character** Award Presentation – criteria for the month of November is "Honesty". For November the following children have been awarded:

Kindergarten: Alexis Stegall and Enzo Cammalleri

Grade 1: Braden O'Brien and Nicholas Egan

Grade 2: Alex Sabbagh, Abby Spiegel and Valentina Diaz

Grade 3: Tristyn Buckner and Max Garcia

Grade 4: Alyson Ludwig, Ryan Steffin and Lauren Knaggs

Grade 5: Talia Zirin, Madison Stott and Nina Riding

Grade 6: Harrison Davis and Casey Ashkenase

Grade 7: Marisa Samperi and Liam Paneque

Grade 8: Michael Scalera and Aya Hennig

• Fall Athletic Participation Awards - Team Coaches

- New Jersey School Boards Association Conference Update Dr. Peter Hughes
- Cost Analysis of In District vs. Out of District Costs Dr. Peter Hughes
- Grade 8 Washington DC Update Mr. Paul Wolford
- Hawk Pride Update Dr. Peter Hughes

M. Rodino Moved, J. Ashkenase Seconded All in favor.

VII. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 8:00 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Anna Reduce - Valley Road in Haworth.

Mrs. Reduce referenced the recording from the October 15th BOE meeting regarding the Superintendent's merit goals, that was part of an OPRA request she submitted. In the OPRA request she asked for any communications pertaining to the Superintendent Merit Goals. Mrs. Reduce explained her findings from the requested documents, although she stated that they were heavily redacted. Her question to the Board was why the Superintendent Merit Goals were not discussed as a whole board before the October BOE meeting?

N. Brennan: Explained that Dr. Hughes presented the first draft of his merit goals at the September meeting in public. Board members had the opportunity to discuss them that night and have any questions answered by Dr. Hughes. There was also discussion in the Negotiations Committee meeting, and the Minutes from that meeting were provided to the whole Board. Mrs. Brennan also explained that the whole Board will vote on the completion and payment for the merit goals as part of the process that all the guidelines are met.

Mrs. Reduce explained her specific issues on the Superintendent Merit Goals means of completion, and her concern that the goals were not discussed as a whole board thoroughly.

Dr. Hughes defended his merit goals and their benefit to the school.

VIII. CLOSE THE PUBLIC PORTION - 8:17 a.m.

IX. ROUTINE RESOLUTIONS

a. Enrollment Report to Date - 398

b. Emergency & Crisis Situations **Drill Record**:

Fire Drill: October 18, 2019 Security Drill: October 14, 2019

c. **HIB** Report for October 2019:

Reported Cases: 0

Number of Cases Open: 0

Number of Cases Closed: 0

S. Wunsch Moved, M. Rodino Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items IX a. through c.

ROLL CALL VOTE	YES	<u>NO</u>	ABSTAIN	ABSENT
Mr. Ashkenase	✓			
s. Brennan	✓			
s. Doran	✓			
s. Eig	✓			
s. Leddy	✓			
Rodino	✓			
s. Wunsch	1			

X. MINUTES

- a. Approval of **meeting minutes** from the October 15, 2019 Public Business meeting.
- b. Approval of **meeting minutes** from the October 15, 2019 Executive Session meeting.

M. Rodino Moved, J. Ashkenase Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items X a. and b.

ROLL CALL VOTE	YES	<u>NO</u>	ABSTAIN	<u>ABSENT</u>
Mr. Ashkenase	✓			
s. Brennan	✓			
s. Doran	✓			
s. Eig	✓			
s. Leddy	✓			
Rodino	√			
s. Wunsch	✓			

K. Leddy - Explained that she was not at the October 15th BOE meeting because she was out of town. She explained that she was of the understanding that Dr. Hughes had been served a RICE notice and that the whole Board would discuss the merit goals prior to the October 15th BOE meeting, and that the merit goals would not be on the Agenda. She clarified that the merit goals were in fact still on the agenda for October and they were moved to the beginning of the meeting to vote on. She said that if she had been at the October meeting, that she would have voted no, because there was no discussion as a whole BOE on the merit goals. She also exclaimed concern that at the October meeting there was a vote to make the curriculum committee a committee of the whole. She explained that in her opinion, the best way for this to have been done was to do it with the input of an NJSBA representative at the Reorganization meeting.

The Members discussed how they felt about the committee of the whole decision and how the vote was addressed. It was explained that this discussion will be revisited at the Reorganization meeting.

Motion to add an item to the agenda, to rescind the decision of making a committee structure change.

M. Doran Moved, K. Leddy Seconded

Roll Call: 4/3

BE IT RESOLVED, that the Haworth Board of Education declines the motion to add an item to the agenda, to rescind the committee structure change, which was previously approved at the October 15, 2019 meeting.

ROLL CALL VOTE	YES	<u>NO</u>	ABSTAIN	ABSENT
Mr. Ashkenase	√			
s. Brennan		✓		
s. Doran	✓			
s. Eig	✓			
s. Leddy	✓			
Rodino		✓		
s. Wunsch		√		

The motion to add an agenda item did not pass because a 2/3 majority is required.

XI. CURRICULUM

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following **field trips**. Transportation costs will apply where applicable.

<u>#</u>	<u>DATE</u>	GRADE / CLUB	<u>LOCATION</u>	COST PER STUDENT	STAFF IN CHARGE
1.	1/6/20 Alt. date: 1/13/20	Gr. 6-8 Science Olympiad	New Jersey Institute of Technology, Newark, NJ	0	J. Barclay, L. Bionde & L. Wolstein
2.	1/13/20 Alt. dates: 1/8/20 & 1/10/20	Gr. 6 G&T	Meadowlands Environment Center, Lyndhurst, NJ	\$15.00	J.Eisberg
3.	1/21/20	Gr. 5&6 G&T	Dwight Englewood School, Englewood, NJ	0	J. Eisberg & C. Martell
4.	2/5/20	Gr. 5 G&T	Newark Museum, Newark, NJ	\$12.00	C. Martell
5.	2/26/2020 Alt. dates: 2/27/20 & 2/28/20	Gr. 7 G&T	Meadowlands Environment Center, Lyndhurst, NJ	\$15.00	J. Eisberg
6.	4/23/20	Gr. 4 G&T	Parkway School, Paramus, NJ	0	C. Martell
7.	4/23/20	Kindergarten	Health Barn, Ridgewood, NJ	\$18.00	C. Alcoser & G. DeNobile

M. Rodino Moved, S. Wunsch Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XI a.

ROLL CALL VOTE	YES	<u>NO</u>	ABSTAIN	ABSENT
Mr. Ashkenase	√			
s. Brennan	✓			
s. Doran	✓			
s. Eig	√			

Haworth, NJ Page 7

s. Leddy	✓		
Rodino	√		
s. Wunsch	✓		

XII. PERSONNEL

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated **professional development** and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/WORKSHOP	LOCATION	COST (not to exceed)
1.	S. Schmaler	12/6/19	Recognizing Signs & Symptoms of Students at Risk of Hate Behavior	Paramus, NJ	0
2.	M. Jackson	12/6/19	Annual Bilingual/ESL Conference	Paterson, NJ	\$121.50
3.	J. Eisberg & L. Roncati	12/10/19	Makerspaces for Your Library	West Orange, NJ	\$279.00 each
4.	J. Buchheister & C. Talty	5/6/20	Teacher's College - Critical Literacies Across the Curriculum	Manhattan, NY	0

b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves **unpaid leave for personal reasons** to the following staff member:

Employee # 29354	January 2 & 3, 2020 April 17, 2020	3 days
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- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Merrill Langsam as a **substitute teacher** for the 2019-20 school year, not benefit eligible.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Michele Robson as a **substitute teacher** for the 2019-20 school year, not benefit eligible.

M. Rodino Moved, S. Wunsch Seconded Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XII a through d.

ROLL CALL VOTE	YES	<u>NO</u>	ABSTAIN	ABSENT
Mr. Ashkenase	√			
s. Brennan	√			
s. Doran	√			
s. Eig	√			
s. Leddy	√			
Rodino	✓			
s. Wunsch	√			

XIII. FINANCE & FACILITIES

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of **October 1, 2019 to October 31, 2019** which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	Payroll - Operating 10/15/2019 \$27	
Board Share - FICA	10/15/2019	\$5,420.57
State Share - FICA	10/15/2019	\$14,215.11
	TOTAL:	\$292,018.20

Bills Description	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	10/30/2019	\$256,864.35
Board Share - FICA	10/30/2019	\$4,237.99
State Share - FICA	10/30/2019	\$13,980.45
	TOTAL:	\$275,082.79

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **Bills and Claims for the month of November, 2019**.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **2019-2020 Valley SLICE Program Special Classes tuition contract** for student ID number 264117, commencing October 10, 2019 and terminating June 30, 2020, for a cost of \$9,020.96.
- d. BE IT RESOLVED the Haworth Board of Education accepts the recommendation of the Superintendent of Schools to approve the update/revision of the Haworth Public School **Long Range Facilities Plan** by RSC Architects, to the Department of Education for review and approval.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **technology asset end of life recycling list** through the vendor eRevival, LLC at no cost to the district. (Attachment)
- f. Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Haworth School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Haworth School District hereby retroactively authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Haworth School District, as of November 15, 2019, in compliance with Department of Education requirements.

M. Rodino Moved, J. Eig Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XIII. a. through f.

ROLL CALL VOTE	YES	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	√			
s. Brennan	✓			
s. Doran	✓			
s. Eig	✓			
s. Leddy	✓			
Rodino	✓			
s. Wunsch	✓			

XIV. NEGOTIATIONS

NO RESOLUTIONS

XV. POLICY

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **second reading and adoption** of the following new/revised district policies and regulations:

Policy/ Regulation Number	Policy Title	New/ Revised	Designation	1st Reading	2nd Reading & Adoption
P 3130	Assignment and Transfer	Revised	Recommended	October 15, 2019	November 18, 2019
P 1642 & R 1642	Earned Sick Leave Law	New	Mandated	October 15, 2019	November 18, 2019

P 3159	Teaching Staff Member/School District Reporting Responsibilities	Revised	Mandated	October 15, 2019	November 18, 2019
P 3218 & R 3218	Use, Possession, or Distribution of Substances	Revised	Mandated	October 15, 2019	November 18, 2019
P 4218 & R 4218	Use, Possession, or Distribution of Substances	Revised	Mandated	October 15, 2019	November 18, 2019
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing	Revised	Mandated	October 15, 2019	November 18, 2019
P 5517	School District Issued Student Identification Cards	Revised	Recommended	October 15, 2019	November 18, 2019
P 6112 & R 6112	Reimbursement of Federal & Other Grant Expenditures	Revised	Mandated	October 15, 2019	November 18, 2019
P 7440 & R 7440	School District Security	Revised	Mandated	October 15, 2019	November 18, 2019
P 8600 & R 8600	Student Transportation	Revised	Mandated	October 15, 2019	November 18, 2019
P 8630	Bus Driver/Bus Aide Responsibility	Revised	Mandated	October 15, 2019	November 18, 2019
R 8630	Emergency School Bus Procedures	Revised	Mandated	October 15, 2019	November 18, 2019
P 8670	Transportation of Special Needs Students	Revised	Mandated	October 15, 2019	November 18, 2019
P 9210	Parent Organizations	Revised	Recommended	October 15, 2019	November 18, 2019

P 9400	Media Relations	Revised	Recommended	October 15, 2019	November 18, 2019

M. Rodino Moved, K. Leddy Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XV a.

ROLL CALL VOTE	YES	<u>NO</u>	ABSTAIN	ABSENT
Mr. Ashkenase	√			
s. Brennan	√			
s. Doran	✓			
s. Eig	✓			
s. Leddy	✓			
Rodino	√			
s. Wunsch	√			

XVI. SUBMISSIONS AND CERTIFICATIONS

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:
 - A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials - 2019 Revisions
 - 2018-19 School Performance Reports
 - 2019-20 District Report of Transported Resident Students
 - 2019-20 Comprehensive Maintenance Plan

Removing the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, because the meeting between the Chief of Police and the School Superintendent has been postponed. It will be on the December Agenda for approval.

Motion to approve Item XVI a. without the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials - 2019 Revisions.

M. Rodino Moved, S. Wunsch Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XVI a. without the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials - 2019 Revisions.

ROLL CALL VOTE	YES	<u>NO</u>	<u>ABSTAIN</u>	ABSENT
Mr. Ashkenase	✓			
s. Brennan	✓			
s. Doran	✓			
s. Eig	✓			
s. Leddy	✓			
Rodino	✓			
s. Wunsch	✓			

XVII. COMMITTEE REPORTS

Finance & Facilities Curriculum Policy Negotiations Public Relations

BCSBA/NJSBA -

S. Wunsch reported on the NJSBA Convention: reported that she attended informative meetings during the convention and that it was time well spent. She spent the majority of her time attending workshops on BOE relations and Superintendent salary caps.

M. Rodino reported on the NJSBA Convention: reported that he felt it was a valuable

experience regarding governance, BOE structure, and operating as a more efficient and effective BOE.

Joint Boards
Haworth Home & School Association
Northern Valley Regional High School
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison

XVIII. Open to the Public on any item – 8:40 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Dina Siciliano: Stated that she could not attend the last meeting, but did reach out to the BOE President to ask a few questions regarding merit goals and how they are decided upon.

S. Cherry: Explained that the goals are created by the Superintendent and voted on by the BOE at a public meeting. Then they are sent to the county Superintendent for approval. There are qualitative and quantitative goals with a fixed percentage dollar value based on the Superintendent's annual salary. All guidelines are delineated in the regulations. Final completion and payment approval is done by the BOE at a public meeting.

Dina Siciliano: The strategic plan was very thorough, optimistic, and well planned out. There has been talk regarding a referendum and it is included in the district goals and Superintendent merit goals. She inquired what are the timelines would be and the realistic financial responsibility to the community.

Dr Hughes: Stated that the plans have been submitted to the state and are still under review. A full presentation of the plan with financial costs to the community, cannot be given to the public until the financial contribution from the state are known. Only once all the information and costs are in place will the referendum plan be rolled out to the public. Dr. Hughes noted that the district has already saved \$167,000 this year by bringing students back into the district, and the district is also retiring debt services.

Dina Siciliano: Asked if that savings includes teachers, aides, and all other costs for these students.

Dr. Hughes: Responded, yes, the savings includes all expenses for each student.

Jacqueline Guenego: Former BOE member and now on the town counsel. Stated that OPMA and OPRA regulations are in place for a reason. She emphasized the importance of the BOE meeting more often in closed session over the important issues.

A. Reduce: Reiterated her discourse over the amount of reductions in the documents pertaining to her OPRA request. She does not believe the reductions all fall under the OPRA and OPMA guidelines. Stated that she will consider filing a complaint with the state under OPRA and OPMA violations.

S. Cherry: Advised that there are certain items that the Board cannot discuss in a public setting. She explained the differences between OPRA and OPMA.

Ilisha Borek: Emphasized that the school and the BOE are trying to do good things for the kids and what is going on here is not good. She stated that there has to be a better way to deal with things.

Close the Public portion: 9:03 p.m.

XIX. OLD BUSINESS

XX. NEW BUSINESS

XXI. CLOSED SESSION 9:03 p.m.

M. Rodino Moved, J. Eig Seconded All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Monday, November 18, 2019 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately 1 hour for the purpose of discussing personnel and finance. Action may be taken in public after the executive session.

XXII. MOTION TO RECONVENE INTO PUBLIC SESSION at 10:09 p.m.

M. Rodino Moved, J. Ashkenase Seconded All in favor.

The Board reconvened into public session at 10:09 p.m. and announced that they were going back into closed session to discuss legal matters and personnel. Action will not be taken in public after the executive session.

XXIII. MOTION TO ADJOURN.

J. Ashkenase Moved, M. Rodino Seconded All in favor

ADJOURNMENT 11:41 p.m.

Haworth, NJ Page 16

Nicole Brennan, President	Kristi Giambona	
Haworth Board of Education	Board Secretary	