

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
February 11, 2020**

3/17/I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2020 advance written notice was emailed to **The Record, the Suburbanite**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mrs. Alanna Davis
Mrs. Mary Anne Doran - **ABSENT**
Mrs. Karen Leddy
Mr. Michael Rodino, President
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:32 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:32 p.m.

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- a. Plaque presentation - Mrs. Nicole Brennan

WHEREAS Mrs. Brennan has served as a member of the Haworth Board of Education since January 3, 2013, and

WHEREAS Mrs. Brennan's term will commence from the Haworth Board of Education effective January 25, 2020 and,

WHEREAS Mrs. Brennan gave 7 years of dedicated and effective service to the community and the children of Haworth and,

WHEREAS during that time, Mrs. Brennan served in a leadership role as President and Vice President. She was a member of the Program & Personnel, Facilities, Negotiations, and Public Relations Committees, and also served as the Town Council Liaison, HHSA Liaison, and Joint Boards Representative,

WHEREAS the Haworth Board of Education is desirous of recognizing her many years of service to the school district and also wishes to express their appreciation and gratitude for her efforts,

NOW THEREFORE BE IT RESOLVED that this resolution be read into the record of the February 11, 2020 Haworth Board of Education minutes as permanent testimony to her outstanding service as a member of the Haworth Board of Education.

- b. Teacher Visit to the Ron Clark Academy - Mrs. Arlene Fannell
- c. One Month of Learning in HPS - Dr. Peter Hughes
Video Presentation
- d. **Kids with Character** Award Presentation – criteria for the month of February is “Cooperation”. For February the following children have been awarded:

Kindergarten: Lexie Newsom and Madeline Wertz
Grade 1: Zoey Bush and Joanna Chung
Grade 2: Alex Porcaro, Alexandra Ricci and Hudson Algor
Grade 3: Sebastian Fontanez and Paige Gladstein
Grade 4: Evan Newsom, Morgan Yoon and Alison Boyes
Grade 5: Caden Miskovitz, Samantha Wertz and Brody Calvert
Grade 6: Jiada Guevarra and Owen Kolkebeck
Grade 7: Mya Garcia and Aiden Hwang
Grade 8: Julian Mezzapelli and Keira Tam

IX. ROUTINE RESOLUTIONS

- a. Enrollment Report to Date - 396 total students

b. Emergency & Crisis Situations Drill Record:

Fire Drill: January 27, 2020

Security Drill: January 17, 2020

Administrator in charge: Mr. Paul Wolford

c. HIB Report for January 2020:

Reported Cases: 0

Number of Cases Open: 0

Number of Cases Closed: 0

A. Davis Moved, S. Wunsch Seconded

Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a through c.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mrs. Davis	✓			
Mrs. Doran				✓
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

Roll Call: 5/0

X. MINUTES

- a. Approval of meeting minutes from the January 21, 2020 Public Business meeting.
- b. Approval of meeting minutes from the January 21, 2020 Executive Session meeting.
- c. Approval of meeting minutes from the February 5, 2020 Work Session meeting.

K. Leddy Moved, S. Wunsch Seconded

Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items X. a through c.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
-----------------------	------------	-----------	----------------	---------------

Mrs. Borek	✓			
Mrs. Davis	✓			
Mrs. Doran				✓
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

XI. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 12 month staff calendar.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	3/10/20 Alt. date 3/12/20	Science Olympiad	Middlesex County College, Edison, NJ	0	J. Barclay, L. Bionde, L. Wolstein
2.	5/26/20	Grade 8	Elsewhere, Brooklyn, NY	0	J. Winik, V. Nasta

A. Davis Moved, S. Wunsch Seconded
Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a & b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mrs. Davis	✓			
Mrs. Doran				✓
Mrs. Leddy	✓			

Mr. Rodino	✓			
Mrs. Wunsch	✓			

XII. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME(S)	DATE(S)	CONFERENCE/WORKSHOP	LOCATION	COST (not to exceed)
1.	P. Hughes	2/13/20	NJASA-A Path Toward Excellence Through Equity	Lawrenceville, NJ	\$149.00
2.	D. Hoyng	3/13/20	ABA: Practical & Evidence Based Strategies	Newark, NJ	\$279.00
3.	J. White	3/16-3/18/20	PROMPT Training	Norwood, NJ	\$700.00
4.	K. Blazina	6/4/20	RealTime User Experience	Saddle Brook, NJ	0
5.	L. Scheps	3/3/20	Youth Mental Health First Aide Training	Paramus, NJ	0
6.	V. Nasta	3/3/20	Youth Mental Health First Aide Training	Paramus, NJ	0

- b. **RECOMMENDED** that Employee SMID #41743220 (hereinafter referred to as “Employee #41743220”) be granted a leave of absence for disability under the federal Family Medical Leave Act (“FMLA”) from March 5, 2020 through April 30, 2020, which leave shall be with pay and benefits provided Employee #41743220 utilizes accrued sick days during said period; and

BE IT FURTHER RESOLVED that Employee #41743220 be granted a leave of absence for child rearing purposes under the Collective Negotiation Agreement (“CNA”), Article VIII, Section 7, from May 1, 2020 through June 25, 2020, which leave shall be without pay and with benefits, provided

BE IT FURTHER RESOLVED that Employee #41743220 be granted a leave of absence for child rearing purposes under the FMLA and the New Jersey Family Leave Act (“NJFLA”), from

September 1, 2020 through November 24, 2020, which leave shall be without pay and with continuation of the vision and dental benefits only, subject to Employee #41743220's payment of her contribution for the same; and

~~**BE IT FURTHER RESOLVED** that Employee #41743220 be granted a leave of absence for child rearing purposes under the CNA, Article VIII, Section 7, from November 25, 2020 through March 26, 2021, which leave shall be without pay or benefits; and~~

~~**BE IT FURTHER RESOLVED** that Employee #41743220 shall return to work on March 29, 2021, or on an earlier return date, subject to advance notice to the District administration, whereupon the above leave dates may be administratively adjusted as appropriate; and~~

BE IT FURTHER RESOLVED that any requests to extend Employee #41743220's leave of absence shall be made to the Haworth Board of Education (the "Board") as required by the CNA, which request shall be subject to Board approval, the availability of sick days, and federal and State statutes and regulations; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on certification from Employee #41743220's physician, the actual delivery date, or changes to the Haworth School District's calendar.

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Michele Robson as a Classroom Teacher for the remainder of the 2019-20 school year, at a prorated annual salary of \$51,294.00 (BA, Step 1), benefit eligible. Start date pending issue of NJDOE certificate of eligibility with advanced standing.

Motion to Amend Item. XII. b.

S. Wunsch Moved, K. Leddy Seconded
Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education amends Item XII b. to remove paragraphs 4 & 5.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mrs. Davis	✓			
Mrs. Doran				✓
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

BE IT RESOLVED, that the Haworth Board of Education approves Items XII a. through c., with the amended version of Item b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mrs. Davis	✓			
Mrs. Doran				✓
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

S. Wunsch Moved, I. Borek Seconded
Roll Call: 5/0

XIII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of January 1, 2020 to January 31, 2020 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<i>Bills Description</i>	<i>Dated</i>	<i>Amount</i>
Payroll - Operating	1/15/2020	\$262,094.21
Board Share - FICA	1/15/2020	\$728.61
State Share - FICA	1/15/2020	\$14,360.42
	TOTAL:	\$277,183.24

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	1/30/2020	\$255,449.79
Board Share - FICA	1/30/2020	\$4,137.35
State Share - FICA	1/30/2020	\$14,274.75
	TOTAL:	\$273,861.89

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of February 2020.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following shared services agreements:
 - 1. Bergen County Region III Council for Special Education
 - 2. Northern Valley Curriculum Consortium
 - 3. Joint Purchasing Agreement - LDTC/Psych/Speech Independent Consultants
 - 4. Joint Purchasing Agreement - Transportation

d. Be it resolved that the Board, upon recommendation of the School Business Administrator approves the following resolution:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-21 school year, and

Whereas, the Haworth Board of Education desires to apply for this waiver due to the fact that participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2020-21 budget year.

Now therefore, be it resolved, that the Haworth Board of Education hereby authorizes the Business Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2020-21 school year.

A. Davis Moved, K. Leddy Seconded
Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XIII. a through d.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
-----------------------	------------	-----------	----------------	---------------

Mrs. Borek	✓			
Mrs. Davis	✓			
Mrs. Doran				✓
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

XIV. NEGOTIATIONS

NO RESOLUTIONS

XV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading and revisions of the following new/revised district policies and regulations:

Policy or Regulation #	Policy Title	New/Revised	Designation	1st Reading	2nd Reading
P0164	Conduct of Board Meeting	Revised	Recommended	February 11, 2020	
P0155	Board Committees	Revised	Recommended	February 11, 2020	

S. Wunsch Moved, I. Borek Seconded
Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mrs. Davis	✓			
Mrs. Doran				✓
Mrs. Leddy	✓			

Mr. Rodino	✓			
Mrs. Wunsch	✓			

XVI. SUBMISSIONS AND CERTIFICATIONS

NO RESOLUTIONS

XVII. COMMITTEE REPORTS

Finance & Facilities

Curriculum

Policy - For Policy 0164 adjustments were made to the policy on how the meetings were run; to include the addition of work sessions.

Negotiations - Reviewed the job descriptions for the stipend positions and adjusted some of the language.

Public Relations

BCSBA/NJSBA

Joint Boards

Haworth Home & School Association

Northern Valley Regional High School

NV Educational Foundation

Legislative Chairperson

Senior Citizens Liaison

Town Council Liaison

XVIII. Open to the Public on any item – 8:08 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

I. Borek - Explained that she attended the class on Mental Health and First Aide given by Bergen County. She thought the class was beneficial and is glad that some of our staff members are going to take this class as well.

Close the Public portion: 8:09 p.m.

XIX. OLD BUSINESS

K. Leddy - asked to make a comment following the Work Session meeting of 2/5/20. She stated that she reviewed the anonymous first marking period class grades for the current 9th graders that were handed

out. She wants to make sure that the students representing those first marking period grades are being placed for success at the high school. She explained that once in high school, it is very difficult for a student to move from CP to CPE, from one grade to the next. She emphasized that it is imperative to make sure the high school placements are correct. She explained that there are advantages and disadvantages between special education and general education, and she wants to ensure the students will be properly prepared.

I. Borek - explained that she just had the high school placement meeting for her child, and that she was very impressed with how prepared the high school guidance counselor and our counselor, Ms. Schmaler were.

S. Wunsch - stated that based on the recommendation from a peer, she pushed her child up a level from what was recommended, and her child has been successful.

P. Hughes - explained that recommendations are not placements, they are a beginning point for discussion. The recommendations are finalized with administrative oversight, and much thought goes into the process. There is an expectation that when the recommendation letters go out, that there is a common conversation that has to happen for any student in a borderline situation.

Motion to add an additional open public session on any item - 8:19 p.m.

I. Borek Moved , K. Leddy Seconded

Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves an additional open public session.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mrs. Davis	✓			
Mrs. Doran				✓
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

Mrs. Heit - She stated that she feels there is a questionable process for Special Education placement. She noted that there are very different supports from middle school to high school. She would like to see a higher level of special education support in middle school based on the student's classification.

Close to the public - 8:21 p.m.

XX. NEW BUSINESS

XXI. MOTION TO ADJOURN.

K. Leddy Moved, A. Davis Seconded
All in favor.

ADJOURNMENT 8:21 p.m.

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary