

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
May 19, 2020**

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2020 and February 21, 2020 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Mrs. Mary Anne Doran
Mrs. Karen Leddy
Mr. Michael Rodino, President
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:37 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:38 p.m. NO PUBLIC COMMENT

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

1. The Oath of Office is administered by the Board Secretary to Mr. Charles Crowley who was appointed to the Haworth Board of Education by a 6/0 roll call vote on March 17, 2020.

Mr. Rodino officially welcomed Mr. Crowley to the Haworth Board of Education.

2. Kids with Character Award Presentation – criteria for the month of May is “Dependability”. Honorees via video presentation during “Morning Announcements”.
3. Electronic Violence and Vandalism Report/School Safety Data System - Dr. Peter Hughes

EVVRS/SSDS Report - zero incidents since the last report.

4. Update on the end of this school year and reopening - Dr. Peter Hughes

Discussion regarding options for student pick up of locker and desk items. The possibility of students keeping laptops over the summer, with the exception of the 8th graders. The graduation process will be virtual, but more personal options will be explored as well.

S. Wunsch Moved, M. Doran Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items VIII. 1. through 4.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Mrs. Doran	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

IX. ROUTINE RESOLUTIONS

- a. Enrollment Report to Date - 396 total students

M. Doran Moved, K. Leddy Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item IX. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Mrs. Doran	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

X. MINUTES

- a. Approval of meeting minutes from the April 21, 2020 Work Session meeting.
- b. Approval of meeting minutes from the April 21, 2020 Closed Executive Session meeting.
- c. Approval of meeting minutes from the April 29, 2020 Regular Business meeting.
- d. Approval of meeting minutes from the April 29, 2020 Closed Executive Session meeting.

S. Wunch Moved, M. Doran Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item X. a. through d.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Mrs. Doran	✓			

Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

XI. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education amends the following date on the 2019-2020 Haworth School Calendar: Friday, June 19, 2020 will be the last full day of school for students and teachers. In the case of an unforeseen closure of school, then the last day of school will be moved back to accommodate the lost day(s), as per state law. Revised calendar attached.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following dates for the Jump Start Math program to be held from August 24, 2020 to August 28, 2020 from 9:00 a.m. to 12:00 p.m.

I. Borek Moved, M. Doran Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XI. a. and b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Mrs. Doran	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

XII. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **summer 2020 graduate level courses** for the following staff member; reimbursement to be paid at the 2020-21 state college or university graduate level course rate for up to 3 total credits, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

ITEM	STAFF MEMBER	COURSE	COLLEGE/UNIVERSITY
1.	Jessica Buchheister	ELRL 6200 Diagnosis of Reading Problems: Practicum ELRL 6210 Remediation of Reading Problems: Practicum	William Paterson State University
2.	Gianna DeNobile	ELRL 6200 Diagnosis of Reading Problems: Practicum ELRL 6210 Remediation of Reading Problems: Practicum	William Paterson State University
3.	Angelica Talamo	READ 513 Supervised Clinical Practicum Part I	Montclair State University

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following **fall 2020 graduate level courses** for the following staff member; reimbursement to be paid at the 2020-21 state college or university graduate level course rate for up to 3 total credits, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

1.	Angelica Talamo	READ 502 Administration & Supervision of Reading Programs READ 514 Supervised Clinical Practicum Part II	Montclair State University
----	-----------------	---	----------------------------

- c. RESOLVED that Board Employee SMID# 63488084 (hereinafter referred to as the “employee”) be granted a leave of absence due to their own disability from June 15, 2020 through June ~~25~~ 19, 2020, with pay and with medical benefits, subject to the use and continued availability of ~~9~~ 5 sick days; and

BE IT FURTHER RESOLVED that subject their renewal for the 2020-2021 school year, which shall be determined in accordance with applicable law and the Collective Negotiations Agreement (hereinafter referred to as the “CNA”) between the Haworth Board of Education (hereinafter referred to as the “Board”) and the Haworth Teacher’s Association (hereinafter referred to as the “Association”), the employee shall be granted a leave of absence from September 1, 2020 to November 23 2020, under the federal Family and Medical Leave Act and New Jersey Family Leave Act, without pay, but with medical benefits; and

BE IT FURTHER RESOLVED that subject to their renewal for the 2020-2021 school year, which shall be determined in accordance with applicable law and the CNA between the Board and the Association, the employee shall return to work on November 24, 2020, or on an earlier return date subject to advance notice to the Haworth School District (hereinafter referred to as the "District") administration, whereupon the above leave dates may be administratively adjusted as appropriate; and

BE IT FURTHER RESOLVED that any requests to change or extend the employee's leave of absence shall be made to the Board as required by the CNA, which request shall be subject to Board approval, the availability of sick days, and federal and State statutes and regulations; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on certification from the teacher's physician or changes to the District's calendar.

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following members of the Child Study Team to work during the summer months at their hourly rate, to attend IEP meetings and conduct evaluations, as needed, not to exceed 8 hours each:
- Erin Carr, LDT-C
 - Anne Marie Dunn, Special Education Teacher
 - Jennifer White, Speech/Language Therapist
 - Shari Peykar, Social Worker
 - Alexis Yotka, Social Worker
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education re-hires the attached list of previously approved available substitute teachers, aides and custodians for the 2020-2021 school year.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer White, Speech and Language Therapist, to work during the summer months at her hourly rate, to provide necessary student services, not to exceed 15 hours.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to work during the summer months at their hourly rate, to write the Middle School STEM Curriculum, not to exceed 30 hours each:
- Julieann Barclay
 - Lauren Wolstein
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members for Extended School Year virtual learning, 12 sessions, 3 hours per day, at a rate of \$2,894.00:
- Heather Santostefano
 - Rosina Siniscalchi
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the modified completion of evidence for the Business Administrator's 2019-2020 qualitative Merit Goal (previously approved on September 17, 2019) to be submitted to the Executive County Superintendent of Schools.

Goal 1: To coordinate, implement, and oversee; programming and initiatives to advance and support sustainable practices in our school. (previously approved on 9/17/19)
Qualitative 2.5% - \$3,306.30

Modified Completion of Evidence: Supporting documentation that includes the creation of instructional videos presenting sustainability practices at home and analyzing sustainability practices at school. Additional documentation will represent the analysis of completed/fulfilled items pertaining to the achievement of Bronze Certification for Sustainable Jersey.

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the updated 2019-20 quantitative Merit Goal (original goal previously approved on October 15, 2019) to be submitted to the Executive County Superintendent of Schools.

Goal 3: In order to promote and encourage positive relationships between the parents and administration, the Superintendent will organize a minimum of 10 parent events as informational meetings and Superintendent Coffees on a wide range of topics. Quantitative 3.33% - \$4,877.20

A Motion was made to amend Item XII c. to change the amount of sick days used from 9 to 5, due to the newly approved revised 2019-20 school calendar and the last day of school being moved to June 19, 2020.

M. Rodino Moved, M. Doran Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves the amendment of Item XII. c.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Mrs. Doran	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

K. Leddy Moved, I. Borek Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XII. a. through j.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Mrs. Doran	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

K. Leddy: asked if the CST evaluation meetings referenced in Item d. would be done virtually.

Dr. Hughes: replied that some of the evaluations can be done virtually, but there will have to be other options looked into for the ones that cannot be.

S. Cherry: explained that it would depend on what was being evaluated if it can be done virtually or not. Educational and psychological testing cannot be fully evaluated but there are some aspects can be done, if one-to-one is not allowed by that time.

XIII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of April 1, 2020 to April 30, 2020 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<i>Bills Description</i>	<i>Dated</i>	<i>Amount</i>
Payroll - Operating	4/15/2020	\$257,722.88

Board Share - FICA	4/15/2020	\$3,923.58
State Share - FICA	4/15/2020	\$14,778.94
	TOTAL:	\$276,425.40

<i>Bills Description</i>	<i>Dated</i>	<i>Amount</i>
Payroll - Operating	4/30/2020	\$250,404.21
Board Share - FICA	4/30/2020	\$3,477.27
State Share - FICA	4/30/2020	\$14,684.50
	TOTAL:	\$268,565.98

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of May, 2020.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Frontline Technologies Group to provide the systems for Absence and Substitute Management (AESOP) and Employee Evaluation Management (Stronge/My Learning Plan) for the 2020-21 school year, at an annual cost of \$5,868.34, plus service fees as applicable.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Renaissance Learning, Inc. to provide the systems for Star Math with Freckle Math student subscriptions for the 2020-21 school year, at an annual cost of \$7,500.00, plus service fees as applicable.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Title IIA, III, III-Immigrant, and IV-Part A Consortium Memorandum of Agreement between the Northern Valley Regional High School Board of Education, as Lead Applicant, and the Haworth School District for the 2020-21 school year.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the donation of unused building supplies of goggles, masks, and gloves for COVID-19 relief at Englewood Hospital and Medical Center in Englewood, NJ.

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Realtime Student Information System to provide comprehensive student and staff management services for the 2020-21 school year, at an annual cost of \$9,300.00, plus service fees as applicable.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Rullo & Juillet Associates, Inc. for Right to Know and Hazard Communication consultant services for the 2020-21 school year, at an annual cost of \$3,534.00, plus service fees as applicable.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves IXL Learning, Inc. for site licenses for grades K-5 math and ELA, and grades 6-8 math, ELA, and social studies for the 2020-21 school year, at an annual cost of \$9,694.00, plus service fees as applicable.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the revisions to the district Emergency Closure Plan for submission to the Bergen County Department of Education.

A. Davis Moved, M. Doran Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item Xlii. a. through j.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Mrs. Doran	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

XIV. NEGOTIATIONS

NO RESOLUTIONS

XV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

Policy or Regulation #	Policy Title	New/Revised	Designation	1st Reading	2nd Reading
P0152	Board Officers	Revised	Recommended	April 29, 2020	April 29, 2020
P1581	Domestic Violence	Revised	Mandated	April 29, 2020	April 29, 2020
R1581	Domestic Violence	New	Mandated	April 29, 2020	April 29, 2020
P2422	Health & Physical Education	Revised	Mandated	April 29, 2020	April 29, 2020
P3421.13	Postnatal Accommodations	New	Recommended	April 29, 2020	April 29, 2020
P4421.13	Postnatal Accommodations	New	Recommended	April 29, 2020	April 29, 2020
P5330	Administration of Medication	Revised	Mandated	April 29, 2020	April 29, 2020
R5330	Administration of Medication	Revised	Mandated	April 29, 2020	April 29, 2020
P7243	Supervision of Construction	Revised	Mandated	April 29, 2020	April 29, 2020
P8210	School Year	Revised	Recommended	April 29, 2020	April 29, 2020
P8220	School Day	Revised	Mandated	April 29, 2020	April 29, 2020
R8220	School Closings	Revised	Recommended	April 29, 2020	April 29, 2020
P8462	Reporting Potentially Missing or Abused Children	Revised	Mandated	April 29, 2020	April 29, 2020

M. Doran Moved, I. Borek Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Mrs. Doran	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

XVI. SUBMISSIONS AND CERTIFICATIONS

NO RESOLUTIONS

XVII. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum
- Policy
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Joint Boards
- Haworth Home & School Association
- Northern Valley Regional High School
- NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison

XVIII. Open to the Public on any item – 7:56 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Close the Public portion: 7:58 p.m. NO PUBLIC COMMENT

XIX. OLD BUSINESS

XX. NEW BUSINESS

XXI. MOTION TO ADJOURN.

I. Borek Moved, A. Davis Seconded
All in favor.

ADJOURNMENT 8:00 p.m.

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary