

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
AGENDA  
October 15, 2019**

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**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 4, 2019 advance written notice was emailed to **The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mr. Jeff Ashkenase  
Mrs. Nicole Brennan  
Mrs. Mary Anne Doran  
Mrs. Judy Eig  
Mrs. Karen Leddy  
Mr. Michael Rodino  
Mrs. Stacey Wunsch  
Mr. Paul Wolford, Business Administrator  
Dr. Peter Hughes, Superintendent  
Mrs. Stacey Cherry, Esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION -**

**VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS**

- **Strategic Plan** Ratification and Signing - Dr. Peter Hughes
- **Kids with Character** Award Presentation – criteria for the month of October is “Respect”. For October the following children have been awarded:

Kindergarten: Marcus Finetto and Hannah Giannotti  
Grade 1: Elly Kim and Ava Hudson  
Grade 2: Reid Heit, Nick Saporito and Thayer Algor  
Grade 3: Abby Schettino and Amelia Rosen  
Grade 4: Claire Topor, Komi Sowore and Jillian Montello  
Grade 5: Henry Winik, Joonie Chang and Jessica Seitel  
Grade 6: Derrick Fortgang and Sophia Kim  
Grade 7: Marco De Croce and Sruthi Vattimilli  
Grade 8: Hugo Gardner and Alice Lee

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

## **IX. ROUTINE RESOLUTIONS**

- Enrollment** Report to Date - 395
- Emergency & Crisis Situations **Drill Record**:  
Fire Drill: September 13, 2019  
Security Drill: September 19, 2019  
Emergency Broadcast System Test: September 6, 2019
- The **Annual Emergency Bus Evacuation/Exit Drill** was conducted by Mr. Paul Wolford, Business Administrator/Director of Education and classroom teachers in the parking lot of the Haworth Public School, located at 205 Valley Road, on September 17, 2019 from 9:00 a.m. – 2:00 p.m.
- HIB** Report for September 2019:  
Reported Cases: 1  
Number of Cases Open: 0  
Number of Cases Closed: 1

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

## **X. MINUTES**

- a. Approval of **meeting minutes** from the September 17, 2019 Public Business Meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XI. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following **field trips**. Transportation costs will apply where applicable.

<u>#</u>	<u>DATE</u>	<u>GRADE / CLUB</u>	<u>LOCATION</u>	<u>COST PER STUDENT</u>	<u>STAFF IN CHARGE</u>
1.	10/11/19	Gr. 8	Northern Valley High School, Demarest, NJ	0	S. Schmalzer
2.	11/1/19	Gr. 6-8 Choir	Northern Valley High School, Demarest, NJ	0	J. Winik
3.	11/19/19	Gr. 4 G&T	Aviation Hall of Fame, Teterboro, NJ	\$20.00	C. Martell
4.	12/12/2019	Gr. 4 G&T	I Fly Indoor Skydiving, Paramus, NJ	\$30.00	C. Martell
5.	12/13/19	Gr. 5	State Theatre of New Jersey, New Brunswick, NJ	\$8.00	J. Winik
6.	2/5/20	Gr. 6-8 Senior Choir	State Theatre of New Jersey, New Brunswick, NJ	\$8.00	J. Winik
7.	3/6/20	Gr. 1	Challenger Learning Center, Airmont, NY	\$17.25	N. Chamberlain & A. Talamo
8.	5/14/20 (Alt. Date 5/15/20)	Gr. 3	Ellis Island, Jersey City, NJ	\$9.00	L. Carboneri & M. DiCarlantonio
9.	5/27/20	Student Council	Six Flags Great Adventure, Jackson, NJ	TBD	A. Fannell & A. Talamo
10.	6/1/20	Gr. 6 Physical Education	High Exposure Rock Climbing, Northvale, NJ	\$20	P. Doran & L. Ferrara
11.	6/2/20	Gr. 3-8 Dorney Poetry Winners	Northern Valley High School, Demarest, NJ	0	P. Hughes

12.	6/8/20	Gr. 7&8 Physical Education	Gravity Vault, Upper Saddle River, NJ	\$20	P. Doran & L. Ferrara
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b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2019-20 **BrainBuster Meet trip dates** and locations at no cost to students, plus partial bus fee. Trip coordinator: Alicia Kosakowski.

- October 30, 2019 to Northvale School
- November 21, 2019 to Alpine School
- December 17, 2019 to Harrington Park School
- January 22, 2020 to Demarest School
- February 14, 2020 to Norwood School
- March 17, 2020 at Haworth School

c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the list of **discarded textbooks**, per attachment.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XII. PERSONNEL**

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves **movement on the guide** for the following staff members for the 2019-20 school year:

	<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>MOVING FROM</u></b>	<b><u>MOVING TO</u></b>
1.	Connie Alcoser	Kindergarten Teacher	MA +30	MA +45
2.	Angelica Talamo	Gr. 1 Teacher	BA	BA +15
3.	Derick Talty	Middle School Teacher	BA	BA +15

b. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the **resignation** of Sarah Norian, Classroom Teacher; pursuant to the terms and conditions of the Haworth Teachers’ Association 2018-2021 Collective Bargaining Agreement.

c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated **professional development and/or training workshops or conferences** for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

<b>#</b>	<b>NAME</b>	<b>DATE(S)</b>	<b>CONFERENCE/WORKSHOP</b>	<b>LOCATION</b>	<b>COST</b> (not to exceed)
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1.	Peter Hughes, Paul Wolford, Patricia Voigt, Michael Rodino	11/19/19	NJSPRA Communication Planning Boot Camp	Monroe, NJ	\$85.00 each
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- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lucille Abatayo as a **substitute teacher** for the 2019-20 school year, not benefit eligible.
- e. **BE IT RESOLVED**, that the Haworth Board of Education approves the **Superintendent’s 2019-2020 Merit Goals** to be submitted to the Executive County Superintendent of Schools.
- Goal 1: Interview 20% recent graduates to find level of preparedness in high school - Quantitative 3.33% - \$4,877.20
  - Goal 2: Successfully implement SeeSaw for Schools to enhance home/school communication and collaboration - Qualitative 2.5% - \$3,694.85
  - Goal 3: Organize a minimum of 3 parent/community events in conjunction with the BOE to promote and answer questions about a pending building referendum - Quantitative 3.33% - \$4,877.20
  - Goal 4: Provide a Professional Development workshop series (3 workshops) for staff to increase their knowledge in the area of assessment literacy - Quantitative 3.33% - \$4,877.20
  - Goal 5: Will create a promotional video that celebrates Haworth Public School, Our Instructional Vision, and Our Learning Community. This video will support the referendum efforts, promote positive perception within the community, and will be used for new student orientation - Qualitative 2.5% - \$3,694.85
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **overnight field trip stipend for the school nurse only** to increase to \$200 per overnight.
- g. **RESOLVED** that Bari Baron (hereinafter referred to as “Baron”) be granted a leave of absence due to her own disability from September 9, 2019 through October 18, 2019 (half day), with pay and with medical benefits, subject to the use and continued availability of 26.5 sick days; and **BE IT FURTHER RESOLVED** that Baron be granted a leave of absence from October 18, 2019 (half day) to November 12, 2019, under the federal Family and Medical Leave Act, without pay, but with medical benefits; and **BE IT FURTHER RESOLVED** that Baron be granted a leave of absence from November 13, 2019 to February 11, 2020, under the federal Family and Medical Leave Act (for a portion of the leave) and New Jersey Family Leave Act, without pay, but with medical benefits; and **BE IT FURTHER RESOLVED** that Baron be granted a leave of absence from February 12, 2020 through June 30, 2020, for Child Rearing Purposes under Article VIII.7, of the Collective Negotiations Agreement, without pay and without medical benefits; and **BE IT FURTHER RESOLVED** that subject to her renewal for the 2020-2021 school year, which shall be determined in accordance with applicable law and the Collective Negotiations Agreement between the Haworth Board of Education (hereinafter referred to as the “Board”) and the Haworth Teachers’ Association, Baron shall return to work on September 1, 2020, or on an earlier return date subject to advance notice to the Haworth School District (hereinafter referred to as the “District” ) administration, whereupon the above leave dates may be administratively adjusted as appropriate; and

**BE IT FURTHER RESOLVED** that any requests to change or extend Baron’s leave of absence shall be made to the Board as required by the Collective Negotiations Agreement, which request shall be subject to Board approval, the availability of sick days, and federal and State statutes and regulations; and

**BE IT FURTHER RESOLVED** that the dates of said leave may be adjusted based on certification from Baron’s physician or changes to the District’s calendar.

h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the implementation of the “**More Math Initiative**”, which includes extra help/remediation delivered by the following members of the HPS middle school math department. Morning sessions will run from 7:45-8:05 on Tuesdays and Thursdays (teachers paid at a rate of \$20 per session).

- Michael DeFelice
- Ashley Lignos
- Melissa Mohr
- Cynthia Talty

i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Ronald Cuneo as a **substitute teacher** for the 2019-20 school year, not benefit eligible.

j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Dr. Nadine O’Reilly to attend the **Dyslexia Certificate Program** through the Dyslexia Training Institute, at a cost of \$1,950.00, plus the cost of materials.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XIII. FINANCE & FACILITIES**

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of **September 1, 2019 to September 30, 2019** which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<b><i>Bills Description</i></b>	<b><i>Dated</i></b>	<b><i>Amount</i></b>
Payroll - Operating	09/15/2019	\$253,407.32
Board Share - FICA	09/15/2019	\$4,187.81
State Share - FICA	09/15/2019	\$14,157.02
	<b>TOTAL:</b>	<b>\$271,752.15</b>

<b><i>Bills Description</i></b>	<b><i>Dated</i></b>	<b><i>Amount</i></b>
Payroll - Operating	09/30/2019	\$258,899.92
Board Share - FICA	09/30/2019	\$4,170.31
State Share - FICA	09/30/2019	\$14,577.32
	<b>TOTAL:</b>	<b>\$277,647.55</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **Bills and Claims for the month of October, 2019.**
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Haworth Teachers’ Association to fundraise and donate to the following charitable organizations during the 2019-20 school year through the **Haworth Teachers’ Association Philanthropic Fund:**
- GI Go Fund
  - Anna McGhee Children’s Scholarship Fund
  - Josephine’s Garden for Pediatric Cancer

d. **Whereas,** the Haworth Board of Education hereby approves the submission of the project to construct building expansions to the Haworth Public School to the NJ Department of Education, Office of School Facilities and Finance; now

**Be It Resolved,** that the Haworth Board of Education, approves the submission of the **Haworth Public School Expansion Project** (SP#2090-050-20-1000), to the NJ Department of Education, Office of School Facilities and Finance, as a "School Facilities Project" consistent with the District's Long Range Facilities Plan (LRFP), seeking State aid, in accordance with N.J.A.C. 6A:26-5.5.

e. **Be It Resolved,** that the Haworth Board of Education, upon the recommendation of the School Business Administrator, approves the **appropriation of the 2018-2019 Extraordinary Aid** in the amount of \$143,183.00 into the 2019-2020 budget as allowable and as awarded by the New Jersey State Department of Education. The District’s total amount to be appropriated was \$143,183.00. The funds shall be appropriated in the 2019-2020 fiscal year as follows:

11-190-100-320-050-19	Purchase of Professional Services	\$10,000.00
11-190-100-440-050-03	Rental/Purchase Instructional Equipment	\$36,000.00
11-190-100-106-050-05	Salaries – Classroom Aides	\$25,000.00
11-401-100-610-050-00	Student Activities	\$7,183.00

11-000-262-100-050-02	Custodial Overtime	\$10,000.00
11-190-100-610-050-19	Instructional Tech Supplies	\$10,000.00
11-000-230-331-050-00	Legal Services	\$25,000.00
11-000-230-339-050-01	Other Professional Services-Software.	\$15,000.00
11-000-230-590-050-00	Misc. Purchased Services	\$5,000.00
	<b>Total</b>	<b>\$143,183.00</b>

f. **Be It Resolved**, that the Haworth Board of Education, hereby approves the **Proposed Change Order #1** in the amount of \$1,640.00 for the following changes from the original contract as part of the Parking Lot Repaving contract with D&L Paving Contractors Inc.:

- Return of unused contingency credit

**The new total contract value will therefore be \$96,423.00**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XIV. NEGOTIATIONS**

NO RESOLUTIONS

**XV. POLICY**

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **first reading** of the following new/revised district policies and regulations:

<b>Policy/ Regulation Number</b>	<b>Policy Title</b>	<b>New/ Revised</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading &amp; Adoption</b>
P 3130	Assignment and Transfer	Revised	Recommended	October 15, 2019	



P 1642 & R 1642	Earned Sick Leave Law	New	Mandated	October 15, 2019	
P 3159	Teaching Staff Member/School District Reporting Responsibilities	Revised	Mandated	October 15, 2019	
P 3218 & R 3218	Use, Possession, or Distribution of Substances	Revised	Mandated	October 15, 2019	
P 4218 & R 4218	Use, Possession, or Distribution of Substances	Revised	Mandated	October 15, 2019	
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing	Revised	Mandated	October 15, 2019	
P 5517	School District Issued Student Identification Cards	Revised	Recommended	October 15, 2019	
P 6112 & R 6112	Reimbursement of Federal & Other Grant Expenditures	Revised	Mandated	October 15, 2019	
P 7440 & R 7440	School District Security	Revised	Mandated	October 15, 2019	
P 8600 & R 8600	Student Transportation	Revised	Mandated	October 15, 2019	
P 8630	Bus Driver/Bus Aide Responsibility	Revised	Mandated	October 15, 2019	
R 8630	Emergency School Bus Procedures	Revised	Mandated	October 15, 2019	
P 8670	Transportation of Special Needs Students	Revised	Mandated	October 15, 2019	

P 9210	Parent Organizations	Revised	Recommended	October 15, 2019	
P 9400	Media Relations	Revised	Recommended	October 15, 2019	

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XVI. SUBMISSIONS AND CERTIFICATIONS**

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:

- 2019-20 County, District, School System
- 2019-20 School Safety and Security Plan Annual Review Statement of Assurance
- 2019-20 Nursing Services Plan

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XVII. COMMITTEE REPORTS**

- Finance & Facilities
- Curriculum
- Policy
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Joint Boards
- Haworth Home & School Association
- Northern Valley Regional High School
- NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison

**XVIII. Open to the Public on any item – \_\_\_\_\_ p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone*

*has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**Close the Public portion:** \_\_\_\_\_

**XIX. OLD BUSINESS**

**XX. NEW BUSINESS**

**XXI. CLOSED SESSION \_\_\_\_\_ p.m.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, October 15, 2019 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately \_\_\_\_\_ hour for the purpose of discussing HIB. Action will/will not be taken in public after the executive session.

**XXII. MOTION TO RECONVENE INTO PUBLIC SESSION at \_\_\_\_\_ p.m.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**XXIII. MOTION TO ADJOURN.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**ADJOURNMENT \_\_\_\_\_ p.m.**

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Nicole Brennan, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary