

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**AGENDA**  
**November 18, 2019**

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**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On October 24, 2019 advance written notice was emailed to **The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mr. Jeff Ashkenase  
Mrs. Nicole Brennan  
Mrs. Mary Anne Doran  
Mrs. Judy Eig  
Mrs. Karen Leddy  
Mr. Michael Rodino  
Mrs. Stacey Wunsch  
Mr. Paul Wolford, Business Administrator  
Dr. Peter Hughes, Superintendent  
Mrs. Stacey Cherry, Esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION -**

**VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS**

- **Kids with Character** Award Presentation – criteria for the month of November is “Honesty”. For November the following children have been awarded:
  - Kindergarten: Alexis Stegall and Enzo Cammalleri
  - Grade 1: Braden O’Brien and Nicholas Egan
  - Grade 2: Alex Sabbagh, Abby Spiegel and Valentina Diaz
  - Grade 3: Tristyn Buckner and Max Garcia
  - Grade 4: Alyson Ludwig, Ryan Steffin and Lauren Knaggs
  - Grade 5: Talia Zirin, Madison Stott and Nina Riding
  - Grade 6: Harrison Davis and Casey Ashkenase
  - Grade 7: Marisa Samperi and Liam Paneque
  - Grade 8: Michael Scalera and Aya Hennig
  
- **Fall Athletic Participation Awards** - Team Coaches
  
- New Jersey School Boards Association Conference Update - Dr. Peter Hughes

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

## **IX. ROUTINE RESOLUTIONS**

- a. **Enrollment** Report to Date - 398
  
- b. Emergency & Crisis Situations **Drill Record**:
  - Fire Drill: October 18, 2019
  - Security Drill: October 14, 2019
  
- c. **HIB** Report for October 2019:
  - Reported Cases: 0
  - Number of Cases Open: 0
  - Number of Cases Closed: 0

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

## **X. MINUTES**

- a. Approval of **meeting minutes** from the October 15, 2019 Public Business meeting.
- b. Approval of **meeting minutes** from the October 15, 2019 Executive Session meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XI. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following **field trips**. Transportation costs will apply where applicable.

<b>#</b>	<b>DATE</b>	<b>GRADE / CLUB</b>	<b>LOCATION</b>	<b>COST PER STUDENT</b>	<b>STAFF IN CHARGE</b>
1.	1/6/20 Alt. date: 1/13/20	Gr. 6-8 Science Olympiad	New Jersey Institute of Technology, Newark, NJ	0	J. Barclay, L. Bionde & L. Wolstein
2.	1/13/20 Alt. dates: 1/8/20 & 1/10/20	Gr. 6 G&T	Meadowlands Environment Center, Lyndhurst, NJ	\$15.00	J.Eisberg
3.	1/21/20	Gr. 5&6 G&T	Dwight Englewood School, Englewood, NJ	0	J. Eisberg & C. Martell
4.	2/5/20	Gr. 5 G&T	Newark Museum, Newark, NJ	\$12.00	C. Martell
5.	2/26/2020 Alt. dates: 2/27/20 & 2/28/20	Gr. 7 G&T	Meadowlands Environment Center, Lyndhurst, NJ	\$15.00	J. Eisberg
6.	4/23/20	Gr. 4 G&T	Parkway School, Paramus, NJ	0	C. Martell
7.	4/23/20	Kindergarten	Health Barn, Ridgewood, NJ	\$18.00	C. Alcoser & G. DeNobile

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XII. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the

attendance and registration costs, if applicable, for the below indicated **professional development and/or training workshops or conferences** for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/WORKSHOP	LOCATION	COST (not to exceed)
1.	S. Schmalzer	12/6/19	Recognizing Signs & Symptoms of Students at Risk of Hate Behavior	Paramus, NJ	0
2.	M. Jackson	12/6/19	Annual Bilingual/ESL Conference	Paterson, NJ	\$121.50
3.	J. Eisberg & L. Roncati	12/10/19	Makerspaces for Your Library	West Orange, NJ	\$279.00 each
4.	J. Buchheister & C. Talty	5/6/20	Teacher’s College - Critical Literacies Across the Curriculum	Manhattan, NY	0

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves **unpaid leave for personal reasons** to the following staff member:

Employee # 29354	January 2 & 3, 2020 April 17, 2020	3 days
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- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Merrill Langsam as a **substitute teacher** for the 2019-20 school year, not benefit eligible.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Michele Robson as a **substitute teacher** for the 2019-20 school year, not benefit eligible.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XIII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of **October 1, 2019 to October 31, 2019** which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<b><i>Bills Description</i></b>	<b><i>Dated</i></b>	<b><i>Amount</i></b>
Payroll - Operating	10/15/2019	\$272,382.52
Board Share - FICA	10/15/2019	\$5,420.57
State Share - FICA	10/15/2019	\$14,215.11
	<b>TOTAL:</b>	<b>\$292,018.20</b>

<b><i>Bills Description</i></b>	<b><i>Dated</i></b>	<b><i>Amount</i></b>
Payroll - Operating	10/30/2019	\$256,864.35
Board Share - FICA	10/30/2019	\$4,237.99
State Share - FICA	10/30/2019	\$13,980.45
	<b>TOTAL:</b>	<b>\$275,082.79</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **Bills and Claims for the month of November, 2019.**
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **2019-2020 Valley SLICE Program Special Classes tuition contract** for student ID number 264117, commencing October 10, 2019 and terminating June 30, 2020, for a cost of \$9,020.96.
- d. BE IT RESOLVED the Haworth Board of Education accepts the recommendation of the Superintendent of Schools to approve the update/revision of the Haworth Public School **Long Range Facilities Plan** by RSC Architects, to the Department of Education for review and approval.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **technology asset end of life recycling list** through the vendor eRevival, LLC at no cost to the district. (Attachment)
- f. **Whereas**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

**Whereas**, the required maintenance activities as listed in the attached document for the various school facilities of the Haworth School District are consistent with these requirements, and

**Whereas**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**Now Therefore Be It Resolved**, that the Haworth School District hereby retroactively authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Haworth School District, as of November 15, 2019, in compliance with Department of Education requirements.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XIV. NEGOTIATIONS**

NO RESOLUTIONS

**XV. POLICY**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **second reading and adoption** of the following new/revised district policies and regulations:

<b>Policy/ Regulation Number</b>	<b>Policy Title</b>	<b>New/ Revised</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading &amp; Adoption</b>
P 3130	Assignment and Transfer	Revised	Recommended	October 15, 2019	November 18, 2019
P 1642 & R 1642	Earned Sick Leave Law	New	Mandated	October 15, 2019	November 18, 2019
P 3159	Teaching Staff Member/School District Reporting Responsibilities	Revised	Mandated	October 15, 2019	November 18, 2019
P 3218 & R 3218	Use, Possession, or Distribution of Substances	Revised	Mandated	October 15, 2019	November 18, 2019
P 4218 & R 4218	Use, Possession, or Distribution of Substances	Revised	Mandated	October 15, 2019	November 18, 2019

P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing	Revised	Mandated	October 15, 2019	November 18, 2019
P 5517	School District Issued Student Identification Cards	Revised	Recommended	October 15, 2019	November 18, 2019
P 6112 & R 6112	Reimbursement of Federal & Other Grant Expenditures	Revised	Mandated	October 15, 2019	November 18, 2019
P 7440 & R 7440	School District Security	Revised	Mandated	October 15, 2019	November 18, 2019
P 8600 & R 8600	Student Transportation	Revised	Mandated	October 15, 2019	November 18, 2019
P 8630	Bus Driver/Bus Aide Responsibility	Revised	Mandated	October 15, 2019	November 18, 2019
R 8630	Emergency School Bus Procedures	Revised	Mandated	October 15, 2019	November 18, 2019
P 8670	Transportation of Special Needs Students	Revised	Mandated	October 15, 2019	November 18, 2019
P 9210	Parent Organizations	Revised	Recommended	October 15, 2019	November 18, 2019
P 9400	Media Relations	Revised	Recommended	October 15, 2019	November 18, 2019

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XVI. SUBMISSIONS AND CERTIFICATIONS**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:

- A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials - 2019 Revisions
- 2018-19 School Performance Reports
- 2019-20 District Report of Transported Resident Students
- 2019-20 Comprehensive Maintenance Plan

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XVII. COMMITTEE REPORTS**

Finance & Facilities  
Curriculum  
Policy  
Negotiations  
Public Relations  
BCSBA/NJSBA  
Joint Boards  
Haworth Home & School Association  
Northern Valley Regional High School  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison

**XVIII. Open to the Public on any item – \_\_\_\_\_ p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**Close the Public portion:** \_\_\_\_\_

**XIX. OLD BUSINESS**

**XX. NEW BUSINESS**

**XXI. CLOSED SESSION \_\_\_\_\_ p.m.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded



Roll Call:

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Monday, November 18, 2019 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:  
Please be advised that the Board will be going into executive session for approximately \_\_\_\_ hour for the purpose of discussing personnel and finance. Action will/will not be taken in public after the executive session.

**XXII. MOTION TO RECONVENE INTO PUBLIC SESSION at \_\_\_\_ p.m.**

\_\_\_\_ Moved, \_\_\_\_ Seconded

Roll Call:

**XXIII. MOTION TO ADJOURN.**

\_\_\_\_ Moved, \_\_\_\_ Seconded

Roll Call:

**ADJOURNMENT \_\_\_\_ p.m.**

\_\_\_\_\_  
Nicole Brennan, President  
Haworth Board of Education

\_\_\_\_\_  
Kristi Giambona  
Board Secretary