

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
AGENDA  
February 11, 2020**

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**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2020 advance written notice was emailed to **The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Ilisha Borek  
Mrs. Alanna Davis  
Mrs. Mary Anne Doran  
Mrs. Karen Leddy  
Mr. Michael Rodino, President  
Mrs. Stacey Wunsch, Vice President  
Mr. Paul Wolford, Business Administrator  
Dr. Peter Hughes, Superintendent  
Mrs. Stacey Cherry, Esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION -**

**VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS**

a. Plaque presentation - Mrs. Nicole Brennan

**WHEREAS** Mrs. Brennan has served as a member of the Haworth Board of Education since January 3, 2013, and

**WHEREAS** Mrs. Brennan’s term will commence from the Haworth Board of Education effective January 25, 2020 and,

**WHEREAS** Mrs. Brennan gave 7 years of dedicated and effective service to the community and the children of Haworth and,

**WHEREAS** during that time, Mrs. Brennan served in a leadership role as President and Vice President. She was a member of the Program & Personnel, Facilities, Negotiations, and Public Relations Committees, and also served as the Town Council Liaison, HHSA Liaison, and Joint Boards Representative,

**WHEREAS** the Haworth Board of Education is desirous of recognizing her many years of service to the school district and also wishes to express their appreciation and gratitude for her efforts,

**NOW THEREFORE BE IT RESOLVED** that this resolution be read into the record of the February 11, 2020 Haworth Board of Education minutes as permanent testimony to her outstanding service as a member of the Haworth Board of Education.

- b. Teacher Visit to the Ron Clark Academy – Mrs. Arlene Fannell
- c. One Month of Learning in HPS – Dr. Peter Hughes
- d. **Kids with Character** Award Presentation – criteria for the month of February is “Cooperation”. For February the following children have been awarded:

- Kindergarten: Lexie Newsom and Madeline Wertz
- Grade 1: Zoey Bush and Joanna Chung
- Grade 2: Alex Porcaro, Alexandra Ricci and Hudson Algor
- Grade 3: Sebastian Fontanez and Paige Gladstein
- Grade 4: Evan Newsom, Morgan Yoon and Alison Boyes
- Grade 5: Caden Miskovitz, Samantha Wertz and Brody Calvert
- Grade 6: Jiada Guevarra and Owen Kolkebeck
- Grade 7: Mya Garcia and Aiden Hwang
- Grade 8: Julian Mezzapelli and Keira Tam

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**IX. ROUTINE RESOLUTIONS**

- a. Enrollment Report to Date - 396 total students
- b. Emergency & Crisis Situations Drill Record:  
  - Fire Drill: January 27, 2020
  - Security Drill: January 17, 2020
  - Administrator in charge: Mr. Paul Wolford
- c. HIB Report for January 2020:  
  - Reported Cases: 0
  - Number of Cases Open: 0
  - Number of Cases Closed: 0

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**X. MINUTES**

- a. Approval of meeting minutes from the January 21, 2020 Public Business meeting.
- b. Approval of meeting minutes from the January 21, 2020 Executive Session meeting.
- d. Approval of meeting minutes from the February 5, 2020 Work Session meeting.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XI. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 12 month staff calendar.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

| #  | DATE                            | GRADE/CLUB       | LOCATION                             | COST PER STUDENT | STAFF IN CHARGE                          |
|----|---------------------------------|------------------|--------------------------------------|------------------|--|
| 1. | 3/10/20<br>Alt. date<br>3/12/20 | Science Olympiad | Middlesex County College, Edison, NJ | 0                | J. Barclay,<br>L. Bionde,<br>L. Wolstein |
| 2. | 5/26/20                         | Grade 8          | Elsewhere, Brooklyn, NY              | 0                | J. Winik,<br>V. Nasta                    |

**XII. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

| #  | NAME(S)    | DATE(S )     | CONFERENCE/WORKSH OP                          | LOCATION          | COST (not to exceed) |
|----|------------|--------------|---|-------------------|----------------------|
| 1. | P. Hughes  | 2/13/20      | NJASA-A Path Toward Excellence Through Equity | Lawrenceville, NJ | \$149.00             |
| 2. | D. Hoyng   | 3/13/20      | ABA: Practical & Evidence Based Strategies    | Newark, NJ        | \$279.00             |
| 3. | J. White   | 3/16-3/18/20 | PROMPT Training                               | Norwood, NJ       | \$700.00             |
| 4. | K. Blazina | 6/4/20       | RealTime User Experience                      | Saddle Brook, NJ  | 0                    |
| 5. | L.Scheps   | 3/3/20       | Youth Mental Helath First Aide Training       | Paramus, NJ       | 0                    |
| 6. | V. Nasta   | 3/3/20       | Youth Mental Helath First Aide Training       | Paramus, NJ       | 0                    |

- b. **RECOMMENDED** that Employee SMID #41743220 (hereinafter referred to as “Employee #41743220”) be granted a leave of absence for disability under the federal Family Medical Leave Act (“FMLA”) from March 5, 2020 through April 30, 2020, which leave shall be with pay and benefits provided Employee #41743220 utilizes accrued sick days during said period; and

**BE IT FURTHER RESOLVED** that Employee #41743220 be granted a leave of absence for child rearing purposes under the Collective Negotiation Agreement (“CNA”), Article VIII, Section 7, from May 1, 2020 through June 25, 2020, which leave shall be without pay and with benefits, provided

**BE IT FURTHER RESOLVED** that Employee #41743220 be granted a leave of absence for child rearing purposes under the FMLA and the New Jersey Family Leave Act (“NJFLA”), from September 1, 2020 through November 24, 2020, which leave shall be without pay and with continuation of the vision and dental benefits only, subject to Employee #41743220’s payment of her contribution for the same; and

**BE IT FURTHER RESOLVED** that Employee #41743220 be granted a leave of absence for child rearing purposes under the CNA, Article VIII, Section 7, from November 25, 2020 through March 26, 2021, which leave shall be without pay or benefits; and

**BE IT FURTHER RESOLVED** that Employee #41743220 shall return to work on March 29, 2021, or on an earlier return date, subject to advance notice to the District administration, whereupon the above leave dates may be administratively adjusted as appropriate; and

**BE IT FURTHER RESOLVED** that any requests to extend Employee #41743220's leave of absence shall be made to the Haworth Board of Education (the "Board") as required by the CNA, which request shall be subject to Board approval, the availability of sick days, and federal and State statutes and regulations; and

**BE IT FURTHER RESOLVED** that the dates of said leave may be adjusted based on certification from Employee #41743220's physician, the actual delivery date, or changes to the Haworth School District's calendar.

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Michele Robson as a Classroom Teacher for the remainder of the 2019-20 school year, at a prorated annual salary of \$51,294.00 (BA, Step 1), benefit eligible. Start date pending issue of NJDOE certificate of eligibility with advanced standing.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XIII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of January 1, 2020 to January 31, 2020 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

| <i><u>Bills Description</u></i> | <i><u>Dated</u></i> | <i><u>Amount</u></i> |
|---------------------------------|---------------------|----------------------|
| Payroll - Operating             | 1/15/2020           | \$262,094.21         |
| Board Share - FICA              | 1/15/2020           | \$728.61             |
| State Share - FICA              | 1/15/2020           | \$14,360.42          |
|                                 | <b>TOTAL:</b>       | <b>\$277,183.24</b>  |

| <i><u>Bills Description</u></i> | <i><u>Dated</u></i> | <i><u>Amount</u></i> |
|---------------------------------|---------------------|----------------------|
| Payroll - Operating             | 1/30/2020           | \$255,449.79         |
| Board Share - FICA              | 1/30/2020           | \$4,137.35           |
| State Share - FICA              | 1/30/2020           | \$14,274.75          |
|                                 | <b>TOTAL:</b>       | <b>\$273,861.89</b>  |

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of February 2020.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following shared services agreements:
  - 1. Bergen County Region III Council for Special Education
  - 2. Northern Valley Curriculum Consortium
  - 3. Joint Purchasing Agreement - LDTC/Psych/Speech Independent Consultants
  - 4. Joint Purchasing Agreement - Transportation

- d. Be it resolved that the Board, upon recommendation of the School Business Administrator approves the following resolution:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-21 school year, and

Whereas, the Haworth Board of Education desires to apply for this waiver due to the fact that participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2020-21 budget year.

Now therefore, be it resolved, that the Haworth Board of Education hereby authorizes the Business Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2020-21 school year.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XIV. NEGOTIATIONS**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XV. POLICY**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading and revisions of the following new/revised district policies and regulations:

| <b>Policy or Regulation #</b> | <b>Policy Title</b>             | <b>New/Revised</b> | <b>Designation</b> | <b>1st Reading</b>       | <b>2nd Reading</b> |
|-------------------------------|---------------------------------|--------------------|--------------------|--------------------------|--------------------|
| <b>P0164</b>                  | <b>Conduct of Board Meeting</b> | <b>Revised</b>     | <b>Recommended</b> | <b>February 11, 2020</b> |                    |
| <b>P0155</b>                  | <b>Board Committees</b>         | <b>Revised</b>     | <b>Recommended</b> | <b>February 11, 2020</b> |                    |

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XVI. SUBMISSIONS AND CERTIFICATIONS**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XVII. COMMITTEE REPORTS**

Finance & Facilities  
Curriculum  
Policy  
Negotiations  
Public Relations  
BCSBA/NJSBA  
Joint Boards  
Haworth Home & School Association  
Northern Valley Regional High School  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison

**XVIII. Open to the Public on any item –**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**Close the Public portion:**

**XIX. OLD BUSINESS**

**XX. NEW BUSINESS**

**XXI. CLOSED SESSION \_\_\_\_\_ p.m.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Work Session Meeting of the Borough of Haworth Board of Education on this day Tuesday, February 11, 2020 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately \_\_\_\_\_ hour for the purpose of discussing personnel, litigation or HIB. Action will not be taken in public after the executive session.

**XII. MOTION TO ADJOURN.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**ADJOURNMENT \_\_\_\_\_ p.m.**

\_\_\_\_\_  
Michael Rodino, President  
Haworth Board of Education

\_\_\_\_\_  
Kristi Giambona  
Board Secretary