

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
SPECIAL MEETING MINUTES
JULY 27, 2018**

I. CALL TO ORDER – 8:24 a.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On July 23, 2018 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Jeff Ashkenase - **ABSENT**
Mrs. Nicole Brennan
Mrs. Mary Anne Doran
Mrs. Judy Eig
Mrs. Karen Leddy
Mr. Michael Rodino
Mrs. Stacey Wunsch
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 8:24 a.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 8:24 a.m. NO PUBLIC COMMENT

VIII. FINANCE & FACILITIES

- a. **BE IT RESOLVED BY THE HAWORTH BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, approves the following resolution:

WHEREAS, the Haworth of Education, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Haworth of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Haworth Board of Education intends to enter into a contract with Haig Services Corporation a State Contract Vendor through this resolution and properly execute contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED that the Haworth Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors such as Haig Services Corporation, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED that the governing body of the Haworth Board of Education pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the School Business Administrator; and

BE IT FURTHER RESOLVED that the duration of the contract between the Haworth Board of Education and the Haig Services Corporation will last until completion of the installation/upgrade of Gamewell/FCI Fire Alarm Equipment.

- b. **BE IT RESOLVED BY THE HAWORTH BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, approves the following resolution:

WHEREAS, the Haworth Board of Education (“Board”) advertised for bids for the Sidewalk and Masonry Repair Project at the Haworth School (“Project”); and

WHEREAS, on July 26, 2018, the Board opened bids for the Project; and

WHEREAS, Spartan Construction, submitted the lowest bid, for a total contract sum of \$93,000.00.

WHEREAS, the bid submitted by Spartan Construction is responsive in all material respects, and it is the Board’s desire to award the Project to Spartan Construction.

NOW, THEREFORE, BE IT RESOLVED that the contract for the Project is hereby awarded to Spartan Construction for a total contract sum of \$93,000.00,

BE IT FURTHER RESOLVED that each award is expressly conditioned upon the successful vendor furnishing executed contract documents as included in the bid specifications, together with the requisite insurance certificate and bonds in accordance with the terms of the specifications.

BE IT FURTHER RESOLVED that the Board President and the School Business Administrator are hereby authorized to execute any and all documents necessary to effectuate this Resolution.

CONTRACTOR	BID
Spartan Construction, South Amboy, NJ	\$ 93,000.00
Diamond Construction, Brick, NJ	\$112,000.00
M&M Construction, Staten Island, NY	\$157,786.00

M. Rodino Moved, M. Doran Seconded
 Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Items VIII.a. and VIII.b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

J. Eig: We are adding more access points for the use of the additional technology being used in the school.

P. Wolford: This will be on the August agenda for approval. The approximate cost will be \$25,000.

J. Eig: The sidewalk/masonry project that we received 3 bids on yesterday will add additional sidewalk from outside the Hawk Hall entrance up and next to the playground up to meet the parking lot and a pathway to the annex. There will be a retaining wall and the existing sidewalk will be repaired.

M. Doran: The community has been asking for this for a while as it should improve drop off in the morning.

P. Wolford: With the fire system project, we were inspected and advised to bring the fire system up to code. In reference to the security system upgrade, which will be on the August agenda, will include strobe lights and the ability for any teacher in the building to alert the police of a security breach.

IX. Open to the Public on any item – 8:33 a.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Close the Public portion: 8:33 a.m.

X. MOTION TO ADJOURN.

M. Doran Moved, M. Rodino Seconded
All in favor.

ADJOURNMENT 8:33 a.m.

Nicole Brennan, President
Haworth Board of Education

Kristi Giambona
Board Secretary