

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
AUGUST 21, 2018**

I. CALL TO ORDER – 7:32 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 9, 2018 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Jeff Ashkenase
Mrs. Nicole Brennan - **ABSENT**
Mrs. Mary Anne Doran - **ABSENT**
Mrs. Judy Eig
Mrs. Karen Leddy
Mr. Michael Rodino
Mrs. Stacey Wunsch - **ABSENT**
Mr. Paul Wolford, Business Administrator - **ABSENT**
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:33 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:33 p.m. NO PUBLIC COMMENT

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- 2017-2018 PARCC Data Presentation – Dr. Peter Hughes

IX. ROUTINE RESOLUTIONS

- a. Emergency & Crisis Situations Drill Record:
 Fire Drill: July 23, 2018
 Security Drill: July 24, 2018
- b. HIB Report for July 2018:
 Reported Cases: 0
 Number of Cases open: 0
 Number of Cases closed: 0

M. Rodino Moved, K. Leddy Seconded
 Roll Call: 4/0

BE IT RESOLVED, that the Haworth Board of Education approves Item IX.a. and IX.b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase	✓			
Mrs. Brennan				✓
Mrs. Doran				✓
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

X. MINUTES

- a. Approval of meeting minutes from the July 17, 2018 Public Business Meeting.
- b. Approval of the meeting minutes from the July 17, 2018 Executive Session.
- c. Approval of meeting minutes from the July 27, 2018 Special Public Business Meeting.

M. Rodino Moved, K. Leddy Seconded

Roll Call: 4/0 Items Xa. & X.b. only

BE IT RESOLVED, that the Haworth Board of Education approves Item X.a. & X.b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase	✓			

Mrs. Brennan				✓
Mrs. Doran				✓
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

Roll Call: 3/0/1 Item Xc. only

BE IT RESOLVED, that the Haworth Board of Education approves Item X.b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase			✓	
Mrs. Brennan				✓
Mrs. Doran				✓
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

XI. CURRICULUM

- a. **Be it resolved** that the Board of Education re-adopt all current written curriculum, courses, textbooks, supplemental resources, and software platforms of the district.

Be it further resolved, that the Board of Education approve the following 2018 updated Curriculum Guides:

**2018 Updated Curriculum Guides
 (Aligned to New Jersey Student Learning Standards)**

- 2018 K-12 English Language Arts Curriculum Guide
 - 2018 K-12 Mathematics Curriculum Guide
 - 2018 K-12 Science Curriculum Guide
 - 2018 K-12 Social Studies Curriculum Guide
 - 2018 K-12 World Language Curriculum Guide
 - 2018 K-12 Visual and Performing Arts Curriculum Guide
 - 2018 K-12 Comprehensive Health and Physical Education Curriculum Guide
 - 2018 K-8 Dance / Theatre Curriculum Guide (applicable to K-8 only)
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2018-2019 District Mentoring Plan and Statement of Assurance.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2018-2019 District Professional Development Plan and Statement of Assurance.

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Teachers College Reading and Writing Project for the 2018-2019 school year, not to exceed \$60,000.00.

J. Eig Moved, M. Rodino Seconded
 Roll Call: 4/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XI.a. through XI.d.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase	✓			
Mrs. Brennan				✓
Mrs. Doran				✓
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

XII. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the transfers of position for the following, effective September 4, 2018 through June 30, 2019:

NAME	FROM	TO
Terry Leeshock	Grade 2	K-4 Computers/Basic Skills Instruction
Gianna DeNobile	Kindergarten	Grade 1
Heather Santostefano	Kindergarten Special Education	Grade 1 Special Education

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following certified staff for weekly in-school lunch duty, at a stipend of \$30 per session for the 2018-2019 school year:

Julieann Barclay
Laura Bionde
Jessica Buchheister
Arlene Domalewski
Anne Marie Dunn
Rebecca Hall
Melissa Jackson
Melissa Mohr
Kerry-Ann Ross
Lori Scheps

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves all staff to be eligible to act a substitute lunch aide, if needed, at the following rates per session:
 - Certified Staff - \$30.00 per session
 - Non-certified staff - \$24.00 per session (\$30.00 for downtown coverage)
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves April Samuels as a substitute teacher for the 2018-19 school year, not benefit eligible.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Dr. Peter Hughes to attend the New Jersey International Dyslexia Association Fall Conference at the Hilton Double Tree Hotel in Somerset, NJ on September 21, 2018, at a cost of \$235.00, plus travel expenses.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jose Cordero to take the Interconnecting Cisco Networking online training course at a cost of \$750.00.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Lucy Post, Payroll/Bookkeeper/Accounts Payable, effective September 30, 2018.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Laurie Roncati as a Long-Term Substitute Teacher beginning on September 4, 2018 through June 30, 2018 at a daily rate of \$275.78 (BA, Step 1 on the salary guide), not benefit eligible. *(Salary may be adjusted upon contract ratification.)*
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the registration, travel and accomodation costs for the Superintendent, Business Administrator, and Board of Education members, to attend the New Jersey School Boards Association Conference 2018 in Atlantic City, NJ from October 22, 2018 through October 25, 2018, not to exceed \$7,500.00.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following daily fees for Substitutes in the 2018-2019 school year:

Substitute Nurse	\$150
Substitute Teacher	\$90
Substitute Aide	\$70
Substitute Office Staff	\$70
Substitute Custodian	\$15 per hour \$17 per hour with Black Seal License

- k. Upon the recommendation of the Superintendent, the Haworth Board of Education re-hires the attached list of previously approved available substitute teachers, aides and custodians for the 2018-2019 school year.

- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff to work the After Care Program for the 2018-2019 school year:

Kathleen Blazina
Michele Breakfield
Lori DiVite
Dawn Hoyng
Trish Julis
Terry Leeshock
Jeanne Rispoli
Laurie Roncati
Suzanne Schmalder
Donna Schwartz
Sandra Van Horn

- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves all certified and non-certified staff eligible to substitute for the After Care Program for the 2018-2019 school year.

J. Ashkenase Moved, J. Eig Seconded
 Roll Call: 4/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XII.a. through XII.m.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase	✓			
Mrs. Brennan				✓
Mrs. Doran				✓
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

XIII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of July 1, 2018 to July 30, 2018 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating	7/15/18	\$49,719.27

State Share – FICA	7/15/18	\$399.67
Board Share- FICA	7/15/18	\$3,285.14
TOTAL:		\$53,404.08

Bills Description	Dated	Amount
Payroll – Operating	7/30/18	\$80,724.19
State Share – FICA	7/30/18	\$399.67
Board Share – FICA	7/30/18	\$5,644.03
TOTAL:		\$86,767.89

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of June, 2018. (Attachment)
 - c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of July, 2018.
 - d. Be It Resolved, that the Haworth Board of Education, approves the submission of the following projects to the NJ Department of Education, Office of School Facilities and Finance, as an “other Capital Project”:
1. Haworth School Fire Alarm Upgrades (SP# 2090-050-18-1000)
 2. Haworth School Masonry Repairs and Site Improvements (SP# 2090-050-18-2000)

Be It Resolved, that the Haworth Board of Education, approves the submission of the following **amendments** to the district’s Long Range Facilities Plan (LRFP):

1. Fire Alarm Upgrades at Haworth School (050)
 2. Masonry Repairs and Site Improvements at Haworth School (050)
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nisivoccia, LLP as the district auditing company for the 2018-2019 school year at an annual cost of \$16,400.00.
 - f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Charles A. Hoffmann Construction, LLC to construct a shed/car port at a total cost of \$7,125.00.
 - g. **WHEREAS**, the District, heretofore has maintained the Haworth School District 403(b) for the benefit of its eligible employees; and

WHEREAS, the District has reserved the right to amend the Plan at any time; and

WHEREAS, the Board of Education of the District has determined that it would be in the best interests of the district to amend the Plan;

NOWHEREFORE, be it:

RESOLVED, that the Plan shall be amended to add Security Benefit as an approved vendor effective as soon as administratively possible after the signature date. And be it further:

RESOLVED. That the officers of the District hereby are authorized to execute such documents and to take other additional actions as they shall deem necessary or appropriate to effect the foregoing resolutions.

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Monarch Technology Solutions, LLC to install new wireless access points for the internet infrastructure, at a total cost of \$28,980.00.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the annual contract for hospital instruction with New Bridge Medical Center in Paramus, NJ, at a rate of \$65.00 per hour on an as needed basis.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2018-2019 Valley Program tuition contract for student ID numbers 6446349802, 7155452597, 6474863479 and 2629207241, commencing July 1, 2018 and terminating June 30, 2019, for a cost of \$75,019.00 per student.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2018-2019 Valley TIP Program tuition contract for student ID numbers 1679727110 and 4174418662, commencing July 1, 2018 and terminating June 30, 2019, for a cost of \$46,227.00 per student.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2018-2019 Valley SLICE Program tuition contract for student ID number 7935448482, commencing July 1, 2018 and terminating June 30, 2019, for a cost of \$10,050.00.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Quench Irrigation to add zones to the existing sprinkler system at a total cost of \$4,100.00.
- n. Be It Resolved, that the Haworth Board of Education, hereby approves Proposed Change Order #1 in the amount of \$15,000.00 for additional retaining wall and sidewalk as part of the Masonry Repairs and Site Improvement Construction Contract with Spartan Construction. The new total contract value will therefore be \$108,000.00.

J. Ashkenase Moved, M. Rodino Seconded
Roll Call: 4/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XIII.a. through XIII.n.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase	✓			
Mrs. Brennan				✓
Mrs. Doran				✓
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

J. Eig: Explained that the committee met at the end of July and spoke about many of the projects that are currently going on in and around the building. The two summer projects and the additional access points are the biggest items. She noted also that a Gator was purchased to help with snow removal. The Board is still awaiting the final analysis from the architect on their projection of what is needed in the building.

XIV. NEGOTIATIONS

- a. **WHEREAS**, the Haworth Board of Education (hereinafter referred to as the “Board”) and the Haworth Teachers’ Association (hereinafter referred to as the “HTA”) have negotiated a successor Agreement for the 2018-2019, 2019-2020 and 2020-2021 school years (hereinafter referred to as the “Agreement”); and

WHEREAS, the HTA has, by a majority vote of its membership, ratified the Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the terms of the Agreement for the 2018-2019, 2019-2020 and 2020-2021 school years, which is attached to this Resolution and made a part hereof; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator to execute, on behalf of the Board, the Agreement by and between the Board and the HTA.

J. Ashkenase Moved, K. Leddy Seconded
 Roll Call: 4/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XIV.a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase	✓			
Mrs. Brennan				✓
Mrs. Doran				✓
Mrs. Eig	✓			
Mrs Leddy	✓			

Mr. Rodino	✓			
Mrs. Wunsch				✓

J. Ashkenase – Announced that the BOE is thrilled about the conclusion of negotiations and having a settled contract for 2018 – 2021. He thanked everyone for their cooperation and diligence on getting this done in a smooth fashion.

XV. POLICY

NO RESOLUTIONS

XVI. SUBMISSIONS AND CERTIFICATIONS

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:
- 2017-18 Evaluation Information System
 - 2018-19 District School Security Drill Record Template

J. Ashkenase Moved, M. Rodino Seconded
 Roll Call: 4/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XVI.a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase	✓			
Mrs. Brennan				✓
Mrs. Doran				✓
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

XVII. COMMITTEE REPORTS

- Finance & Facilities - see above in Section XIII.
- Curriculum
- Policy
- Negotiations- see above in Section XIV.
- Public Relations

BCSBA/NJSBA
Joint Boards
Haworth Home & School Association
Northern Valley Regional High School
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison

XVIII. Open to the Public on any item – 7:58 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

H. Wasser: Asked why there were a few staff moves?

P. Hughes: Explained that it was due to the class sizes.

H. Wasser: When will the 1:1 computers be distributed?

P. Hughes: Very soon, a SchoolWay notice will be sent with the details.

I. Borek: What is the carport/shed for?

P. Hughes: It is to house the Gator. It will be by the shed/garbage area.

Close the Public portion: 8:03 p.m.

XIX. OLD BUSINESS

XX. NEW BUSINESS

XXI. CLOSED SESSION 8:03 p.m.

J. Ashkenase Moved, J. Eig Seconded
All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, August 21, 2018 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:
Please be advised that the Board will be going into executive session for approximately 15 minutes for the purpose of discussing personnel. Action will not be taken in public after the executive session.

XXII. MOTION TO ADJOURN.

J. Ashkenase Moved, K. Leddy Seconded
All in favor.

ADJOURNMENT 8:28 p.m.

Jeffrey Ashkenase, Vice President
Haworth Board of Education

Kristi Giambona
Board Secretary