

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
OCTOBER 16, 2018**

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 9, 2018 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Jeff Ashkenase - **ABSENT**
Mrs. Nicole Brennan
Mrs. Mary Anne Doran
Mrs. Judy Eig
Mrs. Karen Leddy
Mr. Michael Rodino
Mrs. Stacey Wunsch - **ABSENT**
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:31 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:32 p.m.

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- Kids with Character Award Presentation – criteria for the month of October is “Kindness”. For October the following children have been awarded:
 - Kindergarten: Zoe Schag and Logan Scott
 - Grade 1: Emma Kottke, Allison Park and Von Schermer
 - Grade 2: Giselle Fermano and John Higgason
 - Grade 3: Olimpia Casciello, Addison Scott and Danny Scuro
 - Grade 4: Ari Borek, Jonathan Papadopoulos and Joanne Shen
 - Grade 5: Helen Diggle, Derrick Fortgang and Avery Monaco
 - Grade 6: Hugh Higgason and Andrew Zwernemann
 - Grade 7: Julian Mezzapelli and Morgan Cohen
 - Grade 8: Kieran Laul, Angelina Giakoumatos and Kevin Lee

IX. ROUTINE RESOLUTIONS

- a. Enrollment Report to Date – 395 total K-8 students.
- b. Emergency & Crisis Situations Drill Record:
 - Fire Drill: September 20, 2018
 - Security Drill: September 14, 2018
- c. The Annual Emergency Bus Evacuation/Exit Drill was conducted by Mr. Paul Wolford, Business Administrator/Director of Education and the classroom teachers in the parking lot of the Haworth Public School, located at 205 Valley Road, on October 5, 2018 from 9:00 a.m. – 2:00 p.m.
- d. HIB Report for September 2018:
 - Reported Cases: 0
 - Number of Cases open: 0
 - Number of Cases closed: 0

J. Eig Moved, M. Rodino Seconded
 Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items IX.a. through IX.d.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

X. MINUTES

- a. Approval of meeting minutes from the September 13, 2018 Public Business Meeting.
- b. Approval of the meeting minutes from the September 13, 2018 Executive Session.

M. Doran Moved, M. Rodino Seconded
 Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items X.a. & X.b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

XI. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2018-19 BrainBuster Meet trip dates and locations at no cost to students, plus partial bus fee. Trip coordinator: Alicia Kosakowski.
 - October 19, 2018 to Harrington Park School
 - November 28, 2018 to Northvale School (Back up date: 12/3/18)
 - January 29, 2019 to Norwood School (Back up date: 1/30/19)
 - February 13, 2019 to Demarest School (Back up date: 2/15/19)
 - March 29, 2019 to Alpine School (Back up date: 4/2/19)
 - May 31, 2019 to Bergen County Community College, Lyndhurst, NJ campus.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 8 field trip and school tour to Northern Valley High School in Demarest, NJ on October 12, 2018, with no cost to students. Trip Coordinator: Suzanne Schmalzer.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 4 field trip to the Van Cortland Manor in Croton-on-Hudson, NY on October 30, 2018 at no cost to students, plus bus fee. Trip Coordinators: Rebecca Hall, Kevin Lane & Katelyn Arbadji.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 5 field trip to the State Theatre of New Jersey in New Brunswick, NJ on December 20, 2018 at no cost to students, plus bus fee. Trip Coordinator: Josefina Winik.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grades 3 – 8 winners of the Dorney Poetry contest to travel to Northern Valley Demarest High School for the Dorney Poetry Festival on June 4, 2019, no cost to

students, plus bus fee. Trip Coordinators: Dr. Peter Hughes & Kristi Giambona.

- *f. Upon the recommendation of the Board of Education, the Haworth Board of Education approves the Senior Choir students in grades 6, 7 & 8 to attend a music workshop at Northern Valley High School in Demarest on November 2, 2018, with no cost to students. Trip Coordinator: Josefina Winik.**

M. Doran: Shared that the committee met on Oct. 12 and received an update from Dr. Hughes on the Teacher’s College initiative and noted that both himself and Mrs. Voigt will be sitting in on some of the sessions. Mrs. Doran also mentioned that the new procedure for the Kid’s with Character awards was reviewed.

M. Rodino Moved, J. Eig Seconded
 Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XI.a. through XI.f.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

XII. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide for the following staff members for the 2018-19 school year:

NAME	MOVING FROM	MOVING TO
Erin Carr	MA +45	MA +60
Arlene Domalewski	MA	MA +15
Anne Marie Dunn	MA +15	MA +30
Kevin Lane	MA	MA +15
Lori Scheps	MA +45	MA +60

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Craig Paler as a substitute teacher for the 2018-19 school year, not benefit eligible.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Rosemary Castellano as a substitute teacher for the 2018-19 school year, not benefit eligible.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kelly LoRusso as a substitute teacher for the 2018-19 school year, not benefit eligible.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Maggie Kane as a Student Teacher from St. Thomas Aquinas College, with Ms. Arlene Domalewski

from January 15, 2019 – March 15, 2019 and Ms. Lori Scheps from March 21, 2019 – May 3, 2019.

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following New Jersey City University 3 credit graduate level courses for Derick Talty; reimbursement to be paid at the rate of one 3 credit graduate level course at the 2018-19 school year rate at a New Jersey state college or university, per HTA contract.
- EDTC 631-1 Introduction to Authoring Tools
 - EDTC 642-1 Administration and Supervision of Technology
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Adele Kallet to take the Maximizing Intelligibility in Children and Adolescents With Down Syndrome online training course at a cost of \$99.00.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Erin Carr to attend the New Jersey Association of Learning Consultants Fall Symposium: Addressing the Global Needs of Our Diverse Students at The Imperia in Somerset, NJ on October 18 and October 19, 2018, at a cost of \$205.00, plus travel expenses.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Terry Leeshock to attend the Putting Google Gmail and Google Calendar to Work workshop at The Education Technology Training Center in Paramus, NJ on January 9, 2019, at a cost of \$75.00, plus travel expenses.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Terry Leeshock to attend the Introduction to Google Forms workshop at The Education Technology Training Center in Paramus, NJ on November 7, 2018, at a cost of \$75.00, plus travel expenses.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Terry Leeshock to attend the Code.org workshop at The College of New Jersey in Ewing, NJ on November 3, 2018, no cost for registration, plus travel expenses.
- *l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Julieann Barclay and Lauren Wolstein to attend the 3D Printing in a STEAM Classroom workshop at Bergen Academies in Hackensack, NJ on October 26, 2018, no cost for resgistration, plus travel expenses.**
- *m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Suzanne Schmalter to attend the Responding to Kids in Crisis workshop in Monroe, NJ on January 23, 2019, at a cost of \$150, plus travel expenses.**

M. Doran Moved, K. Leddy Seconded
Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XII.a. through XII.m.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
-----------------------	------------	-----------	----------------	---------------

Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

XIII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of September 1, 2018 to September 30, 2018 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating	9/15/18	\$250,835.02
State Share – FICA	9/15/18	\$14,134.98
Board Share- FICA	9/15/18	\$4,043.31
	TOTAL:	\$269,013.31

Bills Description	Dated	Amount
Payroll – Operating	9/30/18	\$248,467.18
State Share – FICA	9/30/18	\$13,921.93
Board Share – FICA	9/30/18	\$4,060.59
	TOTAL:	\$266,449.70

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of September, 2018.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves quarterly HVAC maintenance to be provided by In-Line Heating and Air Conditioning Company of Bayonne, NJ at a cost of \$3,123.29 per quarter (includes maintenance, labor and materials).

J. Eig: Explained that the new sidewalk and fence project has been completed and noted that the custodians have been working hard on the grounds. She also shared that all of the outside benches around the school have been re-done beautifully by Mr. Gormley. Mr. Eig exclaimed that everything looks terrific in and around the school and gave thanks to the entire custodial staff. Mrs. Eig also noted that the Finance & Facility Committee has begun to work on the budget for next year.

M. Rodino Moved, K. Leddy Seconded
 Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XIII.a. through XIII.c

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
-----------------------	------------	-----------	----------------	---------------

Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

XIV. NEGOTIATIONS

NO RESOLUTIONS

XV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approve the first reading and revisions of the following new/revised district policies and regulations:

Policy Number	Policy Title	New/Revised	Designation	1st Reading	2nd Reading
P 1613 R 1613	Disclosure and Review of Applicant’s Employment History	New	Mandated	October 16, 2018	
P 5512	Harassment, Intimidation, and Bullying	Revised	Mandated	October 16, 2018	
R 5512	Harassment, Intimidation, and Bullying	Revised	Abolished	October 16, 2018	
P 5561 R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	Revised	Mandated	October 16, 2018	

M. Rodino Moved, M. Doran Seconded
 Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XV.a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			

Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

XVI. SUBMISSIONS AND CERTIFICATIONS

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:

- a. 2017-18 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act
- b. 2018-19 Nursing Services Plan
- c. School Safety and Security Plan Annual Review Statement of Assurance
- d. 2018-19 New Jersey Family Care Submission

M. Doran Moved, M. Rodino Seconded
 Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XVI.a.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

XVII. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum
- Policy
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Joint Boards
- Haworth Home & School Association
- Northern Valley Regional High School
- NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison

N. Brennan: Announced to the public that the HHSA will be hosting the Trick or Trunk on Oct 26th and encouraged everyone to attend.

XVIII. Open to the Public on any item – 7:53 p.m. - NO PUBLIC COMMENT

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Close the Public portion: 7:53 p.m.

XIX. OLD BUSINESS

XX. NEW BUSINESS

XXI. CLOSED SESSION 7:54 p.m.

M. Doran Moved, K. Leddy Seconded
All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, October 16, 2018 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:
Please be advised that the Board will be going into executive session for approximately 30 minutes for the purpose of discussing personnel. Action will be taken in public after the executive session.

MOTION TO RECONVENE INTO PUBLIC SESSION at 8:21 p.m.

M. Doran Moved, J. Eig Seconded
All in favor.

a. **BE IT RESOLVED BY THE HAWORTH BOARD OF EDUCATION** that the Board, upon the recommendation of the Superintendent, approves that Shari Peykar (hereinafter referred to as “Peykar”) be granted a leave of absence due to her own disability from February 25, 2019 to March 12, 2019, with pay and without medical benefits, subject to the use and continued availability of 7 sick days; and

BE IT FURTHER RESOLVED that Peykar be granted a leave of absence from March 13, 2019 to May 24, 2019 for Child Rearing Purposes under Article VIII.7, of the Collective Negotiations Agreement, without pay and without medical benefits; and

BE IT FURTHER RESOLVED that Peykar shall return to work on May 28, 2019, or on an earlier return date subject to advance notice to the Haworth School District (hereinafter referred to as the “District”) administration, whereupon the above leave dates may be administratively adjusted as appropriate; and

BE IT FURTHER RESOLVED that any requests to extend Peykar’s leave of absence shall be made to the Haworth Board of Education (hereinafter referred to as the “Board”) as required by the Collective Negotiations Agreement, which request shall be subject to Board approval, the availability of sick days, and federal and State statutes and regulations; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on certification from Peykar’s physician, the actual delivery date, or changes to the District’s calendar.

M. Doran Moved, K. Leddy Seconded
Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XXI.a.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch				✓

XXII. MOTION TO ADJOURN.

M. Doran Moved, M. Rodino Seconded
All in favor

ADJOURNMENT 8:30 p.m.

Nicole Brennan, President
Haworth Board of Education

Kristi Giambona
Board Secretary