

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
AGENDA  
JULY 17, 2018**

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**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 9, 2018 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mr. Jeff Ashkenase  
Mrs. Nicole Brennan  
Mrs. Mary Anne Doran  
Mrs. Judy Eig  
Mrs. Karen Leddy  
Mr. Michael Rodino  
Mrs. Stacey Wunsch  
Mr. Paul Wolford, Business Administrator  
Dr. Peter Hughes, Superintendent  
Mrs. Stacey Cherry, esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION -**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

**IX. ROUTINE RESOLUTIONS**

- a. Emergency & Crisis Situations Drill Record:  
Fire Drill: June 13, 2018  
Security Drill: June 4, 2018
  
- b. HIB Report for June 2018:  
Reported Cases: 0  
Number of Cases open: 0  
Number of Cases closed: 0

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**X. MINUTES**

- a. Approval of meeting minutes from the June 19, 2018 Public Business Meeting.
- b. Approval of the meeting minutes from the June 19, 2018 Executive Session.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XI. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Debate Club Meet field trips at no cost per student, plus bus fees. Trip coordinator: Arlene Domalewski.

October 23, 2018	Carlstadt Public School
November 12, 2018	Northern Valley Old Tappan High School
December 4, 2018	Tenafly Middle School
January 16, 2019	Cresskill Middle School
February 13, 2019	Northern Valley Demarest High School
March 6, 2019	Tenafly Middle School

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Student Council field trips at no cost per student, plus bus fees. Trip coordinators: Arlene Domalewski and Angelica Formica.

October 9, 2018	College of New Jersey
January 9, 2019	College of New Jersey

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Patricia Voigt to attend the AchieveNJ Regional Workshop at Bergen Community College in Lyndhurst, NJ on July 23, 2018, at no cost to the district, plus travel expenses.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Paul Wolford to attend the School Safety Specialist Training at the Public Safety Training Academy in Morristown, NJ from August 6, 2018 through August 9, 2018 at no cost to the district, plus travel expenses.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Paul Wolford and Jose Cordero to attend the Frontline Education Certification Course at Hamilton School in Union, NJ on October 16, 2018 and October 17, 2018 at a total cost of \$1,290.00, plus travel expenses.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Paul Wolford to attend the Northern Regional Facilities Training at Morris Knolls High School in Rockaway, NJ on August 14, 2018, at no cost to the district, plus travel expenses.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves students in kindergarten through eighth grades to take the following walking field trips during the 2018-2019 school year:
- Haworth Municipal Library
  - Bank of New Jersey in Haworth
  - Haworth Pond
  - Memorial Field in Haworth
  - Haworth Post Office
  - Haworth Swim Club
  - Downtown Haworth
  - Suez Water Company in Haworth
  - First Congregational Church
  - Sacred Heart Catholic Church
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves LinkIt! Data Warehousing Analytics Assessment Solutions for the 2018-19 school year at an annual total cost of \$5,120.00.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XII. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Ramapo College of New Jersey 3 credit graduate level summer course for Connie Alcoser; reimbursement to be paid at the 2018-19 school year graduate level course rate per HTA contract.
  - EDLD 604 – Applied Research in Practice: Using Data for Curr-Based Decision Making, Planning & Renewal
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the accumulated sick pay for Bonnie Ehrhardt, Special Education Teacher, retirement effective June 30, 2018, for the maximum allowable amount of \$9,000.00 per HTA contract.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Shari Peykar as a (.6) Social Worker for the 2018-2019 school year at an annual salary of \$33,217.00 (MA, Step 3), not benefit eligible. (Salary may be adjusted upon contract ratification.)
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Donna Schwartz and Sandra Van Horn as Co-After School Care Coordinators for the 2018-19 school year.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Sheryl Schinderman as a home school instructor for the 2018-2019 school year, at a rate of \$50 per hour, not to exceed 10 hours per week.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the School Psychiatrists/Neuropsychologists for the 2018-2019 school year as per attached list.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves David Mormino as a substitute custodian for the 2018-19 school year, pending criminal history clearance. Not benefit eligible.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Adriana Miranda as a substitute custodian for the 2018-19 school year, pending criminal history clearance. Not benefit eligible.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XIII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of June 1, 2018 to June 30, 2018 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating	6/15/18	\$340,670.89
State Share – FICA	6/15/18	\$13,899.52
Board Share- FICA	6/15/18	\$10,610.78
	<b>TOTAL:</b>	<b>\$365,181.19</b>

Bills Description	Dated	Amount
Payroll – Operating	6/26/18	\$264,191.97
State Share – FICA	6/26/18	\$13,899.52
Board Share – FICA	6/26/18	\$5,333.89
	<b>TOTAL:</b>	<b>\$283,425.38</b>

Bills Description	Dated	Amount
Payroll – Operating	6/29/18	\$33,646.30
State Share – FICA	6/29/18	\$0
Board Share – FICA	6/29/18	\$2,573.94
	<b>TOTAL:</b>	<b>\$36,220.24</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of May, 2018. (Attachment)
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of June, 2018.
- d. **MOTION to re-designate the following accounts as the official accounts** which the Board of Education of the Borough of Haworth will use during the 2018-2019 school year.

Valley National Bank for the Haworth School District located at 205 Valley Road, Haworth, NJ 07641. The check supplier for Haworth is MGL Forms, 154 South Street, New Providence, NJ 07974.

- **Agency Account** – Any 1 of 4 signatures required - Business Administrator, Superintendent, Board President or Treasurer of School Money’s.
- **After School Account** - Any 1 of 4 signatures required – Business Administrator, Superintendent, Board President or Treasurer of School Money’s.
- **Capital Projects Referendum Account** – Any 3 of 4 signatures required – Business Administrator, Superintendent, Board President or Treasurer of School Money’s.
- **Capital Reserve Account** – Any 3 of 4 signatures required - Business Administrator, Superintendent, Board President or Treasurer of School Money’s.
- **Flexible Spending Account** – Any 1 signature required – Business Administrator, Superintendent, Board President or Treasurer of School Money’s.
- **Operating Account** – Any 3 of 4 signatures required – Business Administrator, Superintendent, Board President or Treasurer of School Money’s.
- **Payroll Account** – Any 1 signature required – Business Administrator, Board President, Superintendent or Treasurer of School Money’s.

- **Petty Cash Account** – Any 1 signature required – Business Administrator, Superintendent, Board President or Treasurer of School Money’s.
- **Student School Fund Account** – Any 2 of 4 signatures required – Business Administrator, Superintendent, Board President or Treasurer of School Money’s.

e. **School Tax Payment Schedule-** The Haworth Board of Education approves the tax schedule of payment dates:

**SCHOOL TAX PAYMENT SCHEDULE**  
**2018-2019 SCHOOL YEAR**

<u>Payment Date</u>	<u>Operating Budget</u>	<u>Debt Service</u>	<u>Monthly Total</u>
August 10, 2018	\$872,037.10	\$48,061.10	\$920,098.20
September, 10, 2018	\$872,037.10	\$48,061.10	\$920,098.20
October 10, 2018	\$872,037.10	\$48,061.10	\$920,098.20
November 10, 2018	\$872,037.10	\$48,061.10	\$920,098.20
December 10, 2018	\$872,037.10	\$48,061.10	\$920,098.20
January 10, 2019	\$872,037.10	\$48,061.10	\$920,098.20
February 10, 2019	\$872,037.10	\$48,061.10	\$920,098.20
April 10, 2019	\$872,037.10	\$48,061.10	\$920,098.20
May 10, 2019	\$872,037.10	\$48,061.10	\$920,098.20
June 10, 2019	\$872,037.10	\$48,061.10	\$920,098.20
<b>VOTED TAX LEVY</b>	<b>\$8,720,371.00</b>	<b>\$497,040.00</b>	<b>\$9,217,411.00</b>

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
 Roll Call:

**XIV. NEGOTIATIONS**

NO RESOLUTIONS

**XV. POLICY**

NO RESOLUTIONS

**XVI. SUBMISSIONS AND CERTIFICATIONS**

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:

- 2017-18 School Register Summary
- 2018-19 Comprehensive Equity Plan Statement of Assurance
- 2018-19 IDEA Grant Submission

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XVII. COMMITTEE REPORTS**

Finance & Facilities  
Curriculum  
Policy  
Negotiations  
Public Relations  
BCSBA/NJSBA  
Joint Boards  
Haworth Home & School Association  
Northern Valley Regional High School  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison

**XVIII. Open to the Public on any item – \_\_\_\_\_ p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**Close the Public portion: \_\_\_\_\_**

**XIX. OLD BUSINESS**

**XX. NEW BUSINESS**

**XXI. CLOSED SESSION \_\_\_\_\_ p.m.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, July 17, 2018 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately \_\_\_\_\_ hour for the purpose of discussing personnel, HIB, negotiations or litigations. Action will be taken in public after the executive session.

**XXII. MOTION TO RECONVENE INTO PUBLIC SESSION at \_\_\_\_\_ p.m.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**XXIII. MOTION TO ADJOURN.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**ADJOURNMENT \_\_\_\_\_ p.m.**

\_\_\_\_\_  
Nicole Brennan, President  
Haworth Board of Education

\_\_\_\_\_  
Kristi Giambona  
Board Secretary