

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
AGENDA
June 17, 2019

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On April 8, 2019 advance written notice was emailed to **The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Jeff Ashkenase
Mrs. Nicole Brennan
Mrs. Mary Anne Doran
Mrs. Judy Eig
Mrs. Karen Leddy
Mr. Michael Rodino
Mrs. Stacey Wunsch
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION -

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- Kids with Character Award Presentation – criteria for the month of June is “Enthusiasm”. For June the following children have been awarded:

Kindergarten: Jace Guevarra and Nicole Szukics
Grade 1: Dahlia Feinberg and Russell Adler and Jack Placona
Grade 2: Sadie Poirot and Zara Fisher
Grade 3: Victoria Barbarini, Hudson Hall and Elise Lopez
Grade 4: Madison Stott, Poppy Song and David Rodino
Grade 5: Erika Gargano, Owen Rose and Sophie Langer-Hurst
Grade 6: Alex Vierheilig and Ava Buckley
Grade 7: Sofia Cheetham and Tim Kolkebeck
Grade 8: Mia Wasser and Riley Renke

- Presentations and Recognitions:

➤ 25 Years of Service Recognition – Mr. Paul Doran and Mrs. Anne Marie Dunn

IX. ROUTINE RESOLUTIONS

- a. Enrollment Report to Date – 411 total K-8 students.
- b. Emergency & Crisis Situations Drill Record:
Fire Drill: May 10, 2019
Security Drill: May 3, 2019
- c. HIB Report for June 2019:
Reported Cases: 1
Number of Cases open: 1
Number of Cases closed: 1

BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the HIB Investigation reported in closed executive session on May 21, 2019, Case #1819-03 for the reasons set forth in the Superintendent’s decision, and hereby directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

_____ Moved, _____ Seconded
Roll Call:

X. MINUTES

- a. Approval of meeting minutes from the May 21, 2019 Public Business Meeting.
- b. Approval of the meeting minutes from the May 21, 2019 Executive Session Meeting.
- c. Approval of the meeting minutes from the May 31, 2019 Board Retreat.

_____ Moved, _____ Seconded
 Roll Call:

XI. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following **field trips**. Transportation costs will apply where applicable.

#	Date	Grade / Club	Location	Cost per student	Teacher(s)/Admin. in Charge
1	10/8/19	Student Council	The College of New Jersey, Ewing, NJ	0	Arlene Fannell & Angelica Talamo
2	1/8/20	Student Council	The College of New Jersey, Ewing, NJ	0	Arlene Fannell & Angelica Talamo
3	10/23/19	Debate Club	Tenakill Middle School, Closter, NJ	0	Arlene Fannell
4	11/18/19	Debate Club	Tenaflly Middle School, Tenaflly, NJ	0	Arlene Fannell
5	12/12/19	Debate Club	Bergen County Academies, Hackensack, NJ	0	Arlene Fannell
6	1/22/20	Debate Club	Tenaflly Middle School, Tenaflly, NJ	0	Arlene Fannell
7	2/5/20	Debate Club	Northern Valley High School, Demarest, NJ	0	Arlene Fannell
8	3/5/20 or 3/11/20	Debate Club	Northern Valley High School, Old Tappan, NJ	0	Arlene Fannell

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Northern Valley Schools Office of Curriculum & Instruction **Curriculum Guide Revision Schedule**.

Curriculum	To be Approved August 2019	Scheduled to be Updated/Revised/Written in 2019-20
K-12 English as a Second Language	X	
K-12 Social Studies		X
K-12 World Languages		X

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the dues for the grades 5 and 6 Gifted & Talented students to participate in the 2019-20 **Invengineering Expo** at a cost of \$525.00.

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2018-2019 **list of Discarded Library Books**. (Attached)

_____ Moved, _____ Seconded
Roll Call:

XII. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following faculty members to **work during the summer months to reformat the middle school math curriculum** to address the following needs: advanced section curriculum components, vertical articulation, problem-based learning, real-world applications, rigor & differentiation, and a comprehensive student learning experience. Compensation to be paid at their hourly rate, pursuant to Article X, Item 1b. of the Haworth Teacher’s Association Collective Bargaining Agreement, not to exceed 15 hours each.
- Ashley Lignos, Middle School Math Teacher
 - Michael DeFelice, Middle School Math Teacher
 - Cynthia Talty, Grade 5 Teacher
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following **additional Summer Enrichment Staff** for the 2019 Summer Enrichment sessions (contingent upon enrollment):
- Donna Schwartz – Aide - \$824.00
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education retroactively approves **Haworth Police Officer James DiVite to attend the Grade 8 Lock-In Event** on June 14, 2019, for overnight supervision at a rate of \$64.90 per hour.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **summer 2019 graduate level courses for the following staff members**; reimbursement to be paid at the 2019-20 state college or university graduate level course rate for 3 total annual credits, pursuant to Article VII of the Haworth Teacher’s Association Collective Bargaining Agreement.

Item	STAFF MEMBER	COURSE(S)	College/University
1	Jessica Buchheister	ELRL 6260 Literature for Adolescents	William Paterson State University
2	Gianna DeNobile	ELRL 6260 Literature for Adolescents	William Paterson State University

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **fall 2019 graduate level courses** for the following staff members; reimbursement to be paid at the 2019-20 state college or university graduate level course rate for 3 total credits, pursuant to Article VII of the Haworth Teacher’s Association Collective Bargaining Agreement.

Item	STAFF MEMBER	COURSE(S)	College/University
1	Jessica Buchheister	ELRL 6010 Theoretical Foundations of Literacy ELRL 6170 Young Children’s Literacy & Curriculum Design	William Paterson State University
2	Arlene Fannell	ELRL 6010 Theoretical Foundations of Literacy ELRL 6230 Practicum Teaching & Reading	William Paterson State University
3	Angelica Talamo	READ 503 Literature for Adolescents READ 519 Language & Early Literacy Development	Montclair State University

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves **unpaid leave for personal reasons** to the following staff members:

Terry Leeshock	June 20 & June 21, 2019	2 days
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- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated **professional development and/or training workshops or conferences** for the following employees. Travel expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/WORKSHOP	LOCATION	COST (not to exceed)
1.	Patricia Voigt	7/18/19	NJPSA – Principles of Effective Instruction	Monroe, NJ	0
2.	Patricia Voigt	10/17/19	FEA/NJPSA 2019 Conference	Long Branch, NJ	\$149.00
3.	Pamela Bagot	10/7/19	Art Educators of New Jersey Annual Conference	Long Branch, NJ	\$135.00
4.	Erin Carr	6/24/19	Key Components of IEP Drafting	Teaneck, NJ	\$75.00
5.	Erin Carr	7/16/19	The Neuropsychology of Processing Speed	Teaneck, NJ	\$60.00
6.	Erin Carr	7/23/19	Diagnosis & Treatment of Dyslexia & Related Learning Disabilities	Teaneck, NJ	\$75.00
7.	Erin Carr	7/29/19	Classroom Monitoring Systems & Reading Intervention Strategies	Teaneck, NJ	\$60.00

- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jisin Lee as a **substitute teacher** for the 2019-20 school year, not benefit eligible.

- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves **one additional family illness day for Kerry Ann Ross**, pursuant to Article VIII, Item 10c. of the Haworth Teacher’s Association Collective Bargaining Agreement.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Alexis Yotka as a **full time School Social Worker for the 2019-20 school year**, effective September 3, 2019 at an annual salary of \$54,940.00 (MA, Step 1), benefit eligible.
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Katherine Arena as an **hourly School Psychologist for the 2019-20 school year**, to be paid at the rate of \$60.00 per hour, on an as needed basis. Not benefit eligible.

_____ Moved, _____ Seconded
 Roll Call:

XIII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **bills for the period of May 1, 2019 to May 30, 2019** which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<i>Bills Description</i>	<i>Dated</i>	<i>Amount</i>
Payroll - Operating	05/15/2019	\$251,399.35
State Share - FICA	05/15/2019	\$14,701.10
Board Share - FICA	05/15/2019	\$3,492.49
	TOTAL:	\$269,592.94
<i>Bills Description</i>	<i>Dated</i>	<i>Amount</i>
Payroll - Operating	05/30/2019	\$275,569.20
State Share - FICA	05/30/2019	\$14,701.10
Board Share - FICA	05/30/2019	\$5,341.47
	TOTAL:	\$295,611.77

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **Bills and Claims for the month of June, 2019.**
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2018-2019 **SLICE Program tuition** contract for student ID # pending, commencing June 3, 2019, and terminating June 30, 2019, at a total rate of \$1,005.00.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **contribution to the Capital Reserve Account** of funds in excess, not to exceed \$850,000.00.

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education **approves the accumulated sick pay for Adele Kallet**, Speech/Language Therapist, retirement effective June 30, 2019, for the amount of \$10,000.00 (167 at \$60 per day), pursuant to Article VIII, Item 5 of the Haworth Teacher’s Association Collective Bargaining Agreement.
- f. Be it Resolved, that Arlene Fannell receives **tuition reimbursement** of \$2,142.00 for the successful completion of the graduate level course ELRL 6330-80. Course previously approved on November 13, 2018.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **law firm of Schenck, Price, Smith & King, LLP for shared services contract reviews**, at the below hourly rates, not to exceed \$3,500.00 annually.
- \$175.00 for a Partner
 - \$155.00 for an Associate

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves **language translation services** to be provided by Language Line Solutions for as-needed language translation of important documents and conferences in all native languages. Cost not to exceed \$3,000.00 for the 2019-20 school year.

i. **BE IT RESOLVED BY THE HAWORTH BOARD OF EDUCATION** that the Board, upon the recommendation of the School Business Administrator, approves the following resolution:

WHEREAS, the Haworth Board of Education (“Board”) advertised for bids for the Rooftop Unit Replacement at the Haworth School (“Project”); and

WHEREAS, on June 14, 2019, the Board opened bids for the Project; and

WHEREAS, Panetta Construction, submitted the lowest bid, for a total contract sum of \$140,500.00.

WHEREAS, the bid submitted by Panetta Construction is responsive in all material respects, and it is the Board’s desire to award the Project to Panetta Construction.

NOW, THEREFORE, BE IT RESOLVED that the contract for the Project is hereby awarded to Panetta Construction for a total contract sum of \$140,500.00,

BE IT FURTHER RESOLVED that each award is expressly conditioned upon the successful vendor furnishing executed contract documents as included in the bid specifications, together with the requisite insurance certificate and bonds in accordance with the terms of the specifications.

BE IT FURTHER RESOLVED that the Board President and the School Business Administrator are hereby authorized to execute any and all documents necessary to effectuate this Resolution.

CONTRACTOR	BID
Panetta Construction, Little Ferry, NJ	\$140,500.00
T.O. Tech, Ringwood, NJ	\$169,100.00
EACM, Sea Bright, NJ	\$174,950.00

j. **BE IT RESOLVED BY THE HAWORTH BOARD OF EDUCATION** that the Board, upon the recommendation of the School Business Administrator, **approves** the following resolution:

WHEREAS, the Haworth Board of Education (“Board”) advertised for bids for the Parking Lot Repaving Project at the Haworth School (“Project”); and

WHEREAS, on June 14, 2019, the Board opened bids for the Project; and

WHEREAS, D&L Paving Contractors, submitted the lowest bid, for a total contract sum of \$98,063.00.

WHEREAS, the bid submitted by D&L Paving Contractors is responsive in all material respects, and it is the Board’s desire to award the Project to D&L Paving Contractors.

NOW, THEREFORE, BE IT RESOLVED that the contract for the Project is hereby awarded to D&L Paving Contractors for a total contract sum of \$98,063.00,

BE IT FURTHER RESOLVED that each award is expressly conditioned upon the successful vendor furnishing executed contract documents as included in the bid specifications, together with the requisite insurance certificate and bonds in accordance with the terms of the specifications.

BE IT FURTHER RESOLVED that the Board President and the School Business Administrator are hereby authorized to execute any and all documents necessary to effectuate this Resolution.

CONTRACTOR	BID
D&L Paving Contractors, Nutley, NJ	\$ 98,063.00

k. **BE IT RESOLVED BY THE HAWORTH BOARD OF EDUCATION** that the Board, upon the recommendation of the School Business Administrator, **approves** the following resolution:

WHEREAS, the Haworth Board of Education (“Board”) advertised for bids for the Parking Lot Repaving Project at the Haworth School (“Project”); and

WHEREAS, on May 29, 2019, the Board opened bids for the Project; and

WHEREAS, Crossroads Pavement Maintenance, LLC, submitted the only bid, for a total contract sum of \$267,800.00.

WHEREAS, The Haworth Board of Education hereby **rejects** the bid submitted by Crossroads Pavement Maintenance, LLC on May 29, 2019, for the parking lot repaving project in the amount of \$267,800.00. This bid was rejected because the bid proposal exceeded the project budget.

1. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the **West Bergen Mental Healthcare contract** for all Region III districts for the 2019-2020 school year.

_____ Moved, _____ Seconded
Roll Call:

XIV. NEGOTIATIONS

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education and Haworth Teachers Association acknowledge a **sidebar agreement to the current Collective Bargaining Agreement**, for the remainder of the 2018-19 school year, and through the duration of the contract on June 30, 2021, to include the following revisions, which is not currently a part of the contract.

Science (STEM) Fair Advisor – total monetary stipend of:
2019-20 - \$1,656.00
2020-21 - \$1,737.00

1 additional School Store Advisor – Total of 2
2019-20 - \$1,875.00
2020-21 - \$1,968.00

Addition of Boy's Baseball Coach
2019-20 - \$2,095.00
2020-21 - \$2,200.00

XV. POLICY

NO RESOLUTIONS

_____ Moved, _____ Seconded
Roll Call:

XVI. SUBMISSIONS AND CERTIFICATIONS

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:
 - 2018-2019 Security Drill Statement of Assurance

- b. **BE IT RESOLVED**, pursuant to the requirements of N.J.A.C. 6A:30, that the Haworth Board of Education accepts the placement results of the New Jersey Quality Single Accountability Continuum (NJQSAC) review, which will be provided to the State Board of Education. The Haworth School District has been designated as “high performing” in each of the five critical indicator areas of instruction & program, fiscal management, governance, operations, and personnel.

_____ Moved, _____ Seconded
Roll Call:

XVII. COMMITTEE REPORTS

Finance & Facilities
Curriculum
Policy
Negotiations
Public Relations
BCSBA/NJSBA
Joint Boards
Haworth Home & School Association
Northern Valley Regional High School
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison

XVIII. Open to the Public on any item – _____ p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Close the Public portion: _____

XIX. OLD BUSINESS

XX. NEW BUSINESS

XXI. CLOSED SESSION _____ p.m.

_____ Moved, _____ Seconded
Roll Call:

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Monday, June 17, 2019 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:
Please be advised that the Board will be going into executive session for approximately _____ hour for the purpose of discussing HIB, litigation, and the annual evaluation of the Superintendent. Action will/will not be taken in public after the executive session.

XXII. MOTION TO RECONVENE INTO PUBLIC SESSION at _____ p.m.

_____ Moved, _____ Seconded
Roll Call:

XXIII. MOTION TO ADJOURN.

_____ Moved, _____ Seconded
Roll Call:

ADJOURNMENT _____ p.m.

Nicole Brennan, President
Haworth Board of Education

Kristi Giambona
Board Secretary