

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
MINUTES  
AUGUST 15, 2017**

**I. CALL TO ORDER – 7:35 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2017 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Mary Anne Doran  
Mrs. Judy Eig  
Mrs. Karen Leddy  
Mrs. Stacey Wunsch - **ABSENT**  
Mr. Jeff Ashkenase, Vice President  
Mrs. Nicole Brennan, President - **ABSENT**  
Mrs. Stacey Cherry, esq., Fogarty and Hara, Esqs.  
Mr. Paul Wolford, Business Administrator  
Ms. Jennifer Montesano, Superintendent/Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:36 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION - 7:36 p.m. no public comment**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

**IX. MINUTES**

- a. Approval of meeting minutes from the July 26, 2017 regular business meeting.

M. Doran Moved, J. Eig Seconded  
Roll Call: 4/0

The school community will be sent an email reminder of BOE meetings and the ability to access the BOE agenda via the school website, before each meeting.

**X. PROGRAM AND PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves a salary increase for Kathleen Blazina to a total pro-rated annual salary of \$50,000 for the 2017-2018 school year, due to additional responsibilities, benefit eligible. Effective August 16, 2017.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the retirement of Lorraine Michel, Classroom Aide, effective immediately.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following certified staff for weekly in-school lunch duty, at a stipend of \$30 per session for the 2017-2018 school year:

Julieann Barclay
Jessica Buchheister
Arlene Domalewski
Anne Marie Dunn
Rebecca Hall
Melissa Jackson
Melissa Mohr
Kerry-Ann Ross
Lori Scheps
Cynthia Talty

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following non-certified staff for weekly in-school lunch duty, at a stipend of \$24 per session for the 2017-2018 school year:

Kathleen Blazina
Kristi Giambona
LuAnn Post

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff to work the After Care Program for the 2017-2018 school year:

Kathleen Blazina
Lori DiVite
Trish Julis
Terry Leeshock
Jeanne Rispoli
Laurie Roncati
Suzanne Schmaler
Donna Schwartz
Sandra Van Horn

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves all certified and non-certified staff eligible to substitute for the After Care Program for the 2017-2018 school year.

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff for the Jump Start Math program to be held from August 28, 2017 to August 31, 2017 from 9:00 a.m. to 12:00 p.m.

- Ashley Lignos - \$69.50 per hour (3 hours per day for 4 days)

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-2018 District Mentoring Plan and Statement of Assurance.

- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-2018 District Professional Development Plan and Statement of Assurance

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Rosina Siniscalchi to attend the New Jersey International Dyslexia Association Conference in Somerset, NJ on October 13, 2017 at a cost of \$190.00 registration fee, plus travel expenses.

- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Child Study Team members to be paid at their hourly rate (not to exceed 4 hours) for their attendance at an IEP meeting during summer hours.

- Nicole Barbarino
- Gianna DeNobile
- Heather Santostefano

- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Fairleigh Dickinson University 3 credit graduate level course for Arlene Domalewski, Angelica Formica and Lori Scheps; no re-imbusement requested.

- EDUC 7603 Multisensory Reading 3

m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Fairleigh Dickinson University 3 credit graduate level course for Lesley Carboneri, Anne Marie Dunn and Erin Carr; reimbursement to be paid for each staff member at the rate of one 3 credit graduate level course at Rutgers University for the 2017-2018 school year.

- EDUC 7603 Multisensory Reading 3

n. Upon the recommendation of the Superintendent, the Haworth Board of Education reapproves (previously approved on July 26, 2017) the 8<sup>th</sup> grade overnight field trip to Washington, DC from November 15, 2017 through November 17, 2017, not to exceed the revised cost of \$615.00 (without optional insurance) per student, \$664.00 (with optional insurance) per student.

o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2017-2018 school year. Stipends may be adjusted upon contract ratification.

Alicia Kosakowski	Lunch Detention Proctor	\$30/session
-------------------	-------------------------	--------------

p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Ruben Maldonado as a substitute custodian with Black Seal license for the 2017-2018 school year, pending criminal history review, not benefit eligible.

J. Ashkenase Moved, K. Leddy Seconded  
 Roll Call: 4/0

M. Doran: Program & Personnel met this morning to discuss the transition of Ms. Montesano in November.

**XI. FINANCE**

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of July 1, 2017 to July 30, 2017 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating	7/15/17	\$40,467.11
State Share – FICA	7/15/17	\$1,226.06
Board Share- FICA	7/15/17	\$3,014.42
	<b>TOTAL:</b>	<b>\$44,707.59</b>

Bills Description	Dated	Amount
Payroll – Operating	7/30/17	\$42,691.48

State Share – FICA	7/30/17	\$2,366.84
Board Share – FICA	7/30/17	\$2,126.79
	<b>TOTAL:</b>	<b>\$47,185.11</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of June, 2017. (Attachment)
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the months of June 2017.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the months of July 2017.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the technology asset end of life recycling list through the vendor eRevival, LLC at no cost to the district. (Attachment)

J. Ashkenase Moved, J. Eig Seconded  
Roll Call: 4/0

J. Ashkenase: We met and spoke about the survey the architects did for us in regards to what are capital needs are going to be for this coming year and our options to increase the physical space of the building to account for our growing class sizes.

## **XII. FACILITY**

M. Doran: Will be meeting on September 8, 2017.

## **XIII. POLICY**

## **XIV. COMMITTEE REPORTS**

- Finance
- Facilities
- Policy
- Program/Personnel
- BCSBA/NJSB
- Joint Boards
- Public Relations
- Haworth Home & School Association
- Northern Valley Regional HS/
- NV Educational Foundation
- Legislative Chairperson

Senior Citizens Liaison  
Town Council Liaison  
Negotiations

**XV. Open to the Public on any item – 7:40 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

M. Winik: Where are you guys with Negotiations?

J. Ashkenase: Both sides have agreed to the Fact Finders report. We are both reviewing eachothers proposed guides and we will be meeting in September. We are hoping to vote very soon.

S. Glick: Is there any update on what is happening with the new Superintendent and new Principal? When will the public have an update on what is happening?

J. Ashkenase: We are currently reviewing candidates for a Superintendent Search Firm.

J. Montesano: We interviewed 13 people today for the Principal position.

Mrs. Tritto: Will the Principal be coming in September and how will that transition go?

Ms. Montesano: Depends on the candidate and what their contract is with their current district. Our goal is to bring the new person in as soon as possible.

**Close the Public portion: 7:46 p.m.**

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. CLOSED SESSION 7:47 p.m.**

M. Doran Moved, K. Leddy Seconded  
All in favor.

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, August 15, 2017 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately 30 minutes for the purpose of discussing the appointment of a Superintendent Search Consultant. Action will be taken in public after the executive session.

**XIX. MOTION TO RECONVENE INTO PUBLIC SESSION at 8:56 p.m.**

M. Doran Moved & K. Leddy Seconded  
All in favor.

**WHEREAS**, the Haworth Board of Education (hereinafter referred to as the "Board") desires to secure the professional services of a consultant to provide a search for the next Superintendent of Schools for the Haworth School District (hereinafter referred to as the "District"); and

**WHEREAS**, the Board solicited proposals in accordance with N.J.A.C. 18A:18A-1 et seq. and has determined that the proposal submitted by R-Pat Solutions, LLC (hereinafter referred to as the "Consultant") is the most advantageous price and other factors considered such as experience and local knowledge; and

**WHEREAS**, the Board wishes to appoint the Consultant to conduct the search for the next Superintendent of Schools of the District.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby awards a contract to the Consultant to provide an intensive search for the next Superintendent of Schools for the District, subject to execution of a Professional Services Contract between the Board and the Consultant, which shall be prepared by the Board's attorney consistent with the Consultant's proposal and the terms of this Resolution.

M. Doran Moved, K. Leddy Seconded  
All in favor.

**XX. MOTION TO ADJOURN.**

M. Doran Moved, K. Leddy Seconded  
All in favor.

**ADJOURNMENT 8:57 p.m.**

---

Jeffrey Ashkenase, Vice President  
Haworth Board of Education

---

Jennifer Montesano  
Superintendent/Board Secretary