

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
SEPTEMBER 12, 2017**

I. CALL TO ORDER – 7:31 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2017 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Mary Anne Doran
Mrs. Judy Eig
Mrs. Karen Leddy
Mr. Jeffrey Nadler
Mrs. Stacey Wunsch - **ABSENT**
Mr. Jeff Ashkenase, Vice President
Mrs. Nicole Brennan, President
Mrs. Stacey Cherry, Fogarty and Hara, Esqs.
Mr. Paul Wolford, Business Administrator
Ms. Jennifer Montesano, Superintendent/Board Secretary -
ABSENT

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:32 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:33 p.m.

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. Motion to appoint Mr. Jeffrey Nadler to the Haworth Board of Education effective September 12, 2017 through December 31, 2017. Board of Education President to Administer the Oath of Office.
- b. **WHEREAS** Mr. Sutnick has served as a member of the Haworth Board of Education since April 15, 2008, and

WHEREAS Mr. Sutnick gave 9 years and 2 months of dedicated and effective service to the community and the children of Haworth and,

WHEREAS during that time, Mr. Sutnick served in leadership roles as Vice President and President respectively, he was also a member of the Finance, Negotiation & Policy Committees and served as the Joint Boards Representative and Liaison to NJSBA and the Town Council;

WHEREAS the Haworth Board of Education is desirous of recognizing his many years of service to the school district and also wishes to express their appreciation and gratitude for his efforts,

NOW THEREFORE BE IT RESOLVED that this resolution be read into the record of the September 12, 2017 Haworth Board of Education meeting minutes as permanent testimony to his outstanding service as a member of the Haworth Board of Education.

- c. Introduction of new staff members and Principal

Add names and Positions here

- d. HIB Self-Assessment Presentation – Mrs. Carrieann DeVito
Power Point of presentation on record and posted on website.
- e. Enrollment Report to Date
- f. HIB Report to Date

N. Brennan: I just want to recognize the outstanding BOE member that Mr. Sutnick was for Haworth. He was fair and knowledgable, and a huge asset to our district for many years. We are fortunate to have had him as a member of the Board of Education and we are sorry he could not be with us tonight. We would like extend a warm welcome Mr. Nadler in his place.

I would also like to recognize and thank the HHSA, especially Mrs. Sodaro and Ms. Plump for their outstanding service as co-Presidents and we are happy to welcome Mrs. Borek as the new President. We look forward to working together.

N. Brennan: We are very excited to get started with the new social competency program, Olweus. We look forward to hearing feedback from you. Also, we hope to have a special meeting to announce a new Interim Superintendent very soon.

M. Doran Moved, K. Leddy Seconded
Roll Call: 6/0

IX. MINUTES

- a. Approval of meeting minutes from the August 15, 2017 regular business meeting.
- b. Approval of meeting minutes from the August 30, 2017 special meeting.
- c. Approval of meeting minutes from the September 8, 2017 special meeting.

J. Ashkenase Moved, M. Doran Seconded
Roll Call: Item a. 4 Ayes, 0 Nays, 2 Abstentions
Item b. 5 Ayes, 0 Nays, 1 Abstention
Item c. 5 Ayes, 0 Nays, 1 Abstention

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-2018 District Goals.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grades 7 & 8 G&T field trip to the Demarest Middle School on October 16, 2017 for the VIA Competition, at no cost to students, plus bus fee. Alternate dates: October 17, 18, 19 or 20. Trip Coordinators: Nicole Barbarino and Laura Bionde.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grades 5 & 6 G&T field trip to the Englewood Cliffs School on January 4, 2018 for the Invenengineering Expo, at no cost to students, plus bus fee. Alternate dates: January 5, 8 or 9. Trip Coordinators: Nicole Barbarino, Jennifer Eisberg and Laura Bionde.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following novice teacher mentors; fees for the mentors will be paid to the NJDOE by the district and the district will be reimbursed the cost by the novice teachers.

<u>Novice Teacher</u>	<u>Mentor Teacher</u>
Katelyn Arbadji	Maria DiCarlantonio
Julieann Barclay	Lori Scheps
Laura Bionde	Kerry-Ann Ross
Adriana Bonasorte	Jacquelynn Droescher
Jessica Buchheister	Cynthia Talty
Gianna DeNobile	Connie Alcoser
Ashley Lignos	Alicia Kosakowski
Heather Santostefano	Nicole Chamberlain
Catherine Ricca	Angelica Formica

e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Ramapo University 3 credit graduate level course for Connie Alcoser; reimbursement to be paid at the rate of one 3 credit graduate level course at Rutgers University for the 2017-2018 school year.

- EDLD 602-01 Best Practices in Curriculum Planning, Design & Development

f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Arlene Domalewski to attend the New Jersey International Dyslexia Association Conference in Somerset, NJ on October 13, 2017 at a cost of \$230.00 registration fee, plus travel expenses.

g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lori Scheps to attend the New Jersey International Dyslexia Association Conference in Somerset, NJ on October 13 & 14, 2017 at a cost of \$330.00 registration fee, plus travel expenses.

h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jessica Buchheister & Sarah Norian to attend the Buehler Challenger Teacher Scenario Workshop in Paramus, NJ on September 19, 2017 at no cost to the district, plus travel expenses.

i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-2018 Statement of Assurance Regarding the Use of Paraprofessional Staff.

j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the annual contract for Hospital Instruction with Bergen County Special Services for the 2017-18 school year at a rate of \$65.00 per hour, if needed.

k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Donald Turner to attend the Rutgers Continuing Studies New Jersey Information Systems Program in Paterson, NJ at a cost of \$570.00, plus travel expenses to six sessions.

l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff fundraiser dates for Dollars for Denim for the 2017-2018 school year.

American Cancer Society	October 13, 2017
Jean's For Troops	Veteran's Day – November 3, 2017
NJ Center for Tourette's	November 22, 2017
McGhee Children's Fund	December 22, 2017
Adler Aphasia Center	January 26, 2018
National Multiple Sclerosis	February 9, 2018
Project Hospital Warming	March 23, 2018
Post 21 Club	April 27, 2018
Carly's Kids	May 11, 2018
Troops for GI	Memorial Day – May 25, 2018
Companion Animal Advocates	June 22, 2018

- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the district fundraiser date of September 19, 2017 for Josephine’s Garden in conjunction with the county wide school event.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Bilal Korreshi as a part time custodian for the 2017-2018 school year at an annual salary of \$16,500.00, pending criminal history review, not benefit eligible.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Ironwill Kids *PowerUp!* Program for the 3rd & 4th grades for the 2017 – 2018 school year, at a cost of \$4,160.00.
- p. **WHEREAS**, the Superintendent of Schools holds the title of Chief School Administrator/District Superintendent that permits her to also perform the duties of Principal of the Haworth School; and
 WHEREAS, the Superintendent has resigned from her employment in the Haworth School District and is now recommending an Administrative Reorganization to establish a separate position of Principal and Superintendent of Schools; and
 WHEREAS, the Board has determined that the proposed Administrative Reorganization is in the best interest of the Haworth School District;
 NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the Superintendent’s recommended Administrative Reorganization effective September 12, 2017; and
 BE IT FURTHER RESOLVED, that the Board hereby abolishes the position of Chief School Administrator/District Superintendent, create the separate positions of Principal and Superintendent of Schools; and
 BE IT FURTHER RESOLVED, that the Board hereby adopts the job description for the position of Principal, which is attached hereto and made a part hereof; and
 BE IT FURTHER RESOLVED, that the Board hereby adopts the job description for the position of Superintendent of Schools, which is attached hereto and made a part hereof.
- q. **BE IT RESOLVED** that the Haworth Board of Education (hereinafter referred to as the "Board") appoints John Smatla as Principal for the Haworth School District for the period from September 13, 2017 through June 30, 2018; and
 BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with John Smatla for the position of Principal for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.
 BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator to execute, on behalf of the Board, the Employment Agreement by and between the Board and John Smatla.
- r. **WHEREAS**, the Haworth Board of Education (hereinafter referred to as the “Board”) and Jennifer Montesano, entered into an Employment Agreement for the term commencing July 21, 2015 and expiring June 30, 2020 (hereinafter referred to as the “Present Employment Agreement”); and
 WHEREAS, the Board and the Superintendent desire to rescind the Present Employment Agreement prior to its conclusion, and enter into a new Employment Agreement to effectuate the Administrative Reorganization approved by the Board to create the separate positions of

Principal and Superintendent of Schools (hereinafter referred to as the “Succeeding Employment Agreement”).

NOW, THEREFORE, BE IT RESOLVED that the Succeeding Employment Agreement shall be submitted to the Interim Executive County Superintendent for review and approval, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board hereby rescinds the Present Employment Agreement and approves the Succeeding Employment Agreement with Jennifer Montesano for the position of Superintendent of Schools/Board Secretary for the foregoing period of appointment, conditional upon the approval of the Succeeding Employment Agreement by the Interim Executive County Superintendent, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator to execute, on behalf of the Board, the Succeeding Employment Agreement by and between the Board and Jennifer Montesano following receipt of the approval by the Interim Executive County Superintendent.

- *s. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Carriann DeVito to attend the New Jersey International Dyslexia Association Conference in Somerset, NJ on October 13, 2017 at a cost of \$190.00 registration fee, plus travel expenses.**

J. Ashkenase: What is the Iron Will Program?

M. Doran: We have been using this program for 5 years now, and it revolves around healthy eating and hits on the science aspect by teaching how to grow your own food.

M. Doran Moved, K. Leddy Seconded

Roll Call: 5 Ayes, 0 Nays, 1 Abstention

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of August 1, 2017 to August 31, 2017 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating	8/15/17	\$70,324.12
State Share – FICA	8/15/17	\$2,146.42
Board Share- FICA	8/15/17	\$2,000.13
	TOTAL:	\$74,470.67

Bills Description	Dated	Amount
Payroll – Operating	8/30/17	\$42,958.41

State Share – FICA	8/30/17	\$1,103.62
Board Share – FICA	8/30/17	\$2051.91
	TOTAL:	\$46,113.94

- b. Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the District to apply for the following FY 2018 ESEA Entitlement Grant allocations, to be used for the purposes as stated in the application. The Haworth Public School District is a member of the Northern Valley School District FY18 ESEA Grant Title III Consortium for the 2017-18 school year (see ** in the chart below).

Title	School Name	Amount of Allocation
Title IA	Haworth Public School	\$ 11,289.00 (Refusal of Funds, ineligible)
Title IIA	Haworth Public School	\$ 5,757.00
Title III	Haworth Public School	\$ 1,970.00
Title IV	Haworth Public School	\$ 10,000.00

Be it further resolved that funds associated with Title I Part A (Basic, Concentration, Targeted and EFIG) in the amount of \$11, 289.00 are refused for the 2017-18 school year.

J. Ashkenase Moved, J. Eig Seconded
 Roll Call: 6/0

XII. FACILITY

XIII. POLICY

XIV. COMMITTEE REPORTS

- Finance
- Facilities
- Policy
- Program/Personnel
- BCSBA/NJSB
- Joint Boards
- Public Relations
- Haworth Home & School Association

Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

M. Doran: The first HHSA meeting is tomorrow night in the gym at 8:00 p.m.

XV. Open to the Public on any item – 8:19 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Beth Potter: 266 Haworth Ave. – Inquired about the resemblance between Ms. Montesano’s resignation letter and one of another Superintendent’s resignation letter.

Dina Siciliano: Asked about the administrative structure and specific terms of the Superintendent’s contract.

N. Brennan: Stated that legally the Board cannot comment on personnel.

D. Siciliano: Asked who else evaluates the HIB Self Assessment?

C. DeVito: Stated that the assessment gets submitted to the state for review.

D. Marchisio: Commented that the new sign in procedure for Board of Education meetings is not appropriate for such a small district.

M. Winik: 64 Whitman Street – Thanked the Board of Education for the quick action on creating extra needed grade sections. He also commented on the size of the special area classes and many having to be 2 classes combined at the same time.

J. Ferber: 114 Owatonna – Stated his feeling on the answers being given by the Board being unacceptable.

M. Postman: Stated her discontent that the Superintendent did not attend Kindergarten Back to School night. She also commented on the great job that Mr. Wolford did, as well as the Kindergarten teachers.

Close the Public portion: 8:42 p.m.

XVI. OLD BUSINESS

XVII. NEW BUSINESS

- a. Board Ethics Training – Mr. Matthew Lee, New Jersey School Boards Association.
Training packet on record.

XVIII. CLOSED SESSION 9:58 p.m.

J. Ashkenase Moved, J. Eig Seconded
All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, September 12, 2017 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately 15 minutes for the purpose of discussing personnel and negotiations. Action will not be taken in public after the executive session.

XIX. MOTION TO ADJOURN.

N. Brennan Moved, J. Ashkenase Seconded
All in favor.

ADJOURNMENT 10:22 p.m.

Nicole Brennan, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary