

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
OCTOBER 17, 2017**

I. CALL TO ORDER – 7:31 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2017 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Mary Anne Doran
Mrs. Judy Eig - **ABSENT**
Mrs. Karen Leddy
Mr. Jeffrey Nadler
Mrs. Stacey Wunsch
Mr. Jeff Ashkenase, Vice President - **ABSENT**
Mrs. Nicole Brennan, President
Mr. Paul Wolford, Business Administrator
Mrs. Stacey Cherry, esq., Fogarty & Hara, Esqs.
Ms. Jennifer Montesano, Superintendent/Board Secretary - **ABSENT**

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:32 p.m.

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. Kids with Character Award Presentation – criteria for the month of October is Overall Good Character. For October the following children have been chosen:

Kindergarten: Victoria Martin, Valentina Diaz and Carrigh Rutledge
Grade 1: Sebastian Fontanez and Olivia Hudson
Grade 2: Jillian Montello, Claire Topor and Evan Newsom
Grade 3: Nicholas Rozenblit, Madison Stott and Ari Borek
Grade 4: Sayan Mitra, Erika Gargano and Cecilia Villaplana
Grade 5: Ava Buckley, Noah Chang and Aiden Hwang
Grade 6: Kayla Sanchez and Shugo Hirai
Grade 7: Quinn Postman and Katherine Doran
Grade 8: Spencer Kent and Lourdes Delosreyes

- b. Lead Water Testing Presentation – Mr. Michael Furrey, Agra Environmental & Laboratory Services.

M. Furrey: The NJDOE Regulation is not final but as it sits now, once you complete the initial testing the district will be required to test again in six years. The testing includes sampling, quality assurance and then a final report all findings made public. The Haworth School was lead free. All of the information regarding the state regulations can be found on www.njawwa.org.

- c. 2016-17 PARCC Test Results Presentation – Mr. Paul Wolford & Mr. John Smatla

Mr. Wolford’s part of the presentation focused on the actual scores and data gained from the scores regarding student performance.

Mr. Smatla’s part of the presentation focused on administration goals and teacher SGO’s for the current year to help focus on academic initiatives and needs for success on the PARCC.

- d. Enrollment Report to Date

- e. HIB Report to Date

N. Brennan: We are very excited to announce that our new Interim Superintendent, Mr. Bert Ammerman will be starting with us tomorrow. We would also like to say a sincere thank you to Ms. Montesano for all the wonderful things she brought to our district; such as the Teacher’s College initiative, Orton Gillingham and the addition of grade level sections for smaller class sizes, that’s just to mention a few of the things she did. We thank her for her service to the Haworth School and we wish her well with all of her endeavors.

IX. MINUTES

- a. Approval of meeting minutes from the September 12, 2017 regular business meeting.

M. Doran Moved, J. Nadler Seconded
Roll Call: 4/0/1

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-18 BrainBuster Meet trip dates and locations at no cost to students, plus partial bus fee. Trip coordinator: Alicia Kosakowski.
- November 14, 2017 to Northvale School (Back up date: 11/21/17)
 - December 15, 2017 to Harrington Park School (Back up date: 12/20/17)
 - January 18, 2018 at Haworth School (Back up date: 1/23/18)
 - February 13, 2018 to Norwood School (Back up date: 2/15/18)
 - March 9, 2018 to Demarest School (Back up date: 3/21/18)
 - May 29, 2018 to Bergen County Community College, Lyndhurst, NJ campus.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the submission of the New Jersey Quality Accountability Continuum (QSAC) Statement of Assurance for the 2017-2018 school year.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 8 field trip and school tour to Northern Valley High School in Demarest, NJ on October 13, 2017 with no cost to students. Trip Coordinator: Suzanne Schmalzer.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Brendan Morrissey as a substitute teacher for the 2017-18 school year, not benefit eligible.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education amends the resolution (previously approved on September 12, 2017) for Bilal Korreshi as a part time custodian with Black Seal license for the 2017-2018 school year at an annual salary of \$18,500.00, not benefit eligible.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide from BA+15 to MA for Arlene Domalewski for the 2017-18 school year (pending contract ratification).
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-18 Teachers College Reading & Writing Project Network on-site staff development contract for all district teachers at a cost of \$59,500.00.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-18 Teachers College Reading & Writing Project Network contract for Principal Conference membership and Workshop Tickets (4 packs) at a cost of \$3,600.00.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves John Smatla to attend the Teachers College Reading & Writing Project Principal Conference workshops on September 27, November 1, December 6, 2017, January 10 and February 28, 2018

at Columbia University in New York City, reimbursement for travel expenses.

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Carrieann DeVito and Suzanne Schmalzer to attend the NJPSA Writing Effective HIB Reports workshop in New Providence, NJ on November 29, 2017 at a cost of \$150.00 each registration fee, plus travel expenses.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the staff chaperone list for the 8th grade Washington D.C. overnight trip on November 15, 16 and 17, 2017, with a stipend of \$100 per night, per chaperone (2 nights each):
- Lori Scheps
 - Kevin Lane
 - Julieann Barclay
 - Adriana Bonasorte
 - Lauren Wolstein
 - Laura Bionde
 - Suzanne Schmalzer
 - John Smatla – Administrator
 - Jaime Rivers - Registered Nurse
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-18 Bergen County Debate League dues at a total cost of \$550.00.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Debate Club after school field trip dates and locations at no cost to students, plus partial bus fee. Trip Coordinator: Arlene Domalewski.
- November 1, 2017 to Harrington Park School
 - November 15, 2017 to Carlstadt Public School
 - January 17, 2018 to Northvale Public School
 - January 24, 2018 to Tenakill (Closter) Middle School
 - February 5, 2018 to Tenafly Middle School
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 6th grade overnight field trip to Philadelphia on April 19 & 20, 2018, cost not to exceed \$450 per student. Trip Coordinator: Lori Scheps.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nicole Barbarino and Suzanne Schmalzer to attend the IEP & 504 Plan Legal workshop in Saddle Brook, NJ on December 11, 2017 at a cost of \$708.00 total registration fee, plus travel expenses.
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Carrieann DeVito and Suzanne Schmalzer to attend the NJPSA Bullying Law Update workshop in New Providence, NJ on December 4, 2017 at a cost of \$150.00 each registration fee, plus travel expenses.

- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Suzanne Schmalzer as the Anti-Bullying Specialist for the 2017-18 school year.
- r. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 4 G&T field trip to the Newark Museum in Newark, NJ on December 7, 2017 at no cost to students, plus bus fee. Trip Coordinator: Nicole Barbarino.
- s. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 4 G&T field trip to the Meadowlands Environmental Center in Secaucus, NJ on December 8, 2017 at no cost to students, plus bus fee. Trip Coordinator: Nicole Barbarino.
- t. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 4 G&T field trip to the Aviation Hall of Fame in Teterboro, NJ on November 30, 2017 at no cost to students, plus bus fee. Trip Coordinator: Nicole Barbarino.
- u. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jaime Rivers as a substitute school nurse for the 2017-18 school year, not benefit eligible.
- v. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jake Giambona as a substitute custodian for the 2017-18 school year, not benefit eligible.
- w. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 4 field trip to the Van Cortland Manor in Croton-on-Hudson, NY on October 30, 2017 at cost of \$18.00 per student, plus bus fee. Trip Coordinators: Rebecca Hall, Kevin Lane & Katelyn Arbadji.
- x. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grades 3 – 8 winners of the Dorney Poetry contest to travel to Northern Valley Old Tappan High School for the Dorney Poetry Festival on June 5, 2018, no cost for students, plus bus fee. Trip Coordinators: Kristi Giambona & John Smatla.
- y. WHEREAS, Jennifer Montesano, the Superintendent of Schools/Board Secretary (hereinafter referred to as "Montesano") has resigned from employment with the Haworth Board of Education (hereinafter referred to as the "Board") effective October 18, 2017, thus creating a vacancy in the position; and
 WHEREAS, it is necessary to appoint a Secretary of the Board of Education to fill the vacancy created by Montesano's resignation; and
 WHEREAS, Kristi Giambona (hereinafter referred to as "Giambona") has agreed to accept the appointment of Secretary of the Board of Education effective October 19, 2017.
 WHEREAS, the Board wishes to provide Giambona with an annual non-pensionable stipend in the amount of Five Hundred Dollars (\$500) per month.
 NOW, THEREFORE, BE IT RESOLVED that the Board hereby appoints Giambona as the Board Secretary effective October 19, 2017 through June 30, 2018; and
 BE IT FURTHER RESOLVED, that Giambona shall be provided with an annual non-pensionable stipend in the amount of Five Hundred Dollars (\$500) per month.
- z. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the "Board")

appoints Herbert J. Ammerman (hereinafter referred to as “Ammerman”) as the Interim Superintendent of Schools for the Haworth School District for the period beginning on October 18, 2017 and ending on June 30, 2018.

BE IT FURTHER RESOLVED that this Employment Agreement has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Ammerman for the position of Interim Superintendent of Schools for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator to execute, on behalf of the Board, the Employment Agreement by and between the Board and Ammerman.

- aa. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-2018 Nursing Services Plan.

M. Doran Moved, K. Leddy Seconded

Roll Call: 5/0

M. Doran: Gave a brief description of each P&P meeting agenda. The committee will be meeting with Mr. Smatla and Mr. Wolford regarding PARCC scores and the district math goal in November.

N. Brennan: Welcome Mr. Ammerman who has 45 years of experience in education. He has lived in Haworth and was the Principal of Northern Valley Demarest High School and was an Interim Superintendent in Northvale. Mr. Ammerman understands the Valley and the curriculum and all the procedures of the regional district. We are excited to have him and we are confident he will work well with the teachers and administration alike.

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of September 1, 2017 to September 31, 2017 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating	9/15/17	\$231,485.75
State Share – FICA	9/15/17	\$11,085.24
Board Share- FICA	9/15/17	\$5,786.59
	TOTAL:	\$248,357.58

Bills Description	Dated	Amount
Payroll – Operating	9/30/17	\$227,190.32
State Share – FICA	9/30/17	\$11,085.24
Board Share – FICA	9/30/17	\$5,457.99

	TOTAL:	\$243,733.55
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- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of July, 2017.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of September, 2017.

M. Doran Moved, S. Wunsch Seconded
Roll Call: 5/0

P. Wolford: Explained that the business office is awaiting the preliminary draft of the district audit. The business office and the auditors will be meeting in November to review the draft.

XII. NEGOTIATIONS

- a. WHEREAS, the Haworth Board of Education (hereinafter referred to as the “Board”) and the Haworth Teachers’ Association (hereinafter referred to as the “HTA”) have negotiated a successor Agreement for the 2015-2016, 2016-2017 and 2017-2018 school years (hereinafter referred to as the “Agreement”); and
WHEREAS, the HTA has, by a majority vote of its membership, ratified the Agreement.
NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the terms of the Agreement for the 2015-2016, 2016-2017 and 2017-2018 school years, which is attached to this Resolution and made a part hereof; and
BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator to execute, on behalf of the Board, the Agreement by and between the Board and the HTA.

M. Doran Moved, K. Leddy Seconded
Roll Call: 5/0

N. Brennan: Shared that the resolution marks the end of the current contract.

XIII. FACILITY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the New Jersey Department of Education 2017-18 Health and Safety Evaluation of School Buildings Checklist.

M. Doran Moved, K. Leddy Seconded
Roll Call: 5/0

S. Wunsch: The committee met with Mr. Wolford and Mr. Turner, the Head Custodian and went over the details of the presentation from the architect. They also went over seasonal planning with Mr. Turner.

XIV. POLICY

XV. COMMITTEE REPORTS

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

M. Doran: Tomorrow night the HHSA is hosting a “Meet the Candidates” at their meeting at 8:00 p.m. for the public to come and meet the candidates running for the Board of Education.

XVI. Open to the Public on any item – 9:05 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

I. Borek: Will the Superintendent be part time or full time?

N. Brennan: Mr. Ammerman will work three days per week.

Close the Public portion: 9:06 p.m.

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. MOTION TO ADJOURN.

M. Doran Moved, K. Leddy Seconded
Roll Call: All in favor.

ADJOURNMENT: 9:06 p.m.

Nicole Brennan, President
Haworth Board of Education

Kristi Giambona
Board Secretary/Administrative Assistant