

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
NOVEMBER 14, 2017**

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2017 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Mary Anne Doran
Mrs. Judy Eig
Mrs. Karen Leddy
Mr. Jeffrey Nadler
Mrs. Stacey Wunsch
Mr. Jeff Ashkenase, Vice President
Mrs. Nicole Brennan, President
Mr. Paul Wolford, Business Administrator
Mr. Bert Ammerman, Interim Superintendent
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:32 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:32 No Public comment

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS
& ROUTINE MATTERS:**

- a. Kids with Character Award Presentation – criteria for the month of November is Trustworthiness. For November the following children have been awarded:

Kindergarten: Nicholas Saporito, Kyle Quayle and Avery Miskovitz
Grade 1: Emmeline Paneque and Milo Riding
Grade 2: Beau Taylor, Morgan Yoon and Yaman Cagler
Grade 3: Lily Klain, Demetra Giakoumatos and Brooke Marchisio
Grade 4: Casey Ashkenase, Hanson Lee and Elisheva Widzer
Grade 5: Scarlett Gaard, Leann Speranza and Marco DeCrocce
Grade 6: Ashley Norden and Abby Weinberg
Grade 7: Carlos Bayuelo and Madeline Shalov
Grade 8: Yale Fang and Aliyah Sayid

- b. Presentation by Kenneth Mihalik of RSC Architects regarding the Building Conditions Assessment. (Power Point presentation to be added to Board archived minutes).
- c. Enrollment Report to Date – 419 total K-8 students
- d. Emergency & Crisis Situations Drill Record:
Fire Drill: September 14, 2017, October 10, 2017
Security Drill: September 25, 2017, October 23, 2017
Test of Emergency Broadcast System: September 14, 2017
- e. HIB Report September & October:
Reported Cases: 1
Number of Cases open: 0

N. Brennan: We want to welcome our new interim Superintendent Mr. Bert Ammerman, we are very excited to have him in our district. He has over 40 years experience in education. He has spent most of his career in Northern Valley Districts.

Mr. Ammerman spoke to the audience about his history in Haworth and Northern Valley. He expressed his excitement to be in the Haworth School District.

Mr. Smatla, Haworth School Principal, spoke to the public about some of the current happenings in the district. He touched on the Olweus Character Education Program and the activities that took place during the Week of Respect. He gave an update on the fall sports teams final records and congratulated Ms. Domalewski and the Haworth School Debate Team for becoming one of the teams that will compete in the Bergen County Debate Club League. Mr. Smatla also congratulated Haworth Instrumental students Jacob Shinder, Noah Song and Judah Widzer who have been selected to the 2017-18 Music Educators of Bergen County Select Choir and Band.

Mr. Ammerman spoke to the public regarding some items in the district that he would like to address. One being the bell schedule and the possible adjustment of times. He spoke about the upcoming Superintendent Search that has begun and the informational meetings the Board has planned for the teachers and the public on December 4, 2017.

N. Brennan: Congratulated Mrs. Doran and Mr. Rodino on being elected to the Haworth Board of Education beginning in January of 2018. She thanked Mr. Nadler for his service to the Board of Education in the interim.

N. Brennan: Thanked the HHSA for the wonderful Trick or Trunk event. Announced upcoming events which included a Mom’s Night Out at Crush’d Garage in Cresskill.

IX. MINUTES

- a. Approval of meeting minutes from the October 17, 2017 regular business meeting.

M. Doran Moved, K. Leddy Seconded.

BE IT RESOLVED, that the Haworth Board of Education approves Item IX.a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase			✓	
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig			✓	
Mrs. Leddy	✓			
Mr. Nadler	✓			
Mrs. Wunsch	✓			

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the the following Gifted & Talented trip dates and locations at no cost to students, plus partial bus fee. Trip coordinator: Nicole Barbarino.

- Grade 6: January 10, 2018 to Meadowlands Environmental Center, Lyndhurst, NJ
- Grades 5 & 6: January 22, 2018 to Dwight-Englewood School, Englewood, NJ
- Grade 5: February 9, 2018 to Meadowlands Environmental Center, Lyndhurst, NJ
- Grade 8: March 2, 2018 to Meadowlands Environmental Center, Lyndhurst, NJ

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 7th grade overnight field trip to Frost Valley on June 6, 7 & 8, 2018, cost not to exceed \$265 per student. Trip Coordinator: Kathy Blazina.

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following stipends as lunch club advisors for the 2017-18 school year (*reimbursed by the HHSA):
 - *\$30 per session – Study Hall – Anne Marie Dunn, Rebecca Hall, Cynthia Talty, Derick Talty.
 - *\$30 per session – Computer Lab – Maria DiCarlantonio, Terry Leeshock.

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nicole Barbarino and Suzanne Schmalzer to attend the Impact of technology on Anxiety, Depression & Suicide workshop at the Windsor Bergen Academy in Ridgewood, NJ on December 1, 2017 with no registration fee, plus travel expenses.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Jacquelynn Droescher effective December 31, 2017.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide from MA+45 to MA+60 for Lesley Carboneri for the 2017-18 school year.
- g. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves Arielle Ashkenase, student at Northern Valley High School in Demarest, NJ as a volunteer in the After-Care Program to obtain community service hours.
- h. Upon the recommendation of the Interim Superintendent, the Haworth Board of Education approves the NewsELA Program and Instructional Content Platform for use in K-8 Social Studies, Science and ELA courses for the 2017-2018 school year at an annual cost of \$6,900.00.

J. Eig Moved, K. Leddy Seconded.

BE IT RESOLVED, that the Haworth Board of Education approves Items X.a. through X.h. with the exclusion of X.g.:

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Nadler	✓			
Mrs. Wunsch	✓			

S. Wunsch Moved, J. Eig Seconded.

BE IT RESOLVED, that the Haworth Board of Education approves Item X.g. only:

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase			✓	
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Nadler	✓			
Mrs. Wunsch	✓			

M. Doran: We met on November 8 and we discussed advancement in math as that is one of our district goals. We compared our PARCC scores with the scores in the rest of the Valley districts. The most

important thing is how to put our kids in the best position to succeed in high school. We spoke about the Teachers College initiative and its progress. We also spoke about the Olweus program and the training for the teachers and the HHSA will have them come to their public meeting to explain the program to the public.

N. Brennan: We are sorry to see Mrs. Droscher go and we would like to thank her for her service.

XI. FINANCE

- a. Upon the recommendation of the School Business Administrator, the Haworth Board of Education approves the bills for the period of October 1, 2017 to October 31, 2017 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating	10/15/17	\$246,038.53
State Share – FICA	10/15/17	\$11,085.24
Board Share- FICA	10/15/17	\$6,899.88
	TOTAL:	\$264,023.65

Bills Description	Dated	Amount
Payroll – Operating	10/30/17	\$228,301.06
State Share – FICA	10/30/17	\$10,667.96
Board Share – FICA	10/30/17	\$5,973.26
	TOTAL:	\$244,942.88

- b. Upon the recommendation of the School Business Administrator, the Haworth Board of Education approves the Bills and Claims for the month of October, 2017.
- c. Upon the recommendation of the School Business Administrator, the Haworth Board of Education approves the agreement for Priority Nursing Services to provide per diem substitute nurses on an as needed basis at the rate of \$58.00 per hour (\$62.00 per hour with less than 24 hour notice/emergency sub)
- d. Be it resolved that the Board, upon recommendation of the School Business Administrator acknowledges receipt of the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2017 and the Auditor’s Management Report on Administrative Findings Financial Compliance and Performance. (No recommendations or need for Corrective Action Plan)

J. Ashkenase Moved, K. Leddy Seconded.

BE IT RESOLVED, that the Haworth Board of Education approves Items XI.a. through XI.b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			

Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Nadler	✓			
Mrs. Wunsch	✓			

J. Ashkenase: We met last week and with auditors to go over the audit of the 2016-2017 school year. Their findings will be presented to the public at the next meeting.

XII. FACILITY

XIII. SUBMISSIONS AND CERTIFICATIONS

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:
- 2017-18 Memorandum of Agreement between the Haworth Public School District and the Haworth Police Department.
 - 2017-18 District Report of Transported Resident Students
 - 2017-18 School Report Card and Narrative
 - 2017-18 Comprehensive Maintenance Plan

MOTION TO ADD THE COMPREHENSIVE MAINTENANCE PLAN APPROVAL TO THE AGENDA (Item XIII.b.)

J. Ashkenase Moved, S. Wunsch Seconded.
ALL IN FAVOR.

b. **Whereas**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Haworth School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Haworth School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Haworth School District in compliance with Department of Education requirements.

J. Ashkenase Moved, S. Wunsch Seconded.

BE IT RESOLVED, that the Haworth Board of Education approves Items XIII.a. and b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Nadler	✓			
Mrs. Wunsch	✓			

XIV. POLICY

XV. COMMITTEE REPORTS

- Finance – see above comments in Item XI section
- Facilities – No Report
- Policy – No Report
- Program/Personnel – see above comments in Item X section
- BCSBA/NJSB – No Report
- Joint Boards – No Report
- Public Relations – No Report
- Haworth Home & School Association – No Report
- Northern Valley Regional HS/NV Educational Foundation–see below comments in Item XV section
- Legislative Chairperson – No Report
- Senior Citizens Liaison – No Report
- Town Council Liaison - No Report
- Negotiations – No Report

M. Doran & K. Leddy: Attended the Northern Valley Regional High School BOE meeting to hear about the status of the weighting of the courses with the appropriate GPA weight.

The next meeting is the Monday after Thanksgiving and I urge middle school parents to attend and learn about this.

XVI. Open to the Public on any item – 8:43 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

NO PUBLIC COMMENT.

Close the Public portion: 8:44 p.m.

XVII. OLD BUSINESS

XVIII. NEW BUSINESS - Lt. Saudino reached out regarding the school or the HHSA paying for the community wide DARE mailing. This will be discussed by the Finance Committee.

XIX. CLOSED SESSION 8:45 p.m.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, November 14, 2017 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately 30 minutes for the purpose of discussing personnel and negotiations. Action will not be taken in public after the executive session.

MOTION TO GO INTO CLOSED SESSION:

J. Ashkenase Moved, M. Doran Seconded.
All in favor.

XX. MOTION TO ADJOURN.

N. Brennan Moved, M. Doran Seconded
All in favor.

ADJOURNMENT 10:29 p.m.

Nicole Brennan, President
Haworth Board of Education

Kristi Giambona
Board Secretary