

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
JANUARY 9, 2018**

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 4, 2018 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Jeff Ashkenase
Mrs. Nicole Brennan
Mrs. Mary Anne Doran
Mrs. Judy Eig
Mrs. Karen Leddy
Mr. Michael Rodino
Mrs. Stacey Wunsch
Mr. Paul Wolford, Business Administrator
Mr. Bert Ammerman, Interim Superintendent
Mrs. Stacey Cherry, esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:32 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

D. Siciliano – Asked a question regarding the restructure of the Board Committees. What was the thought process behind the change?

N. Brennan – Explained that this will be discussed in further detail later in the meeting.

B. Ammerman – Addressed the public regarding the pipes that burst near the library on January 2, 2018. He explained that the area was tested for possible issues and all tests were negative.

P. Wolford – Explained that EnviroVision was brought in for air quality, gases and asbestos tests and all of the tests came back clear. Anything that was damaged will be replaced.

VII. CLOSE THE PUBLIC PORTION - 7:41 p.m.

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. Kids with Character Award Presentation – criteria for the month of January is Responsibility. For January the following children have been awarded:

Kindergarten: Reid Heit, Yalim Caglar and Cameron Giannini
Grade 1: Charles Schneider and Giselle Fermano
Grade 2: Ryan Steffin, Hudson Hall and Addison Scott
Grade 3: Luca Rosen, Chelsea Zirin and Ashley Firestone
Grade 4: Yuin Kwak, Ryan Scuro and Madalyn Plump
Grade 5: Marisa Samperi, Marina Ito and Kaitlyn Montello
Grade 6: Sofia Cheetham and Michael Scalera
Grade 7: Casey Shea and Antoinette Hoyng
Grade 8: Delanie Fortgang and Tyler Senzon

J. Smatla – Report on grade level items:

- In Art classes the kindergarten created Line Monsters and Shape Robots. Grade 1 made texture drawings inspired by Romero Britto. Grade 2 painted a Monet Garden. Grade 3 drew Cityscapes. Grade 4 designed Matisse inspired collages. Grade 5 created Abstract Pastels. Grade 6 explored abstract art studying Kandinsky and Pollock.
- Grade 2 is currently studying the properties of matter using mystery science and working with the STEM teacher.
- Grade 4 researched the Lenape Indians and produced realistic village models. They used the “Go Ink” App to make green screen presentations.
- Grade 5 using the New Science Standards are studying the moon and its phases, creating moon journals where they draw pictures and write poetry to describe nighttime scenes.
- Grade 6 Social Studies completed a collaborative project on Mesopotamia. Grade 7 Social Studies classes produced persuasive infographics trying to lure new colonists to their colonies. In Science they concluded a “cells unit” with a frog dissection.
- Grade 8 students created PowerPoint presentations on medical technology in Health class.

B. Ammerman – today the Administration and two Board of Education members met with Strauss-Esmay, which is the company that is developing our new policies and procedures. Next month we will

have a proposed calendar for the 2018-19 school year brought before the Board of Education.

- b. **WHEREAS** Mr. Nadler has served as a member of the Haworth Board of Education since September 12, 2017, and

WHEREAS Mr. Nadler's term expired from the Haworth Board of Education effective December 31, 2017 and,

WHEREAS Mr. Nadler gave 3 months of dedicated and effective service to the community and the children of Haworth and,

WHEREAS the Haworth Board of Education is desirous of recognizing his service to the school district and also wishes to express their appreciation and gratitude for his efforts,

NOW THEREFORE BE IT RESOLVED that this resolution be read into the record of the January 9, 2018 Haworth Board of Education minutes as permanent testimony to his service as a member of the Haworth Board of Education.

- c. **Board of Education Committees** - It is hereby moved, that the Board of Education approves the 2018 BOE committee structure as proposed:

- Finance and Facilities
- Curriculum, Technology & Data
- Policy
- Personnel
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Joint Boards Representatives
- Haworth Home & School Association
- Northern Valley Regional H.S. / NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison

N. Brennan – Explained to the public that last year the Board began to look into the Board of Education committee structure and the structure of the Board committees in the surrounding districts. There was discussion about all options for committee structure.

K. Leddy – Explained that the Program & Personnel committee has been in existence for many years and that the committee only deals with the program of the school. The personnel aspect of the committee is really under the guidance of the Superintendent. The committee is informed about personnel matters as the Superintendent feels appropriate.

K. Leddy and M. Doran suggested that the name of the committee should be changed and not include the word personnel.

N. Brennan – Suggested that we making Personnel a separate committee in order to distinguish between curriculum matters and personnel matters.

J. Eig – Agreed that Finance & Facility are intertwined so it made sense to make that as one committee.

K. Leddy Moved, M. Rodino Seconded – to re-adopt the current structure as it currently is and move to table the vote on the new proposed structure in Item VIII.c. to the next meeting.

BE IT RESOLVED, that the Haworth Board of Education tabled Item VIII.c.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

IX. ROUTINE RESOLUTIONS

- a. Enrollment Report to Date – 415 total K-8 students
- b. Emergency & Crisis Situations Drill Record:
 Fire Drill: December 19, 2017
 Security Drill: December 20, 2017
- c. HIB Report for December 2017:
 Reported Cases: 1
 Number of Cases open: 0
 Number of Cases closed: 4

M. Doran Moved, K. Leddy Seconded.

BE IT RESOLVED, that the Haworth Board of Education approves Item IX.a. through IX.c.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			

Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

X. MINUTES

- a. Approval of meeting minutes from the December 12, 2017 Public Business Meeting.
- b. Approval of the meeting minutes from the December 12, 2017 Executive Meeting session.

S. Wunsch Moved, M. Doran Seconded

BE IT RESOLVED, that the Haworth Board of Education approves Item X.a. and X.b.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

XI. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Alison DeNero to attend the New Jersey International Dyslexia Association Winter Institute workshop at the Honor Ridge Academy in Clark, NJ on February 13, 2018 with a \$75 registration fee, plus travel expenses.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Alison DeNero to attend the Literacy Learning Across the Grades workshop at the Westwood in Garwood, NJ on March 9, 2018 with a \$180 registration fee, plus travel expenses.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Carrieann DeVito and Suzanne Schmalzer to attend the Anti-Bullying Specialist Certification Program at NJPSA/Legal One in Monroe, NJ on January 23, 24, and 25, 2018 with a total registration fee of \$450.00, plus travel expenses.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Paul Wolford to attend the Affirmative Action Officer Certification Program at NJPSA/Legal One in Monroe, NJ on January 18 and 19, 2018 with a total registration fee of \$600.00, plus travel expenses.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves

the Gifted & Talented field trip dates and locations at no cost to students, plus bus fee.
Trip Coordinators: Nicole Barbarino and Jennifer Eisberg.

- Grade 5: February 6, 2018 to Joyce Kilmer School in Mahwah, NJ
- Grade 4: March 29, 2018 to Traphagen School in Waldwick, NJ
- Grade 4: May 30, 2018 to Edward H. Bryan School in Cresskill, NJ

f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following stipends as Math Counts advisors for the 2017-18 school year (*reimbursed by the HHS):

*\$40 per hour – Ashley Lignos and Melissa Mohr

g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Fairleigh Dickinson University 3 credit graduate level course EDUC 7604 Multi-Sensory Reading 4 for the following teachers. No re-imbusement requested.

- Lesley Carboneri
- Erin Carr
- Arlene Domalewski
- Anne Marie Dunn
- Angelica Formica
- Lori Scheps

h. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the retirement of Bonnie Ehrhardt effective June 30, 2018 after 34 years of professional and dedicated service to her students and the Haworth Public School District.

i. Upon the recommendation of the Superintendent, the Haworth Board of Education rescinds the employment offer to Rebecca Hahn, .5 Special Education Teacher of BA, Step 1 (previously approved on the 12/12/17 BOE Agenda) and approves the offer of MA, Step 1 at a (pro-rated) annual salary of \$27,026.50, not benefit eligible, effective January 2, 2018.

***j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to attend the noted Teacher’s College workshops in Manhattan, New York, no registration fee, plus travel expenses.**

- **Nicole Chamberlain and Terry Leeshock – January 19, 2018**
- **Alicia Kosakowski and Deborah Rothstein – January 19, 2018**
- **Kerry Ann Ross and Lori Scheps – January 22, 2018**
- **Pamela Alderton and Arlene Domalewski – January 29, 2018**
- **Rosina Siniscalchi – February 2, 2018**

M. Rodino Moved, J. Eig Seconded.

BE IT RESOLVED, that the Haworth Board of Education approves Item XI.a. through XI.j.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

K. Leddy – commented on how pleased she is to see that so many teachers are taking advantage of the Teacher’s College workshops and the Orton Gillingham program, as these programs directly benefit the children.

The Board thanked Ms. Ehrhardt for her 34 years of service in Haworth and stated their appreciation that she has given her whole heart to the district and its children. They wish her the best in her retirement, and she will be missed.

XII. FINANCE

- a. Upon the recommendation of the School Business Administrator, the Haworth Board of Education approves the bills for the period of December 1, 2017 to December 31, 2017 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating	12/15/17	\$277,448.94
State Share – FICA	12/15/17	\$14,599.67
Board Share- FICA	12/15/17	\$5,694.39
	TOTAL:	\$297,743.00

Bills Description	Dated	Amount
Payroll – Operating	12/30/17	\$329,000.92
State Share – FICA	12/30/17	\$20,060.21
Board Share – FICA	12/30/17	\$3,735.30
	TOTAL:	\$352,796.43

- b. Upon the recommendation of the School Business Administrator, the Haworth Board of Education approves the Bills and Claims for the month of December, 2017.

J. Ashkenase Moved, J. Eig Seconded

BE IT RESOLVED, that the Haworth Board of Education approves Item XII.a. and XII.b.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			

Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

XIII. FACILITY

NO RESOLUTIONS

XIV. SUBMISSIONS AND CERTIFICATIONS

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:
- 2017-18 Mid-Year Budget Review
 - 2016-17 Evaluation Score Certification Tool

M. Doran Moved, J. Ashkenase Seconded.

BE IT RESOLVED, that the Haworth Board of Education approves Item XIV.a.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

XV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following policy updates:
- 5118 – Non-Residents
 - 6145 – Extra-Curricular Activities

M. Doran Moved, S. Wunsch Seconded.

BE IT RESOLVED, that the Haworth Board of Education approves and adopts the policies listed in Item XV.a.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

XVI. COMMITTEE REPORTS

- Finance
- Facilities
- Policy
- Program/Personnel
- BCSBA/NJSBA
- Joint Boards
- Public Relations
- Haworth Home & School Association
- Northern Valley Regional HS/
 NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison
- Negotiations

XVII. Open to the Public on any item – 8:42 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

A. Reduce: Made a suggestion in regard to the committees to write a brief description of roles and job descriptions. She stated that any personnel matters have always been discussed in closed session by the the whole Board. She stated that she still has concerns regarding children not receiving due process during the HIB process and it not being addressed in the Policy. She also mentioned that she would like a representative from this Board at the meetings at the high school regarding the weighted GPA’s. The High School BOE meeting will be on Jan. 22 where they will vote on the College Prep Enriched class status.

M. Zagelmeyer: Made a comment that there has been times that there is a lack of kindness in the climate of the school.

A. Kent: Made a comment that she feels there is no communication in the building to the students regarding issues that are going on and that there are not enough consequences for the middle school kids who go against the school code of conduct.

D. Siciliano: Stated that she looks forward to hearing more discussion on the structure of the Board committees. She also made a statement to commend Jennifer Eisberg, School Media Specialist as the liaison to the town library board, stating that she works very hard to make the connection between the school and the town library.

Close the Public portion: 9:05 p.m.

XVIII. OLD BUSINESS – Next meeting the Superintendent will give an update on the District Goals.

XIX. NEW BUSINESS – J. Ashkenase resigned from his position as Vice President. S. Wunsch moved to accept his resignation. There was no second motion.

It was mentioned by another board member that it would be of value to rotate the President and Vice President positions, therefore Mr. Ashkenase made an offer to step down in order to allow for another member to take the position and allow for a rotation. There was no other Board member willing to take the Vice Presidency position.

XX. CLOSED SESSION 9:09 p.m.

M. Doran Moved, M. Rodino Seconded.
All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, January 9, 2018 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:
Please be advised that the Board will be going into executive session for approximately 1 hour for the purpose of discussing HIB. Action will not be taken in public after the executive session.

XXII. MOTION TO ADJOURN.

N. Brennan Moved, J. Ashkenase Seconded.
All in favor.

ADJOURNMENT 10:22 p.m.

Nicole Brennan, President
Haworth Board of Education

Kristi Giambona
Board Secretary