

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
MINUTES  
FEBRUARY 13, 2018**

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**I. CALL TO ORDER – 7:31 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 9, 2018 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mr. Jeff Ashkenase  
Mrs. Nicole Brennan  
Mrs. Mary Anne Doran  
Mrs. Judy Eig  
Mrs. Karen Leddy - **LATE 7:32 p.m.**  
Mr. Michael Rodino  
Mrs. Stacey Wunsch  
Mr. Paul Wolford, Business Administrator  
Mr. Bert Ammerman, Interim Superintendent - **ABSENT**  
Mrs. Stacey Cherry, esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION - 7:32 p.m.**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

- a. Kids with Character Award Presentation – criteria for the month of February is Cooperation. For February the following children have been awarded:

Kindergarten: Claire Natale, Theodore Giannotti and Nina Chang  
Grade 1: Emily Lim and John Higgason  
Grade 2: Victoria Barbarini, Chloe Guevarra and Max Davis  
Grade 3: Nicholas Bevilacqua, Samantha Wertz and David Rodino  
Grade 4: Antonio Scarpati, Helen Diggle and Maya Dearing  
Grade 5: Nathan Rosenblit, Taddeo Wang and Christian Marchisio  
Grade 6: Syrena Sayid and Taylor Miller  
Grade 7: Paris Escobar and Kevin Lee  
Grade 8: Adam Senzon and Grace Hamlin

- b. Presentations:

- K-5 Go Math Workshop – Mrs. Erin Burns & Mrs. Rebecca Hall
- See Saw Technology – Mrs. Nicole Chamberlain

The teachers that presented answered questions from the Board and the public regarding the topics they discussed.

N. Brennan: Welcomed the new HTA President, Mrs. Nicole Chamberlain to her new position.

**IX. ROUTINE RESOLUTIONS**

- a. Enrollment Report to Date – 416 total K-8 students
- b. Emergency & Crisis Situations Drill Record:  
Fire Drill: January 2, 2018  
Security Drill: January 23, 2018
- c. HIB Report for January 2018:  
Reported Cases: 0  
Number of Cases open: 0  
Number of Cases closed: 0

**BE IT RESOLVED**, that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the four separate HIB Investigation’s reported on January 9, 2018, and identified as 002-2017, 003-2017, 004-2017, 005-2017, each found not to be HIB violations for the reasons set forth in the Superintendent’s decision, and hereby directs the Board Secretary to transmit a copy of the Board’s decision to the affected parties forthwith.

M. Doran Moved, K. Leddy Seconded

**BE IT RESOLVED, that the Haworth Board of Education approves Item IX.a. through IX.c.**

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**X. MINUTES**

- a. Approval of meeting minutes from the January 7, 2018 Re-Organization Meeting.
- b. Approval of meeting minutes from the January 9, 2018 Public Business Meeting.
- c. Approval of the meeting minutes from the January 3, 2018 Executive Meeting session.
- d. Approval of the meeting minutes from the January 7, 2018 Executive Meeting session.
- e. Approval of the meeting minutes from the January 9, 2018 Executive Meeting session.

J. Ashkenase: Moved to approve the January 9, 2018 Meeting Minutes with an amendment to reflect the rationale regarding his request to step down as Vice President. The January 9, 2018 Meeting Minutes will be updated accordingly for the record.

J. Ashkenase Moved, J. Eig Seconded

**BE IT RESOLVED, that the Haworth Board of Education approves Item X.a. through X.e. (with amendment to the January 9, 2018 Public Business Meeting Minutes)**

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**XI. PROGRAM AND PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following 3 credit graduate level course at The College of New Jersey for Arlene Domalewski; no reimbursement.

- EDIN 566 Teaching Writing and Thinking Across the Curriculum

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves home schooling for Student SID# 9059869027.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Catherine Stokesbury to utilize 51 days of her accumulated sick days due to injury within the period of April 6, 2018 through June 26, 2018, with an anticipated return to work date of September 4, 2018.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Paul Wolford and Derick Talty to attend the Pearson Regional Training for the PARCC Assessment at the Birchwood Manor in Whippany, NJ on March 1, 2018 at no cost for registration, plus travel expenses.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jose Cordero (Northern Valley Tech Services) to attend the Pearson Regional Training for the PARCC Assessment at the Birchwood Manor in Whippany, NJ on February 28, 2018 at no cost for registration, plus travel expenses.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2018-2019 district school calendar.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 8 walking trip to the Haworth Swim Club on June 15, 2018 for the annual Graduation Swim Club Party at no cost to students. Trip Coordinators: Alicia Kosakowski, Kerry-Ann Ross and Lauren Wolstein.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 1 field trip to the Tenafly Nature Center in Tenafly, NJ on April 18, 2018 at an approximate cost of \$16 per student, plus cost of bus. Trip coordinators: Nicole Chamberlain and Angelica Formica.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grades 7 & 8 Science Olympiad field trip to Middlesex Community College in Edison, NJ on March 13, 2018 (snow date: March 15, 2018) at no per student, plus cost of bus. Trip coordinators: Lauren Wolstein, Laura Bionde & Julianne Barclay.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Eli Nowak to attend the Cultivating Wellness & Respect Online, In School and at Home workshop at Bergen Community College in Paramus, NJ on March 2, 2018. Registration cost of \$75.00, plus travel expenses.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the retirement of Ronald Cuneo effective June 30, 2018. The district is very appreciative of Mr. Cuneo's dedicated service to his students and the Haworth Public School over the last 13 years.

- l. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Carrieann DeVito, Supervisor of Special Education effective March 19, 2018.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Melanie DiSalvo as a substitute teacher for the 2017-2018 school year, not benefit eligible.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the staff chaperone list for the 7<sup>th</sup> grade Frost Valley overnight trip on June 6, 7 and 8, 2018, with a stipend of \$100 per night, per chaperone (2 nights each):
  - Adriana Bonasorte
  - Arlene Domalewski
  - Ashley Lignos
  - Suzanne Schmalzer
  - John Smatla
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2018-2019 12 month administration and support staff calendar.
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the summer school program from July 9, 2018 through July 26, 2018 (4 days per week for 3 weeks total), from 9:00 a.m. to 12:10 p.m., for the 2018 session, at a stipend of \$2,500.00 per teacher.
- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nancy Polifroni as summer school nurse for 12 days of the Summer School 2018 session at a rate of \$2,500.00.

N. Brennan: Stated that the board was very sorry to see Mrs. DeVito resign as our Supervisor of Special Education and wished her well in her new endeavor.

M. Doran: Acknowledged that the board was regretful to learn of Mr. Cuneo’s retirement at the end of this school year and stated that he would be greatly missed. M. Doran recognized that he has spent 13 years at our school and has been a wonderful educator for our students. The board wishes him all the best in his retirement.

Mr. Wolford gave an update on the progress of District Goal #1 regarding Math and the ideas the administration will be exploring to increase student achievement in order to realize the goal. Mr. Wolford explained in detail the options that are currently being discussed.

K. Leddy Moved, J. Eig Seconded

**BE IT RESOLVED, that the Haworth Board of Education approves Item XI.a. through XI.q.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			

Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**XII. FINANCE**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of January 1, 2018 to January 31, 2018 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating	1/15/18	\$257,619.69
State Share – FICA	1/15/18	\$14,219.09
Board Share- FICA	1/15/18	\$4,495.55
	<b>TOTAL:</b>	<b>\$276,334.33</b>

Bills Description	Dated	Amount
Payroll – Operating	1/30/18	\$251,929.57
State Share – FICA	1/30/18	\$14,210.96
Board Share – FICA	1/30/18	\$4,054.66
	<b>TOTAL:</b>	<b>\$270,195.19</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the months of August, September, October, and November 2017. (Attachment)
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of January 2018.
- d. Be it resolved that the Board, upon recommendation of the School Business Administrator approves the following resolution:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-19, and

Whereas, the Haworth Board of Education desires to apply for this waiver due to the fact that participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2018-19 budget year.

Now therefore, be it resolved, that the Haworth Board of Education hereby authorizes the Business Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2018-19 school year.

J. Ashkenase: Informed the board that the teacher retro pay for year 2017-18 has been issued. The teacher retro pay reports for the 2015-16 and 2016-17 years has been submitted to the Department of Education and the board is awaiting them to be approved and sent back.

J. Ashkenase Moved, M. Doran Seconded

**BE IT RESOLVED, that the Haworth Board of Education approves Item XII.a. through XII.d.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**XIII. FACILITY**

- a. Approval of Affirmation of Declaration of Emergency – Haworth Public School:

WHEREAS, on or about January 1 through January 2, 2018, due to the inclement weather, the district experienced an emergency;

WHEREAS, Haworth Public School: On the evening of January 1, 2018: Boiler #3 shut down due to an ignition failure causing the pipes for the fire system in the library to freeze. On January 2, 2018 the boiler was reignited and the warming process caused sprinkler heads in the fire system to separate from the piping system. The breaks caused significant damage to one Kindergarten classroom, an ELL classroom, the Reading support classroom, library, one storage closet, the rear library stairwell, PD room, and the basement hallway;

WHEREAS, it has become necessary to immediately proceed with the repairs of the damages; WHEREAS, N.J.S.A 18A:18A-7 allows for the official in charge to declare an emergency and is then authorized to proceed to award a contract to satisfy the emergent need;

NOW THEREFORE, BE IT RESOLVED, that the Business Administrator hereby declares an emergency at the Haworth Public School with the respect to the need for immediate action to address the health and safety of the occupants, and has notified the Executive County Superintendent of Schools for Bergen County, New Jersey of this emergency and actions taken; and

BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator to negotiate and approve the award of a contract(s) for the repair and/or replacement of the damages to the lowest responsive quote or through a purchasing cooperative in which the district participates. NOTE: The claim has been filed with the district’s insurance company.

S. Wunsch: Updated the public on the progress of the repairs being done to the areas that had water damage due to the burst pipe. She also mentioned that the Facilities Committee discussed the morning drop off procedure and ideas to make it more efficient. Another topic was how to disseminate information to the parents more effectively. A brief update was given on the prioritization of the recommendations of the architect and what can be completed within the budget.

M. Doran Moved, J. Ashkenase Seconded

**BE IT RESOLVED, that the Haworth Board of Education approves Item XIII.a.**

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**XIV. SUBMISSIONS AND CERTIFICATIONS**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:
- School Safety Data System System (mid-year submission)
  - Paraprofessional Statement of Assurance (mid-year submission)

M. Doran Moved, S. Wunsch Seconded

**BE IT RESOLVED, that the Haworth Board of Education approves Item XIV.a.**

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase	✓			
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**XV. POLICY**

NO RESOLUTIONS



**XVI. COMMITTEE REPORTS**

Finance – see above in section XII

Facilities - see above in section XIII

Policy

Program/Personnel - see above in section XI

BCSBA/NJSBA

Joint Boards

Public Relations

Haworth Home & School Association

Northern Valley Regional HS

NV Educational Foundation

Legislative Chairperson

Senior Citizens Liaison

Town Council Liaison - J. Ashkenase: The Board will be reaching out to the Mayor to update him on Board of Education items whenever there is an overlap of the Town Council and BOE meetings when the Mayor cannot attend.

Negotiations – N. Brennan: The Negotiations Committee will be meeting on February 15, 2018.

**XVII. Open to the Public on any item – 9:28 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**NO PUBLIC COMMENT**

**Close the Public portion: 9:28 p.m.**

**XVIII. OLD BUSINESS**

J. Eig – Stated that the Program & Personnel Committee would like to continue with the Teacher’s College Professional Development initiative next school year. Questioned the amount of sessions will be offered within the budget.

K. Leddy: Requested to discuss and revisit the topic of the current Board Committee structure.

**K. Leddy Moved, M. Doran Seconded**

To restructure the committees as follows:

Finance & Facilities, Policy, Negotiations, Curriculum, and continuing the 9 established liaison committees.

The board discussed the topic of committee structure and many suggestions were made. They voted on the motion that was on the floor as follows:

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase		✓		
Mrs. Brennan		✓		
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch		✓		

**BE IT RESOLVED, that the Haworth Board of Education approves the new committee structure as Finance & Facilities, Policy, Negotiations, Curriculum and the 9 liaison committees of BCSBA/NJSBA, Joint Boards, Haworth Home & School Association, Northern Valley Regional High School, Northern Valley Educational Foundation, Legislative Chairperson, Senior Citizens Liaison, Town Council and Public Relations.**

N. Brennan: Thanked Mrs. Cherry for attending meetings and advising the Board on procedural items.

**XIX. NEW BUSINESS**

**XX. CLOSED SESSION 10:15 p.m.**

N. Brennan Moved, M. Rodino Seconded  
All in favor.

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, February 13, 2018 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:  
Please be advised that the Board will be going into executive session for approximately 15 minutes for the purpose of discussing personnel. Action will not be taken in public after the executive session.

**XXI. MOTION TO ADJOURN.**

N. Brennan Moved, J. Ashkenase Seconded  
All in favor.

**ADJOURNMENT 10:17 p.m.**

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Nicole Brennan, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary