

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
MINUTES  
MAY 15, 2018**

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**I. CALL TO ORDER – 7:31 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 9, 2018 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mr. Jeff Ashkenase - **ABSENT**  
Mrs. Nicole Brennan  
Mrs. Mary Anne Doran  
Mrs. Judy Eig  
Mrs. Karen Leddy  
Mr. Michael Rodino  
Mrs. Stacey Wunsch - **LATE 7:53 p.m.**  
Mr. Paul Wolford, Business Administrator  
Mr. Bert Ammerman, Interim Superintendent  
Mrs. Stacey Cherry, esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:33 p.m.  
NO PUBLIC COMMENT**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION - 7:33 p.m.**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

- Kids with Character Award Presentation – criteria for the month of May is “Dependability”. For May the following children have been awarded:

Kindergarten: Sydney Davis, Julia Langer Hurst, Zoe Graffeo  
Grade 1: Zara Fisher and Aiden Lim  
Grade 2: Jack Kolkebeck, Alison Boyes, and Regina Martin  
Grade 3: Emma Graffeo, Carter Heit and Gavin Paneque  
Grade 4: Samuel DeCosta, Sophia Kim and Ava Pavlos  
Grade 5: Liam Paneque, Kailey Attali and Alec Stratton  
Grade 6: Leah Rose and Theodore Gatanas  
Grade 7: Kevin Trevisan and Ava Zwernemann  
Grade 8: Luke Han and Faye Stratton

- Middle School Musical Honors Certificate of Achievement – Koharu Ando, Jacob Shinder, Noah Song and Judah Widzer.
- Elementary Musical Honors Certificate of Achievement – Charlie Brennan, Sean Kim, Alice Lee and Eugene Lee.
- 2018 Governor’s Teacher Recognition - Mr. Vito Nasta

**WHEREAS**, Mr. Nasta was nominated and selected by his peers and the community for his effective instruction to the children of Haworth and

**WHEREAS**, Mr. Nasta has provided dedicated service to the children and community of Haworth and

**WHEREAS**, over the last 38 years at the Haworth School, Mr. Nasta has served as the Instrumental Music Teacher, Junior & Senior Band Director, President of the Haworth Teacher’s Association and founder of the “Guppy Club”

**WHEREAS**, the Haworth Board of Education is desirous of recognizing him for this milestone in his teaching career and support his representation of the school district at the annual recognition luncheon and

**WHEREAS**, the Haworth Board of Education wishes to express their appreciation and gratitude for his efforts,

**NOW THEREFORE BE IT RESOLVED**, that this resolution be read into the record of the May 15, 2018 Haworth Board of Education minutes as permanent testimony to the achievement of this award as the 2018 Governor’s Teacher Recognition Honoree for the Haworth Public School.

K. Leddy Moved, M. Doran Seconded  
 Roll Call: 5/0

**IX. ROUTINE RESOLUTIONS**

- a. Enrollment Report to Date – 415 total K-8 students
- b. Emergency & Crisis Situations Drill Record:  
 Fire Drill: April 17, 2018  
 Security Drill: April 30, 2018
- c. HIB Report for April 2018:  
 Reported Cases: 0  
 Number of Cases open: 0  
 Number of Cases closed: 0

M. Doran Moved, K. Leddy Seconded  
 Roll Call: 6/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item IX.a. through IX.c.**

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**X. MINUTES**

- a. Approval of meeting minutes from the April 25, 2018 Public Business Meeting.
- b. Approval of the meeting minutes from the April 25, 2018 Executive Session.

M. Doran Moved, J. Eig Seconded  
 Roll Call: 6/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item X.a. and X.b.**

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			

Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**XI. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the additional staff chaperone list for the 7<sup>th</sup> grade Frost Valley overnight trip on June 6, 7 and 8, 2018, with a stipend of \$100 per night, per chaperone (2 nights each):
- Julieann Barclay
  - Lauren Wolstein
  - Kevin Lane
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Kindergarten field trip to the Health Barn in Ridgewood, NJ on June 1, 2018 at no cost per student, plus bus fees. Trip coordinators: Gianna DeNobile, Connie Alcoser, Carol Szurgot & Heather Santostefano.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 5 field trip to Buehler Challenger & Science Center in Paramus, NJ in November or December, 2018 (exact date TBD) at no per student, plus cost of bus. Trip coordinators: Cynthia Talty, Jessica Buchheister and Sarah Norian.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grades 5 & 6 Gifted & Talented field trip to the Englewood Cliffs School in Englewood Cliffs, NJ on January 7, 2019 (rain dates: January 8, 9, 10 or 11, 2019) at no cost per student, plus bus fees. Trip coordinators: Nicole Barbarino and Laura Bionde.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education rescinds the offer of employment to Long-Term Substitute Teacher (Provisional Teacher Tracking #545812, previously approved on the March 13, 2018 BOE Agenda), effective April 26, 2018.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Arlene Domalewski for the following 3 credit graduate level course at The College of New Jersey in Trenton, New Jersey. No re-imburement requested.
- EDIN 573-3 – Technology with Ease: Enhancing the Modern Classroom
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Melissa Jackson to attend the New Jersey Teachers of English to Speakers of Other Languages Spring Conference at the Hyatt Regency Hotel in New Brunswick, NJ on May 30, 2018, at a cost of \$239.00, plus travel expenses.

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-2018 list of Discarded Library Books. (Attached)
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-2018 list of Technology Recycling. (Attached)

**\*ADDITIONAL RESOLUTION ADDED AT MEETING:**

- \*j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the field trip to Woodmont Day Camp in New City, NY on June 18, 2018 from 9:00-12:00 for grades 5, 6, 7, and 8 for “Field Day”. Rain date of June 19, 2018. Trip Coordinator: Paul Wolford.**

S. Wunsch Moved, K. Leddy Seconded

Roll Call: 6/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item XI.a. through XI.j.**

<u>CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**XII. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nancy Panzella as the Administrative Assistant for the Business Office/Accounts Payable Clerk at an annual salary of \$45,000, benefit eligible. Start date July 9, 2018.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kevin Lane to perform 300 hours of his Administration Internship during the 2018 summer (June 27, 2018 – August 31, 2018) at the Haworth Public School.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the transfer of Michele Breakfied from Part Time Receptionist to Part Time Classroom Aide at an annual salary of \$24,209.00, not benefit eligible, effective September 1, 2018.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education amends the annual salary of Bilal Korreshi, Part Time Custodian with Black Seal (previously approved on the April 25, 2018 BOE Agenda) from \$19,500.00 to \$22,750.00, not benefit eligible.

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education amends the annual salary of Dervish Alliaj, Part Time Custodian with Black Seal (previously approved on the April 25, 2018 BOE Agenda) from \$19,500.00 to \$23,205.00, not benefit eligible.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jose Cordero, Jr. as a substitute custodian (without Black Seal) for the remainder of the 2017-18 school year and the 2018-19 school year, not benefit eligible.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Matthew Turner as a substitute custodian (without Black Seal) for the remainder of the 2017-18 school year and the 2018-19 school year, not benefit eligible.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following members of the Child Study Team to work during the summer months at their hourly rate, as needed, not to exceed 8 hours:
  - Erin Carr, LDT-C
  - Anne Marie Dunn, Special Education Teacher
  - Adele Kallet, Speech Therapist
  - Eli Nowak, Social Worker
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2018-2019 school year. Stipends may be adjusted upon contract ratification.

Derick Talty	Brainbuster Advisor	\$500.00
Alicia Kosakowski	Brainbuster Advisor	\$500.00
TBD	Soccer Coach	\$1,900.00
Kathleen Blazina	Overnight Field Trip Coord. (Frost Valley)	\$250.00
Lori Scheps	Overnight Field Trip Coord. (Wash. D.C.)	\$250.00
Lori Scheps	Overnight Field Trip Coord. (Philadelphia)	\$250.00
TBD	Track Coach	\$1,600.00
Cynthia Talty	Track Coach	\$1,600.00
Kevin Lane	Boys Basketball Coach	\$1,900.00
Jeanne Rispoli	Volleyball Coach	\$1,900.00
Arlene Domalewski	Debate Club Advisor	\$1,200.00
Paul Doran	Athletic Director	\$1,500.00
Alicia Kosakowski	Eighth Grade Coordinator	\$2,200.00
Terry Leeshock	Garden Club Advisor	\$1,200.00
Cristina Martell	Yearbook Advisor (1/2)	\$850.00
Suzanne Schmalzer	Yearbook Advisor (1/2)	\$850.00
Lauren Wolstein	Science Olympiad Advisor	\$500.00
Laura Bionde	Science Olympiad Advisor	\$500.00
Julieann Barclay	Science Olympiad Advisor	\$500.00
Lauren Wolstein	Science Fair Advisor	\$500.00
Laura Bionde	Science Fair Advisor	\$500.00

Julieann Barclay	Science Fair Advisor	\$500.00
Arlene Domalewski	Student Council Advisor (1/2)	\$850.00
Angelica Formica	Student Council Advisor (1/2)	\$850.00
Jeanne Rispoli	Girls Basketball Coach	\$1,900.00
TBD	Newspaper Coordinator	\$1,700.00
Pamela Bagot	Art Club Advisor	\$1,200.00
Josefina Winik	Select Choir Coordinator	\$2,200.00
Lori Scheps	School Store Coordinator	\$1,700.00
Angelica Formica	School Store Coordinator	\$1,700.00
Alicia Kosakowski	Lunch Detention Proctor	\$30/session
Lesley Carboneri	Downtown Lunch Duty	\$30/session
Arlene Domalewski	Downtown Lunch Duty	\$30/session
Lori Scheps	Downtown Lunch Duty	\$30/session
Kathleen Blazina	After School Care Bookkeeper	\$1,000.00
Michele Breakfield	After School Care Support Staff	\$750.00
Rebecca Hall	After School Sports Game Monitor	\$30/session
Rosina Siniscalchi	Orton Gillingham Coordinator	\$300.00

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kristi Giambona as Secretary of the Board of Education for the period of July 1, 2018 to June 30, 2019, at a stipend of \$500.00 per month.

M.Doran Moved, K. Leddy Seconded

Roll Call: 6/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item XII.a. through XII.j.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

B. Ammerman: Recommends to have all stipends be added to contract negotiations. At the June Board of Education meeting Mr. Ammerman will give his recommendations on areas the district needs to work on and what he feels is already going well.

**XIII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Asbury Park Computer Management System – Budgeting/Accounting System Services and Payroll/Personnel System Services to provide comprehensive financial management services for the 2018-19 school year, at an annual cost of \$14,650.00 plus services fees as applicable.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the shared services agreement for the Site Technician Services – Technical Support Services from the Northern Valley Regional High School Board of Education for the Haworth School District from July 1, 2018 – June 30, 2019 school year at the total annual cost of \$87,626.00.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of April 1, 2018 to April 30, 2018 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating	4/15/18	\$260,247.63
State Share – FICA	4/15/18	\$13,892.27
Board Share- FICA	4/15/18	\$5,032.15
	<b>TOTAL:</b>	<b>\$279,172.05</b>

Bills Description	Dated	Amount
Payroll – Operating	4/30/18	\$243,178.82
State Share – FICA	4/30/18	\$13,892.27
Board Share – FICA	4/30/18	\$3,726.39
	<b>TOTAL:</b>	<b>\$260,797.48</b>

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of April 2018.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of February 2018. (Attachment)
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the purchase of an XUV 825i Gator Utility Vehicle with snow plow and spreader at a cost of \$26,363.14.

M. Doran Moved, M.Rodino Seconded  
 Roll Call: 6/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item XIII.a. through XIII.f.**



<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

P. Wolford: We will be adding a pesticide to the outdoor grass areas to help with insect control. A notification posting will be released in compliance with the Integrated Pest Management regulations.

**XIV. NEGOTIATIONS**

NO RESOLUTIONS

N. Brennan: The process will begin shortly on the new Haworth Teacher’s Association contract.

**XV. POLICY**

a. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the first reading of the following policies and regulations:

- District’s Policy & Regulation Manuals in their entirety as updated by Strauss Esmay Associates, L.L.P.

K. Leddy Moved, M. Rodino Seconded

Roll Call: 6/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item XV.a.**

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**XVI. SUBMISSIONS AND CERTIFICATIONS**

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certification and submission of the following NJDOE reports:

- County District School (CDS) Submission for the 2018-19 school year

S. Wunsch Moved, M. Rodino Seconded

Roll Call: 6/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item XVI.a.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Ashkenase				✓
Mrs. Brennan	✓			
Mrs. Doran	✓			
Mrs. Eig	✓			
Mrs. Leddy	✓			
Mr. Rodino	✓			
Mrs. Wunsch	✓			

**XVII. COMMITTEE REPORTS**

- Finance & Facilities
- Curriculum
- Policy
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Joint Boards
- Haworth Home & School Association
- Northern Valley Regional High School
- NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison

J.Eig: 7<sup>th</sup> grade will be having a car wash fundraiser on June 2<sup>nd</sup> from 10:00-2:00 and Mr. Nasta will be in charge of the event.

**XVIII. Open to the Public on any item – 8:24 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

I. Borek: The HHSA will be recognizing their volunteers at their June 5<sup>th</sup> meeting.

Mayor Smart: Met with the Chief of Police and they are looking forward to the 4<sup>th</sup> grade students coming to town administration building complex to learn about the functions of the Town Hall and the Police Department.

B. Ammerman: Complemented the Haworth Police Chief and the entire department on the great work they are doing in the town and within the school district.

K. Leddy: HEPAC is having a phenomenal speaker at their meeting tomorrow night. She encouraged the audience to attend this worthy event.

B. Ammerman: Gave an update on the new incoming Kindergarten Orientation process.

**Close the Public portion: 8:30 p.m.**

**XIX. OLD BUSINESS**

**XX. NEW BUSINESS**

**XXI. CLOSED SESSION: 8:36 p.m.**

M. Doran Moved, M. Rodino Seconded  
All in favor.

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, May 15, 2018 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:  
Please be advised that the Board will be going into executive session for approximately 15 minutes for the purpose of discussing personnel and negotiations. Action will not be taken in public after the executive session.

**XXII. MOTION TO ADJOURN.**

S. Wunsch Moved, K. Leddy Seconded  
All in favor.

**ADJOURNMENT: 9:06 p.m.**

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Nicole Brennan, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary