

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
AGENDA
OCTOBER 17, 2017**

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2017 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Mary Anne Doran
Mrs. Judy Eig
Mrs. Karen Leddy
Mr. Jeffrey Nadler
Mrs. Stacey Wunsch
Mr. Jeff Ashkenase, Vice President
Mrs. Nicole Brennan, President
Mr. Paul Wolford, Business Administrator
Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION -

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. Kids with Character Award Presentation – criteria for the month of October is Overall Good Character. For October the following children have been chosen:

Kindergarten: Victoria Martin, Valentina Diaz and Carrigh Rutledge
Grade 1: Sebastian Fontanez and Olivia Hudson
Grade 2: Jillian Montello, Claire Topor and Evan Newsom
Grade 3: Nicholas Rozenblit, Madison Stott and Ari Borek
Grade 4: Sayan Mitra, Erika Gargano and Cecilia Villaplana
Grade 5: Ava Buckley, Noah Chang and Aiden Hwang
Grade 6: Kayla Sanchez and Shugo Hirai
Grade 7: Quinn Postman and Katherine Doran
Grade 8: Spencer Kent and Lourdes Delosreyes

- b. Lead Water Testing Presentation – Mr. Michael Furrey,
Agra Environmental & Laboratory Services.
- c. 2016-17 PARCC Test Results Presentation – Mr. Paul Wolford
- d. Enrollment Report to Date
- e. HIB Report to Date

_____ Moved, _____ Seconded
Roll Call:

IX. MINUTES

- a. Approval of meeting minutes from the September 12, 2017 regular business meeting.

_____ Moved, _____ Seconded
Roll Call:

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-18 BrainBuster Meet trip dates and locations at no cost to students, plus partial bus fee.
Trip coordinator: Alicia Kosakowski.

- November 14, 2017 to Northvale School (Back up date: 11/21/17)
- December 15, 2017 to Harrington Park School (Back up date: 12/20/17)

- January 18, 2018 at Haworth School (Back up date: 1/23/18)
 - February 13, 2018 to Norwood School (Back up date: 2/15/18)
 - March 9, 2018 to Demarest School (Back up date: 3/21/18)
 - May 29, 2018 to Bergen County Community College, Lyndhurst, NJ campus.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the submission of the New Jersey Quality Accountability Continuum (QSAC) Statement of Assurance for the 2017-2018 school year.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 8 field trip and school tour to Northern Valley High School in Demarest, NJ on October 13, 2017 with no cost to students. Trip Coordinator: Suzanne Schmalzer.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Brendan Morrissey as a substitute teacher for the 2017-18 school year, not benefit eligible.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education amends the resolution (previously approved on September 12, 2017) for Bilal Korreshi as a part time custodian with Black Seal license for the 2017-2018 school year at an annual salary of \$18,500.00, not benefit eligible.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide from BA+15 to MA for Arlene Domalewski for the 2017-18 school year (pending contract ratification).
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-18 Teachers College Reading & Writing Project Network on-site staff development contract for all district teachers at a cost of \$59,500.00.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-18 Teachers College Reading & Writing Project Network contract for Principal Conference membership and Workshop Tickets (4 packs) at a cost of \$3,600.00.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves John Smatla to attend the Teachers College Reading & Writing Project Principal Conference workshops on September 27, November 1, December 6, 2017, January 10 and February 28, 2018 at Columbia University in New York City, reimbursement for travel expenses.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Carrieann DeVito and Suzanne Schmalzer to attend the NJPSA Writing Effective HIB Reports workshop in New Providence, NJ on November 29, 2017 at a cost of \$150.00 each registration fee, plus travel expenses.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the staff chaperone list for the 8th grade Washington D.C. overnight trip on November 15, 16 and 17, 2017, with a stipend of \$100 per night, per chaperone (2 nights each):

- Lori Scheps
- Kevin Lane
- Julieann Barclay
- Adriana Bonasorte
- Lauren Wolstein
- Laura Bionde
- Suzanne Schmalder
- John Smatla – Administrator
- Registered Nurse – Jaime Rivers

- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-18 Bergen County Debate League dues at a total cost of \$550.00.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Debate Club after school field trip dates and locations at no cost to students, plus partial bus fee. Trip Coordinator: Arlene Domalewski.
 - November 1, 2017 to Harrington Park School
 - November 15, 2017 to Carlstadt Public School
 - January 17, 2018 to Northvale Public School
 - January 24, 2018 to Tenakill (Closter) Middle School
 - February 5, 2018 to Tenafly Middle School
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 6th grade overnight field trip to Philadelphia on April 19 & 20, 2018, cost not to exceed \$450 per student. Trip Coordinator: Lori Scheps.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nicole Barbarino and Suzanne Schmalder to attend the IEP & 504 Plan Legal workshop in Saddle Brook, NJ on December 11, 2017 at a cost of \$708.00 total registration fee, plus travel expenses.
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Carrieann DeVito and Suzanne Schmalder to attend the NJPSA Bullying Law Update workshop in New Providence, NJ on December 4, 2017 at a cost of \$150.00 each registration fee, plus travel expenses.
- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Suzanne Schmalder as the Anti-Bullying Specialist for the 2017-18 school year.
- r. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 4 G&T field trip to the Newark Museum in Newark, NJ on December 7, 2017 at no cost to students, plus bus fee. Trip Coordinator: Nicole Barbarino.
- s. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 4 G&T field trip to the Meadowlands Environmental Center in Secaucus, NJ on December 8, 2017 at no cost to students, plus bus fee. Trip Coordinator: Nicole Barbarino.

- t. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 4 G&T field trip to the Aviation Hall of Fame in Teterboro, NJ on November 30, 2017 at no cost to students, plus bus fee. Trip Coordinator: Nicole Barbarino.
- u. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jaime Rivers as a substitute school nurse for the 2017-18 school year, not benefit eligible.
- v. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jake Giambona as a substitute custodian for the 2017-18 school year, not benefit eligible.
- w. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 4 field trip to the Van Cortland Manor in Croton-on-Hudson, NY on October 30, 2017 at cost of \$18.00 per student, plus bus fee. Trip Coordinators: Rebecca Hall, Kevin Lane & Katelyn Arbadji.
- x. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grades 3 – 8 winners of the Dorney Poetry contest to travel to Northern Valley Old Tappan High School for the Dorney Poetry Festival on June 5, 2017, no cost for students, plus bus fee. Trip Coordinators: Kristi Giambona & John Smatla.
- y. WHEREAS, Jennifer Montesano, the Superintendent of Schools/Board Secretary (hereinafter referred to as "Montesano") has resigned from employment with the Haworth Board of Education (hereinafter referred to as the "Board") effective October 18, 2017, thus creating a vacancy in the position; and
WHEREAS, it is necessary to appoint a Secretary of the Board of Education to fill the vacancy created by Montesano's resignation; and
WHEREAS, Kristi Giambona (hereinafter referred to as "Giambona") has agreed to accept the appointment of Secretary of the Board of Education effective October 19, 2017.
WHEREAS, the Board wishes to provide Giambona with an annual non-pensionable stipend in the amount of Five Hundred Dollars (\$500) per month.
NOW, THEREFORE, BE IT RESOLVED that the Board hereby appoints Giambona as the Board Secretary effective October 19, 2017 through June 30, 2018; and
BE IT FURTHER RESOLVED, that Giambona shall be provided with an annual non-pensionable stipend in the amount of Five Hundred Dollars (\$500) per month.
- z. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the "Board") appoints Herbert J. Ammerman (hereinafter referred to as "Ammerman") as the Interim Superintendent of Schools for the Haworth School District for the period beginning on October 18, 2017 and ending on June 30, 2018.
BE IT FURTHER RESOLVED that this Employment Agreement has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).
BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Ammerman for the position of Interim Superintendent of Schools for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.
BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator to execute, on behalf of the Board, the Employment Agreement by and between the Board and Ammerman.

- aa. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-2018 Nursing Services Plan.

_____ Moved, _____ Seconded
 Roll Call:

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of September 1, 2017 to September 31, 2017 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating	9/15/17	\$231,485.75
State Share – FICA	9/15/17	\$11,085.24
Board Share- FICA	9/15/17	\$5,786.59
	TOTAL:	\$248,357.58

Bills Description	Dated	Amount
Payroll – Operating	9/30/17	\$227,190.32
State Share – FICA	9/30/17	\$11,085.24
Board Share – FICA	9/30/17	\$5,457.99
	TOTAL:	\$243,733.55

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of July, 2017.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of September, 2017.

_____ Moved, _____ Seconded
 Roll Call:

XII. NEGOTIATIONS

- a. WHEREAS, the Haworth Board of Education (hereinafter referred to as the “Board”) and the Haworth Teachers’ Association (hereinafter referred to as the “HTA”) have negotiated a successor Agreement for the 2015-2016, 2016-2017 and 2017-2018 school years (hereinafter referred to as the “Agreement”); and
 WHEREAS, the HTA has, by a majority vote of its membership, ratified the Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the terms of the Agreement for the 2015-2016, 2016-2017 and 2017-2018 school years, which is attached to this Resolution and made a part hereof; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator to execute, on behalf of the Board, the Agreement by and between the Board and the HTA.

_____ Moved, _____ Seconded
Roll Call:

XIII. FACILITY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the New Jersey Department of Education 2017-18 Health and Safety Evaluation of School Buildings Checklist.

_____ Moved, _____ Seconded
Roll Call:

XIV. POLICY

XV. COMMITTEE REPORTS

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

XVI. Open to the Public on any item – _____ p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Close the Public portion: _____

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. CLOSED SESSION _____ **p.m.**

_____ Moved, _____ Seconded

Roll Call:

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, October 17, 2017 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately _____ hour for the purpose of discussing personnel, negotiations or litigations. Action will be taken in public after the executive session.

XX. MOTION TO RECONVENE INTO PUBLIC SESSION at _____ **p.m.**

_____ Moved, _____ Seconded

Roll Call:

XXI. MOTION TO ADJOURN.

_____ Moved, _____ Seconded

Roll Call:

ADJOURNMENT _____ **p.m.**

Nicole Brennan, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary