

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
SPECIAL MEETING AGENDA  
MARCH 29, 2018**

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**I. CALL TO ORDER – 8:30 a.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On March 12, 2018 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mr. Jeffrey Ashkenase  
Mrs. Nicole Brennan  
Mrs. Mary Anne Doran  
Mrs. Judy Eig  
Mrs. Karen Leddy  
Mr. Michael Rodino  
Mrs. Stacey Wunsch  
Mr. Paul Wolford, Business Administrator  
Mr. Bert Ammerman, Interim Superintendent  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION -**

**VIII. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lori Scheps and Arlene Domalewski to attend the “Teaching of Reading-Advanced Participant” summer institute workshop at the Teacher’s College at Columbia University in New York, NY from August 6-10, 2018. Registration cost of \$850 each, plus travel expenses.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nadine O’Reilly as Supervisor of Special Education from May 21, 2018 to June 30, 2018, at a per diem rate of \$466.67 at 3 days per week. Not benefit eligible.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nadine O’Reilly as Supervisor of Special Education for the 2018-2019 school year, effective July 1, 2018 at an annual salary of \$112,000, benefit eligible.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Michael DeFelice as a Classroom Teacher for the 2018-2019 school year, effective September 3, 2018 at an annual salary of \$61,405.00 (MA, Step 7), benefit eligible. (Salary may be adjusted upon contract ratification.)

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**IX. FINANCE & FACILITIES**

- a. Approval of Tentative 2018-2019 Budget

Be it resolved, that the Board approve the following Tentative Budget for the 2018-2019 School Year:

	<b>Budget</b>	<b>Local Tax Levy</b>
General Fund (Fund 10)	\$9,424,689	\$8,720,371
Special Revenue Fund (Fund 20)	\$74,058	
Debt Service Fund (Fund 40)	<u>\$552,255</u>	\$480,611
<b>Total Tentative Budget</b>	<b>\$10,051,002</b>	

- b. Be it resolved by the Haworth Board of Education, that the Board, upon recommendation of the

Business Administrator, approves the following resolution regarding Employee Travel and Related Expenses:

Whereas, school district policies 4131/4131.1, 4133, 4231/4231.1 and bylaw 9250 regarding travel reimbursement and related expenses and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2018-2019 school year.

Now, therefore be it resolved, that the Haworth Board of Education hereby establishes the school district travel maximum for the 2018-2019 Tentative Budget in the sum of \$15,000; and

Be it further resolved, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

- c. Be it resolved that the Board approve the following Statement of Purpose for a Capital Reserve Withdrawal for excess costs and Other Capital Projects which shall be added to the District’s Advertised 2018-2019 Budget for the Legal Advertisement of the Public Budget Hearing:

Capital Reserve Withdrawal – Other Capital Projects

The purpose of the Capital Reserve Withdrawal is to make necessary repairs and/or upgrades to the building and grounds in response to recommendations produced from the performance of a comprehensive facility inspection. The projects include, 1) the upgrade of the current building fire system to meet current standards. 2) Repair of sidewalks and driveway pavement throughout the school property. 3) Masonry repair of building structure and supports. The total cost of these projects is \$300,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

- d. Be it resolved that the Board upon recommendation of the School Business Administrator, retroactively approves the appropriation of the un-appropriated 2016-2017 Extraordinary Aid in the amount of \$13, 328 into the 2017-2018 budget as allowable and as awarded by the New Jersey State Department of Education. The District’s total amount awarded was \$38, 328. The un-appropriated funds shall be appropriated in the 2017-2018 fiscal year as follows:

11.190.100.320.050.19	Purchase of Professional Services	\$13,328
	<b>Total</b>	<b>\$13, 328</b>

- e. Be it resolved that the Board upon recommendation of the School Business Administrator, retroactively approves the appropriation of the un-appropriated 2016-2017 Additional Nonpublic School Transportation Aid in the amount of \$2,262, into the 2017-2018 budget as allowable and as awarded by the New Jersey State Department of Education. The District’s total amount awarded was \$2,262. The funds shall be appropriated in the 2017-2018 fiscal year as follows:

11.190.100.610.050.23	Instructional Supplies	\$2,262
	<b>Total</b>	<b>\$2,262</b>

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**X. Open to the Public on any item – \_\_\_\_\_ p.m.**

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**Close the Public portion:** \_\_\_\_\_

**XI. OLD BUSINESS**

**XII. NEW BUSINESS**

**XIII. CLOSED SESSION \_\_\_\_\_ p.m.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Thursday, March 29, 2018 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately \_\_\_\_\_ hour for the purpose of discussing personnel, HIB, negotiations or litigations. Action will not be taken in public after the executive session.

**XIV. MOTION TO RECONVENE INTO PUBLIC SESSION at \_\_\_\_\_ p.m.**

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\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XV. MOTION TO ADJOURN.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**ADJOURNMENT \_\_\_\_\_ p.m.**

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Nicole Brennan, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary