

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
September 19, 2016**

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On August 17, 2016 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Mary Anne Doran
Mr. Matthew Gilbert
Mrs. Anna Reduce
Mr. Warren Sutnick
Mrs. Stacey Wunsch
Mr. Jeff Ashkenase, Vice President
Mrs. Nicole Brennan, President
Mr. Paul Wolford, Business Administrator - **ABSENT**
Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:31

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- Welcome New Teachers
- Enrollment Report to date
- HIB/Incident Report to date
- 2015-16 HIB Self-Assessment Presentation – Ms. Carrieann Malanga, District Anti-Bullying Coordinator and Mr. Daniel O’Keefe, District Anti-Bullying Specialist

J. Montesano: We had an amazing start to the school year. I had the opportunity to visit every classroom in the building during our first week of school and all of the students seemed happy and adjusted to the new year. We have a number of new teachers in the building whom I will introduce right now. We are very happy to have them as a part of our team. I would also like to thank the Haworth Teacher’s Association for providing a staff luncheon to welcome all of our new staff members.

Please welcome our new staff members to the Haworth School family: Pamela Bagot, Art Replacement Teacher; Nicole Barbarino, School Psychologist; Jessica Cooley, 7th grade ELA Teacher; Arlene Domalewski, 5th grade Teacher; Angelica Formica, 1st grade Teacher; Kevin Lane, 4th grade Teacher; James Antony Muir, Special Education Teacher; Virginia Newman, Middle School Science/STEM Teacher; Lori Scheps, 6th grade ELA Teacher and Lauren Wolstein, Middle School Science Teacher.

IX. MINUTES

- a. Approval of meeting minutes from the August 16, 2016 regular business meeting and August 31, 2016 special business meeting.

A. Reduce Moved, M. Doran Seconded
Roll Call: 6 Ayes, 0 Nays, 1 Abstention

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Rosina Siniscalchi to attend the NJIDA conference on October 14, 2016 at cost of \$190, plus travel expenses.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following stipends as lunch club advisors for the 2016-17 school year (*reimbursed by the HHSA):
 - *\$30 per session – Study Hall – Anne Marie Dunn, Rebecca Hall, Cynthia Talty, Derick Talty.
 - *\$30 per session – Computers – Maria DiCarlantonio, Terry Leeshock.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Caitlin Sobota as a volunteer volleyball coach for the 2016-17 season, no payment required.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lewis Ritter as a substitute teacher for the 2016-17 school year, not benefit eligible.

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Luis Diaz as a substitute custodian for the 2016-17 school year, not benefit eligible.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Middle School music students field trip to Six Flags Great Adventure in Jackson, NJ on June 1, 2017 at an approximate cost of \$80 per student. Trip Coordinators: Vito Nasta and Josefina Winik.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grades 7 & 8 VIA students to the Norwood Public School on October 17, 2016, at no cost to students, and partial bus fee.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following novice teacher mentors; fees for the mentors will be paid to the NJDOE by the district and the district will be reimbursed the cost by the novice teachers.

<u>Novice Teacher</u>	<u>Mentor Teacher</u>
Jessica Cooley	Alicia Kosakowski
James Antony Muir	Kerry-Ann Ross
Lauren Wolstein	Lori Scheps
Angelica Formica	Connie Alcoser

- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the payment of \$100 per overnight for the following chaperones on the 8th Grade Class Overnight Trip to Washington, DC on November 16, 17, and 18, 2016. Stipends may be adjusted upon contract ratification.
 - Kevin Lane
 - Suzanne Schmalzer
 - Lauren Wolstein
 - Virginia Newman
 - Jessica Aiello
 - Daniel O’Keefe
 - Jennifer Montesano - Alternate
 - Nurse - Bayada Nursing Services
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2016-2017 Nursing Services Plan.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Flavio Carangui as a substitute custodian for the 2016-17 school year, not benefit eligible.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Donald Turner to attend the NJDOE Lead Sampling in School Facilities training on September

26, 2016 at no cost to the district, plus travel expenses.

- m. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Arben Turku, Part-Time Custodian. Last day of work September 30, 2016.

M. Doran: We met on September 13th and Ms. Montesano gave us an update on the opening of the school which went very well. We also discussed the Teacher’s College Reading & Writing Project and the staff developers that will be in our building this year in all grades.

J. Montesano: We will have three staff developers this year from Teacher’s College. Our K-5 teachers will each receive 10 days of professional development. Grades K-2 teachers will have 5 days of reading and 5 days of writing; our grades 3-5 teachers will have 10 days of writing. This year is new for our grades 6-8 teachers and they will start off with 5 days of writing. We are very excited about this.

M. Doran: Ms. Malanga also came to the meeting and discussed the 2 hour Dyslexia training that the staff will have. She also discussed the Orton Gillingham classes many teachers are taking that Fairleigh Dickinson is providing at our school.

M. Doran Moved, A. Reduce Seconded
 Roll Call: 7/0

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of August 1, 2016 to August 31, 2016 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating Account	08/15/16	\$41 ,544.48
State Share – FICA	08/15/16	\$1,398.75
Board Share – FICA	08/15/16	\$1,684.84
	TOTAL:	\$44,628.07

Bills Description	Dated	Amount
Payroll – Operating Accounting	08/31/16	\$40,266.96
State Share – FICA	08/31/16	\$1,398.75
Board Share – FICA	08/31/16	\$1,577.80
	TOTAL:	\$43,243.51

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of August, 2016

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the end of life recycling list through the vendor eRevival, LLC at no cost to the district.
(Attachment)

J. Ashkenase: At our Finance Committee meeting and we discussed our recent audit. Mr. Wolford and I discussed having the auditors come again in December to make sure all is going well as we basically have a new Business Office.

J. Ashkenase Moved, A. Reduce Seconded
Roll Call: 7/0

XII. FACILITY

S. Wunsch: The Facility Committee met and we discussed the outside of the building, the lead testing for our water, the compressor and the new cleaning machine that will use chemical free cleaning products.

J. Ashkenase: We also discussed the possibility of lead in the drinking water in the building. We have had all the water tested and we have met all the standards and we do not have a problem. The state will be coming out with new standards for testing and at that point we will revisit the testing that has already been done and see if we have to do any additional testing.

J. Montesano: Also the front landscaping was part of the main entrance project and it was completed this week and it really looks nice.

XIII. POLICY

XIV. COMMITTEE REPORTS

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

XV. Open to the Public on any item – 7:57 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Linda Cronier: I would like to discuss the placement of special education students. I had a meeting with the administration this past week which went well but I am still hoping that the special education students are spread out more evenly throughout the class groups.

J. Montesano: When creating the schedule we look at the parameters of the courses that we provide our students. If you were to go to any other Middle School you would see that they have 5 periods each day of Science, Math, Language Arts and Social Studies. Here in Haworth we have 10 periods of Language Arts, 6 periods of Science and 5 periods of Math and Social Studies. This allows us to increase the number of academic courses that we provide our middle school students. Once we look at our parameters and course offerings, we then look at the needs of our students and then we place them in the sections where they will receive any services that they may need. Every year we have been enhancing the schedule. For example, when I first came here we really did not have any electives to offer our students. We have been making major improvements to our schedule which has allowed us to diversify opportunities more for our students. We would like to meet the needs of all our students and your suggestions and comments are always appreciated and welcome to myself and the Board of Education.

N. Brennan: The Board of Education does not have anything to do with the placement of individual students. We are program and personnel only.

Heather Wasser: To my recollection of my last child in the middle school, the students were shuffled in Social Studies and Math. Now I feel that each group is moving together to each class throughout the day. Is that new this year?

J. Montesano: No it is not. I was able to add a staff member this year in order to keep the class numbers low to provide greater instruction. In previous years a few extra kids shuffled into some of the classes, which made certain classes larger and in essence seemed as if there was more movement of kids. There is no need to do that now with the extra teacher so every class has a lower numbers of students.

Maya Samuel: What is the schools philosophy for integrating special education students into the rest of the school? My second question is what is the process of communication with the parents to alert them before the school year as to how you have designated groupings.

J. Montesano: This was a two part question. For the first part specifically, due to FERPA regulations I am unable to discuss Special Education needs and programming in public. FERPA is the law regarding the privacy of special education students. Due to the size of our school I do not feel it is appropriate to discuss this in a public forum. I am happy to speak with anyone privately regarding their child's programming. For the second part of the question, many schools have different philosophies regarding how the placements are done and when the parents will be allowed to see their child's schedule. We try to get our schedule out in mid-August especially to allow the HHSA to prepare for the lunch program. At that point it gives us two weeks to finalize our schedule, fix any problems and get the student letters out the week before school starts.

N. Brennan: In regards to negotiations we were hoping to be able to meet before fact finding but unfortunately that was no able to happen. We will be meeting on September 29th for fact finding.

Close the Public portion: 8:07

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. CLOSED SESSION 8:07 p.m.

A. Reduce Moved, M. Gilbert Seconded
All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Monday, September 19, 2016 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately 20 minutes to discuss litigation. Action will not be taken in public after the executive session.

XIX. MOTION TO ADJOURN.

N. Brennan Moved, A. Reduce Seconded
All in favor.

ADJOURNMENT 9:20 p.m.

Nicole Brennan, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary