

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
MINUTES  
October 13, 2016**

**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On August 17, 2016 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Mary Anne Doran  
Mr. Matthew Gilbert  
Mrs. Anna Reduce - **ABSENT**  
Mr. Warren Sutnick - **LATE 7:47**  
Mrs. Stacey Wunsch  
Mr. Jeff Ashkenase, Vice President  
Mrs. Nicole Brennan, President  
Mr. Paul Wolford, Business Administrator  
Ms. Jennifer Montesano, Superintendent/Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:31**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION - 7:31**

**VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS**

- Enrollment Report to date
- HIB/Incident Report to date
- Kids with Character Award Presentation – criteria for the month of October is Overall Good Character. For October the following children have been chosen:

Kindergarten: Rachel Maniscalco and Abigail Schettino

Grade 1: Max Davis and Grace Noh

Grade 2: Ethan Fridman and Carter Heit

Grade 3: Briana Ludwig and Erika Gargano

Grade 4: Scarlett Gaard and Marisa Samperi

Grade 5: Kayla Sanchez and Zoe Weill

Grade 6: Kieran Laul and Jessica Phillips

Grade 7: Grace Hamlin and John Dominianni

Grade 8: Gabriela Ortiz and Alec Samperi

- 2015-16 PARCC Scores Presentation – Mr. Daniel O’Keefe, Supervisor of Curriculum & Instruction

N. Brennan: I wanted to give everyone an update on the negotiations with the Haworth Teacher’s Association. This has gone on for more time than either of us would like. When you can’t come to an agreement on your own, the state appoints a mediator to help. There are 3 steps to the mediation process. We are now in the second step of mediation called fact-finding. We had our first fact-finding session a few weeks ago. Our biggest obstacle is that we would like to go to a modified block schedule which will enable us to offer our students more instruction, electives and better prepare them for high school. Obviously with us being a K-8 school, it makes it a bit more complicated. We did offer a salary increase, the details of which I cannot speak about. The teachers did express concerns about the number of classes they would be teaching and some other details of the proposed schedule. We will meet again on October 24<sup>th</sup> for our second fact-finding session.

M. Doran Moved, S. Wunsch Seconded  
Roll Call: 6/0

## **IX. MINUTES**

- a. Approval of meeting minutes from the September 19, 2016 regular business meeting.

M. Doran Moved, J. Ashkenase Seconded  
Roll Call: 6/0

**X. PROGRAM AND PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the submission of the New Jersey Quality Accountability Continuum (QSAC) Statement of Assurance for the 2016-2017 school year.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2016-2017 Memorandum of Agreement between the Haworth Public School and the Haworth Police Department.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2016-2017 Bergen County Principals & Supervisors Association membership fees for Jennifer Montesano, Daniel O’Keefe and Carrieann Malanga at a cost of \$100 each, plus travel expenses to meetings.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2016-2017 New Jersey Association of School Administrators membership fee for Jennifer Montesano at a cost of \$1,550, plus travel expenses to meetings.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 5 field trip to the Buehler Challenger Center in Paramus, NJ on November 3, 2016 at an approximate cost of \$50 per student. Trip coordinators: Cynthia Talty and Arlene Domalewski.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 8 field trip and school tour to Northern Valley High School in Demarest, NJ on October 14, 2016 with no cost to students. Trip Coordinator: Suzanne Schmalzer.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Donald Turner to attend the Rutgers Continuing Studies New Jersey Educational Preventative Maintenance Program in Paterson, NJ at a cost of \$615, plus travel expenses to five sessions.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the BrainBuster Meet trip dates and locations at no cost to students, plus partial bus fee. Trip coordinator: Alicia Kosakowski.
  - November 4, 2016 to Norwood School (Back up dates: 11/3/16 & 11/22/16)
  - December 15, 2016 to Harrington Park School (Back up date: 12/20/16)
  - January 20, 2017 at Haworth School (Back up date: 1/24/17)
  - February 15, 2017 to Northvale School (Back up date: 2/17/17)
  - March 14, 2017 to Demarest School (Back up date: 3/16/17)
  - May 22, 2017 to Bergen Community College, Lyndhurst Campus (Back up dates: 5/18/17 & 5/19/17)
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Kindergarten field trip to the Bergen Performing Arts Center in Englewood, NJ on May 9, 2017 at an approximate cost of \$10 per student, plus cost of bus. Trip coordinators: Carol

Szurgot and Connie Alcoser.

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kathleen Blazina as a One-to-One Aide in the After School Care Program for the 2016-2017 school year, at a rate of \$25 per hour.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves additional work hours for Nicole Barbarino, not to exceed 10 hours, to administer Gifted & Talented assessments at her hourly rate calculated per the Haworth Teacher’s Association Collective Bargaining Agreement.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lawrence Rothweiler as a Substitute Teacher for the 2016-2017 school year, not benefit eligible.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Gifted & Talented field trips at no cost to students, plus cost of bus. Trip coordinator: Jennifer Eisberg.

Grades 5 & 6	December 1, 2016	Norwood School, Norwood, NJ
Grade 4	December 14, 2016	Newark Museum, Newark, NJ
Grade 4	December 15, 2016	Meadowlands Environment Center, Lyndhurst, NJ
Grade 6	January 11, 2017	Meadowlands Environment Center, Lyndhurst, NJ
Grade 5	February 9, 2017	Meadowlands Environment Center, Lyndhurst, NJ
Grade 8	March 6, 2017	Meadowlands Environment Center, Lyndhurst, NJ

- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grade 4 Gifted & Talented field trip to the Aviation Hall of Fame in Teterboro, NJ on November 9, 2016 at an approximate cost of \$20 per student, plus partial bus fee. Trip Coordinator: Jennifer Eisberg.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff fundraiser dates for Dollars for Denim for the 2016-2017 school year.

American Cancer Society	Friday, October 28, 2016
Jean’s For Troops	Veteran’s Day – Monday, November 14, 2016
NJ Center for Tourette’s	Wednesday, November 23, 2016
McGhee Children’s Fund	Friday, December 23, 2016
Adler Aphasia Center	Friday, January 27, 2017
National Multiple Sclerosis	Friday, February 10, 2017
Nicholas Nunno	Friday, March 31, 2017
Post 21 Club	Friday, April 28, 2017
Carly’s Kids	Friday, May 12, 2017
Troops for GI	Memorial Day – Friday, May 26, 2017
Companion Animal Advocates	Friday, June 9, 2017

N. Brennan: What is Dollars for Denim?

J. Montesano: We designate days and the staff can wear jeans on those days by donating \$5.00. The total amount collected is then donated to the specific charity.

W. Sutnick: How are the charities selected for Dollars for Denim?

J. Montesano: The staff chooses them.

W. Sutnick: Why is it that we need to approve this?

J. Montesano: Our auditor suggested this because it is monies that are collected in our school building and sent out as a donation.

W. Sutnick: Ok, as long as this was part of the auditor's recommendation.

S. Wunsch: What is the Memorandum of Agreement?

J. Montesano: This is an agreement between the school and the Police Department. I had a meeting with Chief Campbell and we discussed safety procedures and protocols. The memorandum is issued by the state and both parties must be in agreement.

M. Gilbert Moved, S. Wunsch Seconded  
Roll Call: 6/0

## **XI. FINANCE**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of September, 2016
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of September 1, 2016 to September 30, 2016 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<b>Bills Description</b>	<b>Dated</b>	<b>Amount</b>
Payroll – Operating Account	09/15/16	\$144,660.19
State Share – FICA	09/15/16	\$13,686.96
Board Share – FICA	09/15/16	\$3,620.42
	<b>TOTAL:</b>	<b>\$161,967.57</b>

<b>Bills Description</b>	<b>Dated</b>	<b>Amount</b>
Payroll – Operating Accounting	09/30/16	\$142,338.21

State Share – FICA	09/30/16	\$13,436.39
Board Share – FICA	09/30/16	\$3,614.81
	<b>TOTAL:</b>	<b>\$159,389.41</b>

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the end of life recycling list through the vendor eRevival, LLC at no cost to the district.  
(Attachment)

J. Ashkenase Moved, M. Gilbert Seconded  
Roll Call: 6/0

## **XII. FACILITY**

## **XIII. POLICY**

## **XIV. COMMITTEE REPORTS**

Finance  
Facilities  
Policy  
Program/Personnel  
BCSBA/NJSB  
Joint Boards  
Public Relations  
Haworth Home & School Association  
Northern Valley Regional HS/  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison  
Negotiations

N. Brennan: Friday, October 28 is the HHSA sponsored Trick or Trunk fundraiser. Saturday, October 29 is the Men's Poker event. I would also like to thank the HHSA for hosting the Meet the Candidates meeting.

## **XV. Open to the Public on any item – 8:30 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**Close the Public portion: 8:31**

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. CLOSED SESSION 8:32 p.m.**

M. Doran Moved, W. Sutnick Seconded  
All in favor.

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Thursday, October 13, 2016 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately 30 minutes to discuss negotiations. Action will not be taken in public after the executive session.

**XIX. MOTION TO ADJOURN.**

N. Brennan Moved, M. Doran Seconded  
All in favor.

**ADJOURNMENT 9:21 p.m.**

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Nicole Brennan, President  
Haworth Board of Education

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Jennifer Montesano  
Superintendent/Board Secretary