

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
MINUTES  
November 3, 2016**

**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On August 17, 2016 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Mary Anne Doran  
Mr. Matthew Gilbert - **ABSENT**  
Mrs. Anna Reduce  
Mr. Warren Sutnick - **LATE 7:47**  
Mrs. Stacey Wunsch - **ABSENT**  
Mr. Jeff Ashkenase, Vice President  
Mrs. Nicole Brennan, President  
Mr. Paul Wolford, Business Administrator  
Ms. Jennifer Montesano, Superintendent/Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION – 7:31**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

- Enrollment Report to date
- HIB/Incident Report to date
- Kids with Character Award Presentation – criteria for the month of November is Trustworthiness. For November the following children have been chosen:

Kindergarten: Charlie Schneider and Vincent Schag  
Grade 1: Lyla Timochko and Luke Miller  
Grade 2: Nina Riding and Liam Weill  
Grade 3: Hanson Lee and Derrick Fortgang  
Grade 4: Ayomide Soware and Adam Kaufman  
Grade 5: Michael Scalera and Ben Borek  
Grade 6: Torin Gartland and Koharu Ando  
Grade 7: Daniel Lyubarsky and Maggie McGinley  
Grade 8: Laretta Martin and Jake Ashkenase

N. Brennan: Just a reminder that next Tuesday is Election Day. In addition to voting for President, you will also be voting for three open seats on the Haworth Board of Education. There are four candidates running, one being our very own Jeff Ashkenase and three other very worthy candidates. So please scroll down to the bottom of the ballot and vote for three. Also, as per our letter to the community, we did have another negotiations meeting with the Haworth Teacher's Association and we still have not reached a settlement. I would just like to convey that not one of us relish in not being able to settle, despite what you may be hearing out in the community. We all care very much about finding some common ground and we will continue to try and do that.

## **IX. MINUTES**

- a. Approval of meeting minutes from the October 13, 2016 regular business meeting.

J. Ashkenase Moved, M. Doran Seconded – took this vote to the end of the meeting (7:47 pm) to have 5 members present to vote.

Roll Call: 4 Ayes, 0 Nays, 1 Abstention

## **X. PROGRAM AND PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kenneth Kaprowski as a Substitute Teacher for the 2016-2017 school year, not benefit eligible.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Natalie Sanchez as a Substitute Teacher for the 2016-2017 school year, not benefit eligible.

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Louise Giannantonio Boss as a Substitute Nurse for the 2016-2017 school year, not benefit eligible.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the grades 5 & 6 Gifted & Talented field trip to the Dwight Englewood School in Englewood, NJ on January 23, 2017 at no cost to students, plus bus fee. Trip Coordinator: Jennifer Eisberg.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Donald Turner to attend the Rutgers Continuing Studies New Jersey Structural and Mechanical Systems Program in Paterson, NJ at a cost of \$480, plus travel expenses to five sessions.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following New Jersey City University graduate level courses for Kimberly Michalski; reimbursement to be paid at the rate of one 3 credit graduate education course at Rutgers University for the 2016-2017 school year.
  - Developing Communication Skills in the Atypical Child
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Cristina Martell to attend the Code.org Professional Development Workshop on December 5, 2016 at no cost for registration, plus travel expenses.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Sandra Van Horn as an Aide in the After School Care Program for the 2016-2017 school year, at a rate of \$25 per hour.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following employees as Substitute Aides in the After School Care Program for the 2016-2017 school year, at a rate of \$25 per hour.
  - Lori DiVite
  - Angelica Formica
  - Jessica Cooley
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 7<sup>th</sup> grade overnight field trip to Frost Valley in Claryville, NY from June 7, 2017 through June 9, 2017, at an approximate cost of \$260 per student.

M. Doran: We met this morning and we were updated on the New Teacher Training that is a new initiative in the school that Ms. Montesano is doing and it seems to be going very well. We also took a closer look at the PARCC scores as a follow up to our previous meetings presentation. We also discussed the STEM initiative in the lower grades.

M. Doran Moved, A. Reduce Seconded  
Roll Call: 4/0

**XI. FINANCE**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of October, 2016
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of October 1, 2016 to October 31, 2016 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<b>Bills Description</b>	<b>Dated</b>	<b>Amount</b>
Payroll – Operating Account	10/15/16	\$152,779.58
State Share – FICA	10/15/16	\$13,681.81
Board Share – FICA	10/15/16	\$4,335.44
	<b>TOTAL:</b>	<b>\$170,796.83</b>

<b>Bills Description</b>	<b>Dated</b>	<b>Amount</b>
Payroll – Operating Accounting	10/28/16	\$138,609.05
State Share – FICA	10/28/16	\$13,130.20
Board Share – FICA	10/28/16	\$3,412.70
	<b>TOTAL:</b>	<b>\$155,151.95</b>

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the renewal of the district website services with Blackboard (formerly Schoolwires) at an annual cost of \$1,772.47.

J. Ashkenase: Paul and I were down at the School Boards Convention last week and we started to speak with some architects regarding the services they could provide us.

J. Ashkenase Moved, A. Reduce Seconded  
Roll Call: 4/0

**XII. FACILITY**

- a. **Whereas**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for its public school facility, and

**Whereas**, the required maintenance activities as listed in the attached document for the school facility of the Haworth Public School District are consistent with these requirements, and

**Whereas**, all past and planned activities are reasonable to keep school the facility open and safe for use or in its original condition and to keep the system warranties valid,

**Now Therefore Be It Resolved**, that the Haworth Public School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Haworth Public School District in compliance with Department of Education requirements.

A. Reduce Moved, M. Doran Seconded  
Roll Call: 4/0

### **XIII. POLICY**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following policies:
- 6147 – Standards of Proficiency
  - 6164.2 – Guidance Services
  - 6171.2 – Gifted and Talented
  - 4113/4213 – Assignment; Transfer
  - 6171.1 – Remedial Instruction
  - 6172 – Alternative Education Programs
  - 5145.4 – Equal Educational Opportunity
  - 6121 – Nondiscrimination/Affirmative Action
  - 4111.1/4211.1 - Nondiscrimination/Affirmative Action
  - 3290 – Cash Management/Investment
  - 6142.12 – Career and Technical Education
  - 4131/4131.1 – Staff Development; Inservice Education/Visitations/Conferences

M. Doran Moved, A. Reduce Seconded  
Roll Call: 4/0

### **XIV. COMMITTEE REPORTS**

Finance  
Facilities  
Policy  
Program/Personnel  
BCSBA/NJSB  
Joint Boards

Public Relations  
Haworth Home & School Association  
Northern Valley Regional HS/  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison  
Negotiations

A. Reduce: The high school has started its Superintendent search. Their construction projects are going very well. The high school has added many AP and Honors courses which is making a huge difference in our district being able to compete with other districts such as Ridgewood and Tenafly which have always offered far more of those types of courses.

**XV. Open to the Public on any item – 7:47 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**Close the Public portion: 7:47**

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. CLOSED SESSION 7:49 p.m.**

A. Reduce Moved, M. Doran Seconded  
All in favor.

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Thursday, November 3, 2016 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately 20 minutes to discuss negotiations. Action will not be taken in public after the executive session.

**XIX. MOTION TO ADJOURN.**

J. Ashkenase Moved, A. Reduce Seconded  
All in favor.

**ADJOURNMENT 8:32 p.m.**

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Nicole Brennan, President  
Haworth Board of Education

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Jennifer Montesano  
Superintendent/Board Secretary