

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
MARCH 20, 2017
Rescheduled from: March 14, 2017 due to school closing**

I. CALL TO ORDER – 8:30 a.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On March 14, 2017 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Mary Anne Doran
Mrs. Judy Eig - **LATE 8:32 a.m.**
Mrs. Karen Leddy
Mr. Warren Sutnick
Mrs. Stacey Wunsch - **ABSENT**
Mr. Jeff Ashkenase, Vice President - **ABSENT**
Mrs. Nicole Brennan, President
Mr. Paul Wolford, Business Administrator
Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION – 8:30

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- Enrollment Report to date
- HIB/Incident Report to date
- Certificate of Achievement – Zoe Weill - 2017 combined grades 4 & 5 Spelling Bee winner.

Since a change in the date of this meeting, the Spelling Bee Winner Award Presentation will be tabled and rescheduled for presentation on April 18, 2017 at a previously advertised Board of Education meeting.

- Kids with Character Award Presentation – criteria for the month of March is Caring. For March the following children have been chosen:

Kindergarten: Milo Riding and Benjamin Giannico
Grade 1: Hudson Hall and Olimpia Casciello
Grade 2: Panayiotis Amitsis and Vivian Griffin
Grade 3: Helen Diggle and Christopher Stamatakis
Grade 4: Ethan Lopez and Sean Kim
Grade 5: Taylor Miller and Molly Kent
Grade 6: Mia Wasser and Seth Kaufman
Grade 7: Ria Jani and Adam Senzon
Grade 8: Nick Dilorgi and Lauren Speranza

Since a change in the date of this meeting, the March Kids With Character Award Presentation will be tabled and rescheduled for presentation on March 28, 2017 at an additional advertised Board of Education meeting.

IX. MINUTES

- a. Approval of meeting minutes from the February 7, 2017 regular business meeting.

M. Doran Moved, W. Sutnick Seconded
Roll Call: 4/0

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Arhondoul Dulot as a Substitute Teacher for the 2016-2017 school year, pending criminal history review. Not benefit eligible.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2017-2018 12 month staff calendar.

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the maternity & child rearing extended leave resolution for Cristina Martell to commence on September 1, 2017. Return to work date of September 1, 2018.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Carrieann Malanga-DeVito, Adele Kallet and Nicole Barbarino to attend the Strategies for Supporting Learning & Behavior in Children with Down Syndrome at the Mahwah Public Library in Mahwah, NJ on March 17, 2017 at a cost of \$25.00 each, plus travel expenses.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Carrieann Malanga-DeVito to attend the Phonology & Phonics Workshop at Fairleigh Dickinson University in Teaneck, NJ on April 1, 2017 at a cost of \$100, plus travel expenses.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the make-up snow date of March 8, 2017 for the grade 5 G&T trip to the Meadowlands Environment Center in Lyndhurst, NJ, previously approved for February 9, 2017 on the October 13, 2016 BOE agenda. No cost for students, plus bus fee. Trip Coordinator: Jennifer Eisberg.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 1 field trip to the New York Botanical Gardens in Bronx, NY on May 24, 2017 at an approximate cost of \$8.00 per student, plus cost of bus. Trip Coordinators: Nicole Chamberlain and Angelica Formica.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 2 field trip to the Liberty Science Center in Jersey City, NJ on April 19, 2017 at an approximate cost of \$25.00 per student, plus cost of bus. Trip Coordinators: Cathy Stokesbury and Erin Burns.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 3 field trip to the Liberty State Park in Jersey City, NJ with ferry ride to Ellis Island on May 17, 2017 at an approximate cost of \$35 per student, plus cost of bus. Trip coordinator: Rebecca Hall and Lesley Carboneri.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 4 field trip to the Newark Museum in Newark, NJ on June 7, 2017 at an approximate cost of \$14.25 per student, plus cost of bus. Trip coordinator: Erin Carr and Kevin Lane.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 5 field trip to the Bounce Factory in Warren, NJ on June 9, 2017 at an approximate cost of \$12 per student, plus cost of bus. Trip coordinator: Cynthia Talty and Arlene Domalewski.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Jacqueline Fiore, Classroom Teacher, effective June 30, 2017.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves

Briann Lafty as Maternity Leave Replacement for Erin Burns from April 24, 2017 through June 30, 2017. Salary is \$90 per day for the first 20 days; and then BA, Step 1 on the salary guide, prorated from the 21st day, benefit-eligible.

- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following New Jersey City University graduate level courses for Kimberly Michalski; reimbursement to be paid at the rate of one 3 credit graduate education course at Rutgers University for the 2017-2018 school year.
 - Corrective Techniques for Teaching the Exceptional Child
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the additional payment of \$500 to Dr. Terri Smith, School Physician for extra days work for scoliosis screening for all students over 10 years old.
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Montesano, Carrieann Malanga-DeVito, Suzanne Schmalzer and Nancy Polifroni to attend the School Climate & Anti-Bullying Conference at Richard Stockton University in Atlantic City, NJ from May 24, 2017 through May 25, 2017, not to exceed \$2,500.00.
- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Paul Wolford to attend the New Jersey Association of School Business Officials Conference in Atlantic City, NJ from June 7, 2017 through June 9, 2017, not to exceed \$1,500.00.

W. Sutnick: I was sad to see that Mrs. Fiore has resigned. That is a big loss for our district.

J. Montesano: Yes it is. She sent a lovely letter thanking us for allowing her to take the last year as a leave of absence and she has ultimately decided to pursue other opportunities.

M. Doran Moved, W. Sutnick Seconded
Roll Call: 5/0

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of February 1, 2017 to February 28, 2017 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating Account	02/15/17	\$147,473.26
State Share – FICA	02/15/17	\$13,749.11
Board Share – FICA	02/15/17	\$4,227.73

	TOTAL:	\$165,450.10
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Bills Description	Dated	Amount
Payroll – Operating Accounting	02/28/17	\$135,054.24
State Share – FICA	02/28/17	\$13,788.31
Board Share – FICA	02/28/17	\$3,257.31
	TOTAL:	\$152,099.86

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of February, 2017.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the purchase of new district ordering/bidding software (cooperative pricing agreement) from Educational Data Services, Inc at a total cost of \$2,990 (Includes training and monitoring)
- d. Be it resolved, that the Board approve the following Tentative Budget for the 2017-2018 School Year:

	Budget	Local Tax Levy
General Fund (Fund 10)	\$9,388,044	\$8,549,392
Special Revenue Fund (Fund 20)	\$62,000	
Debt Service Fund (Fund 40)	<u>\$571,465</u>	\$497,040
Total Tentative Budget	\$10,021,505	

- e. Be it resolved by the Haworth Board of Education, that the Board, upon recommendation of the Business Administrator, approves the following resolution regarding Employee Travel and Related Expenses:

Whereas, school district policies 4131/4131.1, 4133, 4231/4231.1 and bylaw 9250 regarding travel reimbursement and related expenses and N.J.A.C. 6A:23B-1.2(b) provides that the Board Of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2017-2018 school year.

Now, therefore be it resolved, that the Haworth Board of Education hereby establishes the school district travel maximum for the 2017-2018 Tentative Budget in the sum of \$15,000; and

Be it further resolved, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

- f. Be it resolved that the Board, upon recommendation of the School Business Administrator approves the following resolution:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-18, and

Whereas, the Haworth Board of Education desires to apply for this waiver due to the fact that participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2017-18 budget year.

Now therefore be it resolved that the Haworth Board of Education hereby authorizes the Business Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2017-18 school year.

P. Wolford: We are purchasing a new software system called Ed Data. We are the last district in the Valley to have Ed Data. It is a cooperative pricing agreement so we can get the best prices on services rendered, repairs and school supplies. This will help us save money on services and supplies. We are waiving the SEMI waiver as we do not qualify for it.

N. Brennan: The tentative budget will be delivered to the county office today. The public budget hearing will be held at the May 2nd board meeting.

W. Sutnick: What is our percent increase of the Operating Budget?

P. Wolford: 2% on the button. Also, I will show during the presentation that since we had to recoup a debt service payment last year, the taxes shot up and it will actually be lower than last year. We will have a regular debt service payment this year, so as we did increase the operating budget this year by 2%, the debt service payment being lower will offset the operating budget increase.

W. Sutnick Moved, K. Leddy Seconded
Roll Call: 5/0

XII. FACILITY

W. Sutnick: What is the update on the chipping concrete on the new stairs?

P. Wolford: To my knowledge, the contractor will be fixing it in the spring at no cost to the district. They will need to add a new skim coat of concrete.

XIII. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following policies:

- 6171.4 - Special Education
- 5131.1 - Harrassment, Intimidation and Bullying
- 6141 - Curriculum Design/Development
- 6140 - Curriculum Adoption
- 3327 - Relations with Vendors
- 4118.3/4218.3 - Grievances
- 4112.2 - Certification
- 6145.1/6145.2 - Intramural Competition; Interscholastic Competition
- 5134 - Married/Pregnant Pupils
- 4112.6/4212.6 - Personnel Records
- 5118.2 - Foster Care and Educational Stability
- 6146.2 - Promotion/Retention
- 4112.4/4212.4 - Employee Health
- 3100 - Budget Planning, Preparation and Adoption

W. Sutnick Moved, M. Doran Seconded
Roll Call: 5/0

XIV. COMMITTEE REPORTS

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

XV. Open to the Public on any item – 8:38 a.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin. - No public comment.

Close the Public portion: 8:38 a.m.

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. MOTION TO ADJOURN. 8:38 a.m.

W. Sutnick Moved, M. Doran Seconded
All in favor.

ADJOURNMENT 8:39 a.m.

Nicole Brennan, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary