

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
JUNE 13, 2017**

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2017 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Mary Anne Doran
Mrs. Judy Eig
Mrs. Karen Leddy - **LATE 7:52**
Mr. Warren Sutnick
Mrs. Stacey Wunsch
Mr. Jeff Ashkenase, Vice President - **ABSENT**
Mrs. Nicole Brennan, President
Mr. Paul Wolford, Business Administrator
Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION – 7:31 p.m.

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- Enrollment to Date
- HIB/Incident Report to Date
- Kids with Character Award Presentation – criteria for the month of June is Compassion. For June the following children have been chosen:

Kindergarten: Ivy Firestone and Amelia Rosen
Grade 1: Madison Yoon and Georgia Fitzsimons
Grade 2: Brody Calvert and Chelsea Zirin
Grade 3: Jiada Guevarra and Addison Grimm
Grade 4: Sienna Mendez and Ava Buckley
Grade 5: Megan Boyes and Gregory Papadopoulos
Grade 6: Allison Lee and Quinn Postman
Grade 7: Ria Jani and Spencer Kent
Grade 8: Jake Ashkenase and Leia Tam

- 2017 Governor’s Teacher Recognition - Ms. Lori Scheps

WHEREAS Ms. Scheps was nominated and selected by her peers and the community for her effective instruction to the children of Haworth and

WHEREAS Ms. Scheps has provided dedicated service to the children and community of Haworth and

WHEREAS Ms. Scheps has served as a Middle School English Language Arts Teacher, member of the School Based Committee, DEAC Committee, Summer Enrichment Teacher and School Store Coordinator.

WHEREAS the Haworth Board of Education is desirous of recognizing her for this milestone in her teaching career and her representation of the school district at the annual recognition luncheon and

WHEREAS the Haworth Board of Education wishes to express their appreciation and gratitude for her efforts,

NOW THEREFORE BE IT RESOLVED that this resolution be read into the record of the June 13, 2017 Haworth Board of Education minutes as permanent testimony to the achievement of this award as the 2016-2017 Governor’s Teacher Recognition for the Haworth Public School.

M. Doran Moved, S. Wunsch Seconded
Roll Call: 5/0

N. Brennan: My apologies for not being able to attend the retirement celebration for Mrs. Cabourg, Mrs. Gadino and Mrs. Scanlan. It happened at a time where we our Administration was not available as two were at a training, one was at a convention and the other was in Frost Valley on a field trip and I had a

personal matter to attend to. We sincerely congratulate and thank them and wish them all the best in their retirements. Also, my apologies to the HHSA for not thanking them sooner for their wonderful spring events and for their dedication to our school and our children.

IX. MINUTES

- a. Approval of meeting minutes from the May 16, 2017 regular business meeting.

J. Eig Moved, M. Doran Seconded
All in favor.

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Pamela Bagot as an Art Teacher for the 2017-2018 school year at an annual salary of \$47,391.00 (BA, Step 2), benefit eligible. (Salary may be adjusted upon contract ratification.)
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Eli Nowak as a .6 Social Worker for the 2017-2018 school year at an annual salary of \$38,008.00 (MA+30, Step 6), not benefit eligible. (Salary may be adjusted upon contract ratification.)
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Summer School Staff for the 2017 Summer School sessions:

Connie Alcoser	\$2,500
Arlene Domalewski	\$2,500
Anne Marie Dunn	\$2,500
Terry Leeshock	\$2,500
Angelica Formica	\$2,500
Melissa Jackson	\$2,500
Lori Scheps	\$2,500
Dawn Hoyng - Aide	\$800
Jeanne Rispoli - Aide	\$800
Donna Schwartz - Aide	\$800
Nancy Polifroni - Nurse	\$2,500

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2017-2018 school year. Stipends may be adjusted upon contract ratification.

Derick Talty	Brainbuster Advisor	\$500.00
Alicia Kosakowski	Brainbuster Advisor	\$500.00
Lori DiVite	Soccer Coach	\$1,900.00
Kathleen Blazina	Overnight Field Trip Coord. (Frost Valley)	\$250.00

Kathleen Blazina	Overnight Field Trip Coord. (Wash. D.C.)	\$250.00
Lori Scheps	Overnight Field Trip Coord. (Philadelphia)	\$250.00
Lori DiVite	Track Coach	\$1,600.00
Cynthia Talty	Track Coach	\$1,600.00
Kevin Lane	Boys Basketball Coach	\$1,900.00
Jeanne Rispoli	Volleyball Coach	\$1,900.00
Arlene Domalewski	Debate Club Advisor	\$1,200.00
Paul Doran	Athletic Director	\$1,500.00
Alicia Kosakowski	Eighth Grade Coordinator	\$2,200.00
Terry Leeshock	Garden Club Advisor	\$1,200.00
Nicole Barbarino	Yearbook Advisor 1/2	\$850.00
Suzanne Schmalzer	Yearbook Advisor 1/2	\$850.00
Lauren Wolstein	Science Olympiad Advisor	\$500.00
Laura Bionde	Science Olympiad Advisor	\$500.00
Lauren Wolstein	Science Fair Advisor	\$500.00
Laura Bionde	Science Fair Advisor	\$500.00
Arlene Domalewski	Student Council Advisor 1/2	\$850.00
Angelica Formica	Student Council Advisor 1/2	\$850.00
Jeanne Rispoli	Girls Basketball Coach	\$1,900.00
TBD	Newspaper Coordinator	\$1,700.00
Pamela Bagot	Art Club Advisor	\$1,200.00
Josefina Winik	Select Choir Coordinator	\$2,200.00
Lori Scheps	School Store Coordinator	\$1,700.00
Angelica Formica	School Store Coordinator	\$1,700.00
Kimberly Michalski	Lunch Detention Proctor	\$30/session
Lesley Carboneri	Downtown Lunch Duty	\$30/session
Arlene Domalewski	Downtown Lunch Duty	\$30/session
Lori Scheps	Downtown Lunch Duty	\$30/session

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education reappoints the following Lunch Aides for the 2017-2018 school year, at \$24.00 per session:

Cynthia Ambartsoumean
Josephine DiSalvo
Melina Felletter
Joan Hoagland
Liz Kane
Pam Payton

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education reappoints the following Haworth School Staff Lunch Aides for the 2017-2018 school year, at \$24.00 per session:

Lori DiVite
Jeanne Rispoli
Donna Schwartz
Sandra Van Horn

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grades 4 & 5 walking trip to the Haworth Swim Club on June 14, 2017 at no cost to students. Trip Coordinators: Cynthia Talty, Arlene Domalewski, Erin Carr and Kevin Lane.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the appointment of Dervish Alliaj as a Part Time (.5) Custodian with Black Seal for the 2017-18 school year at a annual salary of \$18,500.00, not benefit eligible.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Courtney Ross as a substitute teacher for the 2017-18 school year and the remainder of the 2016-17 school year, not benefit eligible.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2016-2017 list of Discarded Library Books. (Attached)
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Grade 5 field trip to the Buehler Challenger Center in Paramus, NJ in November, 2017 (exact date TBD) at an approximate cost of \$50 per student. Trip coordinator: Cynthia Talty.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bilingual/ESL Three-Year Program Plan for school years 2017-2020.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Elevate Education Study Skills Program for Grades 6, 7 & 8 for the 2017-18 school year at a total cost of \$6,565.00.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following 2017 Newly Revised Curriculum Guides (Aligned to the New Jersey Student Learning Standards):
- English Language Arts K-8 Curriculum Guide
 - Library Media K-12 Curriculum Guide
 - Mathematics K-8 Curriculum Guide
 - Technology Education K-12 Curriculum Guide
 - Next Generation Science Grade 1 Curriculum Guide
 - Next Generation Science Grade 2 Curriculum Guide
 - Next Generation Science Grade 3 Curriculum Guide
 - Next Generation Science Grade 4 Curriculum Guide
 - Next Generation Science Grade 5 Curriculum Guide
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education re-adopts the following Curriculum Guides (Aligned to the New Jersey Student Learning Standards):
- Comprehensive Health and Physical Education K-12 Curriculum Guide
 - Music K-12 Curriculum Guide
 - Next Generation Science Gr. 6-12 Curriculum Guide

- Social Studies K–12 Curriculum Guide
- Visual Art K–12 Curriculum Guide
- World Languages K–12 Curriculum Guide

- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Olweus K-8 Bullying Prevention Student Program and Full Staff Training Program for the 2017-18 school year total cost not to exceed \$12,000.00.
- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following summer help starting on July 1, 2017:

Technology Assistant	\$13.00/hr. not to exceed \$3,750
Clerical Assistant	\$13.00/hr. not to exceed \$2,500
Custodial Assistants (2)	\$15.00/hr. not to exceed \$6,500 total for 2 custodians

- r. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the appointment of Dilbert Bazelli as a Custodian with Black Seal for the 2017-18 school year at a annual salary of \$35,000.00, benefit eligible.
- s. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Karen Foglio, Middle School Math Teacher effective June 30, 2017.
- t. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Bari Baron as a Classroom Teacher for the 2017-2018 school year at an annual salary of \$54,075.00 (MA, Step 4), benefit eligible. (Salary may be adjusted upon contract ratification.)
- u. Upon the recommendation of the Superintendent, the Haworth Board of Education approves any certified staff member to act as a substitute lunch aide, if needed, at a rate of \$30 per session and any non-certified staff member, at a rate of \$24 (\$30 for downtown) per session for the 2017-2018 school year.
- v. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following daily fees for Substitutes in the 2017-2018 school year:

Substitute Nurse	\$150
Substitute Teacher	\$90
Substitute Aide	\$70
Substitute Office Staff	\$70
Substitute Custodian	\$15 per hour \$17 per hour with Black Seal License

RESOLVED, Program & Personnel Items a. through v.
M. Doran Moved, S. Wunsch Seconded

Roll Call: 5/0

M. Doran: We met on June 6th and we spoke about the Reader’s and Writer’s training that will be continuing into next year, which we are very excited about. We also spoke about the new Character Education and Social Competancy program from Olweus that will be implemented district-wide in the fall. We also spoke about the baseline needs of our school in that area and that there will be training this summer for a core team and in the fall the entire staff will be trained and there will also be a parent night. They also shared with us a Wilson Reading Foundations program that will be implemented in the fall for grades K-2, giving a multi-sensory approach to phonics instruction. Lastly, the Elevate Educate program was piloted this year in the 6th grade as that is the first year of middle school and the students already start a study skills program in that grade. The program was great so the plan is to unfold it to the 7th and 8th grades as well for this upcoming school year.

W. Sutnick: I would like to follow up on what was said earlier regarding Ms. Foglio. I think she is a wonderful teacher and when I saw on the agenda that she was leaving I was very, very disappointed. I know she received tenure this year, I know she arrives early every day and I know that she is very well liked by the students. I am very sorry to see her go but I do wish her well, of course.

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of May 1, 2017 to May 30,2017 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating	05/15/17	\$150,411.59
State Share – FICA	05/15/17	\$13,852.38
Board Share- FICA	05/15/17	\$4,306.73
	TOTAL:	\$168,570.70

Bills Description	Dated	Amount
Payroll – Operating	05/30/17	\$135,038.07
State Share – FICA	05/30/17	\$13,564.93
Board Share – FICA	05/30/17	\$3,217.02
	TOTAL:	\$151,820.02

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of May 2017.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of April, 2017. (Attachment)
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the appointment of Rebecca Overgaard as Treasurer of School Monies for the 2017-18 school year at an annual rate of \$5,763.00.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the contribution to the Capital Reserve Account not to exceed \$850,000.00.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the accumulated sick pay for Lori Small, resignation effective June 30, 2016, for the maximum allowable amount of \$9,000.00 per HTA contract.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the application for the following funds allocated under the Individual with Disabilities Education Act, Part B (IDEA B) for the fiscal year 2018 as follows:
 - Basic.....\$85,597.00
 - Preschool.....\$ 1,530.00
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Strauss Esmay Associates, LLP to develop a customized policy and procedure manual consistent with State and Federal laws in compliance with State and Federal monitoring standards, not to exceed \$13,000.00 for the 2017-2018 school year.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2016-2017 TIP Program tuition contract for student ID#1438964956, commencing May 15, 2017 and terminating June 30, 2017, at a total (pro-rated) rate of \$6,592.00.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the technology asset end of life recycling list through the vendor eRevival, LLC at no cost to the district. (Attachment)

RESOLVED, Finance Items a. through g. and Items i. through j.
TABLE Item h. to the next meeting.

M. Doran Moved, S. Wunsch Seconded
Roll Call: 5/0

P. Wolford: We met on June 7th and we discussed some of the main topics on the agenda.

W. Sutnick: Since Strauss Esmay is a policy item too I would like to motion to table Item h. until the Policy Committee can meet to discuss it.

XII. FACILITY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Pennetta, Industrial Automation for all labor and material needed to perform necessary repairs on roof top unit #1 for the multipurpose room at an approximate cost of \$2,000.00.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the appointment of Iron Mountain as the records retention manager for the 2017-18 School Year, not to exceed, \$6,500.00 (Includes initial one-time costs for: Transmittal Preparation, Transportation, and Receiving and Entry)
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the services of Classic Sport Floors to refinish the gym floor, stage and steps at a cost of \$1,900.00.

RESOLVED, Facility Items a. through c.

M. Doran Moved, J. Eig Seconded
Roll Call: 5/0

S. Wunsch: We met on June 2nd and we discussed all of the items and their services and costs.

XIII. POLICY

XIV. COMMITTEE REPORTS

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

M. Doran: I would like to mention that the final HHSA meeting for this year will be held tomorrow night. It will begin at 7:30 p.m. to recognize the people who are stepping down but have served for many years.

XV. Open to the Public on any item – 7:53 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Lisa Maketansky, 259 Lenape Way: Ms. Maketansky read aloud from a previously written letter which stated her displeasure that there was not representation from the Board of Education or the School Administration in attendance at the retirement celebrations for Dr. Bob Price of the Northern Valley Curriculum Center or the three retiring district teachers. A copy of the written letter that was read aloud was not provided to the Board for inclusion in the minutes or its back up.

Seta Iskenderian: Ms. Iskenderian read aloud from a previously written letter which stated her displeasure that there was not representation from the Board of Education or the School Administration in attendance at the retirement celebration for the three retiring district teachers. A copy of the written letter that was read aloud was not provided to the Board for inclusion in the minutes or its back up.

Close the Public portion: 7:57

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. CLOSED SESSION 7:58 p.m.

M. Doran Moved, K. Leddy Seconded
All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, June 13, 2017 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:
Please be advised that the Board will be going into executive session for approximately 1 hour to discuss personnel. Action will not be taken in public after the executive session.

XIX. MOTION TO ADJOURN.

M. Doran Moved, K. Leddy Seconded
All in favor.

ADJOURNMENT 9:27 p.m.

Nicole Brennan, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary