

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
AGENDA
August 16, 2016

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On June 22, 2016 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Mary Anne Doran
Mr. Matthew Gilbert
Mrs. Anna Reduce
Mr. Warren Sutnick
Mrs. Stacey Wunsch
Mr. Jeff Ashkenase, Vice President
Mrs. Nicole Brennan, President
Mr. Paul Wolford, Business Administrator
Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

IX. MINUTES

- a. Approval of meeting minutes from the July 19, 2016 regular business meeting and July 27, 2016 special business meeting.

_____ Moved, _____ Seconded
Roll Call:

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the resignation of Jessica Franko, Middle School STEM/Science teacher effective on or before October 8, 2016.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education appoints Ms. Carrieann Malanga as the District Bullying Coordinator for the 2016-17 school year.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education appoints Mr. Daniel O’Keefe as the District Bullying Specialist for the 2016-17 school year.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education appoints Mr. Paul Wolford as the District Testing Coordinator for the 2016-17 school year.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education appoints Mr. Daniel O’Keefe as the Building Testing Coordinator for the 2016-17 school year.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education appoints Mr. Paul Wolford as the District Affirmative Action Coordinator for the 2016-17 school year.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Suzanne Paulillo as a part-time Classroom Aide for the 2016-17 school year at an annual salary of 20,500, not benefit eligible.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the transfer of Kerry-Ann Ross from Special Education teacher to Middle School Social Studies teacher for the 2016-2017 school year.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the registration, travel and accomodation costs for the Superintendent, Business Administrator, and Board of Education members, to attend the New Jersey School Boards Association Conference 2016 in Atlantic City, NJ from October 25, 2015 through October 27, 2015, not to exceed \$4,000.00.

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Christine Werner to work in the Business Office for training purposes for the month of August, 2016 at her hourly rate of \$28.00, not to exceed \$1,500.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 8th Grade Class Overnight Trip to Washington, DC, at a cost not to exceed \$664.00 per student, on November 16, 17, and 18, 2016.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Montesano and Carrieann Malanga to attend the Legal One Progressive Supervision and Corrective Action Plans workshop on October 4, 2016 in Monroe, NJ, at a total cost of \$150 plus travel expenses.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the annual membership fee of \$150 for Carrieann Malanga for the New Jersey Association of Pupil Services Administrators for the 2016-2017 school year.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the School Psychiatrists/Nueropsychologists for the 2016-2017 school year as per attached list.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Sheryl Shinderman as a home school instructor for the 2016-2017 school year, at a rate of \$50 per hour, not to exceed 10 hours per week.
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2016-2017 annual membership to the New Jersey Special Education Administrators Association for Carrieann Malanga at a total cost of \$200, plus monthly travel expenses to the meetings.
- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves students kindergarten through eighth grades to take the following walking field trips during the 2016-2017 school year:
- Haworth Municipal Library
 - Bank of New Jersey in Haworth
 - Haworth Pond
 - Memorial Field in Haworth
 - Haworth Post Office
 - Downtown Haworth
 - United Water Company in Haworth
- r. Upon the recommendation of the Superintendent, the Haworth Board of Education approves any of the following to act as a substitute lunch aide, if needed, for the 2016-2017 school year.
- Certified staff member: \$30 per session

- Non-Certified staff member: \$24 per session
- s. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2016 Updated Curriculum Guides (Aligned to the 2016 New Jersey Student Learning Standards):
- 2016 English Language Arts Curriculum Guide
 - 2016 ESL Curriculum Guide
 - 2016 Library Curriculum Guide
 - 2016 K-12 Mathematics Curriculum Guide
 - 2016 Music Curriculum Guide
 - 2016 Next Generation Science Curriculum Guide, Gr. 6-12
 - 2016 Technology Curriculum Guide
 - 2016 Visual Arts Curriculum Guide
 - 2016 Comp. Health/Physical Education Curriculum Guide
 - 2016 Social Studies Curriculum Guide
 - 2016 World Language Curriculum Guide
- t. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the updated annual rate for Rebecca Overgaard as Treasurer of School Monies to \$5,650 for the 2016-17 school year.
- u. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following certified staff as Middle School Lunch Aides for the 2016-2017 school year, at a rate of \$30 per session.
- Terry Leeshock
 - Kerry-Ann Ross
 - Lori Scheps
- v. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following substitute custodians for the 2016-2017 school year:
- Dervish Alliaj
 - Vanessa Cueva
 - Joseph Linval
- w. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Montesano to attend the Women Leaders Workshop at Teachers College, Columbia University on October 27 & October 28, 2016 at a cost of \$899, plus travel expenses.
- x. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Donald Turner to attend the Rutgers Continuing Studies New Jersey Educational Facility Management Program in Paterson, NJ at a cost of \$888, plus travel expenses to nine sessions.

- y. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2016-2017 Staff Attendance Plan.
- z. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following dates for the 2016-2017 Back to School Nights, all to begin at 7:00 p.m.:
 - Thursday, September 8 - Kindergarten
 - Thursday, September 15 - Grades 1-4
 - Thursday, September 22 - Grades 5-8
- aa. Upon the recommendation of the Superintendent, the Haworth Board of Education approves James Antony Muir as a Special Education teacher for the 2016-2017 school year at an annual salary of \$48,023 (BA+15, Step 1), benefit eligible. (Salary may be adjusted upon contract ratification.)
- bb. Upon the recommendation of the Superintendent, the Haworth Board of Education amends the following staff for the Jump Start Math program to be held from August 22, 2016 to August 26, 2016 from 9:00 a.m. to 12:00 p.m.
 - Karen Foglio - \$69.50 per hour (3 hours per day for 5 days)
 - Kimberly Michalski - \$69.50 per hour (3 hours per day for 5 days)
- cc. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Professional Development Plan for the 2016-2017 school year.
- dd. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Mentoring Plan for the 2016-2017 school year.
- ee. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following After School Program Staff and Substitute Staff for the 2016-2017 school year.

STAFF	SUBSTITUTES
Jane Conti	Alicia Kosakowski
Terry Leeshock	Michele Breakfield
Donna Schwartz	Marguerite Forde
Lorraine Michel	Judy Powers
Jeanne Rispoli	Kristi Giambona
	Kathleen Blazina

- ff. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2016-2017 Superintendent of Schools Merit Goal submissions.
- gg. Upon the recommendation of the Superintendent, the Haworth Board of Education approves

the updated maternity leave resolution for Grace Kim.

- hh. **Upon the recommendation of the Superintendent, the Haworth Board of Education has approved the following UPDATED meeting dates for the remainder of 2016 and the 2017 Re-organization meeting. Meetings will begin at 7:30p.m. in the Haworth School Multi-Purpose Room unless otherwise advertised.**

Wednesday, September 7, 2016
Monday, September 19, 2016
Thursday, October 13, 2016
Thursday, November 3, 2016
Thursday, December 15, 2016
Wednesday, January 4, 2017 - Reorganization meeting*
(*Snowdate: Monday, January 9, 2017)

_____ Moved, _____ Seconded
 Roll Call:

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for June 30, 2016 supplemental and July 29, 2016.
- b. BE IT RESOLVED, the Haworth Public School resolved to apply for the following funds allocated under the Individual with Disabilities Education Act, Part B (IDEA B) for the fiscal year 2017 as follows:

Basic.....\$87,502
 Preschool.....\$ 1,561

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of July 1, 2016 to July, 2016 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Bills Description	Dated	Amount
Payroll – Operating Account	07/15/16	\$46,870.19
State Share – FICA	07/15/16	\$1,398.75
Board Share – FICA	07/15/16	\$2,112.00
	TOTAL:	\$50,380.94

Bills Description	Dated	Amount
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Payroll – Operating Accounting	07/31/16	\$62,090.36
State Share – FICA	07/31/16	\$1,398.75
Board Share – FICA	07/31/16	\$3,276.35
	TOTAL:	\$66,765.46

_____ Moved, _____ Seconded
Roll Call:

XII. FACILITY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves SMS Security Systems, LLC for the hardware and installation of a new security system at a total cost of \$13,769.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the purchase of one Toro 32" T-bar -30672 commercial mower at a total cost of \$2,940.

XIII. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading of the following policies:
 - 4231/4231.1 Staff Development; Inservice Education/Visitations/Conferences
 - 4211 Recruitment, Selection and Hiring (non-certified staff)
 - 4111 Recruitment, Selection and Hiring (certified staff)
 - 5114 Suspension and Expulsion
 - 6142.2 English As A Second Language
 - 2224 Non-Discrimination/Affirmative Action

_____ Moved, _____ Seconded
Roll Call:

XIV. COMMITTEE REPORTS

- Finance
- Facilities
- Policy
- Program/Personnel

BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

XV. Open to the Public on any item – _____ p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Close the Public portion: _____

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. CLOSED SESSION _____ p.m.

_____ Moved, _____ Seconded
Roll Call:

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, August 16, 2016 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately _____ hour to discuss personnel, negotiations or litigation. Action may be taken in public after the executive session.

XIX. MOTION TO RECONVENE INTO PUBLIC SESSION at _____ p.m.

_____ Moved, _____ Seconded
Roll Call:

XX. MOTION TO ADJOURN.

_____ Moved, _____ Seconded
Roll Call:

ADJOURNMENT _____ p.m.

Nicole Brennan, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary