

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
SPECIAL MEETING AGENDA  
JUNE 23, 2017**

**I. CALL TO ORDER – 9:45 a.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On June 20, 2017 advance written notice was emailed to **The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Mary Anne Doran  
Mrs. Judy Eig  
Mrs. Karen Leddy  
Mr. Warren Sutnick  
Mrs. Stacey Wunsch  
Mr. Jeff Ashkenase, Vice President  
Mrs. Nicole Brennan, President  
Mr. Paul Wolford, Business Administrator  
Ms. Jennifer Montesano, Superintendent/Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

**IX. MINUTES**

**X. PROGRAM AND PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Public School accepts, with regret, the resignation of Mr. Warren Sutnick from the Haworth Board of Education, effective June 19, 2017.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Kimberly Michalski, Special Education Teacher, effective June 30, 2017.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the accumulated sick pay for Jane Cabourg, Classroom Teacher, retirement effective June 30, 2017, for the maximum allowable amount of \$9,000.00 per HTA contract.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the accumulated sick pay for Jane Conti, Classroom Aide, retirement effective June 30, 2017, for the maximum allowable amount of \$3,000.00.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the revised district calendar for the 2017-18 school year (Attached).
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Jump Start Math program to be held from August 28, 2017 through August 31, 2017 from 9:00 a.m. to 12:00 p.m.
- g. **BE IT RESOLVED** to approve the following resolution approving the completion of the Superintendent's Merit Goals:

**WHEREAS**, the Haworth Board of Education (hereinafter referred to as the "Board") approved merit action plans for the Superintendent for the 2016-2017 school year consisting of three (3) quantitative merit criteria and one (1) qualitative merit criteria and submitted same to the Executive County Superintendent for approval in accordance with N.J.A.C. 6A-3.1(e) 10-11 (hereinafter referred to as "Merit Bonus Goals"); and

**WHEREAS**, on or about November 4, 2016, the Executive County Superintendent approved the said Merit Bonus Goals, thereby authorizing the Board to evaluate and award merit bonus increases to the Superintendent upon achievement of each objective; and

**WHEREAS**, the Board has evaluated the Superintendent's performance and determined that she achieved the objective (Goal #1) of implementing Reader's Workshop to 100% of K-2 grade level teachers' classrooms to advance their professional development to increase the level of rigor in English Language Arts; thereby, entitling her to a quantitative merit bonus of 3.33% of her annual salary in the amount of \$4,455, and

**WHEREAS**, the Board has evaluated the Superintendent’s performance and determined that she achieved the objective (Goal #2) of creating and distributing four quarterly newsletters to improve communication within the school community and keep all stakeholders informed of progress towards curricular goals; thereby, entitling her to a quantitative merit bonus of 3.33% of her annual salary in the amount of \$4,455, and

**WHEREAS**, the Board has evaluated the Superintendent’s performance and determined that she achieved the objective (Goal #3) of offering and housing an approved Orton Gillingham Program to all staff through a series of trainings, graduate credit and professional learning communities for further enhancement to the multi-sensory reading program and for Dyslexia awareness; thereby entitling her to a qualitative merit bonus of 2.5% of her annual salary in the amount of \$3,375, and

**WHEREAS**, the Board has evaluated the Superintendent’s performance and determined that she achieved the objective (Goal #4) of implementing the New Teacher Orientation Program to ensure the success of transition in the Haworth Public School, 100% of all new staff will participate in a New Teacher Orientation Program throughout the year. This program included a once a month training on various topics and periodic check-ins with administration; thereby, entitling her to a quantitative merit bonus of 3.33% of her annual salary in the amount of \$4,455, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby approved the aforementioned merit bonus for the 2016-2017 school year subject to the approval by the Executive County Superintendent that the quantitative and qualitative merit criteria for each of the Board assessed objective have been satisfied for the payment of such merit bonus.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XI. FINANCE**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Asbury Park Computer Management System – Budgeting/Accounting System Services and Payroll/Personnel System Services to provide comprehensive financial management services for the 2017-18 school year.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XII. FACILITY**

**XIII. POLICY**

**XIV. NEGOTIATIONS**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the terms of the Fact Finding Report dated June 14, 2017.

**XV. COMMITTEE REPORTS**

Finance  
Facilities  
Policy  
Program/Personnel  
BCSBA/NJSB  
Joint Boards  
Public Relations  
Haworth Home & School Association  
Northern Valley Regional HS/  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison  
Negotiations

**XVI. Open to the Public on any item – \_\_\_\_\_ a.m.**

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**Close the Public portion: \_\_\_\_\_**

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. CLOSED SESSION \_\_\_\_\_ a.m.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Special Public Meeting of the Borough of Haworth Board of Education on this day Friday, June 23, 2017 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately \_\_\_\_\_ hour to discuss personnel, negotiations or litigation. Action may be taken in public after the executive session.

**XX. MOTION TO RECONVENE INTO PUBLIC SESSION at \_\_\_\_\_ a.m.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**XXI. MOTION TO ADJOURN.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**ADJOURNMENT \_\_\_\_\_ a.m.**

\_\_\_\_\_  
Nicole Brennan, President  
Haworth Board of Education

\_\_\_\_\_  
Jennifer Montesano  
Superintendent/Board Secretary