

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
SEPTEMBER 29, 2015**

I. CALL TO ORDER – 7:36 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On August 24, 2015 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL: Mrs. Michele DiIorgi
Mrs. Mary Anne Doran
Mr. Matthew Gilbert
Mrs. Anna Reduce
Mr. Warren Sutnick - **ARRIVED 7:54**
Mr. Jeff Ashkenase, Vice President
Mrs. Nicole Brennan, President - **ABSENT**

Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:39

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- Enrollment for September 2015
- **Introduction of new staff members**
- **HIB Self-Assessment Presentation – *Anti Bullying Bill of Rights Act* – Mr. Wolford**

A. Reduce Moved, M. Doran Seconded.
All in favor.

IX. MINUTES

- a. Approval of meeting minutes from the August 18, 2015 meeting.

A. Reduce Moved, M. Doran Seconded.
All in favor.

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the eighth grade field trip to Matilda the Musical on Broadway in New York City on May 18, 2016, at an approximate cost of \$83 per student plus transportation expenses, trip coordinator Lisa Maketansky.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Paul Wolford and Daniel O’Keefe for membership to the Bergen County Principals & Supervisors Association at an annual rate of \$100 each, plus travel expenses to workshops when applicable.**
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the submission of the New Jersey Quality Accountability Continuum (QSAC) Statement of Assurance for the 2015-2016 school year.**
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2015-2016 Memorandum of Agreement between the Haworth Public School and the Haworth Police Department.**
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2015-2016 Superintendent of Schools Merit Goal submissions.**
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Donna Meyers as a substitute classroom aide for the 2015-2016 school year, pending criminal history review, not benefit eligible.**

- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nicole Chamberlain to attend the Coaching Seminar: The Coaching Cycle & The Partnership Principles workshop at NVCC at a cost of \$65.**
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 6th grade Earth Science field trip to the Sterling Mine in Ogdensburg, NJ on October 15, 2015, at an approximate cost of \$19 per student, plus transportation fee. Trip coordinator: Nicole Carnicelli.**
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the amended maternity leave resolution for Nicole Carnicelli to commence on September 16, 2015 and with a return to work date of February 12, 2015.**
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Sue Welzer as maternity leave replacement for Nicole Carnicelli to commence on September 30, 2015 through February 11, 2016. BA, Step 1, benefit eligible.**
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nancy Polifroni to attend the Show and Tell: Bringing Pediatric Specialties to Schools II workshop at the Hackensack University Medical Center at Pascack Valley on October 7, 2015, no cost, plus travel fees.**
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following stipends as lunch club advisors for the 2015-2016 school year (*reimbursed by HHSA):**
 - *30 per session – Study Hall – Anne Marie Dunn, Rebecca Hall, Cynthia Talty, Derick Talty**
 - *30 per session – Computers – Maria DiCarlantonio, Terry Leeshock, Pam Alderton**
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the registration and lodging costs for the Superintendent, Business Administrator, and Board of Education members, to attend the New Jersey School Boards Association Conference 2015 in Atlantic City, October 27, 2015 through October 29, 2015 not to exceed \$3,000.00.**
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2015-2016 Nursing Services Plan .**

*Amendment to Item X. h. to read trip coordinator will now be Robert McQuade, since Nicole Carnicelli is currently on leave.

Motion to Amend: W. Sutnick Seconded by: A. Reduce
All in favor.

M. Doran Moved, A. Reduce Seconded
Roll Call: 6/0

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of August 1, 2015 to August 31, 2015 which had previously been approved by the various committees be approved and payment made through the Valley National Bank from funds in the appropriate accounts as follows:
- | | |
|--------------------------|--------------|
| 1. Payroll | \$ 82,590.78 |
| 2. Fund (10, 20, 40, 50) | \$667,586.42 |
| 3. Fund (30) | \$144,862.00 |
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of August, 2015.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of August, 2015.**

J. Ashkenase Moved, M. DiIorgi Seconded
Roll Call: 6/0

XII. FACILITY

J. Montesano: The demolition in the front is complete. Once we decide what we would like to do with the tree we can move forward.

A. Reduce: The tree could be moved for \$7,400 but with no guarantee it will survive. The cost to add a tree would be \$200-\$400. The Board is heartbroken that we cannot save the tree.

XIII. POLICY

- a. **Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following policy:**
- **3514.1 - School Furnished and Bring Your Own Electronic Device: Distribution and Acceptable Use**

W. Sutnick: This policy is modeled after Northern Valley's policy. Please update the title to remove the Bring Your Own portion. Our kids will not be bringing their own devices, we will be providing them. The policy title should read School Furnished Electronic Device: Distribution and Acceptable Use.

M. Gilbert: Do they have to use a school provided case or get their own?

W. Sutnick: We can re-word it to read that they must keep the school provided electronic device in the school provided case at all times.

W. Sutnick: The staff has asked us to revisit the Private Tutoring Policy. We should all look up this Policy 4138.2 and review it. The issue is that the student being tutored cannot be coming up to the grade level of the teacher/tutor and cannot have just left the grade level of the teacher/tutor. We should discuss what the rationale is behind not being able to tutor a student who has just left the teachers grade level. We should also discuss what the impact a sibling would have on the policy.

J. Ashkenase: We should also take a look at what the other districts in the area do.

W. Sutnick Moved, M. Gilbert Seconded
All in favor.

XIV. COMMITTEE REPORTS

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

M. Gilbert: Public Relations met and we discussed having a quarterly “Curriculum and Coffee Talk” that would be run by Mr. O’Keefe for the parents.

D. O’Keefe: We thought it would be a good idea to bring parents in to discuss curriculum, standardized testing, the 1:1 initiative and other new initiatives going on in our school.

M. Gilbert: We discussed the decorating of lockers for birthdays. We mentioned that the Student Council will facilitate the process of working with the classrooms. This will be a continued discussion. Also, we will continue the monthly Kids With Character awards but we will be adding student “vote” boxes in each classroom. This will allow the students to have a say as well. We are very excited about the new website, it looks great. We also discussed looking for ways to change Miles for McGhee and making it more of a tribute or making it part of a community event.

A. Reduce: I am the liaison to the seniors in town. I would like to do something to involve the seniors in town within the school.

J. Montesano: Please let me know when the next meeting is as I would like to attend with you.

XV. Open to the Public on any item – 8:21 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

S. Wunsch: Who governs the Haworth Home and School Association?

J. Montesano: They are self-governed.

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. CLOSED SESSION 8:22 p.m.

A. Reduce Moved, M. Doran Seconded
All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, September 29, 2015 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public: Please be advised that the Board will be going into executive session for approximately 5 minutes to discuss personnel. Action will not be taken in public after the executive session.

XIX. MOTION TO ADJOURN.

J. Ashkenase Moved, A. Reduce Seconded
All in favor.

ADJOURNMENT 8:33 p.m.

Nicole Brennan, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary