

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
WORK SESSION MINUTES
OCTOBER 6, 2015**

I. CALL TO ORDER – 7:32 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2015 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

- Mrs. Michele DiIorgi
- Mrs. Mary Anne Doran
- Mr. Matthew Gilbert - **ABSENT**
- Mrs. Anna Reduce
- Mr. Warren Sutnick - **ABSENT**
- Mr. Jeff Ashkenase, Vice President
- Mrs. Nicole Brennan, President

Ms. Jennifer Montesano, Superintendent/Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:33

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- Enrollment for October 2015

J. Montesano – Our main entrance project was set back a bit from the weather. They will resume work tomorrow.

IX. MINUTES

- a. Approval of meeting minutes from the September 8, 2015 work session meeting and the September 29, 2015 regular business meeting.

X. PROGRAM AND PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide from MA+15 to MA+30 for Rosina Siniscalchi for the 2015-2016 school year (pending contract ratification).
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide from BA+15 to MA for Erin Ehlers-Burns for the 2015-2016 school year (pending contract ratification).
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide from BA+15 to MA for Erika Dunn for the 2015-2016 school year (pending contract ratification).
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide from MA to MA+15 for Nancy Polifroni for the 2015-2016 school year (pending contract ratification).
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Middle School Science Olympiad field trip to New Jersey Institute of Technology in Newark, NJ on January 11, 2016, (snow date: 1/12/16), at no cost to students.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 7th grade overnight field trip to Frost Valley in Claryville, NY from June 6, 2016 through June 10, 2016, at an approximate cost of \$250 per student. Trip Coordinator: Nicole Carnicelli.
- *g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 4th grade Gifted & Talented field trip to the Aviation Hall of Fame & Museum in Teterboro, NJ on November 20, 2015, at an approximate cost of \$24 per student, plus transportation fee.**

- *h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Montesano to attend three New Jersey Association of School Administrators seminars in Monroe, NJ during the 2015-2016 school year. At a cost of \$149 per seminar, plus travel expenses.
- *i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves a one time payment of \$500 to Andrew Pantelis for 2015 summer help.
- *j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 5th grade field trip to the Buehler Challenger and Science Center in Paramus, NJ on November 13, 2015, at an approximate cost of \$55 per student, plus transportation fee.
- *k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2015-2016 school year.

Eileen Gallagher	Downtown Lunch Duty	\$30/session
Kristi Giambona	Downtown Lunch Duty	\$30/session

- *l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Brainbuster trip dates for the 2015-2016 school year, at no cost to students. Transportation fees to be paid by the school.
 - November 12, 2015 - Norwood (back-up date November 17)
 - December 16, 2015 - Harrington Park (back-up date December 17)
 - January 15, 2016 - Haworth (back-up date January 22)
 - February 24, 2016 - Northvale (back-up date February 25)
 - March 15, 2016 - Demarest (back-up date March 16)

M. Doran Moved, A. Reduce Seconded (*Items X. g., h., i., j., k., l. only)
Roll Call: 5/0

XI. FINANCE

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of September 1, 2015 to September 30, 2015 which had previously been approved by the various committees be approved and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Payroll	\$482,541.51
Fund (10, 20, 40, 50)	\$379,726.46
Fund (30)	\$ 38,677.14

b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of September, 2015.

***c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Valley Program Tuition for the 2015-2016 school year beginning September 8, 2015 through June 30, 2016 for a total of \$62,690.30.**

J. Ashkenase: PSE&G provides grants for sub lighting so we will be looking into that.

**J. Ashkenase Moved, A. Reduce Seconded (*Item XI. c. only)
Roll Call: 5/0**

XII. FACILITY

a. *Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Haworth School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Haworth School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Haworth School District in compliance with Department of Education requirements.

**A. Reduce Moved, M. Doran Seconded (*Item XII. a. only)
Roll Call: 5/0**

XIII. POLICY

a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading of the following policy:

- 3514.1 - School Furnished Electronic Device:
Distribution and Acceptable Use

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following policy:

- 4112.8/4212.8 - Nepotism

J. Montesano – The 1:1 should be rolled out hopefully by the end of the month. The policy is the same as our high school uses.

A. Reduce – The high school rolled out their 1:1 last year and they had Back to School Night last week. It was amazing to see what the teachers are doing with the technology. It's incredible.

J. Montesano – Also we will be discussing the Private Tutoring Policy at our next policy meeting. I have emailed everyone our current policy to review. I have also emailed everyone the policies that Demarest and Closter use. The only part our staff is questioning about our current policy is not being able to tutor kids above their grade level. Once we go over our current version at our next policy meeting, we will add a first reading of the policy to the next board meeting.

J. Ashkenase: I think the sibling aspect of the policy is restrictive.

A. Reduce: If anyone has any comments they can make them to the policy committee.

XIV. COMMITTEE REPORTS

Finance
Facilities
Policy
Program/Personnel
BCSBA/NJSB
Joint Boards
Public Relations
Haworth Home & School Association
Northern Valley Regional HS/
NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Negotiations

M. DiIorgi: Our boiler systems were inspected and passed. Our engineers were working on a few electrical issues and that is now all wrapped up. As far as our main entrance project, I do not know what has been happening over the last week. Our radon testing which is state mandated is being done and an eblast has gone out to the parents and there is notification on our website. We are getting quotes on light fixtures for the media center to replace the current lights with LED lights. We are purchasing 2 snow blowers, a lawnmower and a leaf blower. We did have a kiln donated to the school, but it did not meet code so it will need to be disposed of. We also need soundproofing in the multi-use room.

N. Brennan: What happened with the tree in the front being moved?

M. DiIorgi: It did not make sense financially to move the tree. It was going to cost close to \$7,000.

N. Brennan: We all did want to save the tree but to try to move it with no guarantee it would survive and for that amount of money we can plant more trees instead.

XV. Open to the Public on any item – 7:55 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. CLOSED SESSION 7:56 p.m.

J. Ashkenase Moved, M. DiIorgi Seconded
All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, October 6, 2015 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:
Please be advised that the Board will be going into executive session for approximately 10 minutes to discuss personnel. Action will not be taken in public after the executive session.

XIX. MOTION TO ADJOURN.

N. Brennan Moved, M. Doran Seconded
All in favor.

ADJOURNMENT 8:11 p.m.

Nicole Brennan, President
Haworth Board of Education

Jennifer Montesano
Superintendent/Board Secretary